

TOWN OF BOLTON



ANNUAL TOWN MEETING

WARRANT

MONDAY, MAY 7, 2007

Annual Town Meeting
7:00 p.m.
Monday, May 7, 2007
Nashoba Regional High School Auditorium

****PLEASE BRING THIS WARRANT TO TOWN MEETING ****

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ADVISORY COMMITTEE'S STATEMENT

The Town's fiscal 2008 budget is the product of a great deal of work by many people. These included the Department Heads who developed the original projections and the Town Administrator and Town Accountant, who refined and pruned these projections into a coherent whole. The volunteer Boards and Committees who oversee many of the Town's operations also made important contributions to the budgeting process. The Advisory Committee reviewed all of this material and made modifications which it believed would benefit the Town. Finally, the Selectmen provided a last review and established the final budget figures which are being presented to the Annual Town Meeting. The Town is fortunate to have an unusually capable group of professional public servants and a large number of Committee volunteers who spend many evenings overseeing the Town's governmental activities.

Property taxes are expected to rise by +5.4% in fiscal 2008. The sources of this increase are the basic +2.5% allowed by Proposition 2½, +2.1% from additional value added to the tax base (often referred to as "new growth") and +0.8% from debt service payments that have been excluded by the Town's voters from Proposition 2½ limits. If the Town approves a 3% Community Preservation Act (CPA) surtax with a \$100,000 per house exclusion at the May 14 election, taxes will rise +7.8%. We expect a State match of 100% on Town CPA contributions in fiscal 2009 and possibly fiscal 2010. After that, the State matching percentage is likely to decline.

Education is the Town's largest area of spending, exceeding \$10 million this coming year, or 60.4% of the entire budget. The percentage would be higher if debt service payments were allocated back to the spending sectors rather than being grouped together. The overall Nashoba Regional School System budget is up +5.9%. We think this is reasonable given enrollment gains and cost-of-living increases. We commend the Schools' administration and the School Committee for crafting a budget that ensures high quality education and is, at the same time, fiscally responsible. Because of a State formula, Bolton's share of the Nashoba budget is up +5.6%, a little less than the overall rise for the System. Due to a decline in the number of Bolton students attending Minuteman vocational high school, the Town's entire spending on education will be up only +4.5% from last year.

Public Safety (primarily Police, Fire, Dispatch and Ambulance) is the Town's next largest area of expenditure at \$1.5 million, or 9.0% of the overall budget. Expenses in this area are projected to be up +9.4%. This higher-than-average rise is due to a contract that brought compensation levels for the Dispatch/Communications employees closer to those of surrounding communities, adjustments for the new four-days-on-two-days-off staffing policy of the Police, a need for part-time backup for the full-time EMT/Firefighter and a more realistic assessment of Police overtime requirements. We are hopeful that next year's rise in public safety spending will be more moderate.

Public Works at \$1.4 million, or 7.9% of the budget, is the third largest area of Town expenditure. Expenses in this sector are anticipated to rise by +5.8% in fiscal 2008, of which +3.5% will fund a significant increase in the rate at which the Town's roads are repaved. This increase was encouraged by our new Capital Planning Committee. Otherwise, public works spending is up only +2.3%. This moderate gain is due in large measure to a recent careful

review of DPW spending by Department Head Harold Brown, Selectman Curt Plante and Town Administrator Jodi Ross.

General Government expenditures are targeted at \$1.2 million, or 7.1% of the total. These are set to rise +2.7%, primarily for cost-of-living increases, plus a moderate increase in resources devoted to the Town Treasurer function.

In other areas of interest, the Town's health insurance bill is expected to rise by +21.3% to \$289,000. While this expense is only 1.7% of the budget, its rapid increase over the past several years is a source of concern. More favorably, the Town's contribution to the Worcester Regional Retirement System, at \$203,000, is up only +0.4% next year, after a few years of very sharp advances.

Debt service is projected at \$1.7 million, or 10.2% of the overall budget. It is planned to be up +12.8% this year, due primarily to the financing of our new wastewater treatment plant at the Sawyer/Emerson schools' complex. Debt service is likely to continue to rise because we will need to finance the Town's share of our new Library in future years.

The overall Town budget is \$17.1 million. This is a +6.0% increase from last year. Given an environment of approximately 2 1/2% inflation, we think this is reasonable. Most economists anticipate that the current dollar Gross Domestic Product will advance by between +5.0% and +5.5% over the 12-month period that coincides with our fiscal 2008. In other words, our Town budget is projected to grow only a little faster than the surrounding economy that supports it.

In addition to the basic budget, the Town Meeting warrant contains seven articles that, if passed, will involve spending from the Town's "free cash" reserves. The Advisory Committee recommends that three of these items--\$50,000 for a new DPW truck, \$32,723 for a new sidewalk and \$72,706 for public safety software--be amortized over a three-year period through use of a borrowing. If this is done, the seven articles will cause \$77,153 of our "free cash" to be used, and an estimated \$604,000 of this reserve will remain to help with our budgets in future years.

David Lindsay
Burt Shnitzler
Richard Fly
Stanley Wysocki
Andrew Burnett

BOARD OF SELECTMEN'S STATEMENT

Once again through the diligent work of the Advisory Committee and the Town Administrator's Financial Team, Bolton's finances are solid and the budget included in this warrant is balanced without the need for an override. Everyone is working together on keeping spending in line while meeting town services. The school budget request is for an increase that reflects some growth in Bolton's student population.

This town meeting warrant does not request approval of any major debt spending, although planning continues on several projects that will result in significant debt increases in future years. We are working with the Capital Planning Committee and the various committees to define needed projects as economically as they can be performed to meet the growing municipal needs. The projects currently underway or being considered are described elsewhere in the warrant. Most importantly and likely with the largest expense, we expect that a new public safety building will be proposed at a special town meeting later in the year. These projects are needed as the town grows and as public service demands increase for the town. The selectmen will do everything they can to control the taxes while meeting these needs, but increases are inevitable with so many needs occurring at the same time. We appreciate the understanding and support of the voters as we work with the various committees and departments to manage the growing community.

We hope that voters will take the time to study the warrant, take advantage of the various information sources available through the town, and attend the town meeting. We represent all of you and want to have an informed electorate to decide Bolton's future.

Kenneth F. Troup, Chairman
Anne (Panny) Gerken
Curtis Plante

Background on Capital Projects May 2007

Emerson/Florence Sawyer School Wastewater Treatment Plant: During 2004 and 2005, the town determined, in conjunction with the Department of Environmental Protection (DEP), that a wastewater treatment plant was needed near Florence Sawyer School to handle current and future effluent requirements at the school campus. The Selectmen appointed a Wastewater Treatment Plant Committee to oversee the project and an engineering firm designed the sewage treatment plant during 2006, with approval expected from DEP during April 2007. A timeline was agreed to with DEP that calls for completion of the installation of the treatment plant by April 2008 and the project is currently on schedule. The town meeting approved \$2.5 million in funding in May 2006 and the project remains within budget.

The wastewater treatment plant and the building to house the treatment unit will be located on the “sheep show” field and will be capable of treating 38,000 gallons per day. Earlier in 2007, the selectmen decided to have the treatment plant accept effluent from the renovated library and from the public safety building, if approved. This also will allow completion of the renovation of Emerson School as school space and the addition of other municipal or school buildings if they are built in this area or tied in.

Gasoline Spill at Highway Barn (Article 17): In April 1994, the town replaced a salt shed near the Highway Barn and while removing an old gasoline tank nearby discovered a gasoline leak. The gasoline leak was determined to be from the in-house installed plumbing connections between another tank and the gasoline pump. Abutters, the public, DEP, and the federal Environmental Protection Agency (EPA) were immediately notified. Testing, cleanup, and monitoring under EPA and DEP direction has continued since 1994 with concentrations of chemical decreasing as time went along. Fortunately, no contamination ever reached the high school and at no time did any surrounding properties have contamination that exceeded drinking water standards. The town and Geologic Services, Inc. installed and continued to test the water from 35 monitoring wells and that effort continues today. The total funding through May 2006 for this clean up has been \$968,000.

