Annual Town Report

Bolton
Massachusetts
2014

THE
TWO HUNDRED AND SEVENTY SIXTH
REPORT
OF THE
SEVERAL BOARDS AND TOWN OFFICERS
FOR THE YEAR ENDING
DECEMBER 31, 2014

TOWN OF BOLTON
MASSACHUSETTS

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ELECTED TOWN OFFICIALS

Moderator

Richard Fly 2015

Town Clerk

Pamela H. Powell.....2015

Selectmen

Lawrence Delaney 2015
Mark Sprague 2016
Stanley Wysocki.....2017

Board of Health

Christopher Slade 2015
Scott Powell 2016
Christopher Rogers 2017

Board of Assessors

Jeffrey D. Nichols 2015
Susan Mason 2016
Charlotte Johnson-Zembko.....2017

Library Trustees

Robert Zak 2015
Leigh Shanny 2016
Pamela Czekanski 2017

Cemetery Committee

Brenda Baum 2015
Harold E. Brown 2016
David Jaaskala 2017

Constables

Barbara R. Brown 2016
Harold E. Brown 2016
Sean Collins 2016
David A. Goulding 2016
Christopher Slade 2016

Park and Recreation Commissioners

Joyce Sidopoulos 2015
Susan Taeuber 2016
Thomas Wildman 2017

Planning Board

Jonathan Ricci 2015
John Karlon 2016
Jonathan Keep 2017
David Yesue 2018
Erik Neyland 2019

Bolton Housing Authority

David Drugge 2015
David Yesue 2017
Kevin O'Brien.....2018
Christopher Slade 2019

Nashoba Regional School District Committee

Nancy Federspiel 2015
Lorraine Romasco 2016

FEDERAL AND STATE REPRESENTATIVES

United States Congress:

Senator Elizabeth Warren (D)
2400 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-3170
317 Hart Senate Office Building, Washington, D.C. 20510 (202) 224-4543
E-mail through website http://www.warren.senate.gov/

Senator Edward Markey (D)
975 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-8519
218 Russell Senate Office Building, Washington, D.C. 20510 (202) 224-2742
E-mail through website http://www.markey.senate.gov/

Representative Niki Tsongas (D) 3rd Congressional District
11 Kearney Square 4th Floor, Lowell, MA 01852 (978) 459-0101 Mon-Fri 9:00am-5:00pm
Frank D. Walker Building, 255 Main Street, Marlborough, MA 01752 (978) 459-0101
Thurs 10:00am-12:00 pm
1607 Longworth House Office Building, Washington, DC 20515 (202) 225-3411
E-mail through website http://tsongas.house.gov/

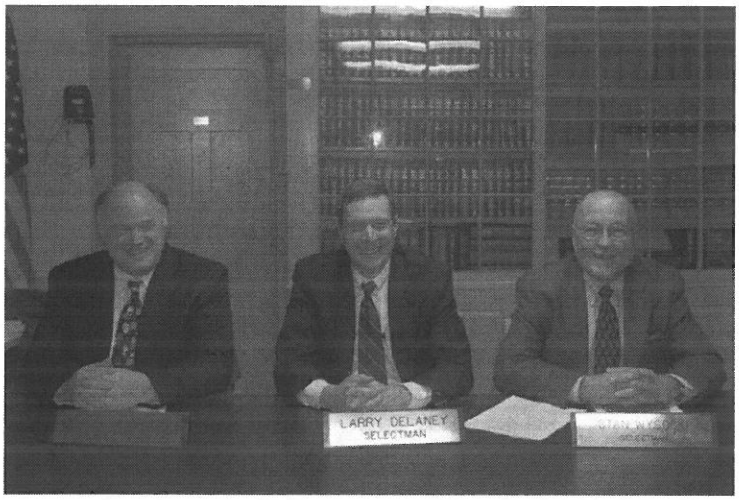
Massachusetts General Court:

Senator Jennifer L. Flanagan (D) Second Worcester & Middlesex District
State House, Room 410, Boston, MA 02133 (617) 722-1230
24 Church Street, Leominster, MA 01453 (978) 534-3388
Email: Jennifer.Flanagan@masenate.gov

Representative Kate Hogan (D) 3rd Middlesex District
Vice Chair, House Committee on Rules
State House Room 166
Boston, MA 02133 (617) 722-2692
36 Hastings Street, Stow, MA 01775 (978) 897-1586 Email: Kate.Hogan@mahouse.gov

BOARD OF SELECTMEN

Lawrence Delaney, Chairman.....2015
Mark Sprague.....2016
Stanley Wysocki.....2017



Mark Sprague, Lawrence Delaney and Stanley Wysocki

Decisions made far from Bolton had pronounced effects on our Town in 2014. The year began with the good news that the Massachusetts Gaming Commission had decided not to site a "slots" casino in Leominster. While the Selectmen had caused Bolton to be designated a "surrounding community," which greatly increased our leverage with the casino developer, no amount of funds would have sufficiently mitigated the increased traffic on Route 117. The Gaming Commission's decision was in the best interests of Bolton.

Just months later, however, Kinder Morgan, the parent company of Tennessee Gas Pipeline announced plans to locate a new natural gas pipeline in Bolton. The proposed North Worcester Lateral would run from the existing pipeline, near Harvard Road, south over Wattaquadock Hill across some of the most scenic and valued farm land and open space in Town. The Select Board held the first public hearing on the Worcester North Lateral on June 26, 2014 and questioned company representatives. While the Federal Energy Regulatory Commission has ultimate responsibility for natural gas pipelines, the Town will have the opportunity to participate in the process. The Selectmen adopted a resolution in late August opposing the new pipeline.

After learning the planned pipeline will be providing natural gas to NStar in Worcester, the Selectmen also invited NStar representatives in to explain that company's requirement. On November 6, 2014 the Board learned that NStar is pursuing a number of options, not just the Worcester North Lateral, and that its goal is additional gas capacity from any source to let it expand gas service north of Worcester (but not to Bolton).

The beginning of the end of the long recession was seen in 2014 in increased commercial activity in Bolton. The Board of Selectmen held site plan review hearings on a rooftop solar project at Paragon, a new Clinton Savings Bank building, and a planned 25,000 s.f. assisted living facility adjacent to the Bolton Office Park.

The slow improvement in the real estate market also resulted in an increased overall valuation of the Town in 2014. That factor, combined with prudent budgeting practices, resulted in the real estate tax rate for FY2015 dropping for the first time in more than a decade.

In 2014 a number of important steps were taken on the public safety front. Town Meeting authorized the purchase of a new ambulance, which was paid for by ambulance receipts, and a new fire truck which was paid for, in significant part, with free cash. Through the efforts of the Town Administrator, a grant was obtained to hire a consultant to evaluate whether dispatch services would be improved through regionalization, by either combining with the Town of Berlin or becoming part of the Nashoba Valley Regional Dispatch District at Devens. Bolton also adopted the CodeRED reverse 911 service in 2014, so that targeted emergency information can reach town residents within minutes.

Events in a neighboring town prompted the Selectmen to initiate work on a recall bylaw in 2014. The Board determined that the best time to consider such a proposal is when there are no specific controversies looming.

In 2014 the Massachusetts Department of Transportation proposed to take ownership of and assume maintenance responsibilities for Route 117 in both Lancaster and Bolton and late in the year prepared a report of current conditions and proposed next steps. Debate on whether the cost savings that would accompany such a transfer warrant the perceived loss of local control are expected to continue into 2015.

While 2014 posed a number of challenges, the Selectmen's job is made easier by the work of our Town Administrator, Don Lowe as well the excellent support provided by Town Secretary, Linda Day and everyone else at Town Hall. We are also indebted to the many volunteers on Town boards and committees, in particular members of the Advisory Committee.

Financial Statement
July 1, 2013 to June 30, 2014

Salary			
Appropriated			$ 900.00
Unexpended balance returned to general fund			$ 900.00
Expenses			
Appropriated			$17,797.00
Expended	WHEAT membership	$5,000.00	
	Purchase of Services	3,504.63	
	Dues	2,018.12	
	Engineering	4,840.00	
	Miscellaneous	820.25	
	Supplies	7.98	$ 16,190.98
Unexpended balance returned to general fund			$ 1,606.02

TOWN ADMINISTRATOR
Don Lowe

The year 2014 was a year that saw the town continue to operate in a fiscally responsible manner. One challenge that we could not avoid was the harsh winter. The DPW responded to an unprecedented 45 events for either snow plowing, sanding, or street widening. This created a major deficit in our snow and ice budget. As you will see below, among the other expenses that voters approved at our Annual Town Meeting were major appropriations for both a new fire truck and a new ambulance. The ambulance was funded primarily by receipts from our ambulance fund.

The Annual Town Meeting lasted two nights and was held on May 5th and May 6th. At the 2014 Annual Town Meeting, voters funded the following articles:

- $72,000 for truck repairs, cab replacement, and body replacement for the DPW sander trucks.
- $36,000 for rescue equipment for the Fire Department.
- $125,000 for culvert replacements on Meadow Road, Long Hill Road, and Randall Road.
- $545,000 for Replacement Fire Apparatus.
- $250,000 for a new ambulance.
- $17,568 for Library and Town hall Cameras
- $12,000 for Engineering and Evaluation Services for the Florence Sawyer School Boiler Replacement.
- $28,000 for paint and repairs to the Old Fire Station.
- $5,000 for Flooring Replacement at Florence Sawyer School and the Emerson Building.

