

# **TOWN OF BOLTON**

## **ANNUAL TOWN MEETING**

### **WARRANT**

**MONDAY, MAY 2, 2005**

Annual Town Meeting

7:00 p.m.

Monday, May 2, 2005

Tuesday, May 3, and Monday, May 16, 2005 if necessary

Nashoba Regional High School Auditorium

**\*\*\*\*PLEASE BRING THIS WARRANT TO TOWN MEETING \*\*\*\***

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## **ADVISORY COMMITTEE'S STATEMENT**

The Advisory Committee worked hard with all of the town departments, boards and committees and the Board of Selectmen to avoid an override to fund the Town's 2006 operating budget. We especially would like to single out the contributions made in this effort by the professional talent the Town now has in place at the Town Hall. The expertise brought to this process by Jodi Ross, (Town Administrator), Linda Day (Town Secretary), Tony Bryan (Town Assessor), Julie Costello (Town Accountant) and Joanne Jenkins (Bolton's Treasurer), has been greatly appreciated and has significantly improved the quality of the data we were able to use and the process overall.

As we believed that it was in the taxpayers best interest to avoid a Proposition 2 ½ override for fiscal year 2006, in light of the pressures we believe the Town is facing, we set this as a goal for this budget. We also wanted to support the level of services we feel the taxpayers of Bolton demand. The recommended budget achieves both objectives. We are not recommending a Proposition 2 ½ override and there are no proposed reductions in services.

We do not believe that such a feat will be repeatable for fiscal year 2007. We believe that we will have to consider Proposition 2 ½ overrides in the future, unless the Town can succeed in augmenting its financial flexibility, through any combination of solutions. These solutions may include expanding its tax and fee base, decreasing the level of services provided by the Town and/or limiting the rate by which our expenditures increase. This makes the efforts of the Master Planning Committee even more relevant.

Through an exhaustive review process, and in cooperation with the Nashoba Regional School District Board and the Nashoba Regional School District Administration, the Town's departments and boards, we were able to trim almost \$340,000 from the initial requested operating budget figures.

The operating budget we are recommending proposes an increase of 5.52% over that for fiscal year 2005 and does not rely on a Proposition 2 ½ override. As part of this process, the Town's financial team continues to aggressively review current year budgets and spending, continues to discern and enhance alternative revenues, continues to improve the Town's financial forecasting and budgeting process, and continues to review previously funded projects for any surpluses that can be applied to other needs. As a result of this ongoing focus over the last few years, there no more "rocks" that can be turned over to enhance our financial situation.

Part of the proposed solution for fiscal year 2006 includes reducing the Town's unappropriated certified free cash to \$188,126. This is a level of free cash that leaves critically little room for unforeseen events and equates to only 1.23% of the proposed operating budget. The enhanced financial professional staff the Town now has in place provides us with some comfort to take such an aggressive posture.

The operating budget as recommended, proposes a total expenditure increase of almost \$820,000. Contributing to this increase are the following key components.

- The Town's expenditures for education, not including any debt service, is projected to increase by almost \$622,000, or by almost 7.4% over fiscal year 2005's level. The Town's assessment for the Nashoba Regional School District, net of debt payments, is projected to increase by almost \$674,000. This proposed increase is attributable to programmatic additions, increased operating costs, including for the most part salaries, and an increasing proportion students from Bolton enrolled in the district. Educational related expenditures, including related debt service, amounts to 63.6% of our budget increasing from 63.1% for the current fiscal year.
- The Town's non-educational related labor and benefit expenses are projected to increase by over \$214,000, or by almost 8.6% over fiscal year 2005 levels. The largest contributors to the labor expenditure increases are within the Police, Highway and the Tax Assessor's office. The latter increase is mostly attributable to the need to move to a quarterly tax collection cycle. Benefit increases include almost \$27,000 for the Worcester Regional Retirement system and almost \$29,000 to provide modest life, health and disability coverage to our volunteer Fire, volunteer EMT, and Police personnel.
- Our debt service expenditures will increase by almost \$121,000 primarily due to our projection that the Schartner / Nicewicz APR will be consummated. The Town's current debt service, net of the School Building Assistance Bonding reimbursement, is almost \$1.41 million and amounts to 9.2% of our operating budget.

Noting that almost all of the budget increase is centered in educational and previously approved debt service related expenditures, all of the other Town operating expenditures are proposed to increase in aggregate by only \$60,127, or by 1.26% over fiscal year 2005 levels.

While not fully captured by the Town's operating budget, as any spending in excess of the approved budget for Snow and Ice removal reduces the following year's tax levy capacity that can be used to fund the operating budget, our financial flexibility has been further constrained by the severe winter of 2005 / 2006. This winter's storms have led to a significant increase in Snow and Ice removal expenditures. Net of MEMA reimbursements, our Snow and Ice budget is projected to run a deficit that exceeded the prior year's expenditures by almost \$230,000.

We are recommending articles totaling \$159,000 in expenditures. These are to be funded through a myriad of sources including \$2,578 from free cash, \$56,133 from a number of current year budget transfers, re-appropriating unexpended article and unexpended borrowing line items, and from a \$75,000 debt exclusion borrowing. Our recommendation to proceeds with \$159,000 in articles, is significant reduction from the initial requests that exceeded \$3.4 million.

Because our objective was to bring a budget to Town Meeting that did not require a Proposition 2 ½ override, it meant that some projects were not endorsed for funding. This should not reflect on the long term merits of these projects, but on their relative priority at this time. In certain cases, such as with the Florence Sawyer / Emerson schools septic issues, alternative options are being actively investigated and we project that the Town will consider these issues later this summer or fall. As noted above, again in this matter the efforts of the Master Planning Committee will be most relevant.

The Library Building Committee has requested that Town Meeting consider an article requested by the State Library Granting Authority endorsing a preliminary schematic design for the library addition. This article in no way commits the town to funding the project. As envisioned currently, were the project to receive a matching fund grant from the Commonwealth, the committee will return to the Town Meeting later this fall or next spring with a request for funding. At that time, the Town will make the final decision as to whether to fund the project. Although we have concerns about the increased cost of the project, we strongly believe that the Building Committee should be able to come to a Town Meeting in the future with all the relevant information, some of which is not available at this time, before a final decision is made.

We would also like to commend the Nashoba Regional School District Administration, the Nashoba Regional School District School Committee, the Audit Advisory Sub-Committee and the Commonwealth's Financial Advisory Board, for the progress they have made over the last year in restoring the financial integrity of the Nashoba Regional School District. Underscoring this progress was the clean audit report they received for fiscal year 2004.

## **BOARD OF SELECTMEN'S STATEMENT**

This Annual Town Meeting warrant presents a balanced budget that does not require an override. We offer special thanks and acknowledgement to town administrator Jodi Ross and the Advisory Committee for their hard work in balancing that budget. To be sure, not everything that every department wanted is funded. But the services and school programs that the voters and students use are included here. We have reduced free cash levels lower than usual to balance this budget and that is possible only because we are implementing quarterly tax bills in July. It is worth noting that the budget includes negotiated contracts with the police, communications, and public works unions. We are pleased with this budget and thank the departments who were so cooperative in working toward the no override goal.

The Nashoba Regional School District continues its recovery from the financial problems of the past and is attempting to address improvements at the high school to meet the needs of students and respond to accreditation deficiencies identified in 2004. The resulting school budget increase of 6.68% means an 8.89% increase in the assessment to Bolton. This is obviously higher than we would like, but we have worked throughout the year with Superintendent Michael Wood and his staff and remain impressed with his cooperation with the towns and with his efforts to bring the school system back in a cost effective manner. We recommend approval of the school assessment.

This warrant is also important for what is not included. None of the capital projects that we have talked about in the past are in this warrant. We have prepared a status report that follows this statement to provide voters with an understanding of where each project stands and when we believe it will be possible to bring issues to town meetings for votes. The needs to be met by the projects are important for the town and are inter-related. More information will be forthcoming later in the year and there will likely be a special town meeting to consider one or more of the projects.

Also not included in the warrant is the important master planning activity currently underway in the Town. The plan to be produced will be brought to a future town meeting and will undoubtedly include specific recommendations for consideration by future town meetings. We urge voters to participate in the planning process because the future will be shaped by all of us working together. We thank Bolton's voters for your interest and participation in the workings of your town government and urge your support for this warrant and the ones that follow in the future.