Today only one of the monitoring wells near the highway barn shows any detectable level of pollutants, and that one is very close to drinking water standards; the wells on the other properties are clean. The final sign off of the cleanup rests with DEP, but the town and its engineer believe there are about four years of monitoring left before DEP will sign off. The funding requested in Article 17 will allow continuation of well monitoring and closure of monitoring wells that are no longer needed. Closure involves filling the well with concrete and capping it, so there is a closure cost associated with each well. It is likely that additional funding of \$140,000 will be required to bring the town to complete closure. This includes all monitoring and reporting from FY07 to FY11.

Bolton Public Library Expansion Project: After approval at the May 2006 town meeting, the library project has concentrated on fundraising and construction project preparations. The state grant was officially approved when the town signed a contract with the state in December 2006. The 9-person Library Construction Committee has been formed to oversee the project and as the warrant goes to press a project manager is being hired as required by state construction laws. Design work will occur this year with construction contracts scheduled to be awarded in December 2007. The project includes needed renovations to the existing library building, a new building connected to the existing library, as well as expanded parking for library patrons.

The decision to handle library effluent in the town's treatment plant will mean that the library project will be able to rework the site configuration to better use the available land. Current schedules call for the library expansion to be completed by September 2009. The town's share of the library project is \$3.5 million. Additional information can be found at www.townofbolton.com/pages/BoltonMA_LibTrustees/index.

Public Safety Building: During 2006, the Police Station Task Force that had been formed by the selectmen in 2004 began to investigate the possibility of building a public safety building to meet current and future needs of the Bolton Police Department, Bolton Ambulance Squad, and the Bolton Fire Department. The effort intensified late in 2006 when the focus became the current Fire Station parcel. With enthusiastic support of each of the public safety groups, the task force expanded to include membership from Ambulance and Fire and, with the help of the selectmen, made initial determinations that the fire station site could support the type of building needed.

In March 2007, the task force hired an architect to complete a thorough space needs evaluation and design a building for the site that meets the space needs of each of the public safety groups. The draft space needs document can be found at www.townofbolton.com/Pages/BoltonMA_BComm/police.

The Public Safety Building Task Force continues to refine the design concept and work toward a realistic cost estimate that can be brought to a fall special town meeting. There will be numerous opportunities in the coming months for public input on a proposed design and possible project phasing. As noted earlier, the effluent from this public safety building will be piped to the town's treatment plant. The project will solve a long-standing need for police space and will provide significant improvements in space for the other public safety groups and meet their needs for the next 15-20 years. Shared facilities in the building include training rooms, restroom facilities, a kitchen, computer equipment room, a physical fitness center, and mechanical rooms and equipment. The central location will allow improved public safety service equally to all parts of town. Unfortunately, there are no state grants available to reduce the cost to the town.

Fire Truck: In late 2006, the fire department was awarded a grant to purchase a new fire truck. The \$203,000 fire engine will cost the town approximately \$19,000; it will be delivered during 2007.

Master Plan Completion: The Bolton Master Plan was completed during 2006 and approved by the Planning Board in early 2007. Copies are available at the library and on the town's website, [www.townofbolton.com/pages/BoltonMA_Planning/Master Plan](http://www.townofbolton.com/pages/BoltonMA_Planning/Master_Plan). The plan includes a number of strategies to mitigate the impacts of growth in Bolton and includes an overview of current and future municipal facility needs. Several zoning recommendations are made in the Plan.

Capital Planning Committee: In 2006 the selectmen formed a Capital Planning Committee to carefully examine future municipal building needs as well as departmental capital needs and prioritize and plan meeting of those needs to be compatible with Bolton's tax impacts. The 5-person Committee will provide important advice to the selectmen, Advisory Committee, and town meeting in helping the town meet its future needs.

Community Preservation Act: On April 2, 2007, a special town meeting passed the Community Preservation Act which places a 3% surcharge on property taxes to pay for historic preservation, affordable housing, open space protection, and athletic fields. The state matches funds raised with a match of as little as 5% and as much as 100%. Before CPA can be enacted in Bolton, it requires an affirmative vote at the election on May 14, 2007. If passed, a Community Preservation Committee would be formed with representatives from five different town boards and two appointees from the selectmen. That committee would assess the town's preservation needs and recommend projects for CPA funding that would then be approved or disapproved at town meetings.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF BOLTON
WORCESTER, ss**

**ANNUAL TOWN MEETING
Monday, May 7, 2007
Nashoba Regional High School Auditorium
7:00 p.m.**

To either of the Constables of the Town of Bolton, in the County aforesaid:

GREETINGS - In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Bolton aforesaid, qualified to vote in elections and town affairs, to meet at Nashoba Regional High School Auditorium in said Bolton, on the 7th day of May, 2007 at 7:00 p.m., then and there to act on the following articles:

Article 1: Unpaid Bills for Fiscal Year 2006

To see if the Town will vote to transfer from available funds the sum of \$2,152.25 (Two thousand one hundred fifty-two dollars and twenty-five cents) for the purpose of paying the following unpaid FY06 bills, pursuant to Massachusetts General Laws, Chapter 44, Section 64; or do or act relating thereto:

\$ 37.25	Crown Trophy
\$ 120.00	Michele Marino, Town of Bolton's Veterans' Agent
\$1,995.00	Occupational Health Services

Sponsor: Board of Selectmen

Summary: This is necessary to pay unpaid bills from the previous fiscal year for services that have been rendered.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 4/5 majority

Article 2: Accept Annual Reports

To see if the Town will vote to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2006; or do or act relating thereto.

Sponsor: Board of Selectmen

Note: Copies of the Annual Reports are available at the Town Hall, Library and on our website at www.townofbolton.com.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 3: Fiscal Year 2007 Budget Transfers

To see if the Town will vote to transfer the following; or do or act relating thereto.

\$6,000.00 From Ambulance Receipts Reserved for Appropriation
To 0100-231-5200-000 Ambulance Purchase of Service

Sponsor: Board of Selectmen

Summary: This transfer is necessary due to the unforeseen ambulance maintenance costs and other costs in the ambulance department.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 4: Fiscal Year 2007 Debt Service Principal Transfer

To see if the Town will vote to transfer from line item 01-751-5930 Debt Service Interest, the amount of \$15,500 (Fifteen thousand five hundred dollars) to line item 01-710-5920 Debt Service Principal for the Schartner/Nicewicz APR; or do or act relating thereto.

Sponsor: Treasurer

Summary: The debt service principal transfer article is due to the fact that the budget was created and voted prior to the bond issuance of the APRs on 6/15/06. We had originally budgeted for a 20-year bond with principal payments of \$84,500 and interest of \$92,950. When the bond was issued we issued it for 17 years with principal of \$100,000 and interest of \$73,645. Therefore we need \$15,500 more in principal and there is an extra \$19,305 in interest which will net to \$3,805 after the transfer.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 5: Fiscal Year 2008 Operating Budget

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$17,064,319 (Seventeen million sixty-four thousand three hundred nineteen dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$85,000 from the Cell Tower Fund;
- b. The sum of \$14,771 from the Dog Fund to be applied to the Animal Control Officer budget;
- c. The sum of \$68,000 from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- d. The sum of \$20,187 from the overlay reserve account;
- e. The sum of \$439,176 or any other amount, to be transferred from Free Cash;
- f. The sum of \$16,437,185 to be raised by taxation; or do or act relating thereto.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 6: Amendments to the Personnel Bylaw 1.14.3

To see if the Town will vote to amend the Personnel Bylaw of the Town of Bolton, Section 1.14.3 to read as follows (deletions in *parentheses and italics*) and additions are underlined); or do or act relating thereto.

1.14.3 Personnel Committee

This Personnel Bylaw shall be administered by a Personnel Committee, consisting of three *(five)* voting members appointed by the Board of Selectmen, said Board shall have the power to fill all vacancies. Members are appointed for three-year, staggered terms. The Committee shall select a chairman from its membership who shall preside over meetings. *(The Committee shall select a clerk from its membership who shall be responsible for recording minutes of all committee meetings, in accordance with the Open Meeting Law).*

Like all Town employees and board/committee members, the Personnel Committee is subject to and shall abide by the provisions of the Conflict of Interest Law. M.G.L. Chapter 268A.