The town operating budget for Fiscal Year 2014 was $20,292,718 vs. a budget of $20,939,883 for Fiscal Year 2015. The Advisory Committee and the Board of Selectmen worked extremely hard to produce a budget that maintained the same level of town services year-over-year but did not require an operating override. All capital expenses were paid for with cash with the exception of the new Fire Apparatus which was paid for with $300,000 in available funds and $245,000 of borrowing. This borrowing was approved as being done within our operating budget and therefore did not require a debt-exclusion.

The Capital Planning Committee was very involved in the early budget planning process for Fiscal Year 2015, which begins in July 2014. They met several times to review the capital needs of any town department which would cost more than $25,000 and which would also have a five-year functional life span.

The work to replace Fyfeshire Dam began in the spring of 2014 and was completed in September. The project came in under budget. The results were well-received by the state Office of Dam Safety.

Work was done to replace the Sampson Road Culvert. This was a major project which required several weeks of the road being closed. In the end, the culvert was replaced successfully and the project came in approximately $33,000 under budget.

We were able to successfully complete the project on the Houghton Building which funded repainting and a small amount of carpentry work. We were pleased to learn that there was only minimal rotting on the building. The end result was quite impressive.

In September the Town of Bolton purchased software known as CodeRed. This product provides the town with capabilities equivalent to what is known as Reverse 911. If a major public safety issue such as widespread power outages, road closures, a hazardous chemical spill, or a missing child occurs, we now have the ability to notify people in a certain area or send out a town wide message that such an event has occurred. Residents may visit our town web page to either register for this service or opt out of receiving such notifications if they so choose. Notifications may be sent as phone calls to a land line or cell phone, a text message, or an email.

The town began dealing with a new challenge in 2014 in the form of a proposal from Tennessee Gas, which is a subsidiary of Kinder Morgan, to run a new gas line through Bolton as a portion of their "Worcester Lateral". This lateral would be built in conjunction with a new major pipeline which is proposed to run across Massachusetts and New Hampshire prior to terminating in Dracut. Strong opposition to this project was raised by a great number of our residents. The Board of Selectmen hosted a meeting in June which was attended by approximately 100 people at which Kinder Morgan representatives made a presentation to justify the pipeline. Over 60 questions were received in advance from our residents which were in turn posed to the Kinder Morgan representatives. At least a dozen questions were asked from the floor prior to the conclusion of the meeting. In August, the Board of Selectmen unanimously voted to support a Resolution which strongly opposes the proposed pipeline.

The town continues to make good use of the Regional Hazardous Waste Facility located in Devens. We are now 1 of 11 member communities. At the end of 2014, the facility was covering all expenses and continuing to show a small profit. We are currently planning to hold the line on prices in 2015.

The conclusion of 2014 saw me approaching the end of my sixth year as your Town Administrator. As with past years, there were many challenges that the Town of Bolton had to face. With the able assistance of our town employees and their Department Heads, we were able to successfully manage these challenges together. Without the support of these highly dedicated professionals, the Selectmen who have been so supportive of me, the various boards and committees consisting of residents who are so generous in volunteering their time to serve their community, and the other people who volunteer in numerous ways, this success would not be possible. Working together as a team is integral to any success and town government is no exception. I thank the people of Bolton for all that they do as I continue to be extremely proud and honored to serve as your Town Administrator.

Financial Statement
July 1, 2013 to June 30, 2014

Salary			
Appropriated			$104,898.00
Expended			$104,897.60
Unexpended balance returned to general fund			$ 0.40
Wages			
Appropriated			$ 58,632.00
Expended			$ 58,604.88
Unexpended balance returned to general fund			$ 27.12
Expenses			
Appropriated			$9,250.00
Expended	Hearing Officer Stipend	$2,500.00	
	In-State Travel	1,197.40	
	Supplies	1,039.04	
	Disability Insurance	922.05	
	Longevity	650.00	
	Training	300.00	
	Meetings	210.00	
	Dues	157.35	$6,975.84
Unexpended balance returned to general fund			$2,274.16

LAW COMMITTEE

Wendy Rogers.....2015
Kenneth Troup 2015
Lawrence Delaney..... 2015
Mark Sprague.....2016
Stanley Wysocki..... 2017

The Law Committee appointed Brackett & Lucas as Town Counsel and Mirick O'Connell as Labor Counsel for the Town of Bolton for 2014.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses			
Appropriated			$35,000.00
Transfer Request			$24,000.00
			$59,000.00
Expended	Purchase of Services	$58,093.17	
Unexpended balance returned to general fund			$ 906.83

ADVISORY COMMITTEE

Brad Cote, Chairman 2015
Connie Benjamin 2015
Ted Kirchner 2016
Joseph Myerson 2017
Stacia Downey 2017

The Advisory Committee provides its recommendations to voters on each warrant article presented at Annual Town Meetings. This includes capital expenditures and operating expenses of all departments, boards, committees and officers. Leading up to the May 2014 Town Meeting, the Advisory Committee met weekly beginning in January. The purpose of these meetings was to conduct detailed reviews of the FY2015 budgets and make recommendations to keep expenditures as low as possible, while providing services to meet the Town's needs. This comprehensive process is essential in order to plan for the Town's future and its financial requirements.

The Advisory Committee also reviewed funding for capital expenditures. In the FY2015 budget, as in the previous two years, the Committee recommended the use of available funds, including Free Cash, to pay for capital items. The one exception, by design, was the fire truck, funded partially with Free Cash and partially with debt. Total capital items were $1,073,568 for Town buildings, equipment, infrastructure and public safety, and another $17,000 dedicated to the Emerson and Sawyer schools.

The Nashoba Regional School District (NRSD), and the financial decisions made by its administration continue to present the Town with its single largest budget expense – 62% in the FY2015 budget when also including the Minuteman Regional School District. The NRSD assessment represented 83% or $538,715 of the Town's total increase of $647,165 in operating expenditures from FY2014. Minuteman represented 4.9% of the FY2015 budget increase with the addition of $32,249 to the Town's operating budget. Although the Advisory Committee has no authority over the size or components of the NRSD budget, it is important that the Advisory Committee understand their budget and express - to the School Committee and School District administration - Bolton's financial needs and its fiscal limitations facing the Town. In addition to meeting with the NRSD School Committee and District employees, the Advisory Committee attended School Committee and Tri-Town meetings, as appropriate.

In the FY2015 budget, for the first time in recent years, the budget presented at town meeting did not use the full property tax capacity of the town; that, plus free cash used to fund town operations, provided total relief to property tax payers of $390,127 below the maximum tax capacity. The Advisory Committee delivered a budget that addressed the town's operating and capital needs while also providing some tax relief.

Continual refinement of the processes that provide financial and budget information to the Town is a very important goal of the Advisory Committee. We continue to work closely with the Bolton Selectmen, Town Administrator Don Lowe, and other Town officers to address the financial obligations and improve the overall financial health of the Town. We thank Town Accountant Julie Costello and Town Treasurer Donna Madden for their exceptional assistance throughout the budget process. Thanks also go out to Town Secretary Linda Day, who provides outstanding support and guidance to the Advisory Committee. We also wish to thank former Advisory Committee members Randy Dinjian and Bob Czekanski for their service and valuable input this report period.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses	
Appropriated	$177.00
Expended	$155.00
Unexpended balance returned to general fund	$ 22.00
Reserve Fund	
Appropriated	$100,000.00
Expended	$ 64,435.64
Unexpended balance returned to general fund	$ 35,564.36

CAPITAL PLANNING COMMITTEE

Michael Guerin 2015
William Bergen 2016
Colin Bradley 2016
Michael Gorr 2017
David Yesue 2017

The Bolton Capital Planning Committee assists the Advisory Committee in doing a focused review of capital requests over $25,000. The Committee meets with the requesting department heads to better understand the need for each capital request and how they fit into the upcoming fiscal years. The Committee then prioritizes all requests and makes recommendations to the Advisory Committee.

HUMAN SERVICES AND SAFETY COMMITTEE

Pat Bensetler, Chairman 2017
Mindy Agran 2017
Fred Edling 2017
MaryJo White 2017

The Board of Selectmen appointed the Human Services and Safety Committee in November of 2014.

The mission of the Human Services and Safety Committee is to identify and promote health and safety services that best benefit Bolton citizens.

The goals of the Committee include:

- Develop a town-wide survey to assess the needs of the Bolton community.
- Prepare a Resource Guide for the Bolton community.
- Publicize services and resources available at Clinton Hospital and the surrounding area that may be used by the Bolton community.
- Develop and organize a series of programs on health and wellness for the Bolton community.

TOWN CLERK

Pamela H. Powell.....2014

Financial Statement
July 1, 2013 to June 30, 2014

Salary			
Appropriated			$58,162.00
Expended			$57,930.60
Unexpended balance returned to general fund			$ 231.40
Wages			
Appropriated			$38,884.00
Expended			$38,871.37
Unexpended balance returned to general fund			$ 12.63
Expenses			
Appropriated			$3,710.00
Expended	Dues & Meetings	$1,426.92	
	Web Services	1,195.00	
	Supplies	343.73	
	Longevity	250.00	
	Purchase of Services	110.00	$3,325.65
Unexpended balance returned to general fund			$ 384.35

POPULATION

RESIDENTS 5286
HOUSEHOLDS 1804
REGISTERED VOTERS 3456

DOG LICENSES ISSUED

INDIVIDUAL TAGS 997
PERSONAL KENNELS 8
COMMERCIAL KENNELS 3

CERTIFICATES AND PERMITS ISSUED

BUSINESS CERTIFICATES 16
RAFFLE PERMITS 10

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing the individual names from vital records in the town report. This will help protect the privacy of individuals as well as help to curb identity theft.