Kenneth F. Troup, Chairman  
Richard H. Heaton, Jr.  
Stanley M. Wysocki

## STATUS OF BOLTON'S CAPITAL PROJECTS

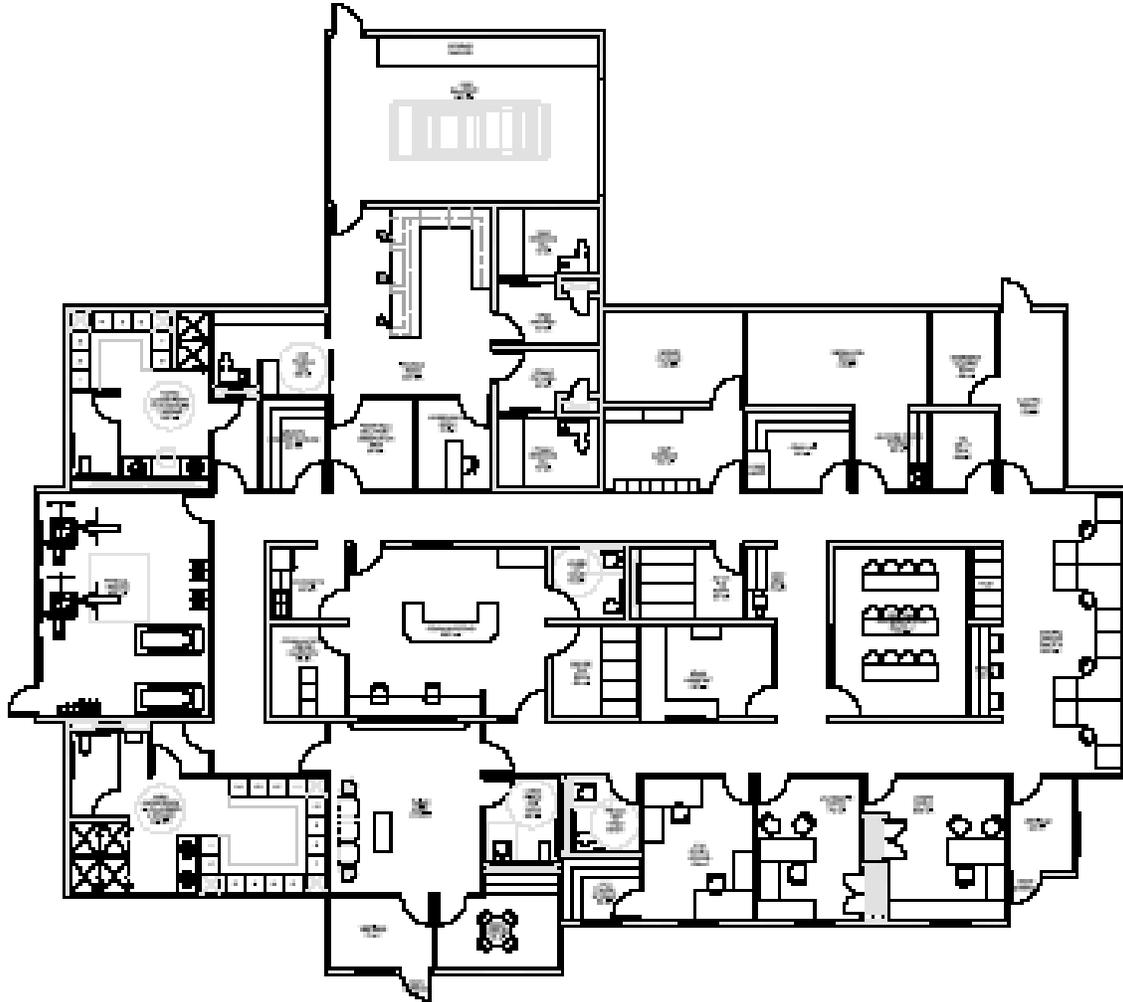
This paper was prepared by the Selectmen, but reviewed by proponents of the various projects. It is an attempt to inform voters about the status of the projects in anticipation of future town meeting action.

The **Emerson/Florence Sawyer School Septic Project** received initial funding of \$600,000 from the 2004 Annual Town Meeting. The town is working with the Department of Environmental Protection (DEP) under a consent order because of the proximity of the Emerson and Florence Sawyer systems to each other and their wells. In the last year, the Town's engineer has designed an inter-connected set of two recirculating sand filters that further treat effluent from the correctly functioning septic systems. An important part of the design was reaching agreement with DEP on the design flows for the two schools. Because the two schools are on adjoining pieces of town property, the total daily gallons per day of septic usage must be less than 10,000 gallons. Based on actual water readings, DEP has approved septic output of 8250 gallons for Florence Sawyer and 1226 gallons for Emerson School. This covers 750 students at Florence Sawyer School (there are now 716). For Emerson, the approval by DEP assumed there would continue to be no cafeteria or gymnasium showers.

The same cumulative 10,000 gallon per day requirement applies to any future use of the contiguous Town lands around the schools and Flatley Field. We have determined that even with the installation of recirculating sand filters, the Town is limited in its future expansion for additional occupancy at Emerson or for any use of the Flatley Field. We have therefore begun to investigate the feasibility and cost of installing a sewage treatment plant to service multiple municipal facilities in the center of town instead of implementing the sand filters. At this time, we don't know the exact costs, but preliminary estimates indicate that the sand filter project which would have the limit of 10,000 gallons per day discharge would cost considerably more than the \$600K estimate, and that a sewage treatment plant with a capacity of 30,000 gallons per day might be twice the cost of the sand filters. Staff work will continue this spring and by this summer we hope to have definitive recommendations on how to handle the Town's growing sewage requirements. This will be crucial because any expansion at Emerson or use of Flatley or cell tower land will be limited with the cap of waste water discharge of 10,000 gallons per day.

**Renovation of Emerson School.** Although the school administration, the Master Planning Committee, and volunteers are trying to get a better handle on estimates of school population for the future, current projections indicate that the space at Florence Sawyer School and the 1972 wing of Emerson will be full by September 2007. There have been discussions and preliminary architectural work for renovating the 1952 and 1922 wings of Emerson to add approximately 8 classrooms even while planning continues on the best way to meet longer term school space requirements. The assumption has been that a renovation of the rest of Emerson would include returning the kitchen and gymnasium to school use. However, this would exceed the DEP limitation of septic design flows, so a complete renovation would only be possible with a sewage treatment plant at the school site. Once decisions have been made about the route to follow for septic, additional effort will be placed on alternative renovation schemes for Emerson. The Town is working closely with the school district and the other two towns in the district on long term school needs and alternatives and these will become important parts of the alternatives analysis for Emerson.

**Police Station.** The Police Station Task Force believes that a facility smaller than discussed in 2003 will meet police department needs for the future. A diagram of the currently-proposed 6300 square foot layout is shown below. The task force has found that this is smaller than most of the area town's new stations.



**FIRST FLOOR LEVEL**  
SCALE: 1/4" = 1'-0"

**The Police Station diagram includes:**

- Communications Center - Total: 490 sq. ft.
- Exercise Room - Total: 405 sq. ft.
- Locker Rooms - Total: 585 sq. ft.
- Cells, Booking, and Temporary Holding - Total: 825 sq. ft.
- Mechanicals, including Electrical, Sprinklers, etc. - Total: 425 sq. ft.
- Conference Room (Roll Call, Conference, training) – Total: 240 sq. ft.
- Office Area – Total: 1050 sq. ft.

There is still no agreed-upon site for a new home for the police department. The task force has looked at several sites and prefers a site near the cell tower, adjacent to I-495 and the Flatley building. As noted above, however, that site is part of the school properties for sewage purposes. Design flows are being developed for the station; however, the septic flows of Florence Sawyer School, a fully renovated Emerson School, and a new home for the police would almost certainly exceed the 10,000 gallons per day limitation. Until sewage disposal issues are settled on the cell tower site, or an alternative site identified, the police station efforts cannot move forward. Once a site has been agreed upon, the layout shown will be adapted to the site and detailed cost estimates prepared for consideration by the Town.

**Library.** The Library Building Study Committee submitted its grant application to the State in February 2005. Plans were submitted for an addition to the current library that would result in a new library of 12,679 square feet. During the last year, the plans were reworked for a smaller target population of 7500, and compromises were made to meet all lot-line setback requirements. An artist's rendering of the proposed library is shown below; the existing library is in the front right side.



The estimated cost for the new library is \$7.03 million, of which the State would pay 36%. Forty-two other towns submitted grant proposals at the same time. The first round of State awards, based on the State's assessment of Town needs, will be made in July 2005 for construction to begin in 2006. Future funding rounds are expected over the next several years. In terms of septic, the library project will include construction of a new septic system that would also serve the two fire stations. If a sewage treatment plant is built for the schools, we will look into piping the library and fire stations' waste water to the treatment plant in lieu of installing a new septic system at the library. The diagram below shows the location of the expanded library on the current site.



**Smith Property.** The November 2004 Special Town Meeting authorized the Town to look into the possibility of purchasing the former Smith Motors property for potential town use. While it is too early in the process to suggest specific plans for this site, one potential scenario might include a town center consisting of green space and a possible mixture of municipal, private retail shops and housing. Municipal uses could include the police station, schools, or additional town offices. The environmental testing that has been done to date shows gasoline contamination in the ground near the gas pumps in front of the building and several solid objects that appear to be cars in the area behind the buildings. The owner is working with DEP on clean-up requirements for the gas spill. Testing is continuing as to the solid objects and, working with the owner, we will determine how to remove them and whether or not there is any contamination from those objects. If the clean-up can make the land usable for the Town, we will continue discussions with the owners about possible purchase. As was agreed at the Special Town Meeting, all Town costs associated with the testing will be reimbursed if the town does not buy the land. We hope to know enough about this site to bring a proposal to a town meeting later in 2005.

**Future Electronics.** The Annual Town Meeting warrant includes an article to investigate the use of the Future Electronics facility for school and potentially other municipal uses. Discussions were initiated between the school district and Future when it was announced that the facility will be sold. The 72-acre site that abuts the Delaney Wildlife Management Area has 300,000 square feet of office and warehouse space. We would like to determine whether that space could be cost-effectively renovated for school use, possibly for Bolton, possibly for Stow elementary students, or even for a regional junior high school, in addition to school district administrative offices and possibly other municipal uses. The timing of the sale by Future may

make municipal purchase impossible, but we hope to assess the trade-offs of whether there is a cost savings compared with new construction at an alternative site and the impact of the loss of a key part of the industrial tax base of Bolton. We are working with the school district and the other two towns on this possibility.