No members of the Personnel Committee may be an employee of the Town nor hold Town office, whether appointed or elected. Members of the Personnel Committee shall serve without compensation.

At any meeting of the Personnel Committee action by a majority of the Committee members present shall be binding. At least two *(three)* members of the Committee shall be present in order to constitute a quorum.

The Personnel Committee is responsible for administering this Personnel Bylaw and may establish procedures as necessary to fulfill this charge. The Personnel Committee may, from time to time, make and issue interpretations and regulations consistent with the provisions of the Personnel Bylaw and necessary for its administration. Similarly, the Personnel Committee shall periodically review the Bylaw and make recommendations for changes, as appropriate, and in accordance with the provisions governing amendments as set forth in Section 1.14.11.

It shall be the responsibility of the Personnel Committee to develop a classification and compensation plan, and to review position classifications and rates of pay at reasonable intervals, as set forth in Section 1.14.10(a). The Personnel Committee shall conduct an open meeting once annually with town employees to discuss employee concerns about salary, fringe benefits, and the administration of the Bylaw. The Personnel Committee shall fulfill its role in the Grievance Procedure, as outlined in Section 1.14.8.

Sponsor: Personnel Committee

Summary: The Personnel Committee has made repeated requests over the past few years soliciting new membership. This activity has had limited success. To that end, the Personnel Committee is proposing bylaw changes to accommodate a smaller committee and to streamline its administrative functions. The objective of the bylaw changes are as follows: a) to reduce the size of the committee from five (5) voting members to three (3) voting members, b) to strike from the bylaw any reference where the Personnel Committee must select a clerk from its membership, and c) where a meeting quorum now requires two (2) members instead of three (3).

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 7: Acceptance of Agricultural Preservation Bylaw and Agricultural Commission

To see if the Town will vote to amend the Administrative Bylaws to add the following Agricultural Preservation Bylaw, Section 1.21 of the Town of Bolton Bylaws so that it reads as follows; or do or act relating thereto.

1.21 AGRICULTURAL PRESERVATION BYLAW

1.21.1 Legislative Purpose and Intent

The purpose and intent of this Bylaw is to state with emphasis the Right to Farm granted to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A; and Chapter 128 Section 1A. We the citizens of Bolton restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution, ("Home Rule Amendment").

This General Bylaw encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Bolton by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This Bylaw shall apply to all jurisdictional areas within the Town.

1.21.2 Definitions

The word "FARM" shall include any parcel or contiguous parcels of land, or water bodies used for the purpose of agriculture, or accessory thereto.

The words "AGRICULTURE" or "FARMING" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- 4-H or The National FFA Organization projects; and
- keeping and/or raising of livestock which includes but is not limited to horses, poultry, swine, cattle, sheep, goats, ratites (such as emus, ostriches and rheas), camelids (such as llamas and alpacas), and other domesticated animals, including bees and fur-bearing animals.

"FARMING" shall encompass activities including, but not limited to, the following:

- operation and transportation of slow-moving farm equipment over roads within the Town;
- control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals;
- application of manure, fertilizers and pesticides;

- conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on-farm relocation of earth and the clearing of ground for farming operations.

1.21.3 Right To Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Bolton. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this Bylaw are intended to apply to those agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Agricultural Preservation Bylaw shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

1.21.4 Agricultural Commission

For the furtherance of the goals of this Bylaw, there is hereby established an Agricultural Commission, to consist of five (5) members, appointed by the Board of Selectmen, at least three (3) of whom shall be representative of the Bolton farming community and one (1) from the non-farming, residential community. The term of appointment shall be for three (3) years, timed to coincide with the Town's fiscal year. At the time said Commission is first appointed, one member shall be appointed for one (1) year, two members for a term of two (2) years, and two members for a term of three (3) years; all subsequent appointments shall be made for terms of three (3) years. The appointing authority shall fill any occurring vacancy based on the unexpired term being vacated.

The Agricultural Commission shall be authorized:

- To act as a spokesperson for the Bolton farming community;
- To present written or oral testimony in the context of public hearings before any Town Board or Committee;
- On its own initiative, to advise any Town Board or Committee on matters pertinent to the particular area of jurisdiction of that Board or Committee, insofar as the issue relates to the interests of agriculture;
- To advise the Board of Selectmen and/or any other Town Board on any Town-wide issues relating to agriculture which, in the opinion of the Agricultural Commission, require a concerted Town action or response;
- To respond to any request for information or advice from any Town Board or Committee;

- To provide public information or public education services regarding agriculture and the practice of agriculture in Bolton, or in general;
- To provide education and information for farmers in residential areas on how to minimize their impact on their neighbors;
- To serve, at the written request of any Town Officer, Board, or Committee, as an arbitrator or negotiator in the resolution of disputes relating to agricultural issues, provided that no order or decision on the particular matter in question has already been issued by any Town entity legally authorized to do so; and that any resulting decision or recommendation shall be strictly advisory, and shall have no legal standing or definitive nature beyond the voluntary agreement of the parties to abide by it;
- To promote farming business and agriculture in Town, to create awareness through education, and the promotion of agriculture and its benefits to Bolton.

The Agricultural Commission, *per se*, is specifically not authorized:

- To acquire or hold property, real or personal;
- To act as an agent or representative of any individual or entity in any matter pending before any Town or State agency;
- To interfere with, litigate, or serve in any way as a conduit, agent, or forum for appeals relating to any decision made by a legally authorized Town Officer or agency.

1.21.5 Disclosure Notification

Right to Farm Notification

"It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform residents that Bolton is a Right to Farm community where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Residents and property owners are also informed that the location of their property within the Town may be impacted by agricultural operations including the ability to access water services for such property under certain circumstances."

A copy of this disclosure notification shall be posted by the Town to residents and property owners each fiscal year by mail in the Town census and in one or more of the following forms: annual report, official Town website, transfer station, or library.

1.21.6 Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Board of Selectmen may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon timeframe.

The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed upon timeframe.

1.21.7 Severability

In the event that any part of this Bylaw is, for any reason, held to be unconstitutional, invalid, or void by any court or agency of competent jurisdiction, it shall not be construed to affect the validity or the continuation and implementation of all other elements of this Bylaw.

Sponsor: Agricultural Steering Committee

Summary: Bolton citizens identified preserving Bolton’s rural character as one of the three top priorities for the Town. Key findings in the Bolton Master Plan indicate that agriculture should be fostered by initiating an Agricultural Preservation Bylaw and an Agricultural Commission.

The purpose and intent of this Agricultural Preservation Bylaw is to promote and preserve the agricultural nature of the Town by stating the Right to Farm already given to all citizens of the Commonwealth under Article 97, of the Constitution.

The Agricultural Commission would represent, preserve and enhance farming in the community. Said Commission, once appointed, shall develop a work plan to guide its activities. Such activities include, but are not limited to the following: encouraging the continued pursuit of agriculture in Bolton; promoting agricultural-based economic opportunities in Town; mediating, advocating, educating and/or negotiating on farming issues and pursuing all initiatives appropriate to retaining farming in Bolton.

Furthermore, the Agricultural Preservation Bylaw and Agricultural Commission would recognize that the desire is to protect the agricultural heritage and rural nature of Bolton. Over time the Town has become more residential and these two aspects of Bolton need to coexist and compromise where necessary.

The Commission would not have statutory authority, but would advise Town Boards as necessary and provide a forum for farmers and citizens concerned with agriculture to organize educational programs and promote agricultural activities.

Board of Selectmen Recommendation: Approved (2 to 1)

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 8: Acceptance of Massachusetts General Law, Chapter 39, Section 23D

To see if the Town will vote to accept, for all Town Boards, Committees or Commissions holding adjudicatory hearings in the Town, the provisions of Massachusetts General Law, Chapter 39, Section 23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to a member’s absence from one session of such hearing, provided that certain conditions are met; or do or act relating thereto.