BIRTHS.....50
MARRIAGES.....14
DEATHS.....21

APPOINTMENTS AND RESIGNATIONS
Recorded in 2014

Appointed by: Board of Selectmen		**Term Expires**
Affordable Housing Partnership Trust Fund Trustees:	Mark Duggan	06-30-2017
Agricultural Commission:	Robyn Roberts	06-30-2017
Ambulance Director:	**Margaret Diaz**	**06-30-2015**
Animal Control Officer:	Susan Latham	06-30-2015
Assistant:	Phyllis Tower	06-30-2015
Appeals, Board of:		
Associate Member:	Andy Kischitz	06-30-2019
	Jack Sargent	06-30-2016
Audit Advisory Committee:	Michele McMahon	06-30-2015
Building Inspector:	Michael Sauvageau	06-30-2015
Assistant:	David Drugge	06-30-2015
Cable Advisory Committee	Danielle Cochrane	06-30-2017
	Robert Johnson	06-30-2017
	Kenneth F. Troup	06-30-2017
Capital Planning Committee:	Michael Gorr	06-30-2017
	David Yesue	06-30-2017
Chief Procurement Officer:	Donald Lowe	Revocation
Conservation Commission:	Liz Luc Clowes	06-30-2016
	Janet Pesaturo	06-30-2017
	James Stone	06-30-2017
	Heinz Windzio	06-30-2017
Council on Aging:	Barbara Brown	06-30-2017
	Emma Herbison	06-30-2017
	Brooke James	06-30-2017
	Margaret Nangle	06-30-2017
	Shirley Sefton	06-30-2017

Election Workers:		06-30-2015
Therese Abdalian	Sandi Albertson-Shea	Kathleen Barry
Barbara Bing	Alice Coggeshall	Elizabeth Cook
Barbara Corley	Joanne Edmunds	Nancy Jagodnik
Pamela Kaminski	Sally Ann King	Theodore Kirchner
Frank Lazgin	Jean Lord	Susan Mason
David McKinley	Jean McKinley	Joyce Miller
Clare Moses	Cia Ochsenbein	Randall Porteus
Alice Roemer	Linda Shelales	Diane Swenson
Isabel Wells	Jean West	Thomas Wildman
Emergency Management Co-Directors:		
	Police Chief Vincent Alfano	06-30-2015
	Fire Chief John Mentzer	06-30-2015
EMT/FF – Full Time:	David Farrell	06-30-2015
Fire Chief and Forest Warden:	John Mentzer	06-30-2015
Historical Commission:	Martha Remington	06-30-2017
Human Services and Safety Committee:		
	Mindy Agran	06-30-2017
	Patricia Bensetler	06-30-2017
	Fred Edling	06-30-2017
	MaryJo White	06-30-2017
Insurance Advisory Committee:		06-30-2015
Nathaniel Barry	Barbara Brown	
Donna Madden	Jonathan Couture	
Ninotchka Rogers		
MAGIC (Minuteman Advisory Group on Interlocal Coordination)		
Bolton Representative:	Donald Lowe	06-30-2015
MAPC (Mass Area Planning Council): Erica Uriarte		02-20-2017
MART (Montachusett Regional Transit Authority)		
Advisory Board	Kenneth Troup	06-30-2015
Public Ways Safety Committee:	Leslie Breeze	06-30-2017
Registrars:	Susan Miles	6-30-2017
Tree Warden:	Mark Caisse	06-30-2015
Vault Study Committee:	Roger Breeze	Completion
	Donald Hallisey	
	Diane Swenson	
Veterans Agent:	James Cabral	06-30-2015
WHEAT Community Services		
Bolton Representative:	Brooke James	06-30-2015

Wiring Inspector:	James Boodry	06-30-2015
Assistant Wiring Inspector:	Peter Casello	06-30-2015
Appointed by: Building Inspector		
Plumbing & Gas Inspector:	Wilfred Delorey/Robert Janda	06-30-2015
Assistant Gas Inspector:	Robert Janda	06-30-2015
Appointed by: Chairman of Selectmen, Moderator and Town Clerk		
Advisory Committee:	Anastasia (Stacia) Downey	06-30-2017
	Joseph Myerson	06-30-2017
	Theodore Kirchner	06-30-2016
Appointed by: Board of Health		
Animal Inspector:	Phyllis Ann Tower	04-30-2015
Assistant Animal Inspector:	Susan Latham	06-30-2015
Appointed by: Moderator		
Law Committee:	Gwendolen Rogers	06-30-2015
	Kenneth Troup	06-30-2015
Appointed by: Law Committee		12-31-2014
Counsel:	Brackett & Lucas – Legal Services	
Labor Counsel:	Mirick, O'Connell	
Appointed by: Planning Board		
Design Review Board:	Mary Delaney	06-30-2015
Appointed by: Town Clerk		
Assistant Town Clerk:	Susan J. Miles	06-30-2015

RESIGNATIONS:		**Resignation Date**
Advisory Committee:	Randy Dinjian	10-29-2014
	Teresa Abdalian	03-21-2014
Conservation Commission:	Robert Cohen	05-19-2014
	Amy Wilson	02-28-2014
Constable:	Vincent Alfano	03-05-2014
Council on Aging:	Susan Tripp	03-04-2014
Cultural Council:	James Atherton	10-01-2014
Design Review Board:	Theodore Kirchner	10-30-2104
Economic Development:	Bharat Nair	01-27-2-14
Park & Recreation:	Lori Colby	01-06-2014
	Karen Regan	10-08-2014

MINUTES OF ANNUAL TOWN MEETING
Monday, May 5, Tuesday May 6, 2014
Nashoba Regional High School Auditorium
7:00 p.m.

Prior to the start of the meeting the following were duly sworn to faithful service for the evening: checkers were, Sandi Albertson-Shea, Jo Edmunds, Jean and David McKinley, Joyce Miller, Nancy Jagodnik and Susan Miles. Under the direction of and including Tom Wildman, the counters were, Roger Breeze, Susan Mason, Jeff Nichols, Cia Ochsenbein, Clare Moses, Bob Busch and David McKinley.

Moderator, James D. Anker, called the meeting to order at 7:00 pm after determining more than the required quorum of 75 voters had checked in. Mr. Anker began the meeting by announcing that this was his last meeting as Town Moderator. After living in Bolton for 24 years, Jim and his wife Susan have decided to move out of Bolton and divide their time between the cape and Colorado. Mr. Anker continued by saying what a wonderful experience it had been to serve as a Library Trustee, Selectman and Town Moderator and he will miss it all. The meeting attendees erupted into a round of applause and a standing ovation.

Mr. Anker acknowledged the warrant had been duly posted and was returned to the Town Clerk. He went on to introduce the members of the Board of Selectmen, Advisory Committee, Town Administrator, Town Counsel and Town Clerk. He reviewed the procedures used for addressing Town Meeting.

The total in attendance was 437 on Monday night and 192 Tuesday night out of 3456 registered voters.

Article 1: Accept Annual Reports

The Town voted to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2013.

Sponsor: Board of Selectmen
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 2: Reserve Fund Account for FY14

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Advisory Committee Reserve Fund Account for FY14; or do or act relating thereto.

Board of Selectmen Chair, Stanley Wysocki made the motion to Pass Over the article. After it was seconded the motion went to a vote.

Sponsor: Board of Selectmen
Board of Selectmen Recommendation: No recommendation given
Advisory Committee Recommendation: No recommendation given
Vote Required: Majority **Vote:** Unanimous to Pass Over

Article 3: Fiscal Year 2015 Operating Budget

The Town voted to raise and appropriate or transfer from available funds the sum of $20,939,883 (Twenty million nine hundred thirty-nine thousand eight hundred eighty-three dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

a. The sum of $150,000 (One hundred fifty thousand dollars) be transferred from the Cell Tower Fund;
b. The sum of $23,000 (Twenty three thousand dollars) be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
c. The sum of $100,000 (One hundred thousand dollars) or any other amount, be transferred from the Overlay Reserve Account;
d. The sum of $235,000 (Two hundred thirty-five thousand dollars) or any other amount, be transferred from Free Cash;
e. The sum of $20,431,883 (Twenty million four hundred thirty-one thousand eight hundred eighty-three dollars to be raised by taxation.

The moderator, as done each meeting, read the totals in each section of the budget as opposed to every line item and asked for questions or comments. After each section was read the following amendments were put forth:

General Government –

122 Selectmen: A motion was made from the floor to eliminate line 122-5301 Engineering Services: $5,000. After some discussion the amendment was moved to a counted vote: In favor - 226; Opposed - 162. Motion Passed.

132 Advisory Committee Reserve Fund: A motion was made from the floor to increase line item 132 Reserve Fund from $100,000 to $101,000. After some discussion the amendment was moved to a voice vote. Majority in favor. Motion Passed.

155 Management Information Systems: A motion was made from the floor to reduce line 155-5850 Equipment by $1,000 from $10,150 to $9,150. After some discussion the amendment was moved to a counted vote: In favor-168; Opposed - 197. Motion Failed.

171 Conservation Commission: A motion was made from the floor to reduce line item 171-5800 Land-Capital Improvement by $3,000 from $9,000 to $6,000. After some discussion the amendment was moved to a voice vote. Motion Failed.

190 Town Buildings: A motion was made from the floor to reduce line item 190-5242 Town Buildings-Grounds Maintenance by $1,500 from $10,000 to $8,500. Moderator declared motion failed with voice count. 7+ voters requested a counted vote: In favor-169; Opposed-221. Motion Failed.

Public Safety –

210 Police Department: A motion was made from the floor to reduce line item 210-5850 Equipment/Cruiser by $4,000 from $7,000 to $3,000 and to eliminate line item 210-5870 Cruiser Purchase $40,000. After some discussion the amendment was moved to a voice vote. Motion Failed.