**Municipal Offices.** The Town needs additional office space for town hall staff, particularly if the 1922 section of Emerson is returned to school use. There continues to be a need for safe storage space for town records. We need to investigate alternative approaches to providing the needed space and having key employees available to each other and to the public. Decisions about the sewage treatment plant and renovation of Emerson as well as reuse of the Houghton Building after it is vacated by the police all affect what we would do to meet the municipal space needs.

**Roads.** We are concerned about the condition of roads in the Town. Funds from the town budget and the State have been used to do minimal resurfacing of various roads in a priority order. There remains, however, drainage problems on several roads and needs to fully rebuild (replace the gravel base and update drainage in addition to new hot top) other Town roads. Further delay of such infrastructure repairs only increases costs in the long term. The funding for road work in recent years has not kept pace with the need, and we cannot assume that either state or federal highway funds will keep pace with our needs. We will be working with the Town's Department of Public Works to define a program to upgrade the quality of our roads.

**Debt Capacity.** In addition, there is the serious issue of debt capacity and the Town's ability to pay for what it wants versus what it needs without overburdening the taxpayers. This status report does not address the details of the debt situation or anticipated timing of projects. Keeping the existing debt in mind needs to be a critical part of the decision-making process for recommending to a future town meeting what to fund when.

**Summary.** None of these projects are ready for votes on whether to authorize funding. Most projects are interrelated and dependent on the most cost effective approach to managing municipal waste water among other issues. Many groups and individuals, officials and volunteers, are working hard to identify the costs, trade-offs, and issues associated with the many projects. Later in 2005, we should have a much better handle on what will be involved in each project and the trade-offs we and the voters will need to make.

We need and very much want public input into the process of considering all of these projects. We intend to hold well-advertised public meetings to convey information to the public and to receive feedback from citizens as to what does and does not make sense in meeting the many requirements of the growing population of Bolton.

We encourage citizens with questions or input to contact one of the Selectmen (Ken Troup, [kefty@comcast.net](mailto:kefty@comcast.net); Dick Heaton, [rhheaton@rhheaton.com](mailto:rhheaton@rhheaton.com); Stan Wysocki, [zoetrope@msn.com](mailto:zoetrope@msn.com)); the Town Administrator Jodi Ross ([townadministrator@townofbolton.com](mailto:townadministrator@townofbolton.com)); the Town Planner Nat Tipton ([planner@townofbolton.com](mailto:planner@townofbolton.com)); the Master Planning Committee; or others involved with planning and investigating these projects (contact the Town Secretary Linda Day, ([secretary@townofbolton.com](mailto:secretary@townofbolton.com)) for a list of names and e-mail addresses for Master Planning and the other committees or focal points).

Prepared by the Board of Selectmen, March 17, 2005

COMMONWEALTH OF MASSACHUSETTS  
TOWN OF BOLTON  
WORCESTER, ss

ANNUAL TOWN MEETING  
Monday, May 2, 2005  
Nashoba Regional High School Auditorium  
7:00 p.m.

To either of the Constables of the Town of Bolton, in the County aforesaid:

GREETINGS - In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Bolton aforesaid, qualified to vote in elections and town affairs, to meet at Nashoba Regional High School Auditorium in said Bolton, on the 2nd day of May, 2005 at 7:00 p.m., then and there to act on the following articles:

Article 1: Unpaid Bill for Fiscal Year 2004

To see if the Town will vote to transfer from available funds the sum of \$170 (One hundred seventy dollars) to pay an unpaid FY04 bill to Hamwey Engineering, Inc., pursuant to Massachusetts General Laws, Chapter 44, Section 64; or do or act relating thereto.

**Sponsor:** Planning Board

**Summary:** This is necessary to pay an unpaid bill from a previous fiscal year for services that have been rendered.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 4/5 majority

Article 2: Accept Annual Reports

To see if the Town will vote to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2004; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Note:** Copies of the Annual Reports are available at the Town Hall, Library and our website at [www.townofbolton.com](http://www.townofbolton.com).

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

Article 3: Fiscal Year 2005 Budget Transfer to Purchase Vehicle Exhaust Emissions System at Fire Station

To see if the Town will vote to transfer the following for the purpose of installing an exhaust emissions system to one diesel fire engine at the Fire Station; or do or act relating thereto.

\$5,865 From FY05 Account # 210 Police Department, 5870 Cruiser Purchase, and  
\$ 335 From FY05 Free Cash  
To FY05 Account # 220 Fire Department, 5700 Miscellaneous

**Sponsor:** Fire Department

**Summary:** The Fire Department received a \$20,700 FEMA Grant in 2003 which paid for the major portion of the exhaust emissions system plus the connection for two engines and the ambulance to the system. The funds being requested will be for the purchase of equipment to connect one of the two remaining engines to the exhaust emissions system.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

Article 4: Fiscal Year 2005 Budget Transfer to Purchase a New 1-Ton Truck for the Highway Department
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To see if the Town will vote to transfer from available funds, pursuant to any applicable statute, for the purpose of purchasing a new 1-ton truck, the amount of \$51,100 (Fifty-one thousand one hundred dollars) to be funded from the unexpended balances from the following articles; or do or act relating thereto.

1. Article 2 of the November 9, 1998 Special Town Meeting – The sum of \$5,256.78 (Five thousand two hundred fifty-six dollars and seventy-eight cents) appropriated for the communications system,
2. Article 3 of the May 4, 1998 Annual Town Meeting - The sum of \$13,853.76 (Thirteen thousand eight hundred fifty-three dollars and seventy-six cents) appropriated for the Florence Sawyer School,
3. Article 12 of the May 1, 2000 Annual Town Meeting – The sum of \$1,135.06 (One thousand thirty five dollars and six cents) appropriated for the Planning Study,
4. Article 13 of the May 7, 2001 Annual Town Meeting – The sum of \$20,932.67 (Twenty thousand nine hundred thirty-two dollars and sixty-seven cents) for the preparation, construction, and fencing of three new athletic fields,
5. Article 15 of the May 6, 2002 Annual Town Meeting – The sum of \$5,557.15 (Five thousand five hundred fifty-seven dollars and fifteen cents) appropriated for all expenses associated with the negotiations of a new town-wide cable contract,
6. Article 11 of the May 6, 2002 Annual Town Meeting – The sum of \$2,078.59 (Two thousand seventy-eight dollars and fifty-nine cents) appropriated for the renovations of the old fire station,
7. Article 13 of the May 6, 2002 Annual Town Meeting – The sum of \$.70 (Seventy cents) appropriated for the purpose of constructing a Memorial,
8. Article 1 of the November 15, 2004 Special Town Meeting – The sum of \$42.24 (Forty two dollars and twenty-four cents) appropriated for unpaid bills, and
9. The sum of \$2,243.05 (Two thousand two hundred forty-three dollars and five cents) from fiscal year 2005 free cash.

**Sponsor:** Department of Public Works

**Summary:** The Department of Public Works fleet of trucks is quite old. This article represents the cost of a new 1-ton truck. This will replace a 1-ton truck in our fleet that is currently nine years old.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 5: Fiscal Year 2006 Funds to Evaluate the Purchase of Future Electronics**

To see if the Town will vote to transfer from Article 7 of the May 3, 2004 Annual Town Meeting the sum of \$25,600 (Twenty-five thousand six hundred dollars) appropriated for the upgrading of the septic system at Florence Sawyer and Emerson Schools, to be used with approval of the Board of Selectmen to evaluate the purchase of the Future Electronics facility at 41 Main Street, Bolton, Massachusetts; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** The Future Electronics facility is for sale. It is a 300,000 square foot facility on 72 acres that could be converted into a school or potentially for other municipal purposes. This will fund legal, engineering and other activities deemed necessary to determine if a proposal should be brought to a Town Meeting to acquire the site by the Town, the Nashoba Regional School District, and/or an independent non-profit entity. The facility potentially could satisfy demands for space for schools, municipals buildings and other Town or non-Town functions. The Selectmen in Lancaster, Stow and Bolton have agreed to work with the Nashoba Regional School District to evaluate the potential acquisition of the site and determine if it would meet the school needs of Bolton, Stow and/or Lancaster. A volunteer task force has been chartered by the Tri-Town Group to evaluate this proposal at no cost to the Town. Based on the initial evaluation of the volunteer task force, the Selectmen will determine if it is appropriate to expend funds to complete a detailed evaluation and prepare a proposal for consideration by the Town Meeting.

**Board of Selectmen Recommendation:** Recommendation to be given on Town Meeting Floor

**Advisory Committee Recommendation:** Recommendation to be given on Town Meeting Floor

**Vote Required:** simple majority

**Article 6: Fiscal Year 2006 Purchase of a Used Highway Truck**

To see if the Town will vote to appropriate the sum of \$75,000 (Seventy-five thousand dollars) to purchase a used Highway Truck, and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized, pursuant to Massachusetts General Laws, Chapter 44, Section 7(9), or any other authority, to borrow up to that amount, and to issue bonds or notes of the Town, including the principal and interest on the borrowing authorized by this vote; said borrowing amount to be exempt from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C (Proposition 2-1/2) only in the event that the voters exempt said borrowing amount at the annual Town election; or do or act relating thereto.