Sponsor: Planning Board

Summary: Currently, board members who miss a single session of a formal hearing that extends over several meetings are ineligible to vote on the matter being considered. This can be a source of delay or even require hearings to be conducted twice. An amendment to the state’s Open Meeting Law passed in May 2006 allows towns to accept a provision permitting board members who miss a single session of a hearing to participate in the decision-making process, provided the member reviews a video or audio tape or transcript of the missed proceeding.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 9: Amendment to the Zoning Bylaws, Section 2.3.7 - Major Residential Development

To see if the Town will vote to amend Section 2.3.7 of its Zoning Bylaws as follows (deletions in *parenthesis and italics*) and additions are underlined); or do or act relating thereto.

2.3.7 Major Residential Development

2.3.7.1 Applicability

Lands affected by this section 2.3.7 includes residentially zoned property, or set of contiguous properties, in common ownership, or in common ownership as of June 10, 1996. The term “common ownership” shall be defined as ownership by the same person or persons or legal entities, or ownership by any two or more persons or entities, as evidenced by control, pursuant to established law.

A Major Residential Development shall mean any (*subdivision(s), as defined and limited by MGL Chapter 41, Section 81L,*) division of land which in any five year period (*, either*):

- a) comprises 15 acres or greater of new residential lots (*and road rights-of-ways*); (*or*) and
- b) results in the creation of (*greater than 7 residential lots*) six or more residential lots.
- (*c) results in the construction of greater than 500 feet of new roadway.*)

Any subsequent (*subdivision proposal*) division of land which, if approved, would result in total development in excess of any of the preceding thresholds in any five year period, shall itself be subject to this section 2.3.7, and shall cause any previously approved (*subdivision(s)*) division(s) of land which contributed to the aforesaid threshold calculation to then also be subject to this section 2.3.7 as a part of that subsequent (*subdivision*) proposal to divide land.

2.3.7.2 Approval

Major Residential Development shall be allowed only through the special permit process set forth in Section 2.3.6 Farmland and Open Space Planned Residential Development and this section.

2.3.7.3 Purpose

The purpose of this section is to preserve the natural and cultural resources of Bolton by insuring the larger-scale conversion of land to residential use does not consume all of the town’s woodlands, fields, farmlands, historic structures and landscapes, orchards, cart paths, rock walls, geologic formations, water courses, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas, and other significant open spaces.

2.3.7.4 Decision

The Planning Board shall make a decision for all Major Residential Developments whether the plan developed in accordance with Section 2.3.6 provides a superior alternative in consideration of the criteria set out in Section 2.3.7.5 in which case, the Planning Board may require that the development occur in accordance with the plan consistent with Section 2.3.6. If the Planning Board does not find that the plan consistent with Section 2.3.6. is superior, the proponent may select whether to pursue development under Section 2.3.6 or use (*a traditional subdivision*) other development options pursuant to Town Bylaws.

2.3.7.5 Decision Criteria

The Planning Board, in making its decision as to whether to require development in accordance with Section 2.3.6 or to allow a traditional (*subdivision*) division of land, shall evaluate both plans and choose the development method which best meets, in the opinion of the Planning Board, the purpose of this section and the criteria set forth in Section 2.3.6.8 (c).

Sponsor: Planning Board

Summary: The proposed action expands the definition of “Major Residential Development” to include not just developments with new subdivision roads. The classification of a proposed development as “Major Residential Development” requires the applicant to file a cluster development plan that shows at least 33% open space pursuant to the Farmland and Open Space Planned Residential Development (FOSPRD) bylaw. The amendment would require that in all developments of more than 5 houses, the option of setting aside open space would need to be considered.

Board of Selectmen Recommendation: Approved (2 to 1)

Advisory Committee Recommendation: Approved

Vote Required: 2/3 majority

Article 10: Amendment to the Zoning Bylaws, Section 2.3.5.2 - Dimensional Schedule

To see if the Town will vote to amend Section 2.3.5.2 of its Zoning Bylaws as follows (deletions in *parenthesis and italics*) and additions are underlined); or do or act relating thereto.

	<u>RESIDENTIAL DISTRICT</u>		<u>OTHER DISTRICTS</u> (<i>Other Uses</i> (<i>i.e. Business, Industrial, or Commercial</i>))
	<u>Frontage</u> (<i>Residential</i>) Lot	<u>***Backland</u> (<i>Residential</i>) Lot	
Minimum lot area**	80,000 sq. ft.	4.5 acres	1.5 acres
Minimum lot frontage**	200 feet	50 feet	200 feet
Minimum depth:			
Front yard**	50 feet	50 feet	150 feet
Other yards**	20 feet	50 feet	50 feet
Minimum lot width for 100 feet back from street line	150 feet	2.3.5.5 (b)	150 feet
Maximum lot coverage**	N/A	N/A	see Notes A and B

** See definition

*** Refer to 2.3.5.5

Note A. Maximum lot coverage shall be 8% and the sum of all impermeable surfaces and other areas subjected to vehicle traffic or parking on a regular basis shall not exceed 50% of the total lot area within the zone of proposed use.

Note B. The definition of Lot Area set forth in Section 2.6, Definitions, shall apply, except that, in Limited Business Zones only, when a landowner has donated to the Town an easement in, or the Town has taken or purchased an easement in, any portion of a tract of land and said easement has been accepted by the Town for the relocation of an already existing public way, said portion of the tract of land shall be included in the calculation of the lot area of the tract for purposes of this bylaw, subject to the following requirements: the easement area is no greater than five (5) percent of the size of the tract; the tract remains the same dimensionally, and is not subdivided, divided, altered, or changed in any way; the boundary lines of said easement shall be considered lot lines for purposes of any setback measurements so that the easement area is not included in any calculations of setback requirements; and any use or structure complies with all other requirements of this bylaw.

Sponsor: Planning Board

Summary: The proposed action eliminates ambiguity in the current dimensional schedule in the Zoning Bylaw by making it clear that the schedule is organized by zoning district.

Board of Selectmen Recommendation: Approved (2 to 1)

Advisory Committee Recommendation: Approved

Vote Required: 2/3 majority

Article 11: Lease Agreement for the Relocatable Building on Mechanic Street (adjacent to Emerson School)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease agreement and sign any necessary related contracts for the lease of the so called “Relocatable” building, located on the Emerson School property, on Mechanic Street in Bolton, under such terms and conditions as the Board deems in the best interest of the Town; or do or act relating thereto.

Sponsor: Town Administrator

Summary: The Board of Selectmen authorized the release of a Request for Proposals for area not-for-profit organizations to lease and occupy the Relocatable building adjacent to Emerson School on Mechanic Street. Approving this article would allow the Board of Selectmen to enter a lease with an organization under terms they believe to be in the best interest of the town.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 12: Lease Agreement to Allow a Cell Tower at the Transfer Station

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease agreement and sign any necessary contracts for the lease of certain Town-owned land located on Forbush Mill Road adjacent to the Transfer Station, as shown on the Assessor’s Map as parcel 5A-19, being a portion of property transferred by deed recorded in the Worcester Registry of Deeds Plan Book 21953, page 332, for the construction, installation, operation and maintenance of a wireless communication tower and accessory equipment, under such terms and conditions as the Board deems in the best interest of the Town; or do or act relating thereto.

Sponsor: Town Administrator

Summary: The Board of Selectmen authorized the release of a Request for Proposals for the construction, installation, operation and maintenance of a wireless communication tower and accessory equipment on municipal land abutting the Transfer Station. The purpose of this cell tower would be to generate additional revenue for the town, and to improve cellular communication for both the public safety departments and the public as well.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 13: Upgrade and Expansion of Police, Fire and Ambulance Software

To see if the Town will vote to appropriate the sum of \$72,706 (Seventy-two thousand seven hundred six dollars) for the purchase of software and associated training costs to upgrade the current public safety software, and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(29), or any other authority, to borrow up to that amount; or do or act relating thereto.