220 Fire Department: A motion was made from the floor to eliminate line-item 220-5780 Misc. – Water Holes: $20,000. After some discussion the amendment was moved to a voice vote. Motion Failed.

231 Ambulance: A motion was made from the floor to reduce line item 231-5112 Wages EMT Call/Training by $10,000 from $70,300 to $60,300. After some discussion the amendment was moved to a voice vote. Motion Failed.

Education-

301 Nashoba Regional School District: A motion was made from the floor to reduce line item 301-5691 Bolton Assessment - Operating Expense by $243,986 from $12,290,098 to $12,046,112. After some discussion the amendment was moved to a voice vote. Motion Failed.

Public Works-

421 Highway: A motion was made from the floor to reduce line item 421-5137 Wages by $25,266 from $507,013 to $481,747. After some discussion the amendment was moved to a voice vote. Motion Failed.

433 Transfer Station: A motion was made from the floor to reduce line item 433-5282 Recycling Hauling by $4,000 from $18,000 to $14,000. After some discussion the amendment was moved to a voice vote. Motion Failed.

491 Cemetery: A motion was made from the floor to reduce line item 491-5242 Grounds Maintenance by $2,500 from $5,000 to $2,500. After some discussion the amendment was moved to a voice vote. Motion Failed.

Human Services-

541 Council on Aging: A motion was made from the floor to increase line item 541-5101 Salary by $2,500 from $30,188 to $32,688 and to reduce line item 541-5137 Wages by $5,200 from $12,750 to $7,550 and to reduce line item 541-5114 Van Drivers by $1,000 from $5,000 to $4,000. After some discussion the amendment was moved to a voice vote. Motion Failed.

Culture and Recreation-

610 Library: A motion was made from the floor to reduce line item 610-5114 Wages by $32,923 from $177,354 to $144,431 and to reduce line item 610-5580 Books by $6,837 from $68,376 to $61,539. After some discussion the amendment was moved to a voice vote. Motion Failed.

Article 3: Fiscal Year 2015 Operating Budget-

A motion was made from the floor to, in paragraph d, increase the amount to be transferred from Free Cash by $250,000 from $235,000 to $485,000; and to insert a new paragraph e: "e. The sum of $838,000 (Eight hundred thirty-eight thousand dollars) to be raised from motor vehicle excise taxation.", thereby increasing the amount to be raised by motor vehicle excise taxation by $38,000 from $800,000 to $838,000 and to insert a new paragraph f: "f. The sum of $18,939,196 (Eighteen million nine hundred thirty-nine thousand one hundred ninety-six dollars) to be raised by non-motor vehicle excise taxation; or do or act relating thereto." , thereby reducing the amount to be raised by non-motor vehicle excise taxation by $696,687 from $19,635,883 to $18,939,196. After some discussion the amendment was moved to a voice vote. Motion Failed.

Motion made to move Article 3 with the two approved amendments.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority in favor

FY2015 BUDGET

			Approved FY2014	Requested FY2015	Advisory Approved FY2015
GENERAL GOVERNMENT					
114	Moderator				
	5700	Other Charges	100	100	
Total Moderator			100	100	100
122	Selectmen				
	5101	Salary	900	900	900
	5200	Purchase of Services	5,000	5,000	
	5301	Engineering Services	5,000	5,000	
	5342	Advertising	500	500	
	5420	Supplies	150	150	
	5730	Dues	2,047	2,047	
	5781	Meetings	100	100	
	5380	WHEAT	5,000	5,000	
			17,797	17,797	17,797
Total Selectmen			18,697	18,697	18,697
123	Town Administrator				
	5101	Salary	104,898	110,212	
	5102	Hearing Officer	2,500	2,500	
	5114	Wages	58,632	59,801	
	5145	Longevity	650	650	
	5170	Deferred Compensation	-	8,000	
	5176	Disability/Life Insurance	1,850	2,294	
			168,530	183,457	183,457
	5201	Training	1,850	1,850	
	5340	Phone Reimbursment	-	1,200	
	5400	Supplies	1,000	1,000	
	5710	In-state Travel	750	750	
	5730	Dues	150	150	
	5781	Meetings	500	500	
			4,250	5,450	4,600
Total Town Administrator			172,780	188,907	188,057
131	Advisory Committee				
	5400	Supplies	25	25	
	5730	Dues	152	155	
	5781	Meetings	-	260	
Total Advisory Committee			177	440	440
132	Reserve Fund		100,000	100,000	
Total Reserved Fund			100,000	100,000	100,000

FY2015 BUDGET

			Approved FY2014	Requested FY2015	Advisory Approved FY2015
135	Town Accountant				
	5101	Salary	66,634	68,775	
	5145	Longevity	-	250	
			66,634	69,025	69,025
	5200	Purchase of Services	-	3,150	
	5243	Software Support	5,680	5,850	
	5303	Audit	12,150	12,150	
	5400	Supplies	800	800	
	5781	Meetings	1,200	1,200	
			19,830	23,150	23,150
Total Town Accountant			86,464	92,175	92,175
141	Board of Assessors				
	5114	Wages	49,037	50,106	
	5102	Stipend	-	1,000	
	5145	Longevity	350	350	
			49,387	51,456	51,456
	5200	Purchase of Services	70,400	70,600	
	5201	Training	665	665	
	5243	Software Support	1,900	2,200	
	5302	Registry of Deeds	150	150	
	5341	Postage	1	1	
	5400	Supplies	700	700	
	5710	In-state Travel	600	600	
	5730	Dues	280	280	
	5781	Meetings	200	200	
	5782	GIS	2,500	2,500	
			77,396	77,896	77,896
Total Board of Assessors			126,783	129,352	129,352
145	Treasurer				
	5101	Salary	87,519	90,896	
	5102	Stipend	-	1,000	
	5114	Wages	35,175	36,952	
			122,694	128,848	128,848
	5243	Software Support	15,000	15,300	
	5341	Postage	7,100	7,100	
	5344	Tax Taking Expense	500	500	
	5420	Office Supplies	3,000	2,700	
	5422	Bank Charges	4,050	4,050	
	5709	Educational Assistance	800	800	
	5710	In-state Travel	1,600	1,850	
	5730	Dues	290	340	
	5781	Meetings	1,500	1,500	
			33,840	34,140	34,140
Total Treasurer			156,534	162,988	162,988

FY2015 BUDGET			Approved FY2014	Requested FY2015	Advisory Approved FY2015
151	Legal Services				
	5200	Purchase of Services	35,000	35,000	-
Total Legal Services			35,000	35,000	45,000
155	MIS				
	5200	Purchase of Services	29,200	33,700	
	5241	Repairs	100	850	
	5243	Software Support	2,800	2,625	
	5251	Web Services	11,765	9,781	
	5850	Equipment	6,250	10,150	
Total MIS			50,115	57,106	57,106
161	Town Clerk				
	5101	Salary	58,162	60,879	
	5102	Stipend	-	1,000	
	5114	Wages	38,884	39,667	
	5145	Longevity	250	250	
			97,296	101,796	101,796
	5200	Purchase of Services	110	130	
	5243	Software Support	-	2,500	
	5251	Web Services	1,200	1,200	
	5400	Supplies	350	350	
	5730	Dues	100	100	
	5781	Meetings	1,700	1,700	
			3,460	5,980	5,980
Total Town Clerk			100,756	107,776	107,776
162	Elections				
	5114	Wages	4,611	4,296	4,296
	5200	Purchase of Services	3,170	6,450	
	5400	Supplies	550	750	
			3,720	7,200	7,200
Total Elections			8,331	11,496	11,496
163	Street Listing/Registrars				
	5114	Wages	150	150	150
	5200	Purchase of Services	1,400	1,400	
	5400	Supplies	355	355	
			1,755	1,755	1,755
Total Street Listing/Registrars			1,905	1,905	1,905
171	Conservation Commission				
	5114	Wages	45,884	48,208	
	5145	Longevity	250	250	
			46,134	48,458	48,458

FY2015 BUDGET			Approved FY2014	Requested FY2015	Advisory Approved FY2015
	5200	Purchase of Services	4,600	-	
	5240	Land Maintenance	6,000	6,000	
	5301	Training	300	300	
	5305	Vernal Pool Study	250	250	
	5342	Advertising	200	200	
	5400	Supplies	400	400	
	5710	In-state Travel	100	100	
	5730	Dues	525	525	
	5800	Land-Capital Improve.	9,000	9,000	
	5850	Equipment	1,000	1,000	
	5963	Conservation Fund	100	100	
			22,475	17,875	17,875
Total Conservation Commission			68,609	66,333	66,333
175	Planning Board				
	5114	Wages	58,162	48,708	49,695
	5200	Purchase of Services	2,000	2,000	
	5342	Advertising	385	385	
	5400	Supplies	600	600	
	5710	In-state Travel	-	-	
	5730	Dues	400	400	
	5781	Meetings	600	600	
			3,985	3,985	3,985
Total Planning Board			62,147	52,693	53,680
176	Appeals Board				
	5205	40B Permitting	100	100	
	5342	Advertising	100	100	
	5781	Meetings	450	450	
Total Appeals Board			650	650	200
179	Agricultural Commission				
	5780	Miscellaneous	1,746	1,746	
Total Agricultural Commission			1,746	1,746	1,746
182	Economic Development				
	5200	Purchase of Services	-	700	
	5341	Postage	-	100	
	5400	Supplies	-	200	
Total Economic Development			-	1,000	1,000
190	Town Buildings				
	5240	Maintenance	96,591	96,591	
	5241	Repairs	11,800	11,800	
	5242	Grounds Maintenance	10,000	10,000	
	5281	Trash Hauler	950	950	
	5480	Propane	1,800	1,800	
	5700	Miscellaneous	28,000	9,000	
Total Town Buildings			149,141	130,141	130,141