**Sponsor:** Department of Public Works

**Summary:** The Department of Public Works has a very old fleet of trucks. The funds requested in this article would represent the amount to purchase a used Highway truck to replace a 1974 2070A International which was destroyed in an accident this winter.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority

**Article 7: Fiscal Year 2006 Installation of Sidewalks Along Main Street**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the sum of \$10,000 (Ten thousand dollars) to fund the planning phase of a project to install a sidewalk/pathway extending from 626 Main Street (the Salt Box property) to 600 Main Street (new senior housing property). The planning phase would include surveying, site planning, permitting and estimating construction costs; or do or act relating thereto.

**Sponsor:** Public Ways Safety Committee

**Summary:** The Public Ways Safety Committee recommends the installation of a sidewalk or pathway extending from 626 Main Street to 600 Main Street. To best determine how this can be achieved, a survey and design need to be done. Once the best design has been determined, the installation and funding for it will be pursued, either through grants or subsequent warrants at a future town meeting. The sidewalk will increase the safety and pleasure of pedestrians in the town center.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved contingent on the article being reduced to \$2,000 for the surveying of private property prior to the planning phase of the project.

**Vote Required:** simple majority

**Article 8: Fiscal Year 2006 Purchase of Dispatch Console for the Communications Center**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the sum of \$12,977 (Twelve thousand nine hundred seventy-seven dollars) for the purchase of a dispatch console for the dispatch communications center located at the Police Station.

**Sponsor:** Communications Department

**Summary:** This console has structural integrity that will support current and newly mandated E-911 equipment. The cost will include the removal of the old console, the purchase of a new console, and installation of all wires and equipment.

**Board of Selectmen Recommendation:** Disapproved

**Advisory Committee Recommendation:** Disapproved

**Vote Required:** simple majority

**Article 9: Fiscal Year 2006 Operating Budgets**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,336,590 (Fifteen million three hundred thirty six thousand five hundred ninety dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$429,669 (Four hundred twenty-nine thousand six hundred sixty-nine dollars), or any other amount, to be transferred from free cash;
- b. The sum of \$125 (One hundred twenty-five dollars) from the Houghton Fund to be applied to the Nashoba Regional School District assessment;
- b. The sum of \$750 (Seven hundred fifty dollars) from the Gerdon A. Brown Library Fund to be applied to the Library budget;

- d. The sum of \$210,000 (Two hundred ten thousand dollars) from the overlay reserve account;
- e. The sum of \$80,000 (Eighty thousand dollars) from the cell tower funds;
- f. The sum of \$11,598 (Eleven thousand five hundred ninety-eight dollars) from the Parks/Recreation revolving account;
- g. The sum of \$14,935 (Fourteen thousand nine hundred thirty-five dollars) from the Dog Fund to be applied to the Animal Control Officer budget;
- h. The sum of \$14,589,513 (Fourteen million five hundred eighty-nine thousand five hundred thirteen dollars) to be raised by taxation;

or do or act relating thereto.

**Sponsor:** Board of Selectmen  
**Board of Selectmen Recommendation:** Approved  
**Advisory Committee Recommendation:** Approved  
**Vote Required:** simple majority

**Article 10: Participation in the Town's Health Care Plan for Firefighters**

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 46, Section 12 of the Acts of 2003 which would allow the firefighters to choose to participate in the Town's health care plan by paying 100% of the premium; or do or act relating thereto.

**Sponsor:** Fire Department  
**Summary:** By adopting this legislation, firefighters could choose to participate in the town's health care plan by paying 100% of the premium. This would cost the town nothing. Some of our firefighters would benefit from this option such as those self-employed, out of work, or those who are not offered health insurance from their primary employer. The goal is to help the volunteers to stay with the department.  
**Board of Selectmen Recommendation:** Approved  
**Advisory Committee Recommendation:** Approved  
**Vote Required:** simple majority

**Article 11: Contribution Toward Funeral Expenses for Firefighters**

To see if the Town will vote to accept provisions of Massachusetts General Laws, Chapter 41, Section 100G ¼ which would allow the town to contribute up to \$5,000 toward the funeral expenses of any Bolton firefighter killed in the line of duty; or do or act relating thereto.

**Sponsor:** Fire Department  
**Summary:** By adopting this legislation the town would contribute up to \$5,000 toward the funeral expenses of any firefighter killed in the line of duty.  
**Board of Selectmen Recommendation:** Approved  
**Advisory Committee Recommendation:** Approved  
**Vote Required:** simple majority

Article 12: Acceptance of Massachusetts General Law Regarding Small Personal Property Accounts

To see if the Town will vote to accept Massachusetts General Laws Chapter 59, Section 5 (54) as added by Chapter 159 of the Acts of 2000 (Section 114) for small personal property accounts and that the minimum fair cash value for taxation purposes shall be set in the amount of \$4,000; or do or act relating thereto.

**Sponsor:** Board of Assessors and Tax Collector

**Summary:** Bolton has approximately 101 personal property accounts. The top 60 accounts represent 99.8% of the tax revenue and each has an assessed value greater than \$4,000. By exempting all the smaller accounts from taxation, the management of the assessment, tax billing and collection will be simplified. The total revenue lost (that would have been collected from the bottom 40 accounts) is less than \$1,000. This is out of a total personal property tax of just under \$500,000. The bottom 23 accounts currently all have tax bills less than \$20 each.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

Article 13: Amendment to the Zoning Bylaws, Section 2.5.5.2 (a)

To see if the Town will vote to amend the Bolton Zoning Bylaws, Section 2.5.5.2 (a) so that it reads as follows: (deletions in *parentheses and italics*) and additions are underlined); or do or act relating thereto.

2.5.5.2 Activity Regulations

No such use shall:

(a) Store or use volatile or poisonous liquids in excess of 20,000 gallons.

**Sponsor:** Planning Board

**Summary:** This change corrects an apparent typographical error in the Zoning Bylaw which was identified at the November 2004 Special Town Meeting.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority following report by the Planning Board

Article 14: Amendment to Administrative Bylaws, Section 1.1 General Provisions and Subsection 1.18.9 Enforcement of the Wetland Bylaw

To see if the Town will vote to amend the Administrative Bylaws, Section 1.1, General Provisions, subsection 1.1.5 by adding section (h) and to amend the Wetland Bylaw, Section 1.18 subsection 1.18.9 (Enforcement) by adding a sentence to the last paragraph, (deletions in *parentheses and italics*) and additions are underlined); or do or act relating thereto.

1.1.5

(h) Violation of Wetland Bylaw (Section 1.18)

Penalty: \$300.00 for each offense, each day of violation shall be a separate offense.

Enforcing Officers: Conservation Commission and Agent

and,

1.18.9 Enforcement

The violator shall pay any and all costs including reasonable attorney fees incurred by the Town. The fine for a violation of this Bylaw shall be Three Hundred Dollars (\$300.00) for each offense; each day of the violation shall be a separate offense.

**Sponsor:** Conservation Commission

**Summary:** The Wetland Bylaw offers an alternative to criminal prosecution for violations of the Bylaw in the form of non-criminal disposition. This article amends the general bylaws by authorizing the Conservation Commission and its agent to issue penalties for violations of the Wetland Bylaw. This article also amends the Wetland Bylaw by designating a specific amount of money for the fine.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Disapproved

**Vote Required:** simple majority

Article 15: Lease Agreement with Housing & Urban Development to Relocate the Senior Center

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease and sign any necessary related contracts with Housing & Urban Development (HUD) for relocation of the council on aging office and senior center to the Bolton Country Manor; or do or act relating thereto.

**Sponsor:** Town Administrator

**Summary:** The Town has reached an agreement for the Senior Center to be relocated to Bolton Country Manor, the new HUD senior housing building located at 600 Main Street. This article will allow the Selectmen to enter a lease agreement with HUD which they require as part of this agreement. The monthly lease payment amount is \$100.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

Article 16: Amendment to Administrative Bylaws, Section 1.3 Advisory Committee

To see if the Town will vote to amend Administrative Bylaws, Section 1.3, Advisory Committee, Subsection 1.3.5 of the Town of Bolton Bylaws so that it reads as follows: (deletions in *parentheses and italics*) and additions are underlined); or do or act relating thereto.

1.3.5 Whenever any vacancy shall occur in said committee - by resignation, removal from town, death, failing to qualify, or otherwise - said vacancy shall be filled by said committee. And if any member is absent from five consecutive meetings of said committee, except in case of illness, said committee shall consider *(his)* their position vacant and proceed to fill the same. The term of office of all persons chosen as aforesaid, to fill vacancies, shall expire on June 30, succeeding such vacancy, (at the close of final adjournment of the Annual Town Meeting next succeeding such vacancy, and after said Annual Town Meeting) and a successor shall be appointed to fill out the unexpired term of each member whose office has been so vacated, in the same manner as the original appointment.

**Sponsor:** Advisory Committee

**Summary:** This bylaw is being revised to comply with the Town's policy of appointments being made on a fiscal year basis.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved  
**Vote Required:** simple majority

**Article 17: Installation of Protective Bollards at Pan Cemetery**

To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, or transfer from available funds the sum of \$8,000 (Eight thousand dollars) to install 20 removable 19<sup>th</sup> century style bollards for the protection of the green space south of Pan Cemetery between the existing stone retaining wall and Route 117; or do or act relating thereto.