Sponsor: Police, Fire and Ambulance Departments

Summary: This proposal seeks to expand the capabilities of software currently in use in the Public Safety Departments. This upgrade would allow the Police, Fire and Ambulance Departments to generate computerized incident reports based on standardized state forms. The upgrades affecting the police department will allow for computerized scheduling and benefit tracking, as well as enhance the current wireless access to state and federal databases. The inclusion of Fire and Ambulance will further enhance public safety, serve to improve patient care in the town of Bolton, computerize their records, and modernize their report capabilities.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved as a three-year borrowing

Vote Required: 2/3 majority

Article 14: Funding for the New Ambulance

To see if the Town will vote to transfer from the Ambulance Receipts Reserved for Appropriations account the sum of up to \$150,000 (One hundred fifty thousand dollars), pursuant to any applicable statute, for the purpose of purchasing a 2007 Class One, Type III A-B Ambulance and equipment to meet all state and federal specifications; or do or act relating thereto.

Sponsor: Ambulance Department

Summary: The Bolton Ambulance Squad is requesting these funds to replace our existing ambulance which is on a 1997 Ford chassis with 43,205 miles on it. A 911 emergency response vehicle such as this ambulance experiences very harsh operating conditions that a normal vehicle is not exposed to. During its tenth year of service, we are experiencing increasing costs of repair and maintenance in order to keep the ambulance up to operating standards. Recent inspection by the Office of Emergency Medical Services within the Department of Public Health has also brought forth deficiencies due to rusting. A new ambulance would allow us to deliver the high quality services that the citizens of the Town deserve and expect.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 15: Purchase of a New 1-Ton Truck for the Department of Public Works

To see if the Town will vote to appropriate the sum of \$50,000 (Fifty thousand dollars) to purchase a 1-Ton Truck for use in the Department of Public Works, and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(9), or any other authority, to borrow up to that amount; or do or act relating thereto.

Sponsor: Department of Public Works

Summary: The Public Works fleet is aging quickly. This article represents the cost of a new 1-Ton truck. This will replace our 1999 Chevrolet 1-Ton truck.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved as a three-year borrowing

Vote Required: 2/3 majority

Article 16: Public Safety Building Architectural Design & Study

To see if the Town will vote to transfer from available funds the sum of \$15,000 (Fifteen thousand dollars), pursuant to any applicable statute, for the purpose of providing architectural schematic designs, engineering and site evaluation studies, a phased work plan, and detailed cost estimates for a new public safety center to be located on the site of the existing fire station; or do or act relating thereto.

Sponsor: Police, Fire and Ambulance Departments

Summary: This article is to appropriate funds so that the Public Safety Building Task Force can begin initial work with an architect to develop architectural designs for a Public Safety Building housing Police, Fire, and Ambulance at the existing Fire Station, have site evaluation and engineering studies done, and explore the option of a phased work plan with an associated cost estimate, in anticipation of presenting an article for the complete project at the fall Special Town Meeting. This information will be shared with the public as it becomes available so that full discussions can be held during the upcoming months to address concerns, answer questions, and evaluate suggestions. The intent of this study is to integrate public safety facility expansion in a cost-effective manner based on the developing needs of the town.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 17: Continuation of Cleanup of Gasoline Contamination

To see if the Town will vote to transfer from available funds the sum of \$35,000 (Thirty-five thousand dollars), for the continuation of the cleanup of the gasoline contamination on Town and private land which resulted from the leaking underground gasoline storage tank connections at the Highway Department; or do or act relating thereto.

Sponsor: Department of Public Works

Summary: This appropriates an additional \$35,000 to continue the cleanup of the gasoline spill at the highway department. Testing has consistently shown a decline in the level of contaminants that remain in the wells. At the present time only one well is showing contamination. The cleanup and closure of test wells are under the direction of the State DEP.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 18: Installation of Sidewalk Along Main Street

To see if the Town will vote to appropriate the sum of \$32,723 (Thirty-two thousand seven hundred twenty-three dollars) to fund the installation of a sidewalk/pathway extending from 626 Main Street (the Salt Box property) to 600 Main Street (Bolton Country Manor), and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(5), or any other authority, to borrow up to that amount; or do or act relating thereto.

Sponsor: Public Ways Safety Committee

Summary: The Public Ways Safety Committee recommends the installation of a sidewalk or pathway extending from 626 Main Street (Salt Box property) to 600 Main Street (Bolton Country Manor – the new senior housing complex). Surveying, site planning, permitting and estimating construction costs were authorized by the Town Meeting in May 2005. The survey work was carried out by the firm of Ducharme and Dillis Civil Design Group, Inc. The sidewalk will allow easy and safe pedestrian access to the Town Center. This new work will be ADA compliant.

Board of Selectmen Recommendation: Approved contingent on securing Mass Highway approval (2 to 1)

Advisory Committee Recommendation: Approved as a three-year borrowing

Vote Required: 2/3 majority

Article 19: Acceptance of Retiree Health Insurance Statute

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 32B, Section 18, so that the Town shall require that all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town; or do or act relating thereto.

Sponsor: Board of Selectmen

Summary: This article will move all of the Town's Medicare-eligible senior retirees from the Town's active healthcare plans to Medicare subsidized plans. This is expected to result in lower healthcare insurance premiums for the senior retirees and for the Town. It is also expected to reduce the cost of the Town's active health insurance plans by moving a generally more costly group of subscribers from active plans to the Medicare-subsidized plans.

The statute requires that the Town reimburse retirees for any Medicare Part B penalties incurred. In addition, it is the intention of the Board of Selectmen and the Advisory Committee to have the Town reimburse current retirees and future retirees, who were employed by the Town of Bolton on or before May 7, 2007, for their monthly Medicare Part B premiums. If the Town votes to adopt Massachusetts General Law Chapter 32B, Section 18, the Town intends to bargain over any impact of the implementation of said statute with current town employees pursuant to Massachusetts General Law Chapter 150E.

Insurance Advisory Committee Recommendation: Approved

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

Article 20: Contribute to the Stabilization Fund

To see if the Town will vote to transfer from available funds the sum of \$25,000 (Twenty-five thousand dollars), pursuant to any applicable statute, to the Town's stabilization fund; or do or act relating thereto.

Sponsor: Board of Selectmen

Summary: Although significant free cash funds are being drawn upon to balance the FY08 budget, the Board of Selectmen, Advisory Committee, and Finance Team recommend the Town allocate \$25,000 from available funds to the Town's stabilization fund. The stabilization fund may be drawn upon to offset the need for a future override, or to assist with a future capital purchase. As of 1/31/07, the balance in the stabilization fund is \$887,356.65.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 2/3 majority

Article 21: Authorize Town Election

To see if the Town will vote to meet at the Town Hall in Bolton, on Monday, May 14, 2007 between the hours of 12 noon and 8 p.m. to elect by ballot the following officers; or do or act relating thereto.

ONE YEAR: One Moderator, One Town Clerk, One Library Trustee;

TWO YEARS: One member of the Housing Authority;

THREE YEARS: One member of the Board of Selectmen, One member of the Board of Health, One member of the Board of Assessors, One Library Trustee, One member of the Cemetery Committee, One Parks & Recreation Commissioner, One member of the Nashoba Regional School Committee, One Trustee of the Francis E. Whitcomb Benevolent Fund, One Commissioner of Trust Funds, Five Constables;

FIVE YEARS: One member of the Planning Board; One member of the Housing Authority.

and to vote on the following question:

Question No. 1: Shall the Town of Bolton accept Sections 3 to 7, inclusive, of Chapter 44B of the Massachusetts General Laws, as approved by its legislative body, a summary of which appears below?

Summary: Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act (the "CPA"), allow communities to establish a dedicated funding source, and to receive state matching funds, with which to (1) acquire, create, and preserve open space; (2) acquire, preserve, rehabilitate, and restore historic buildings and sites; (3) create, preserve, and support affordable housing; and (4) acquire, create, and preserve land for recreational use. The dedicated funds may also be used to rehabilitate and restore open space, affordable housing, and recreational land acquired or created using CPA funds. At least 10% of the annual CPA revenues must be used or reserved for each of the following CPA purposes: (a) open space, (b) historic buildings and sites, and (c) affordable housing. All other annual CPA revenues may be used or reserved for any of the CPA purposes described above.