FY2015 BUDGET

			Approved FY2014	Requested FY2015	Advisory Approved FY2015
192	Town Hall				
	5200	Purchase of Services	550	550	
	5210	Heating	7,000	7,000	
	5211	Electric	6,500	6,500	
	5241	Repairs	500	500	
	5340	Telephone	10,800	10,800	
	5341	Postage	3,500	3,500	
	5400	Supplies	3,500	3,500	
	5800	Capital Outlay	4,500	4,500	
Total Town Hall			36,850	36,850	32,050
194	Building Insurance				
	5740	Commercial Package	28,772	30,188	
	5743	Commercial Umbrella	3,968	4,055	
	5746	Boiler	739	-	
Total Building Insurance			33,479	34,243	34,243
195	Town Reports				
	5200	Purchase of Services	3,000	3,000	
	5341	Postage	700	700	
Total Town Reports			3,700	3,700	3,700
199	Energy Committee				
	5200	Purchases of Services	600	600	
	5400	Supplies	250	250	
	5781	Meetings	150	150	
Total Energy Committee			1,000	1,000	1,000
TOTAL GENERAL GOVERNMENT			1,214,964	1,234,298	1,239,185
PUBLIC SAFETY					
200	Public Safety Building				
	5200	Purchase of Services	58,219	68,714	
	5210	Heating	20,000	20,000	
	5211	Electric	37,500	37,500	
	5240	Maintenance	19,200	43,700	
	5243	Software Support	7,700	7,900	
	5280	Trash Disposal	2,220	2,580	
	5340	Telephone	22,752	21,972	
	5400	Supplies	1,000	1,000	
	5486	Diesel	2,372	2,372	
	5780	Miscellaneous	2,520	2,520	
Total Public Safety Building			173,483	208,258	208,258
210	Police Department				
	5102	Salary	111,592	113,860	
	5133	Wages	684,214	702,069	
	5140	Wages - Overtime	89,873	94,675	
	5145	Longevity	1,050	1,050	
	5176	Disability Insurance	1,350	1,350	
			888,079	913,004	913,004

FY2015 BUDGET

			Approved FY2014	Requested FY2015	Advisory Approved FY2015
	5201	Hired Services	3,000	3,000	
	5301	Training	4,000	4,000	
	5380	Lockup	1,960	1,960	
	5400	Supplies	6,100	6,100	
	5460	Firearms/Supplies	9,000	9,000	
	5580	Uniforms	14,500	18,600	
	5720	Out-of-State Travel	1,050	1,050	
	5730	Dues & Subscriptions	3,500	3,500	
	5780	Miscellaneous	250	250	
	5851	Bulletproof vest	1,600	1,600	
			44,960	49,060	49,060
	5240	Repairs - Cruiser	18,150	18,150	
	5480	Gas - Cruiser	24,000	24,000	
	5482	Tires - Cruiser	5,000	5,000	
			47,150	47,150	47,150
	5850	Equipment/Cruiser	7,000	7,000	
	5870	Crusier Purchase	40,000	40,000	
			47,000	47,000	47,000
Total Police Department			1,027,189	1,056,214	1,056,214
220	Fire Department				
	5112	Wages - Inspections	500	500	
	5113	Wages - Perm Firefighter	28,071	29,493	
	5114	Wages - Clerical	5,000	5,000	
	5115	Wages - Firefighters	61,715	66,785	
			95,286	101,778	101,778
	5200	Purchase of Services	4,525	5,485	
	5211	Electric	700	700	
	5241	Repairs	5,000	5,650	
	5301	Training	1,630	1,630	
	5400	Supplies	4,000	4,000	
	5480	Gasoline	50	50	
	5486	Diesel	4,000	4,000	
	5487	Automotive	2,000	2,000	
	5580	Uniforms	8,440	6,800	
	5730	Dues/Memberships	650	650	
	5780	Misc. - Water Holes	20,000	20,000	
	5850	Equipment	3,500	3,500	
			54,495	54,465	54,465
Total Fire Department			149,781	156,243	156,243
231	Ambulance				
	5112	Wages - EMT Call/Training	70,300	70,300	
	5113	Salary - EMT Coordinator	5,512	5,622	
	5114	Wages - Full time EMT/Fire	28,071	29,493	
	5115	Wages - Full time EMT/Fire - Call/Trainin	8,800	8,800	
	5116	Wages - EMT Shifts	10,000	11,120	
			122,683	125,335	125,335

FY2015 BUDGET

		Approved FY2014	Requested FY2015	Advisory Approved FY2015
5200	Purchase of Services	4,000	4,000	
5201	ALS Services	18,000	18,000	
5202	Coastal Medical Billing	5,500	6,500	
5240	Repairs - Motor Vehicle	5,000	5,000	
5301	Training	1,500	1,500	
5400	Office Supplies	1,200	1,200	
5486	Diesel	4,000	4,000	
5580	Uniform	500	500	
5784	Cadet EMT Training	13,820	13,820	
5850	Equipment	6,500	6,500	
		60,020	61,020	58,520
Total Ambulance		182,703	186,355	183,855
241	Building Inspector			
5112	Wages - Inspector	23,497	24,696	
5113	Wages - Asst. Inspector	934	934	
		24,431	25,630	25,630
5201	Training	300	300	
5240	Vehicle Maintenance	2,080	2,080	
5400	Supplies	450	450	
		2,830	2,830	2,830
Total Building Inspector		27,261	28,460	28,460
243	Plumbing & Gas Inspector			
5200	Purchase of Services	16,076	16,076	
Total Plumbing & Gas Inspector		16,076	16,076	16,398
244	Wiring Inspector			
5200	Purchase of Services	18,637	18,637	
Total Wiring Inspector		18,637	18,637	19,010
291	Emergency Management			
5251	Web Services	2,400	2,400	
Total Emergency Management		2,400	2,400	2,400
292	Animal Control Officer			
5112	Wages	14,621	14,913	
5113	Wages	2,228	2,273	
		16,849	17,186	17,186
5200	Purchase of Services	800	800	
5400	Supplies	600	600	
5710	In-state Travel	1,000	1,000	
		2,400	2,400	2,400
Total Animal Control Officer		19,249	19,586	19,586
293	Traffic Lights			
5211	Electric	1,500	1,500	
5241	Repairs	1,200	1,200	
Total Traffic Lights		2,700	2,700	2,700

FY2015 BUDGET			Approved FY2014	Requested FY2015	Advisory Approved FY2015
294	Tree Warden				
	5102	Salary	3,145	3,208	
	5137	Wages	2,500	2,500	
			5,645	5,708	5,708
	5251	Tree Trimming	35,700	35,700	
	5700	Miscellaneous	6,000	6,000	
			41,700	41,700	41,700
Total Tree Warden			47,345	47,408	47,408
299	Communications				
	5134	Wages	205,629	206,000	
	5140	Overtime	35,853	39,595	
	5145	Longevity	1,275	1,275	
			242,757	246,870	246,870
	5201	Training	1,000	1,000	
	5400	Supplies	5,000	5,000	
	5580	Uniforms	1,700	2,100	
	5730	Dues & Memberships	100	100	
			7,800	8,200	8,200
Total Communications			250,557	255,070	255,070
TOTAL PUBLIC SAFETY			1,917,381	1,997,407	1,995,602
EDUCATION					
301	Nashoba Regional School District				
	5691	Bolton Assessment - Operating Exp.	11,792,180	12,290,098	12,290,098
		Track		60,039	60,039
	5915	NRHS - Excluded Debt	176,498	157,256	157,256
Total Nashoba Regional School District			11,968,678	12,507,393	12,507,393
302	Minuteman Regional Voc Tech				
		Bolton Assessment	357,347	389,596	389,596
Total Minuteman Regional Voc Tech			357,347	389,596	389,596
TOTAL EDUCATION			12,326,025	12,896,989	12,896,989
PUBLIC WORKS					
421	Highway				
	5110	Salary	103,293	105,359	
	5137	Wages	500,290	507,013	
	5140	Wages - Overtime	15,000	15,000	
	5145	Longevity	2,750	2,750	
			621,333	630,122	630,122
	5200	Purchase of Services	3,500	3,500	
	5210	Heating	3,500	3,500	
	5211	Electric	5,500	5,500	
	5241	Repairs	42,000	42,000	
	5340	Telephone	5,000	5,000	
	5400	Supplies	11,600	11,600	
	5480	Gasoline	18,000	18,000	
	5480	Stickers	1,000	1,000	
	5481	Oil/Lube	2,000	2,000	
	5482	Tires	4,000	4,000	