**Sponsor:** Historical Commission

**Summary:** Historic Pan Burial Ground is the only town cemetery on a major thoroughfare. Despite signs in front of this area that require "No Parking Any Time", tractor trailer and other vehicle drivers disrespect the cemetery by pulling off the roadbed onto the area in front of the stone wall. The Police are doing what they can to enforce the no parking rules, however the area continues to deteriorate and replacement tree plantings will be jeopardized. The bollards must be removable to allow parking for future interments.

**Board of Selectmen Recommendation:** Disapproved

**Advisory Committee Recommendation:** Disapproved

**Vote Required:** simple majority

**Article 18: Establishment of a Municipal Affordable Housing Trust Fund**

To see if the Town will vote to adopt Chapter 491 of the Massachusetts Acts of 2004, an act establishing a Municipal Affordable Housing Trust Fund; or do or act relating thereto.

**Sponsor:** Affordable Housing Partnership

**Summary:** Last May at Town Meeting we voted to allow the Selectmen to seek a local home rule petition to establish an Affordable Housing Trust Fund. Since that time a state law was passed that serves this purpose without the need for a home rule petition. This Trust Fund will be administered by a body of no fewer than 5 people of which the selectmen will also be members. Its mission will be to assist in the creation and preservation of affordable housing in the Town of Bolton for the benefit of low and moderate income households. The funds received by the trust may include donations and other income streams as well as money collected as part of the Inclusionary Zoning bylaw. These funds may be used to purchase and improve land, to purchase dwelling units or to develop new or rehabilitate existing dwelling units for purchase or rental by qualified affordable housing purchasers or tenants or to preserve existing affordable housing in the affordable housing inventory.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 19: Funding for Municipal Affordable Housing Trust Fund**

To see if the Town will vote to transfer the sum of \$24,405.53 (Twenty four thousand four hundred five dollars and fifty-three cents) from Article 8 of the November 18, 2002 Special Town Meeting to the Municipal Affordable Housing Trust Fund; or do or act relating thereto.

**Sponsor:** Affordable Housing Partnership

**Summary:** This money is the balance of \$25,000 that was transferred from the Board of Appeals account at the November 2002 Town Meeting for the purpose of creating and promoting affordable housing in the Town. We feel it would best serve this purpose in the Municipal Affordable Housing Trust Fund.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 20: Authorization to Sell Moen Property with Redrawn Plan**

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Massachusetts General Laws, Chapter 40, Section 3, to sell the parcel of land identified as Lot 2 on a plan entitled "Plan of Land in Bolton, Mass. prepared for the Town of Bolton" dated May 2, 2002, prepared by Ducharme & Wheeler, Inc., said lot containing approximately 80,948 square feet, said Lot 2 being a portion of a larger tract of land known as the Moen parcel located on Vaughn Hill Road; the transfer of said Lot 2 to be done pursuant to the requirements of Massachusetts General Laws, Chapter 30B; and to authorize the Board of Selectmen to enter into all contracts needed to facilitate the sale of the parcel; or do or act relating thereto.

**Sponsor:** Board of Selectmen

**Summary:** The Moen lot #2, which the town is currently attempting to sell, was redrawn and approved by the Planning Board after the town meeting vote in 2002. This redrawn plan is slightly smaller, however allows for a greater buffer between the adjacent properties, and a preferable septic design which will improve the marketability and subsequent sales price of the property. This vote is needed to enable the town to sell the lot specified in the redrawn plan.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 21: Technology Consortium**

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Massachusetts General Laws, Chapter 40, Section 4 and 4a, to enter into an inter-municipal agreement to join a technology consortium for consulting and support services for the Town's computerized assessment system; said agreement to include the required financial safeguards; or do or act relating thereto.

**Sponsor:** Board of Assessors

**Summary:** Bolton belongs to a consortium of approximately 85 member communities for the development and use of software for assessment valuation purposes. The current 10-year agreement expires at the end of FY06. The new agreement, with the same terms, etc. is required to be ratified by town meeting. Ratification of this agreement does not "tie the Town's hands" since Bolton may end the consortium membership at any time without penalty or other charges. The software that we use in Bolton to value all real and personal property is supplied by the consortium. Our total annual membership fee is \$1,500, and includes all software, necessary licenses (Oracle, etc.) as well as unlimited training and technical support. The annual financial obligation of the Town under this agreement shall be paid from the Assessor's operating expense appropriation. Alternative vendors would charge approximately \$10,000 to \$20,000 to convert the data, plus an annual maintenance fee of \$4,000 to \$5,000. Membership in the consortium is by far the lowest cost solution to the requirement to have appropriate software for property valuation.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 22: The Nashoba Regional School District Agreement Amendment – Capital Costs**

**Definition**

To see if the Town will vote to amend the Nashoba Regional School District Agreement, Section 4. (A)Method of Apportioning Costs of the Regional School, by deleting Article A and Article C and replacing with new Article A and Article C, to read in its entirety as stated below; or do or act relating thereto.

**(Nashoba Regional District School Committee)**

Section 4. (A) Capital costs shall include all expenditures in the nature of capital outlay such as the cost of acquiring land, the costs of constructing, reconstructing, and adding to buildings, and the cost of remodeling or making extraordinary\* repairs to a school building or buildings, including without limitation the cost or replacement of the original equipment and furnishings for such buildings or additions, plans, architects' and consultants' fees, grading and other costs incidental to placing school buildings and additions and related premises in operating condition. Capital costs shall also include payment of principal and interest on bonds or other obligations issued by the District to finance capital costs.

- *\*Extraordinary Repairs*

Such repairs add life expectancy to a system or a major component of that system.

- *Value:*

A capital item is one that at the time of investment is \$10,000 or more. The District or Town will follow the procurement laws of the Commonwealth of Massachusetts. Towns that use their own labor that reduces the cost of the project below \$10,000 will still be responsible for the cost.

- *Life of Investment*

The capital investment must have a fixed asset life of three (3) or more years.

This provision will be reviewed after two years and changes will be recommended as needed.

(B) Operating costs shall include all costs not included in capital costs as defined in Section 4(A) but including interest on temporary notes issued by the District in anticipation of revenue.

(C) 1. Capital costs, including debt service on bonds or notes issued by the District to finance capital costs, in connection with any particular District school shall be apportioned among the member towns on the basis of the average of the previous five (5) years' enrollment as of October 1 of each of the preceding years for fiscal year 2000 and thereafter.

**Sponsor:** Nashoba Regional School Committee

**Summary:** A subcommittee of the Tri-Towns worked with the school administration to develop definitions of capital and maintenance as they apply to schools that are owned by the towns and operated by the regional school district. Towns will be responsible for capital expenditures and the school district will be responsible for maintenance expenses.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Recommendation to be given on town meeting floor

**Vote Required:** simple majority

**Article 23:** Acceptance of the Preliminary Design for the Bolton Public Library

To see if the Town will vote to accept the preliminary design for the renovation and expansion of the Bolton Public Library building, as shown in architectural schematics dated January 15, 2005 and reproduced in the application for a Massachusetts Board of Library Commissioners (MBLC) Public Library Construction Grant Program; or do or act relating thereto.

**Sponsor:** Library Board of Trustees

**Summary:** The Library Board of Trustees and Library Building Planning Committee, in cooperation with Richmond, French Design, present for the Town's approval a design for the renovation and expansion of the Bolton Public Library building (738 Main St.). Approval of the schematic design for the library, per this article, is required to complete the Town's grant application to the Massachusetts Board of Library Commissioners (MBLC) for matching funds for library expansion. Approval of this article does not commit the Town to any expenditure, nor does it prejudice the Town's decision on a future article requesting funding for the Library.

Respectful of the Selectmen's stated goals for debt management and Town growth, the Board of Library Trustees is actively pursuing funding opportunities, including a Public Library Construction Grant. Funding the project will be the subject of a Town vote on a future date (to be determined). The most recent cost estimate for this project was completed by A.M. Fogarty and Associates, Inc. in February 2005. The total construction cost was estimated as \$5,168,475, and the total project cost as \$7,029,532.

The work of four years of study, planning, and design development, the proposed design honors historic considerations while complying with relevant national, state, and local laws and codes including the Americans with Disabilities Act.

The size of the proposed addition was suggested by national standards as well as the requirements of the MBLC Construction Grant Program, which requires the project to be of sufficient size to meet the Town's needs for collections, programs, and services for a minimum of 20 years. In fall 2004, in response to revised population projections for the Town, this project was redesigned and its size reduced. Produced on January 15, 2005, the schematic drawings show a facility of 16,998 gross square feet and 12,679 usable square feet, which will serve an eventual population of 7,500 (down from the previous estimate of 9,000).

All documents related to the development of the schematics, including the building program, grant application and the drawings themselves, are on display at the Bolton Public Library.

**Board of Selectmen Recommendation:** Approved – Board of Selectmen Recommendation: Approved. The Selectmen approve the article and the summary as written and look forward to receiving additional information on the project including the proposed financing from the Library Trustees and a recommendation from Advisory and the Master Planning Committee.

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**Article 24: Citizens' Petition**

The Bolton Town Meeting approves of creating a ten year international process for eradicating the world of weapons of mass destruction through comprehensive, enforced control of the production, possession, and use of all such weapons, universal inspections, and international guarantees of the defense of all nations against external aggression and external, armed conspiracies.

The Town Clerk is directed to send a copy of the foregoing with the Town seal attached, to the president, the two Massachusetts Senators and Congress Member Meehan, and the Governor.