As approved by the April 2, 2007 Special Town Meeting, the local funding source for Bolton will be a surcharge of 3% on the annual property tax on real property, commencing in fiscal year 2008, which runs from July 1, 2007 to June 30, 2008. In addition, the CPA creates a state trust fund from which the Town will receive annual distributions of up to 100% of the amounts raised locally by the CPA surcharge. These state funds are only available to communities that have accepted the CPA. The funding source for the state trust fund is surcharges on certain filing fees of registers of deeds.

As approved by the April 2, 2007 Special Town Meeting, the following property will be exempt from the CPA surcharge: (1) \$100,000 of the value of each taxable parcel of residential real property; and (2) property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined by Section 2 of the CPA. Any other taxpayer receiving an exemption on real property taxes authorized by Chapter 59 of the General Laws shall receive a pro rata reduction of the surcharge.

A Community Preservation Committee composed of seven local citizens will study the community preservation needs of the Town, consult with citizens and town committees and make recommendations on the use of the CPA revenues. All expenditures of CPA funds will be subject to the approval of Town Meeting.

Yes ___ No ___

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: simple majority

And you are directed to serve this warrant by posting up attested copies thereof at the Town Hall, at the Post Office, and at two other public places, seven days at least before the time for holding said meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid;

Given under our hands and seal, this ___th day of _____ in the year of our Lord, two thousand seven.

Kenneth F. Troup, Chairman) Selectmen
Anne (Panny) Gerken) of
Curtis Plante) Bolton

A true copy. Attest: _____ Constable of Bolton _____ Date

In obedience to the Warrant, I have notified and warned the said inhabitants of the Town of Bolton to meet at the time and place, by posting up attested copies of the same at the Town Hall, at the Post Office, and at two other public places, at least seven days before the date hereof.

Constable of Bolton: _____ Date: _____

		Approved	Requested	Approved
		FY2007	FY2008	FY2008
		Breakdown		
		FY2007	FY2008	FY2008
GENERAL GOVERNMENT				
114	Moderator			
5700	Other Charges	100	100	100
<hr/>				
Total	Moderator	100	100	100
122	Selectmen			
5101	Salary	900	900	900
5200	Purchase of Services		8,500	
5301	Engineering Services		8,000	
5730	Dues		700	
5780	Miscellaneous		500	
5781	Meetings		100	
5420	Supplies		500	
5380	WHEAT		4,000	
	Expenses and Services	22,300	22,300	22,300
<hr/>				
Total	Selectmen	23,200	23,200	23,200
123	Town Administrator			
5101	Salary	93,059	98,717	98,717
5114	Wages	78,646	84,107	84,107
5120	Travel Allowance	2,400	3,000	3,000
5170	Deferred Comp	4,000	6,000	6,000
5176	Disability Insurance	1,850	1,850	1,850
5201	Training		500	
5400	Supplies		1,450	
5780	Miscellaneous		100	

5730	Dues		1,100	
5781	Meetings		1,000	
	Expenses and Services			
		4,150	4,150	4,150
<hr/>				
Total Town Administrator		184,105	197,824	197,824
131	Advisory Committee			
5400	Supplies		25	
5730	Dues		165	
<hr/>				
Total Advisory Committee		190	190	190
132	Reserve Fund	125,000	125,000	125,000
<hr/>				
Total Reserved Fund		125,000	125,000	125,000
135	Town Accountant			
5101	Salary	48,596	51,555	51,555
5200	Purchase of Services		5,000	
5303	Audit		12,000	
5400	Supplies		1,400	
5781	Meetings		795	
5243	Software Support		4,180	
	Expenses and Services			
		18,375	23,375	23,375
<hr/>				
Total Town Accountant		66,971	74,930	74,930
141	Board of Assessors			
5114	Wages	38,224	43,917	43,917
5200	Purchase of Services		70,400	
5201	Training		865	
5243	Software Support		1,800	
5302	Registry of Deeds		150	

5341	Postage		150	
5400	Supplies		1,800	
5710	In-state Travel		600	
5730	Dues		450	
5781	Meetings		250	
5782	GIS		2,500	
	Expenses and Services			
		74,832	78,965	78,965
<hr/>				
Total Board of Assessors		113,056	122,882	122,882
145 Treasurer				
5101	Salary	42,782	52,749	52,749
5114	Wages	-	9,740	9,740
5243	Software Support		3,100	
5244	Computer Maint.		100	
5341	Postage		1,500	
5420	Office Supplies		1,200	
5422	Bank Charges		3,500	
5710	In-state Travel		650	
5730	Dues		220	
5780	Miscellaneous		375	
5781	Meetings		600	
5850	Equipment		200	
	Expenses and Services			
		11,545	11,445	11,445
<hr/>				
Total Treasurer		54,327	73,934	73,934
146 Tax Collector				
5101	Salary	26,167	27,755	27,755
5114	Wages	18,273	9,740	9,740

5243	Software Support		12,800		
5341	Postage		3,900		
5344	Tax Taking Expense		1,000		
5400	Supplies		2,500		
5730	Dues		75		
5780	Miscellaneous		500		
5781	Meetings		100		
	Expenses and Services	21,025	20,875	20,875	20,875
<hr/>					
Total Tax Collector		65,465	41,750	58,370	58,370
151	Legal Services				
5200	Purchase of Services		60,000		
5400	Supplies		300		
<hr/>					
Total Legal Services		70,300		60,300	60,300
152	Personnel Committee				
514	5103 Longevity	4,500	4,500	4,500	4,500
0	5200 Purchase of Services		1,400		
	5341 Postage		25		
	5400 Supplies		250		
	5709 Educational Assist		5,000		
	5730 Dues		200		
	5781 Meetings		500		
	Expenses and Services	7,375		7,375	7,375
<hr/>					
Total Personnel Committee		11,875		11,875	11,875
155	MIS				
5200	Purchase of Services		14,300		
5241	Repairs				

	5243	Software Support		1,000		
	5251	Web Services		6,640		
	5850	Equipment		4,480		
				6,280		
<hr/>						
Total	MIS		32,700		32,700	32,700
161	Town Clerk					
	5101	Salary	44,203		45,530	45,530
	5114	Wages	35,363		37,655	37,655
	5200	Purchase of Services		76		
	5400	Supplies		350		
	5730	Dues		125		
	5781	Meetings		1,500		
		Expenses and Services	1,822		2,051	2,051
<hr/>						
Total	Town Clerk		81,388		85,236	85,236
162	Elections					
	5114	Wages	4,600		3,394	3,394
	5200	Purchase of Services		2,800		
	5400	Supplies		620		
		Expenses and Services	4,350		3,420	3,420
<hr/>						
Total	Elections		8,950		6,814	6,814
163	Street Listing/Registrars					
	5114	Wages	150		150	150
	5400	Supplies	400		811	811
<hr/>						
Total	Street Listing/Registrars		550		961	961
171	Conservation Commission					
	5114	Wages	34,495		36,733	36,733
	5240	Land Maintenance				

			8,000	
5301	Training		100	
5305	Vernal Pool Study		500	
5342	Advertising		1,000	
5400	Supplies		500	
5710	In-state Travel		100	
5730	Dues		350	
5780	Miscellaneous		250	
5800	Land-Capital Improve.		8,000	
5850	Equipment		1,000	
5963	Conservation Fund		5,000	
	Expenses and Services			
		24,800	24,800	24,850
<hr/> Total Conservation Commission				
		59,295	61,533	61,583
175	Planning Board			
5114	Wages	51,210	54,539	54,539
5200	Purchase of Services		24,362	
5342	Advertising		1,100	
5400	Supplies		500	
5730	Dues		1,400	
5781	Meetings		850	
	Expenses and Services			
		29,750	28,212	28,212
<hr/> Total Planning Board				
		80,960	82,751	82,751
176	Appeals Board			
5342	Advertising		500	
5400	Supplies		150	
5730	Dues		200	