FY2015 BUDGET					
			Approved FY2014	Requested FY2015	Advisory Approved FY2015
	5486	Diesel	18,000	18,000	
	5487	Parts/Supplies	9,000	9,000	
	5488	Equipment	1,000	6,000	
	5580	Clothing Allowance	7,420	7,420	
	5781	Training	800	800	
			132,320	137,320	137,320
Total Highway			753,653	767,442	767,442
422	Construction and Maintenance				
	5137	Wages	8,000	8,000	8,000
	5290	Public Ways Safety	8,100	8,100	
	5780	Miscellaneous	5,000	-	
	5842	Local Improvements	194,000	194,000	
			207,100	202,100	202,100
Total Construction and Maintenance			215,100	210,100	210,100
423	Snow & Sand				
	5137	Wages	11,000	11,000	
	5140	Wages - Overtime	27,000	27,000	
			38,000	38,000	38,000
	5241	Repairs	20,000	20,000	
	5290	Snow Removal	30,000	30,000	
	5400	Supplies	10,000	10,000	
	5480	Gas	3,000	3,000	
	5486	Diesel	9,000	9,000	
	5488	Equipment	7,000	7,000	
	5530	Road Salt	41,000	41,000	
	5531	Sand	22,000	22,000	
			142,000	142,000	142,000
Total Snow & Sand			180,000	180,000	180,000
424	Street Lighting				
	5211	Electric	6,000	6,000	
	5241	Repairs	750	750	
Total Street Lighting			6,750	6,750	6,750
433	Transfer Station				
	5137	Wages	55,115	57,675	
	5140	Wages - Overtime	5,150	5,150	
			60,265	62,825	62,825
	5211	Electric	2,000	2,000	
	5280	Trash Disposal	60,000	60,000	
	5281	Trash Hauling	10,000	10,000	
	5282	Recycling Hauling	18,000	18,000	
	5487	Maintenance	8,000	8,000	
	5488	Equipment	1,000	3,000	
			99,000	101,000	98,000
Total Transfer Station			159,265	163,825	160,825

FY2015 BUDGET		Approved FY2014	Requested FY2015	Advisory Approved FY2015
439 Landfill				
5250	Well Monitoring	7,440	7,440	
Total Landfill		7,440	7,440	7,440
440 Sewer				
5200	Purchase of Services	6,900	6,900	
Total Sewer		6,900	6,900	8,000
450 Water				
5250	Well Monitoring	7,000	7,000	
Total Sewer		7,000	7,000	7,000
491 Cemetery				
5200	Purchase of Services	3,000	3,000	
5242	Grounds Maintenance	5,000	5,000	
Total Cemetery		8,000	8,000	8,000
TOTAL PUBLIC WORKS		1,344,108	1,357,457	1,355,557
HUMAN SERVICES				
510 Board of Health				
5112	Wages - Animal Inspector	1,263	1,288	
5114	Wages	30,047	31,630	
		31,310	32,918	32,918
5302	Rabies Testing	345	345	345
5304	Nashoba Associated Boards of Health	10,666	10,666	10,666
5342	Advertising	100	100	100
5400	Supplies	800	800	800
5710	Travel	831	831	831
5730	Dues/Membership	100	150	150
		12,842	12,892	12,892
Total Board of Health		44,152	45,810	45,810
522 Nursing				
5200	Purchase of Services	4,774	4,775	
Total Nursing		4,774	4,775	4,775
541 Council on Aging				
5101	Salary	28,678	30,188	30,188
5137	Wages	6,900	13,400	12,750
5114	Van Drivers	5,000	5,000	5,000
		40,578	48,588	47,938
5200	Purchase of Services	4,350	6,500	
5243	Software Support	-	1,250	
5271	Building Lease	1,890	2,086	
5340	Telephone	300	-	
5346	Cable/DSL	804	840	
5400	Supplies	1,350	1,650	
5480	Gasoline	1,500	1,500	
5780	Miscellaneous	1,100	1,100	
		11,294	14,926	14,926
Total Council of Aging		51,872	63,514	62,864

FY2015 BUDGET		Approved FY2014	Requested FY2015	Advisory Approved FY2015
543 Veterans Services				
5114	Wages	4,594	4,594	4,686
5342	Advertising	-	-	
5400	Office Supplies	75	75	
5730	Dues	-	35	
5770	Veterans Benefits	11,000	12,000	
		11,075	12,110	12,310
Total Veterans Services		15,669	16,704	16,996
549 Housing Authority				
5400	Supplies	200	100	
Total Housing Authority		200	100	100
TOTAL HUMAN SERVICES		116,667	130,903	130,545
CULTURE & RECREATION				
610 Library				
5102	Salary	79,602	83,596	
5114	Wages	170,867	177,354	
5145	Longevity	350	350	
		250,819	261,300	261,300
5200	Purchase of Services	9,535	9,987	
5201	Professional Development	500	1,000	
5210	Heat	20,745	20,745	
5211	Electric	17,000	17,000	
5241	Repairs	1,200	1,200	
5242	Repairs & Maintenance Bldg	300	300	
5243	Software Support	1,240	1,240	
5251	Web Services	100	600	
5340	Telephone	2,500	2,400	
5341	Postage	400	250	
5400	Supplies	8,000	7,500	
5580	Books	67,225	68,376	
5780	Miscellaneous/Programs	4,000	3,500	
5781	Travel & Meeting	580	1,000	
		133,325	135,098	136,302
Total Library		384,144	396,398	397,602
630 Recreation				
5113	Wages - Swimming	8,134	8,134	18,259
5200	Purchase of Services	6,600	6,600	
5270	Equipment	4,100	4,100	
5400	Supplies	2,200	2,200	
		12,900	12,900	8,600
Total Recreation		21,034	21,034	26,859
650 Parks				
5200	Purchase of Services	2,948	2,948	
Total Parks		2,948	2,948	4,040

FY2015 BUDGET		Approved FY2014	Requested FY2015	Advisory Approved FY2015
691 Historical Commission				
5200	Purchase of Services	5,000	5,000	
5341	Postage	50	50	
5352	Advertising	100	100	
5400	Supplies	530	530	
5580	Books	100	100	
5730	Dues	470	470	
Total Historical Commission		6,250	6,250	6,250
692 Celebration/Memorial Day				
5400	Supplies	3,800	1,300	
Total Celebration/Memorial Day		3,800	1,300	1,300
TOTAL CULTURE & RECREATION		418,176	427,930	436,051
DEBT SERVICE				
710/752 Debt Principal & Interest				
* Sawyer Repairs (2021)				
5910	Principal	4,000	4,000	4,000
5920	Interest	1,437	1,249	1,249
* Emerson School (2021)				
5910	Principal	91,000	91,000	91,000
5920	Interest	34,497	29,959	29,959
* Transfer Station (2010/2021)				
5911	Principal	44,000	44,000	44,000
5921	Interest	16,126	13,937	13,937
* Barretts Hill Land (2020)				
5916	Principal	10,000	10,000	10,000
5926	Interest	3,243	2,745	2,745
* Nashoba Valley Land (2021)				
5916	Principal	35,000	35,000	35,000
5926	Interest	11,374	9,633	9,633
* Savignano Land (2021)				
5916	Principal	6,000	6,000	6,000
5926	Interest	2,266	1,968	1,968
* Chipper				
5920	Principal	8,390	9,190	8,956
5930	Interest	336	184	184
* Schartner/Nicewicz APR (TBD)				
5920	Principal	100,000	100,000	100,000
5930	Interest	42,245	37,870	37,870
* Refunding				
	Principal	580,000	575,000	575,000
	Interest	95,200	74,900	74,900
* Treatment Plant				
	Principal	125,000	125,000	125,000
	Interest	80,063	73,813	73,813
* Library Renovation/Expansion				
	Principal	138,000	138,000	138,000
	Interest	80,543	75,885	75,885
* Public Safety Center				
	Principal	22,000	22,000	22,000
	Interest	12,658	11,915	11,915
* Public Safety Center				
	Principal	170,000	170,000	170,000
	Interest	109,825	106,425	106,425

FY2015 BUDGET		Approved FY2014	Requested FY2015	Advisory Approved FY2015
* Public Safety Center/Library Renovation/Expansion				
	Principal	120,000	120,000	120,000
	Interest	75,540	72,540	72,540
* DPW Truck				
	Principal	10,000	10,000	16,109
	Interest	600	400	400
Emerson Well				
	Principal	7,825	7,825	1,950
	Interest	469	313	313
Defribrillators				
	Principal	8,000	8,000	8,000
	Interest	480	320	320
* Sanding Truck				
	Principal	15,000	15,000	15,000
	Interest	1,200	900	900
* Weatherbee Land				
	Principal	58,000	58,000	58,000
	Interest	4,640	3,480	3,480
Total Principal		1,552,215	1,548,015	1,548,015
Total Interest		572,742	518,436	518,436
TOTAL DEBT SERVICE		2,124,957	2,066,451	2,066,451
EMPLOYEE BENEFITS				
911 Worcester Regional Retirement Assessment				
5170	WCRS Assessment	266,583	247,419	247,419
912 Workers Compensation				
5171	Workers Comp	35,410	39,702	39,702
913 Unemployment Compensation				
5172	Unemployment	100	100	100
914 Health Insurance				
5173	Group Health	420,000	420,000	420,000
915 Life Insurance				
5175	Life Insurance	1,500	1,500	1,500
916 Medicare Tax				
5175	Medicare 1.45%	46,000	46,000	46,000
TOTAL EMPLOYEE BENEFITS		769,593	754,721	754,721
OTHER INSURANCE				
945 Other Insurance				
5741	Police Professional Liability	4,651	2,473	
5742	Bonding (employee)	697	697	
5744	Police & Fire Accident	34,000	39,255	
5745	Motor Vehicle	13,929	16,762	
5746	Deductible	3,150	3,150	
5747	Public Official Liability	4,420	6,445	
TOTAL OTHER INSURANCE		60,847	68,782	68,782
TOTAL BUDGET		20,292,718	20,934,938	20,943,883

Article 4: Reauthorization of a Revolving Fund for Web-based Municipal Software Services

The Town voted pursuant to M.G.L. Chapter 44, Section 53E½ to reauthorize the Town Administrator to maintain a Revolving Fund into which funds generated from a technology fee surcharge on permit fees of no more than 7.5% shall be deposited with an annual cap of $20,000 (Twenty thousand dollars). The Revolving Fund, originally approved in Article 7 of the 2010 Annual Town Meeting, shall be accounted for separately from all other monies in the Town and shall only be used for the purpose of funding ongoing fees for web-based municipal software and digitization of plans. The Town Administrator shall be authorized to expend from the fund.