In accordance with Massachusetts General Law Chapter 39: Section 10, we, the undersigned citizens of Bolton, petition for this article to be included in Bolton's 2005 Annual Town Meeting.

**Sponsor:** Citizens' Petition

**Board of Selectmen Recommendation:** No position taken

**Advisory Committee Recommendation:** Recommendation to pass over

**Vote Required:**

**Article 25: Citizens' Petition**

The Bolton Town Meeting disapproves of the President's proposed revisions to the Social Security Law.

The Town Clerk is directed to send a copy of the foregoing with the Town seal attached, to the President, the two Massachusetts Senators and Congress Member Meehan, and the Governor.

In accordance with Massachusetts General Law Chapter 39: Section 10, we, the undersigned citizens of Bolton, petition for this article to be included in Bolton's 2005 Annual Town Meeting Warrant.

**Sponsor:** Citizens' Petition

**Board of Selectmen Recommendation:** No position taken

**Advisory Committee Recommendation:** Recommendation to pass over

Article 26: Citizens' Petition

The Bolton Town Meeting disapproves of the present use of American armed forces in Iraq.

The Town Clerk is directed to send a copy of the foregoing with the Town seal attached, to the President, the two Massachusetts Senators and the Congress Member Meehan, and the Governor.

In accordance with Massachusetts General Law Chapter 39: Section 10, we, the undersigned citizens of Bolton, petition for this article to be included in Bolton's 2005 Annual Town Meeting Warrant.

**Sponsor:** Citizens' Petition

**Board of Selectmen Recommendation:** No position taken

**Advisory Committee Recommendation:** Recommendation to pass over

Article 27: Authorize Town Election

To see if the Town will vote to meet at the Town Hall in Bolton, on Monday, May 9, 2005 between the hours of 12 noon and 8 p.m. to elect by ballot the following officers; or do or act relating thereto.

ONE YEAR: One Moderator, One Town Clerk, One Library Trustee;

THREE YEARS: One member of the Board of Selectmen, One member of the Board of Health, One member of the Board of Assessors, One Library Trustee, One member of the Cemetery Committee, Two Parks & Recreation Commissioners, One Trustee of the Francis E. Whitcomb Benevolent Fund, One Commissioner of Trust Funds;

FIVE YEARS: One member of the Planning Board, One member of the Housing Authority;

and to vote on the following questions:

- 1). Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half so called, the amounts required to pay for the bond issued in order to acquire the highway truck. Yes \_\_\_ No \_\_\_

And you are directed to serve this warrant by posting up attested copies thereof at the Town Hall, at the Post Office, and at two other public places, seven days at least before the time for holding said meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid;

Given under our hands and seal, this \_\_\_th day of \_\_\_\_\_ in the year of our Lord, two thousand five.

Kenneth F. Troup ) Selectmen  
Richard H. Heaton, Jr.) of  
Stanley M. Wysocki ) Bolton

A true copy. Attest: \_\_\_\_\_ Constable of Bolton \_\_\_\_\_ Date

In obedience to the Warrant, I have notified and warned the said inhabitants of the Town of Bolton to meet at the time and place, by posting up attested copies of the same at the Town Hall, at the Post Office, and at two other public places, at least seven days before the date hereof.

Constable of Bolton: \_\_\_\_\_ Date: \_\_\_\_\_

		Approved FY 2005	Breakdown FY2006	Requested FY 2006	Advisory Approved FY 2006
<b>114</b>	<b>Moderator Expense</b>				
5700	Miscellaneous	100		100	100
		100		100	100
<b>122</b>	<b>Selectmen, Board of</b>				
5101	Salary	900		900	900
5200	Purchase of Services		0		
5301	Engineering Services		12,000		
5730	Dues		610		
5780	Miscellaneous		5,000		
5781	Meetings Supplies		100 500		
	Expenses and Services	7,410		18,210	18,210
5200	EMT Coordinator	4,800		4,800	4,800
5209	STRP	1		1	1
5380	WHEAT	3,000		4,000	4,000
5782	LRP Coordination	0		0	0
5783	Landscaping: Antenna Site	0		0	0
		16,111		27,911	27,911
<b>123</b>	<b>Town Administrator</b>				
5101	Salary	82,399		84,832	84,832
5114	Wages	62,661		70,702	70,702
5120	Travel Allowance		100		
5176	Disability Insurance		1,100		
5201	Training		2,850		
5251	Web Services		0		
5400	Supplies		1,450		
5700	Miscellaneous		100		
5710	In-State Travel		100		
5720	Out-of-State Travel		0		
5730	Dues		1,100		
5781	Meetings		1,000		
	Expenses and Services	8,600		7,800	7,800
5200	Purchase of Services		4,000		
5243	Software Purchase / Maintenance				
5850	Equipment (Hardware)		0		

	Expenses and Services		31,000	4,000	4,000
			184,660	167,334	167,334
<b>131</b>	<b>Advisory Committee</b>				
5341		Postage		0	
5400		Supplies		25	
5730		Dues		150	
	Expenses and Services		125	175	175
			125	175	175
<b>132</b>	<b>Reserve Fund</b>		140,000	125,000	125,000
			140,000	125,000	125,000
<b>135</b>	<b>Accountant, Town</b>				
5101	Salary			45,805	45,805
5200		Purchase of Services		0	
5303		Audit		12,000	
5400		Supplies		1,400	
5780		Miscellaneous		0	
5781		Meetings		795	
5243		Software Support		4,180	
	Expenses and Services		57,470	18,375	18,375
			57,470	64,180	64,180
<b>141</b>	<b>Assessors, Board of</b>				
5101	Salary		56,874	58,344	58,344
5114	Wages		26,145	31,809	31,809
5200		Purchase of Services		11,350	
5201		Training		910	
5243		Software Support		1,500	
5302		Registry of Deeds		120	
5341		Postage		150	
5400		Supplies		2,000	
5710		In-State Travel		1,200	
5730		Dues		550	
5781		Meetings		600	
5800		Capital Outlay			
	Expenses and Services		26,350	18,380	18,380
5820	GIS		11,300	0	0
			120,669	108,533	108,533
<b>145</b>	<b>Treasurer</b>				
5101	Salary		32,783	33,711	33,711
5114	Wages		0	0	0
5243		Software Support		3,100	

5244		Computer Maintenance	100		
5340		Telephone	100		
5341		Postage	1,500		
5420		Office Supplies	1,200		
5422		Bank Charges	2,500		
5710		In-State Travel	650		
5730		Dues	150		
5780		Miscellaneous	375		
5781		Meetings	600		
5850		Equipment	200		
	Expenses and Services		9,975	10,475	10,475
			<hr/>		
			42,758	44,186	44,186
<b>146</b>	<b>Tax Collector</b>				
5101	Salary		23,899	24,700	24,700
5114	Wages		0	14,362	14,362
5243		Software Support		13,200	
5341		Postage		2,100	
5344		Tax Taking Expense		1,000	
5400		Supplies		3,000	
5710		In-State Travel		0	
5730		Dues		75	
5780		Miscellaneous		750	
5781		Meetings		500	
	Expenses and Services		18,945	20,625	20,625
			<hr/>		
			42,844	59,687	59,687
<b>151</b>	<b>Legal Services</b>				
5200		Purchase of Services		70,000	
5400		Supplies		300	
	Expenses and Services		100,300	70,300	70,300
			<hr/>		
			100,300	70,300	70,300
<b>152</b>	<b>Personnel Committee</b>				
5103	Longevity Pay		3,450	3,650	3,650
5200		Purchase of Services		1,400	
5341		Postage		25	
5400		Supplies		250	
5709		Educational Assist		5,000	
5730		Dues		200	
5781		Meetings		500	
	Expenses and Services		11,775	7,375	7,375
			<hr/>		
			15,225	11,025	11,025

<b>155</b>	<b>MIS</b>				
5200		Purchase of Services		14,300	
5241		Repairs		2,000	
5243		Software Support		4,700	
5251		Web Services		3,860	
5850		Equipment		4,150	
	Expenses and Services			29,010	29,010
				<hr/>	<hr/>
				29,010	29,010
<b>161</b>	<b>Town Clerk</b>				
5101	Salary		42,094	42,915	42,915
5114	Wages		27,425	36,000	28,595
5200		Purchase of Services		70	
5400		Supplies		350	
5730		Dues		50	
5781		Meetings		1,300	
5800		Capital Outlay		5,000	
	Expenses and Services		1,770	6,770	6,770
				<hr/>	<hr/>
			71,289	85,685	78,280
<b>162</b>	<b>Election</b>				
5114	Wages		5,200	925	925
5200		Purchase of Services		1,275	
5400		Supplies		100	
5800		Capital Outlay			
	Expenses and Services		2,700	1,375	1,375
				<hr/>	<hr/>
			7,900	2,300	2,300
<b>163</b>	<b>Street Listing/Registrars</b>				
5114	Wages		150	150	150
5400	Supplies		390	800	800
			<hr/>	<hr/>	<hr/>
			540	950	950
<b>171</b>	<b>Conservation Commission</b>				
5114	Wages		31,563	32,564	32,564
5240		Land Maintenance		8,000	
5301		Training		100	
5305		Vernal Pool Study		500	
5342		Advertising		1,000	
5400		Supplies		500	