5781	Meetings		500	
5205	40B Permitting		9,500	
<hr/>				
Total Appeals Board		10,850	10,850	10,850
189 Affordable Housing				
5341	Postage	500	500	500
<hr/>				
Total Affordable Housing		500	500	500
190 Town Buildings				
5240	Maintenance		39,750	
5241	Repairs		68,000	
5700	Miscellaneous		16,200	
<hr/>				
Total Town Buildings		118,183	123,950	107,950
192 Town Hall				
5200	Purchase of Services		2,100	
5210	Heating		7,000	
5211	Electric		6,000	
5241	Repairs		1,500	
5290	Clock Winding		200	
5340	Telephone		10,000	
5341	Postage		8,300	
5400	Supplies		4,000	
5800	Capital Outlay		3,000	
<hr/>				
Total Town Hall		40,676	42,100	42,100
194 Building Insurance				
5740	Commercial Package		14,960	
5743	Commercial Umbrella			

			7,253	
	5746	Boiler	990	
<hr/>				
Total Building Insurance			23,203	23,203
				23,203
195 Town Reports				
	5200	Purchase of Services	5,000	
	5341	Postage	1,100	
	5488	Equipment	300	
<hr/>				
Total Town Reports			6,400	6,400
				6,400
<hr/>				
TOTAL GENERAL GOVERNMENT			1,178,244	1,225,603
				1,209,653
PUBLIC SAFETY				
210 Police Department				
	5102	Salary	91,123	96,739
	5133	Wages	570,920	606,814
	5140	Wages - Overtime	33,739	43,000
	5176	Disability Insurance	1,000	1,000
	5200	Building Exp. & Svcs.	14,000	15,500
	5201	Hired Services		5,000
	5301	Training		6,800
	5380	Lockup		800
	5400	Supplies/Repairs		6,367
	5460	Firearms/Supplies		4,000
	5580	Uniforms		11,650
	5720	Out-of-State Travel		2,250
	5730	Dues & Subscriptions		2,000
	5780	Miscellaneous		500

	Expenses and Services				
		35,017		39,367	39,367
5240	Repairs - Cruiser		8,500		
5480	Gas - Cruiser		32,000		
5481	Oil/Lube - Cruiser		2,150		
5482	Tires - Cruiser		5,500		
	Cruiser Expenses and Services				
		39,150	48,150	48,150	48,150
5850	Equipment/Cruiser		7,700	7,700	7,700
5870	Cruiser Purchase		29,970	29,970	29,970
	Expenses and Services				
		34,403			
<hr/>					
Total Police Department		819,352		934,367	890,740
220	Fire Department				
5112	Wages - Inspections	5,000		5,000	5,000
5113	Wages - Perm Firefighter	-		22,290	22,290
5114	Wages - Clerical	4,200		4,500	4,500
5115	Wages - Firefighters	55,000		55,000	55,000
5210	Heating		3,800		
5211	Electric		3,200		
5241	Repairs		2,600		
5243	Software		1,000		
5245	Radio Maintenance		1,600		
5301	Training		1,200		
5340	Telephone		950		
5400	Supplies		1,500		
5480	Gasoline		250		
5486	Diesel		2,000		
5487	Automotive				

			1,500	
5580	Uniforms		3,250	
5700	Miscellaneous		6,000	
5730	Dues/Memberships		600	
5780	Misc. - Water Holes		3,000	
	Expenses and Services			
		28,700	32,450	35,250
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Total Fire				
Department		92,900	119,240	122,040
231	Ambulance			
5112	Wages			
		35,000	35,000	35,000
5113	EMT Coordinator			
		4,944	5,092	5,092
5114	EMT/Fire			
		50,000	22,290	22,290
5115	EMT Reserve			
		-	10,000	10,000
5200	Purchase of Services			
			18,000	
5241	Equipment Repair			
			6,400	
5341	Postage			
			300	
5400	Office Supplies			
			2,500	
5486	Diesel			
			1,500	
5580	Uniform			
			250	
5784	Cadet EMT Training			
			14,000	
5850	Equipment			
			11,000	
	Expenses and Services			
		40,320	53,950	53,950
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Total				
Ambulance		130,264	126,332	126,332
241	Building			
	Inspector			
5112	Wages - Inspector			
		23,871	24,587	24,587
5113	Wages - Asst. Inspector			
		1,592	1,640	1,640
5340	Telephone			
			350	

5400	Supplies		1,650		
	Expenses and Services				
		2,000		2,000	2,000
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Total Building Inspector		27,463		28,227	28,227
243 Plumbing & Gas Inspector					
5200	Purchase of Services	13,367		16,000	15,000
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Total Plumbing & Gas Inspector		13,367		16,000	15,000
244 Wiring Inspector					
5200	Purchase of Services	16,883		17,390	17,390
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Total Wiring Inspector		16,883		17,390	17,390
292 Animal Control Officer					
5112	Wages	13,113		13,506	13,506
5113	Wages	1,998		2,058	2,058
5200	Purchase of Services				
			400		
5400	Supplies		1,500		
5710	In-state Travel		1,000		
	Expenses and Services				
		2,900		2,900	2,900
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Total Animal Control Officer		18,011		18,464	18,464
293 Traffic Lights					
5211	Electric		2,150		
5241	Repairs		3,000		
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Total Traffic Lights		3,675		5,150	5,150
294 Tree Warden					
5102	Salary	2,820		2,905	2,905
5137	Wages	-		3,000	3,000
5251	Tree Trimming		38,000		

5700	Miscellaneous		6,000	
	Expenses and Services	45,000	44,000	44,000
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Total Tree				
Warden		47,820	49,905	49,905
299	Communi			
	cations			
5134	Wages	180,000	197,929	197,929
5140	Overtime	6,313	6,313	6,313
5200	Purchase of Services			
			26,862	
5201	Training		3,200	
5243	Software Support		5,000	
5340	Telephone		11,546	
5343	Teletype		1,871	
5400	Supplies		5,000	
5580	Uniforms		2,050	
5780	Miscellaneous		500	
5781	Antenna - Tower		2,082	
5820	Radio/Console		3,250	
5850	Computer Equipment		3,000	
	Expenses and Services	53,958	64,361	64,361
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Total				
Communicatio		240,271	268,603	268,603
ns				
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TOTAL				
PUBLIC		1,410,006	1,583,678	1,541,851
SAFETY				
EDUCATION				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating	9,250,042	9,761,636	9,761,636
	Exp.			
5915	NRHS - Excluded Debt	172,155	158,809	158,809
	Deficit Bond Repayment	146,220	146,480	146,480

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Total Nashoba Regional School District			
		9,568,417	10,066,925 10,066,925
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302	Minuteman Regional Voc Tech Bolton Assessment	282,156	221,522 221,522
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Total Minuteman Regional Voc Tech		282,156	221,522 221,522
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303	Post Secondary Voc Ed		
5200	Post Secondary Voc Ed	12,000	14,000 14,000
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Total Post Secondary Voc Ed		12,000	14,000 14,000
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TOTAL EDUCATION		9,862,573	10,302,447 10,302,447
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PUBLIC WORKS			
421	Highway		
5110	Salary	87,173	92,498 92,498
5137	Wages	424,279	459,170 459,170
5140	Wages - Overtime	26,780	26,700 26,700
5200	Purchase of Services		
5210	Heating		4,000
5211	Electric		3,000
5241	Repairs		7,000
5340	Telephone		45,000
5400	Supplies		7,000
5480	Gasoline		15,600
5480	Stickers		6,000
5481	Oil/Lube		1,200
5482	Tires		1,500
5486	Diesel		4,000
5487	Parts/Supplies		11,000
5488	Equipment		15,000
			5,000