Sponsor: Board of Selectmen
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 5: Dissolve the Advisory Board for the Senior Tax Rebate Program

The Town voted to dissolve the Advisory Board for the Senior Tax Rebate Program (STRP).

Sponsor: Board of Selectmen
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 6: Amendments to the District Agreement of the Minuteman Regional Vocational School District

The Town voted, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a majority of the Regional School Committee and which have been submitted to the Board of Selectmen of each member town prior to its vote on this article.

Sponsor: Minuteman Regional Vocational School District
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote**: Unanimous

Article 7: Amendment to the Code of the Town of Bolton Relative to the Barn, Stable and Carriage House Preservation Bylaw

The Town voted to amend Division I, Part II, General Legislation, of the Code of the Town of Bolton by deleting Chapter 151, Historic Preservation, Article 1, Barn, Stable and Carriage House Preservation in its entirety; and by amending Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, by inserting into Article V, Special Regulations, a new Section 250-27.1, Barn, Stable and Carriage House Preservation; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by Douglas Storey: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 7.

Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 8: Amendment to the Code of the Town of Bolton to Amend Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations, Section 250-27.1, Barn, Stable and Carriage House Preservation, Subsection B(2)

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations, Section 250-27.1, Barn, Stable and Carriage House Preservation, Subsection B(2), as follows (deletions in (*parenthesis and italics*) and additions are underlined);

B. Accessory uses.

(2) Restrictions.

(o) The barn, stable or carriage house and principal dwelling must be and remain located on the same lot.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by Douglas Storey: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 8.

Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

After a voice poll at 10:20 p.m., the Moderator adjourned the meeting to a fixed time the next night at the same time and place.

Town Meeting was reconvened at 7:00 p.m. on Tuesday, May 6th at the High School Auditorium.

Article 9: Amendment to the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations – to Add New Section 250-23.2, Mixed Use Village Overlay District Bylaw

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations, by inserting the following new Section 250-23.2, Mixed Use Village Overlay District,

§250-23.2. Mixed Use Village Overlay District

A. Location.

The Mixed Use Village Overlay District includes properties east and west of the intersection of I-495 and Route 117 zoned Business, Limited Business and Residential and designated on the Bolton Assessors Map as Map 4C, Parcel 24; Map 4C, Parcel 35; Map 4C, Parcel 39; Map 4D, Parcel 28; Map 4D, Parcel 29; Map 4D, Parcel 30; Map 4D, Parcel 33; Map 4D, Parcel 34; Map 4D, Parcel 61; and the portion of Map 4D, Parcel 71 zoned Business.

B. Statement of Purpose.

The purpose and intent of the Mixed Use Village Overlay District are to allow for greater design flexibility and creativity in order to develop retail/commercial space along with a diversity of housing types that are compatible with the existing surrounding uses and that are designed to preserve the community's unique rural and historical character.

C. Goals. The Mixed Use Village Overlay District is established to:

(1) Create a mixed use overlay district that will meet the community's goals for high quality development in the vicinity of the I-495 and Route 117 interchange.
(2) Enable development within the overlay to have a village character that includes a mix of uses, including retail, office and residential.
(3) Allow the mixed use overlay district to be connected, via sidewalks and off-road trails, to the existing residential areas and schools, to provide for walkability and convenience for residents and students, and to provide potential shoppers for the businesses located in the overlay;
(4) Provide commercial areas within walking distance to senior citizens living in the Bolton Country Manor housing facility, and
(5) Protect the streetscape appearance and provide development compatible with the historic character of the community and neighborhood.

D. Definitions.
Mixed Use: A combination of residential and business uses, as noted below, arranged vertically (in multiple stories of a structure) or horizontally (adjacent to one another in one or more buildings on a lot).

Live-Work Space: A dwelling unit in which up to 50% of the floor area is used for the production, showing and sale of art or handcrafted artisan crafts.

Community Space: Public locations where members of a community tend to gather for group activities, social support, public information, and other purposes. They may sometimes be open for the whole community or for a specialized group within the greater community.

E. Permitted Uses.
In addition to those uses allowed under § 250-12D of the Code of the Town of Bolton, a Mixed Use Village Overlay District may also include: open space, residential dwelling units and associated facilities, assisted living units, live-work spaces, community space, and commercial establishments that may include, retail and service establishments, business or professional offices, software development offices, medical offices, medical and dental clinics, bed and breakfasts, inns, restaurants, and other establishments serving food [but excluding Fast Food Restaurants (see definition in Article VI of the Code of the Town of Bolton)], banks, convenience stores. It may include drive-up facilities for banks, pharmacies and other retail and service uses, but not for food establishments. Food may be consumed outdoors in landscaped terraces, designed for dining purposes.

F. Prohibited Uses.
In addition to those uses prohibited under § 250-12D of the Code of the Town of Bolton, no portion of the Mixed Use Village Overlay District shall be used for research and development laboratories or manufacturing enterprises, adult use establishments, onsite laundry or onsite dry cleaners, fast food restaurants (see definition in Article VI of the Code of the Town of Bolton), automotive repair shops or dealerships, car washes, bowling alleys, discotheques or dance halls.

G. Authority.
(1) The Bolton Planning Board is hereby designated the special permit granting authority (SPGA) to grant special permits for proposed developments under the provision of this section.

(2) The Planning Board, by grant of a special permit, may authorize projects that:
(a) Allow for mixed use development;

(b) Decrease the required parking;
(c) Increase the percent of impervious surface through a Transfer of Development Right (TDR) process;
(d) Decrease the required front or other setbacks;
(e) Allow for multiple buildings on one lot; and/or
(f) Allow for increased building footprint within the Mixed Use Village Overlay District up to maximum lot coverage of 10%.

(3) The Planning Board may grant a special permit only upon finding that such use is in harmony with the general purpose and intent of the zoning bylaw and the proposal meets the specific provisions set forth under the Mixed Use Village Overlay District bylaw. In granting the special permit, the Planning Board may also specify conditions, safeguards and limitations concerning the use of the property associated therewith.

(4) Site plan approval process, pursuant to § 250-23F, is required for all proposed developments under this bylaw. This approval process may include a traffic study to be funded by the applicant.

(5) Design review criteria, pursuant to § 250-23G, is to be considered for all mixed use developments.

H. Findings for a Special Permit.
In addition to the provisions of § 250-23E, Special permits for zoning use, the Planning Board shall consider the following factors, as applicable, in granting or denying a special permit for proposed development projects under the Mixed Use Village Overlay District.

(1) Suitability of the site for the proposed development;
(2) Adequacy of the site in terms of the density of proposed uses;
(3) Impact on the visual character of the business district and surrounding neighborhood;
(4) Provides goods and services needed by the local community;
(5) Follows the Design Guidelines;
(6) Adequacy of pedestrian and bicycle access to buildings, public spaces, and between adjacent uses;
(7) Degree to which the proposed project complies with the goals of the Bolton Master Plan;
(8) Meets affordable housing goals of one (1) unit per eight (8) units constructed
(9) Creates compatible retail and commercial space (not "strip malls");
(10) Permits small to moderate economic development and residential uses designed in a village setting and scale;
(11) Provides connections to existing and/or proposed trails and sidewalks;
(12) Is in harmony with existing examples of 18th and 19th Century New England architecture, including the scale of structures;
(13) The size and massing are consistent with the village character;
(14) Allows for housing at a higher density;
(15) Utilizes reduced setbacks to provide for village design and improved pedestrian access;
(16) Provides for parking to be at the rear or side of the structures;
(17) Includes multiple buildings in order to create small scale structures which would be more consistent with the village character;
(18) Provides provision to reduce or eliminate undesirable visual, noise, odors or similar impacts upon adjoining properties and the public;
(19) Provides safe vehicle access to and from the right-of-way; and
(20) Provides privacy for residences located near to non-residential uses

I. Housing.
(1) Projects developed using the Mixed Use Village Overlay zoning shall include housing. The housing types may consist of: studio, one- and two-bedroom units, and/or multi-family housing.

(2) The mix of uses shall be balanced and compatible and shall contribute to a vibrant village atmosphere, including a combination of ground floor street front uses such as retail, restaurant and offices.

(3) Ground floors of buildings fronting streets or public access ways shall be reserved for commercial uses except as specified below.

(a) Dwelling units shall be allowed on ground floors of buildings as follows:
[1] The building is set behind another building that has commercial uses on the ground floor; or
[2] The residential portion of the ground floor of a building is set behind street-front retail/office/restaurant uses within the same building; or
[3] The Planning Board determines that street-front residential uses will not have an adverse impact on the continuity of the commercial street-front uses, and where such street-front residential uses will not be adversely affected by proximity to the street and adjacent commercial uses.

J. Parking.
(1) Parking requirements: Entrances to dwelling units shall be visible and accessible from any parking areas located in the rear of a mixed-use building. All entrances are to have sufficient illumination at night time controlled by the residents of the development.