5710	In-State Travel		100		
5730	Dues		350		
5780	Miscellaneous		250		
5800	Land-Capital		8,000		
	Improve.				
5850	Equipment		1,000		
	Professional				
	Services				
	Expenses and		23,910	19,800	19,800
	Services				
5963	Conservation Fund		8,000	5,000	5,000
			<hr/>	<hr/>	<hr/>
			63,473	57,364	57,364
<b>175</b>	<b>Planning Board</b>				
5114	Wages		38,500	43,451	43,451
5200	Purchase of			35,000	
	Services				
5342	Advertising		2,000		
5400	Supplies		500		
5730	Dues		2,500		
	Expenses and		35,500	40,000	40,000
	Services				
			<hr/>	<hr/>	<hr/>
			74,000	83,451	83,451
<b>176</b>	<b>Appeals Board</b>				
5342	Advertising		500		
5400	Supplies		150		
5730	Dues		200		
	40B Permitting		20,000		
	Expenses and		20,850	20,850	10,850
	Services				
			<hr/>	<hr/>	<hr/>
			20,850	20,850	10,850
<b>189</b>	<b>Affordable Housing</b>				
5200	Purchase of			3,700	
	Services				
5201	Training		400		
5341	Postage		300		
5400	Supplies		200		
5700	Miscellaneous		100		
5710	Instate Travel		300		
	Expenses and		15,000	5,000	5,000
	Services				
			<hr/>	<hr/>	<hr/>
			15,000	5,000	5,000
<b>190</b>	<b>Buildings</b>				
5240	Maintenance		39,750	39,750	
5241	Repairs			28,000	
5700	Miscellaneous			15,000	
	Expenses and		93,688	82,750	82,750
	Services				

			133,438	82,750	82,750
<b>192</b>	<b>Town Hall</b>				
5200		Purchase of Services		2,100	
5210		Heating		4,700	
5211		Electric		3,600	
5241		Repairs		1,500	
5290		Clock Winding		200	
5340		Telephone		9,000	
5341		Postage		100	
5341		Postage (meter)		7,700	
5400		Supplies		4,000	
5700		Miscellaneous		0	
5800		Capital Outlay		5,200	
	Expenses and Services		38,725	38,100	38,100
			38,725	38,100	38,100
<b>194</b>	<b>Building Insurance</b>				
5740		Commercial Package		13,600	
5743		Commercial Umbrella		6,595	
5746		Boiler		900	
	Expenses and Services		33,550	21,095	21,095
			33,550	21,095	21,095
<b>195</b>	<b>Town Reports</b>				
5200		Purchase of Services		5,000	
5341		Postage		1,000	
5400		Supplies		0	
5488		Equipment		700	
	Expenses and Services		7,055	6,700	6,700
			7,055	6,700	6,700
<b>210</b>	<b>Police Department</b>				
5102	Salary		78,728	81,100	81,100
5133	Wages		481,805	527,760	527,760
5140	Wages--Overtime		16,480	16,631	16,631
5200	Building Expenses & Services		12,550	10,443	10,443
5201		Hired Services		2,500	
5301		Training		5,800	
5380		Other Services-Lockup		800	
5400		Supplies/Repairs		10,367	
5580		Uniforms		10,443	
5720		Out-of-State Travel		2,250	

5780		Miscellaneous		2,500		
	Expenses and Services		34,867		34,660	34,660
5240		Repairs-Cruiser		6,000		
5480		Gas-Cruiser		14,820		
5481		Oil/Lube-Cruiser		2,150		
5482		Tires-Cruiser		3,500		
	Cruiser Expenses and Services		26,470		26,470	26,470
5800	Capital Outlay					
5850	Equipment/Cruiser		7,700		7,700	7,700
5870	Cruiser Purchase		25,863		25,503	25,503
			<hr/>		<hr/>	<hr/>
			684,463		730,267	730,267
<b>220</b>	<b>Fire Department</b>					
5112	Wages	Inspections	3,000		4,500	4,500
5114	Wages	Clerical and Non Clerical	4,000		4,000	4,000
5115	Wages	Firefighters	55,000		55,000	55,000
5210		Heating		2,000		
5211		Electric		2,800		
5241		Repairs		2,400		
5243		Software		600		
5245		Radio Maintenance		1,600		
5301		Training		1,200		
5400		Supplies		1,200		
5480		Gasoline		200		
5486		Diesel		800		
5487		Automotive		1,500		
5580		Uniforms		3,000		
5700		Miscellaneous		5,800		
5730		Dues/Memberships		500		
5780		Misc.-Water Holes		3,000		
	Expenses and Services		26,200		26,600	26,600
			<hr/>		<hr/>	<hr/>
			88,200		90,100	90,100
<b>231</b>	<b>Ambulance</b>					
5112	Wages		25,000		25,000	25,000
5200		Purchase of Services		0		
5400		Supplies		7,500		
5784		Cadet EMT Training		13,820		
	Expenses and Services		21,320		21,320	21,320
			<hr/>		<hr/>	<hr/>
			46,320		46,320	46,320
<b>241</b>	<b>Building Inspector</b>					
5112	Wages		22,500		23,175	23,175
5113	Wages		1,500		1,545	1,545

5340		Telephone		350		
5400		Supplies		1,650		
	Expenses and		2,000		2,000	2,000
	Services					
			<hr/>			
			26,000		26,720	26,720
<b>243</b>	<b>Plumbing &amp; Gas</b>					
	<b>Inspector</b>					
5200		Purchase of	12,360		12,731	12,731
		Services				
			<hr/>			
			12,360		12,731	12,731
<b>244</b>	<b>Wiring Inspector</b>					
5200		Purchase of	15,914		16,391	16,391
		Services				
			<hr/>			
			15,914		16,391	16,391
<b>249</b>	<b>Fire Inspector</b>					
5112	Wages		0		0	0
			<hr/>			
			0		0	0
<b>292</b>	<b>Animal Control</b>					
	<b>Officer</b>					
5112	Wages		12,360		12,731	12,731
5113	Wages		1,639		1,939	1,939
5200		Purchase of		500		
		Services				
5400		Supplies		1,500		
5710		In-State Travel		900		
	Expenses and		3,300		2,900	2,900
	Services					
			<hr/>			
			17,299		17,570	17,570
<b>293</b>	<b>Traffic Lights</b>					
5211		Electric		1,500		
5241		Repairs		1,800		
	Expenses and		3,100		3,300	3,300
	Services					
			<hr/>			
			3,100		3,300	3,300
<b>294</b>	<b>Tree Warden</b>					
5102	Salary		2,657		2,737	2,737
5251		Tree Trimming		38,000		
5700		Miscellaneous		5,000		
	Expenses and		43,000		43,000	43,000
	Services					
			<hr/>			
			45,657		45,737	45,737
<b>299</b>	<b>Communications</b>					
5134	Wages		186,233		172,021	172,021
5140	Overtime		3,090		6,313	6,313
5200		Purchase of		13,685		
		Services				
5201		Training		3,200		

5340	Telephone		11,546		
5343	Teletype		1,871		
5400	Supplies		5,000		
5580	Uniforms		1,000		
5780	Miscellaneous		15,574		
5781	Antenna - Tower		2,082		
	Expenses and Services	54,644		53,958	53,958
	Furniture & Installation	0		0	0
		<hr/>		<hr/>	<hr/>
		243,967		232,292	232,292
<b>301</b>	<b>Nashoba Regional School District</b>				
5691	Bolton Assessment - Operating Expense	8,103,653		8,778,097	8,778,097
5915	NRHS - Bolton Assessment - Excluded	109,116		114,312	114,312
	Debt				
	Deficit Bond	134,258		135,340	135,340
	Repayment				
	Less BAN Premium			0	0
		<hr/>		<hr/>	<hr/>
		8,347,027		9,027,749	9,027,749
<b>302</b>	<b>Minuteman Regional Voc Tech</b>				
	Bolton Assessment	358,926		306,127	306,127
		<hr/>		<hr/>	<hr/>
		358,926		306,127	306,127
<b>303</b>	<b>Post Secondary Voc Ed</b>				
	Post Secondary Voc Ed	0		0	0
		<hr/>		<hr/>	<hr/>
		0		0	0
<b>421</b>	<b>Highways</b>				
5110	Salary	80,451		82,868	82,868
5137	Wages	365,192		386,700	386,700
5140	Wages--Overtime	23,129		26,000	26,000
5200	Purchase of Services		13,564		
5210	Heating		2,737		
5211	Electric		6,000		
5241	Repairs		41,000		
5340	Telephone		4,000		
5400	Supplies		11,000		
5480	Gasoline		8,855		
5480	Stickers		1,200		
5481	Oil/Lube		2,300		
5482	Tires		4,000		
5486	Diesel		10,500		
5487	Parts/Supplies		12,000		
5488	Equipment		5,000		
5700	Miscellaneous		7,500		
5781	Training		2,000		
	Truck Purchase		0		

