



# Town of Bolton

Town Hall, 663 Main Street, Bolton, MA 01740  
Phone 978-779-3308 Fax 978-779-5461

## Design Review Board (DRB) Application

**Please Print Clearly and Complete In Full**

Return to Design Review Board  
663 Main Street  
Bolton MA 01740  
(989)779-3308

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Zoning District:** Limited Business { } Business { } Industrial { } PENC { }

**Type of Project:** New construction ( ) Expansion ( ) Summarize project (use additional sheet if necessary):

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**Type of Application submitted:** Planning Board Special Permit ( ) Board of Selectmen Site Plan Review ( )  
ZBA Variance ( ) ZBA Special Permit ( )

**Building Setbacks:** Frontage: \_\_\_\_ Side Set Backs Right \_\_\_\_ Left \_\_\_\_ Rear Set backs \_\_\_\_

**Wetlands Setback** (where applicable): \_\_\_\_\_

**Describe Materials Used:**

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**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(if different from the applicant)

**Required Drawings:**

1. Building Site Plan at 1"=10'-0" or 1"=20'-0", which must include all property lines with setbacks dimensioned, right of ways, wetland boundaries and setbacks dimensioned, building footprint/s with total footprint square footage and total heated space square footage, all new driveways and roadways with widths and necks dimensioned, parking plan with total number of parking spaces, all fences delineated and labeled, all proposed landscaping (plant lists not required), buffers to residential areas, lighting, signage location, size and description, all exterior mechanical equipment, and define any service areas. Please also note any historical resources either on the property or on adjacent properties. Take care to key the following drawings to the site plan.
2. Building Plan/s at 1/8"=1'-0" or larger
3. Building Elevations at 1/8"=1'-0" or larger, with materials specified
4. Site perspectives if available

Please submit four (4) sets of paper copies to the Bolton Town Clerk at the address listed above and electronically at [townclerk@townofbolton.com](mailto:townclerk@townofbolton.com) at least 2 weeks before the next posted DRB meeting.