5700	Miscellaneous		7,500		
5781	Training		2,000		
	Expenses and Services	135,064		134,800	134,800
Total Highway					
		673,296		713,168	713,168
422	Construction and Maintenance				
5137	Wages		10,000		
		6,000			
5842	Local Improvements				
		180,000	185,200		
Total Construction and Maintenance					
		186,000		195,200	235,000
423	Snow & Sand				
5137	Wages			11,000	11,000
		11,882			
5140	Wages - Overtime			27,000	27,000
		27,000			
5241	Repairs				
			20,000		
5290	Snow Removal				
			30,000		
5400	Supplies				
			10,000		
5480	Gas				
			3,000		
5486	Diesel				
			9,000		
5488	Equipment				
			7,000		
5530	Road Salt				
			41,000		
5531	Sand				
			22,000		
	Expenses and Services	141,118		142,000	142,000
Total Snow & Sand					
		180,000		180,000	180,000
424	Street Lighting				
5211	Electric			6,500	7,000
		6,500			
Total Street Lighting					
		6,500		6,500	7,000
433	Transfer Station				

5137	Wages			
		49,708	51,398	51,189
5140	Wages - Overtime			
		13,071	13,000	13,000
5211	Electric			
			2,500	
5280	Trash Disposal			
			72,000	
5281	Trash Hauling			
			15,000	
5282	Recycling Hauling			
			35,000	
5487	Maintenance			
			5,525	
5488	Equipment			
			2,000	
	Expenses and Services			
		148,561	132,025	132,025
Total Transfer Station		211,340	196,423	196,214
439	Landfill			
5250	Well Monitoring			
		8,200	8,200	8,200
Total Landfill		8,200	8,200	8,200
491	Cemetery			
5200	Purchase of Services			
			4,000	
5700	Miscellaneous			
			9,000	
Total Cemetery		13,050	13,000	13,000
TOTAL PUBLIC WORKS		1,278,386	1,312,491	1,352,582
HUMAN SERVICES				
510	Board of Health			
5112	Wages - Animal Inspector			
		1,133	1,167	1,167
5301	North Central Mental Health			
			1,000	
5304	Nashoba Associated Boards of Health			
			7,418	
5341	Postage			
			25	
5342	Advertising			

			200		
5400	Supplies			800	
5710	Travel			425	
5730	Dues/Membership			100	
	Expenses and Services				
		9,943		9,968	9,968
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Total Board of Health		11,076		11,135	11,135
522	Nursing				
5102	Salary	7,295		8,000	-
5200	Purchase of Services				
5400	Supplies		2,500		-
5710	In-state Travel		275		-
	Expenses and Services				
		2,774		2,775	8,000
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Total Nursing		10,069		10,775	8,000
541	Council on Aging				
5101	Salary	15,702		22,290	22,290
5200	Purchase of Services		6,060		
5271	Building Lease		1,200		
5346	Cable/DSL		720		
5400	Supplies		1,600		
5780	Miscellaneous		1,000		
5781	Mart Van Service		6,500		
	Expenses and Services				
		10,580		17,080	17,080
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Total Council of Aging		26,282		39,370	39,370
543	Veterans Services				
5114	Wages			4,244	4,244
5400	Office Supplies		100		

5730	Dues		35	
		4,035	135	135
Total Veterans Services		4,035	4,379	4,379
549	Housing Authority			
5400	Supplies	250	250	250
Total Housing Authority		250	250	250
TOTAL HUMAN SERVICES		51,712	65,909	63,134
CULTURE & RECREATION				
610	Library			
5102	Salary	57,970	61,506	61,506
5114	Wages	71,801	77,272	77,272
5210	Heat		4,000	
5211	Electric		4,488	
5241	Repairs		450	
5340	Telephone		820	
5400	Supplies		4,485	
5580	Books		40,250	
5780	Miscellaneous		8,000	
	Expenses and Services	60,580	62,493	63,763
Total Library		190,351	201,271	202,541
630	Recreation			
5113	Wages - Swimming	4,500	4,500	4,500
5200	Purchase of Services		6,800	
5270	Equipment		1,500	
5400	Supplies			

			900	
	Expenses and Services			
		8,200	9,200	9,200
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Total				
Recreation		12,700	13,700	13,700
650 Parks				
5200	Purchase of Services			
			4,100	
5211	Electric			
			500	
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Total				
Parks		4,600	4,600	4,600
691 Historical Commission				
5200	Purchase of Services			
			2,400	
5341	Postage			
			100	
5352	Advertising			
			100	
5400	Supplies			
			2,400	
5580	Books			
			150	
5730	Dues			
			350	
5780	Prof. Development			
			100	
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Total Historical Commission		3,600	5,600	5,600
692 Celebration/Memorial Day				
5400	Supplies			
		1,600	1,600	1,600
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Total Celebration/Memorial Day		1,600	1,600	1,600
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TOTAL CULTURE & RECREATION		212,851	226,771	228,041
DEBT				
SERVICE				
710	Debt Principal & Interest			
/75				
2				
*	Sawyer School (2018)			
5910	Principal			
		530,000	530,000	530,000
5920	Interest			
		70,456	49,590	49,590
*	Sawyer Repairs (2021)			
5910	Principal			

		4,000	4,000	4,000
5920	Interest			
		2,726	2,542	2,542
*	Emerson School (2021)			
5910	Principal	93,000	93,000	93,000
5920	Interest	65,413	60,990	60,990
*	Transfer Station (2010/2021)			
5911	Principal	83,000	83,000	83,000
5921	Interest	36,805	32,863	32,863
*	Gas Spill Cleanup - Additional (2015)			
5913	Principal	40,000	40,000	40,000
5923	Interest	3,360	-	-
*	Gas Spill Cleanup (2011)			
5913	Principal	13,000	13,000	13,000
5923	Interest	2,779	2,162	2,162
*	Barretts Hill Land (2020)			
5916	Principal	10,000	10,000	10,000
5926	Interest	6,583	6,108	6,108
*	Nashoba Valley Land (2021)			
5916	Principal	35,000	35,000	35,000
5926	Interest	23,065	21,403	21,403
*	Savignano Land (2021)			
5916	Principal	7,000	7,000	7,000
5926	Interest	4,509	4,176	4,176
	Athletic Fields (2008)			
5919	Principal	39,000	-	-
5929	Interest	3,000	-	-
*	Stephenson Land (2010) Estimate			
5920	Principal	43,200	39,000	39,000
5930	Interest	3,000	3,000	3,000
*	Schartner/Nicewicz APR (TBD)			
5920	Principal	84,500	100,000	100,000
5930	Interest	92,950	69,145	69,145
*	Refundi			

ng	Principal			
	Interest	35,000	35,000	35,000
		182,700	181,475	181,475
* Used Highway Truck	Principal			
	Interest	25,000	25,000	25,000
		2,625	1,750	1,750
* Treatment Plant	Principal			
	Interest		125,000	125,000
		-	106,250	106,250
Sidewalks	Principal			
	Interest		10,908	10,908
			1,309	1,309
Public Safety Software	Principal			
	Interest		24,236	24,236
			2,908	2,908
DPW 1-ton Truck	Principal			
	Interest		16,667	16,667
			2,000	2,000
Total Principal		1,041,700	1,190,811	1,190,811
Total Interest		499,971	547,671	547,671
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TOTAL DEBT SERVICE		1,541,671	1,738,482	1,738,482
EMPLOYEE BENEFITS				
911 Worcester Regional Retirement Assessment	5170 WCRS Assessment	201,627	202,521	202,521
912 Workers Compensation	5171 Workers Comp	25,000	25,000	25,000
913 Unemployment Compensation	5172 Unemployment	1,000	1,000	1,000

914	Health Insurance				
	5173	Group Health			
			238,000	288,808	288,808
915	Life Insurance				
	5175	Life Insurance			
			600	1,500	1,500
916	Medicare Tax				
	5175	Medicare			
			35,000	40,000	40,000
TOTAL EMPLOYEE BENEFITS					
			501,227	558,829	558,829
OTHER INSURANCE					
945	Other Insurance				
	5741	Police Professional Liability			
				3,700	
	5742	Bonding (employee)			
				1,600	
	5744	Police & Fire Accident			
				36,000	
	5745	Motor Vehicle			
				18,000	
	5746	Deductible			
				3,000	
	5747	Public Official Liability			
				7,000	
TOTAL OTHER INSURANCE					
			66,669	69,300	69,300
TOTAL BUDGET					
			16,103,339	17,083,510	17,064,319