	Expenses and Services		124,264		131,656		131,656
			593,036		627,224		627,224
<b>422</b>	<b>Construction and Maintenance</b>						
5137	Wages		5,000		5,000		5,000
5842	Local Improvements		176,750		180,000		180,000
			181,750		185,000		185,000
<b>423</b>	<b>Snow/Sand/Overtime</b>						
5137	Wages		11,889		11,889		11,889
5140	Wages--Overtime		24,486		24,486		24,486
5241	Repairs			13,500			
5290	Snow Removal			26,500			
5400	Supplies			15,718			
5480	Gas			3,000			
5486	Diesel			6,500			
5488	Equipment			5,000			
5530	Road Salt			33,001			
5531	Sand			22,050			
	Expenses and Services		125,269		125,269		125,269
			161,644		161,644		161,644
<b>424</b>	<b>Street Lighting</b>		4,000		5,200		5,200
			4,000		5,200		5,200
<b>433</b>	<b>Transfer Station</b>						
5137	Wages		52,072		54,635		54,635
5140	Overtime		7,794		12,320		12,320
5211	Electricity			4,000			
5280	Trash Disposal Cost			70,000			
5281	Trash Hauling Cost			20,000			
5282	Recycling Hauling Cost			28,500			
5340	Telephone			636			
5487	Maintenance			2,525			
5488	Equipment			3,800			
	Expenses and Services		120,749		129,461		129,461
			180,615		196,416		196,416
<b>439</b>	<b>Sanitary Landfill</b>						
5250	Well Monitoring		4,500		8,200		8,200
			4,500		8,200		8,200
<b>491</b>	<b>Cemeteries</b>						
5200	Purchase of Services			3,500			
5700	Miscellaneous			9,050			
	Expenses and		10,500		12,550		12,550

	Services			10,500	12,550	12,550
<b>510</b>	<b>Board of Health</b>					
5112	Wages--Animal Inspector			448	1,100	1,100
5301	North Central Mental Health			1,000	1,000	1,000
5304	Nashoba Associated Boards of Health			7,202	7,202	7,202
5341	Postage		25			
5342	Advertising		200			
5400	Supplies		800			
5710	Travel		400			
5730	Dues/Membership		100			
5780	Misc.-Haz. Waste Coll.		0			
	Expenses and Services			6,575	1,525	1,525
				15,225	10,827	10,827
<b>522</b>	<b>Nursing</b>					
5102	Salary			8,827	6,606	6,606
5400	Supplies		500			
5710	In-State Travel		150			
	Expenses and Services			650	650	650
				9,477	7,256	7,256
<b>541</b>	<b>Council on Aging</b>					
5101	Salary			14,359	14,820	14,820
5200	Purchase of Services		3,710			
5271	Building Lease		1,200			
5340	Telephone		300			
5346	Cable/DSL		750			
5400	Supplies		300			
5780	Miscellaneous		2,000			
	Expenses and Services			5,500	8,260	8,260
				19,859	23,080	23,080
<b>543</b>	<b>Veterans Services</b>					
5102	Salary			960	0	0
5114	Wages			1	0	0
5341	Postage		0			
5710	In-State Travel		0			
5780	Miscellaneous		4,000			
	Expenses and Services			105	4,000	4,000
5770	Benefits			1	0	0
				1,067	4,000	4,000
<b>549</b>	<b>Housing Authority</b>					
5400	Supplies			500	250	250

			500	250	250
<b>610</b>	<b>Library</b>				
5102	Salary		52,894	54,475	54,475
5114	Wages		56,391	66,686	66,686
5210		Heat		2,800	
5211		Electric		3,400	
5241		Repairs		450	
5340		Phone		750	
5400		Supplies		3,900	
5580		Books		35,100	
5780		Miscellaneous		8,015	
	Expenses and Services		51,446	54,415	54,415
			160,731	175,576	175,576
<b>630</b>	<b>Parks - Recreation</b>				
5113	Wages--Swimming		6,500	4,500	4,500
5200		Purchase of Services		2,900	
5270		Equipment		500	
5400		Supplies		900	
	Expenses and Services		2,300	4,300	4,300
			8,800	8,800	8,800
<b>650</b>	<b>Parks</b>				
5200		Purchase of Services		4,100	
5210		Heat		0	
5211		Electric		500	
5340		Telephone		0	
5850		Park Equipment Forbush Mill Field		0	
	Expenses and Services		16,826	4,600	4,600
			16,826	4,600	4,600
<b>691</b>	<b>Historical Commission</b>				
5200		Purchase of Services		2,000	
5341		Postage		250	
5342		Advertising		350	
5400		Supplies		400	
5580		Books		250	
5730		Dues		250	
5780		Prof. Development		100	
	Expenses and Services		3,600	3,600	3,600
			3,600	3,600	3,600
<b>692</b>	<b>Celebration/Memorial</b>				

5400	Day Supplies	1,000	1,500	1,500
		<hr/>	<hr/>	<hr/>
		1,000	1,500	1,500
<b>710/7</b>	<b>Total Principal Debt &amp; Total Interest Debt</b>			
<b>51</b>	<b>Ambulance (2006)</b>			
5915	Principal	22,000	22,000	22,000
5925	Interest	2,174	1,087	1,087
	<b>Emerson School Repairs (2006)</b>			
5910	Principal	4,000	4,000	4,000
5920	Interest	395	198	198
	<b>Highway Loader (2005)</b>			
5912	Principal	25,000	0	0
5922	Interest	846	0	0
	<b>*Communications (2005)</b>			
5918	Principal	48,000	0	0
5928	Interest	1,599	0	0
	<b>*Gas Spill Cleanup (2011)</b>			
5913	Principal	13,000	13,000	13,000
5923	Interest	4,013	3,396	3,396
	<b>*Gas Spill Cleanup-Additional (2015)</b>			
5913	Principal	40,000	40,000	40,000
5923	Interest	18,606	16,946	16,946
	<b>*Sawyer School (2018)</b>			
5910	Principal	530,000	530,000	530,000
5920	Interest	340,938	318,943	318,943
	<b>*Sawyer School Repairs (2021)</b>			
5910	Principal	4,000	4,000	4,000
5920	Interest	3,097	2,910	2,910
	<b>*Atlantic Union College Land (2006)</b>			
5916	Principal	34,000	28,000	28,000
5926	Interest	2,802	1,254	1,254
	<b>*Barretts Hill Land (2020)</b>			
5916	Principal	10,000	10,000	10,000
5926	Interest	7,412	6,944	6,944
	<b>*Emerson School (2021)</b>			
5910	Principal	94,000	94,000	94,000
5920	Interest	74,328	69,860	69,860
	<b>*Nashoba Valley Land (2020)</b>			
5916	Principal	35,000	35,000	35,000

5926	Interest	25,943	24,314	24,314
	<b>*Savignano Land (2021)</b>			
5916	Principal	7,000	7,000	7,000
5926	Interest	5,077	4,780	4,780
	<b>*Moen Land (2008/State House Note)</b>			
5916	Principal	74,230	74,230	74,230
5926	Interest	8,450	7,740	7,740
	<b>*Transfer Station (2010/2021)</b>			
5911	Principal	84,000	85,000	85,000
5921	Interest	44,809	40,795	40,795
	<b>Highway Sander (2006)</b>			
5912	Principal	21,000	19,000	19,000
5922	Interest	690	451	451
	<b>Athletic Fields (2008/State House Note)</b>			
5919	Principal	39,000	39,000	39,000
5929	Interest	4,235	3,500	3,500
	<b>Emerson Roof Repair (2008/State House Note)</b>			
5910	Principal	16,700	16,700	16,700
5920	Interest	1,815	1,740	1,740
	<b>*Stephenson Land (2010) Estimate</b>			
5920	Principal		46,800	46,800
5930	Interest		3,500	3,500
	<b>*Braman Land (2008) Estimate</b>			
5920	Principal		8,000	8,000
5930	Interest		1,000	1,000
	<b>*Sawyer/Emerson Septic (TBD)</b>			
5920	Principal		0	0
5930	Interest		0	0
	<b>*Schartner/Nicewicz APR (TBD)</b>			
5920	Principal		84,500	84,500
5930	Interest		92,950	92,950
<b>752</b>	<b>Interest Other--Debt</b>			
	Interest Highway Loan	0	0	0
	Interest Revenue Anticipation	0	0	0
		<hr/>	<hr/>	<hr/>
		1,648,159	1,762,537	1,762,537
<b>911</b>	<b>Worcester Regional Retirement Assessment</b>			
		144,263	170,885	170,885
		<hr/>	<hr/>	<hr/>
		144,263	170,885	170,885

<b>912</b>	<b>Workers Compensation</b>	32,000	25,000	25,000
		<hr/>	<hr/>	<hr/>
		32,000	25,000	25,000
<b>913</b>	<b>Unemployment Compensation</b>	10,000	1,000	1,000
		<hr/>	<hr/>	<hr/>
		10,000	1,000	1,000
<b>914</b>	<b>Health Insurance</b>			
5173	Group Health	180,000	205,000	205,000
5174	Accident/Health	18,000	0	0
5741	Insurance Deduction Expense	2,000	0	0
		<hr/>	<hr/>	<hr/>
		200,000	205,000	205,000
<b>915</b>	<b>Life Insurance</b>	600	600	600
		<hr/>	<hr/>	<hr/>
		600	600	600
<b>916</b>	<b>Medicare Tax</b>	27,000	30,000	30,000
		<hr/>	<hr/>	<hr/>
		27,000	30,000	30,000
<b>945</b>	<b>Other Insurance</b>			
5741	Police Professional Liability		3,370	3,370
5742	Bonding (employee)		1,450	1,450
5744	Police & Fire Accident	0	29,015	29,015
5745	Motor Vehicle	17,370	16,060	16,060
5746	Deductibles		2,000	2,000
5747	Public Official Liability	6,325	4,365	4,365
		<hr/>	<hr/>	<hr/>
		23,695	56,260	56,260
<b>TOTAL TOWN BUDGET</b>		<hr/>	<hr/>	<hr/>
		14,534,162	15,353,995	15,336,590

