

Library Board of Trustees Meeting

October 26, 2023

In Attendance: Beth Nolan Connors, Kelly Collins, Pam Czekanski, Caroline Robertson

Meeting was called to order at 5:30 PM.

1. Minutes - Minutes from the September 2023 meeting were approved.
2. Director's report - Kelly Collins shared an update regarding classes (well-attended), Friends are participating in the town Halloween event, library has COVID tests from BOH, and an update on upcoming events.
Budget guidance received and in process. Due to trustee scheduling conflicts in November, Kelly will be asking for a short extension.
3. Building and grounds update -
 - Kelly met with a pest control representative who did a walk-through 10/25 to assess our pest control needs.
 - We are working with the DPW on getting the gutters cleaned.
4. 2024 action plan -
 - Discussion of prioritizing for the future. Marketing was mentioned in terms of outreach and awareness.
5. HR and personnel update - We have several applications for our open technical services role.
6. Conference report (Beth) - Beth attended the MBLC conference in Shrewsbury on 10/21. It was followed by a Trustees training led by Maura Deedy which Beth attended. It was a great morning! The speaker was Dr. Chris Chanyasulkit from Brookline. Over 50 people attended.
7. Public comment - none

Set next meeting date - Monday, Dec. 4, 2023 at 5:00 PM

Meeting adjourned at: 6:30 PM

Respectfully Submitted by Beth Nolan Connors