(2) The Planning Board, consistent with § 250-17C of the Code of the Town of Bolton and this section, will consider the following parking requirements for developments within the Mixed Use Village Overlay District:

a) Two spaces per dwelling unit for one- and two-bedroom units
b) One space for studio units
c) One space per 200 square feet of retail

(3) The Planning Board may further reduce the total amount of parking required in the Mixed Use Village Overlay District if the developer shows that, based upon the expected demand of the parking by the various uses, there is not a need for the total number of spaces that would otherwise be calculated based upon the square footage of uses proposed. The Planning Board may require a parking reserve area for some or all of the number of reduced spaces. A parking reserve is an area that is set aside for potential future use as parking if the Planning Board determines that the parking need exceeds the original estimated need, or if due to changes of use in the development additional parking is needed for the new uses. The parking reserve shall be landscaped and maintained, but shall not be counted towards the minimum required pervious portion of the development (since it may at a future time be converted to parking use).

K. Vehicle and Pedestrian Elements.
(1) Vehicle, pedestrian and bicycle elements shall be designed to provide a network of pathways, and promote walking within the Mixed Use Village Overlay District.

(2) Curb cuts shall be minimized.

(3) To maintain a pedestrian-friendly environment, motor vehicle parking spaces shall be located behind or beside buildings wherever possible. Parking located directly between the building and the street alignment shall be strongly discouraged.

L. Transfer of Development Rights.

The Planning Board may grant a special permit allowing for a higher percentage of impervious surface (including both structures and other impervious surfaces), provided that for every one square foot that the development exceeds the 50% total impervious standard, two square feet of open space shall be provided on abutting properties in common ownership with the development, whether or not the adjacent properties are within the Mixed Use Village Overlay District but only as follows:

(1) The land used in such calculation (the "transfer land") must be determined by the Planning Board to be of special importance to remain in a natural state because of its visual prominence or potential vista blockage, because of its ecological significance and fragility, because it has special importance as farmland, or because it is important to the Town's open space plan.

(2) The transfer land must not be wetlands (as defined in MGL c. 131 § 40 or the Bolton Wetlands Bylaw, Chapter 233 of the Town Code) or in the Floodplain District, § 250-22 of the Code of the Town of Bolton.

(3) The transfer land cannot be used to satisfy lot area requirements for any other development, or be previously restricted from development by a conservation restriction or other binding device.

(4) The Planning Board, after consultation with the applicant, Board of Selectmen and Conservation Commission shall determine the most appropriate form of protection for the transfer land, which may include, but not be limited to a conservation restriction or be owned by the Town. The form of protection must be established prior to the issuance of any building permit.

(5) No buildings, wells or septic systems are allowed in the transfer land.

(6) To the maximum extent possible, the Board will emphasize the goal of providing public access to open space both on the development parcel and on any such open space protected on nearby properties.

M. Open Space and Public Amenities.

All developments approved under the Mixed Use Village Overlay District shall contain a minimum of 10% publicly-accessible open space, located on the site to promote pedestrian and shopper accessibility. These areas may include pedestrian-friendly amenities, such as wide sidewalks/pathways, outdoor seating, patios, or courtyards, as well as landscaped/garden areas associated with these pedestrian amenities. It may include landscaped pathways connecting adjacent developments, but should not include painted pathways/crosswalks through paved parking lots. Links/sidewalks designed to connect parking areas with adjacent developments are encouraged to further the goal of providing safe pedestrian access to businesses, schools, and residences within Bolton. Site landscaping shall be maximized. All improvements to this publicly accessible open space shall be installed and maintained as part of the development by the project proponent.

N. Setbacks.
Within the Mixed Use Village Overlay District, the Planning Board, as part of the special permit, may approve decreased front yard or side yard setbacks to improve site design, promote pedestrian and bicycle accessibility, or allow for consistency with the setbacks of abutting properties to allow new buildings to relate to existing adjacent structures. In order to promote accessibility from sidewalks along Main Street, front yard setbacks may be reduced to forty-feet. In cases where more than one structure is placed on a parcel, structures may be placed farther back on the site to establish courtyards or other open spaces, and to allow for appropriate layout and site design. Side yard setbacks may be reduced, especially where the abutting property is in business or mixed use. In all cases where a lesser setback is allowed, the Planning Board may impose such conditions as it deems necessary. Such circumstances may include landscaping, consistency with existing street setbacks, and design that encourages a pedestrian environment.

O. Hiring of a Consultant.
(1) The Planning Board may utilize provisions of MGL c.44, § 53G to hire consultants to assist the Planning Board in review of the proposed developments.

(2) In addition, the Planning Board shall request the Design Review Board to assist in the review of any project in the Mixed Use Village Overlay District.

(3) The Planning Board may adopt Rules and Regulations to advance the goals of this bylaw,

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by Chairman Jonathan Keep: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 9.

Sponsor: Planning Board / Village Overlay Working Group
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 10: Adoption of Maps Issued by the Federal Emergency Management Agency
The Town voted to adopt digital and hard copies of the Worcester County Flood Insurance Rate Maps (FIRMs) dated July 16, 2014, issued by the Federal Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRMs that are wholly or partially within the Town of Bolton are panel numbers 25027C0457E, 25027C0459E, and 25027C0476E dated July 4, 2011; and 25027C0466F. 25027C0467F, 25027C0478F, 25027C0479F, 25027C483F, 25027C0486F, 25027C0487F, 25027C0488F and 25027C0489F, dated July 16, 2014. The exact boundaries of the district may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Board of Health, Conservation Commission, and Building Inspector.

Planning Board Report by John Karlon: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 10, 11 and 12. Mr. Karlon initiated the use of a consent calendar for Articles 10, 11 and 12. A question was raised

as to why the date of the Worcester County Flood Insurance Study (FIS) is in the future - July 16, 2014. Upon this question Mr. Karlon moved to pull Article 10 out of the consent calendar while Articles 11 and 12 remained.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 11: Amendment to the Code of the Town of Bolton to Amend Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations, Section 250-22, Floodplain District, Subsection A

The Town voted to amend the Code of the Town of Bolton, Article V, Special Regulations, Section 250.22, Floodplain District, Subsection A, at the request of FEMA, as follows (deletions in (*parenthesis and italics*) and additions are underlined);

§ 250-22. Floodplain District.
A. The Floodplain District is hereby established as an overlay district. The underlying permitted uses are allowed, provided that they meet the following additional requirements as well as those of the Massachusetts State Building Code dealing with construction in floodplains. The Floodplain District includes all special flood hazard areas within the Town of Bolton designated as Zones A and AE on the Worcester County Flood Insurance Rate Maps (FIRMs) (*and the Flood Boundary and Floodway Maps*) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRMs that are wholly or partially within the Town of Bolton are panel numbers 25027C0457E, 25027C0459E, (*25027C0466E, 25027C0467E,*) and 25027C0476E, (*25027C0478E, 25027C0479E, 25027C483E, 25027C0486E, 25027C0488E and 25027C0489E,*)dated July 4, 2011 and 25027C0466F, 25027C0467F, 25027C0478F, 25027C0479F, 25027C483F, 25027C0486F, 25027C0487F, 25027C0488F and 25027C0489F, dated July 16, 2014. The exact boundaries of the district may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated (*July 4, 2011*)July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Board of Health, Conservation Commission and Building Inspector,

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by John Karlon: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 11 and 12 and further made a motion to pass by consent. After no 'holds' were voiced for either remaining article, a motion was made to vote on the articles.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 majority **Consent Calendar Vote:** Unanimous

Article 12: Amendment to the Code of the Town of Bolton to Amend Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations, Section 250-22, Floodplain District, Subsections B(2) and C(1)(a)

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Article V, Special Regulations, Section 250.22, Floodplain District, Subsections B(2) and C(1)(a), at the request of FEMA, as follows (deletions in (*parenthesis and italics*) and additions are underlined);

§ 250-22. Floodplain District.

B. Development regulations. The following requirements apply in the Floodplain District:

(2) In the floodway designated on the (*Flood Boundary and Floodway Map*) Flood Insurance Rate Map, the following provision shall apply:

C. Reference to existing regulations.

(1) The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c.131, § 40, and with the following:

(a) The section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR (*120G, Flood Resistant Construction and Construction in Coastal Dunes*)).

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by John Karlon: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 11 and 12 and further made a motion to pass by consent. After no 'holds' were voiced for either remaining article, a motion was made to vote on the articles.

Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 majority **Consent Calendar Vote** Unanimous

Article 13: Amendment to the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations – to Add New Section 250-23.1, Medical Marijuana Treatment Centers Bylaw

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Article V, Special Regulations, by inserting the following new Section 250-23.1, Medical Marijuana Treatment Centers;

Section 250-23.1 Medical Marijuana Treatment Centers.

As used in this bylaw, "medical marijuana treatment centers" and/or "registered marijuana dispensary" shall be known as "RMD."

A. RMD applicants must follow all local rules, regulations, ordinances and bylaws.

B. RMD applicants must meet the requirements set forth in § 250-23, Business, commercial and industrial regulations, including, but not limited to, § 250-23E, Special permits for zoning use; § 250-23F, Site plan approval process; and § 250-23G, Design review criteria.

C. The Planning Board shall be the special permit granting authority.

D. RMDs are allowed by special permit in Business, Limited Business and Industrial Districts. RMDs are not allowed in the Residential and Limited Recreation Business District.
E. Any special permit granted shall be subject to an expiration date 36 months from issuance. No special permit may be transferred to another entity.
F. Applications must comply with all aspects of Massachusetts General Law and the Code of Massachusetts Regulations relative to RMDs, including 105 CMR 725.000.
G. RMD sites must be set back not less than five-hundred-feet from residential dwellings and not less than fifteen-hundred-feet from all areas where children commonly congregate, including all schools, playgrounds, day-care centers, libraries, churches, athletic playing fields, scout camps, and golf courses. The five-hundred-foot and fifteen-hundred-foot distances shall be measured in a straight line from the nearest point of the residence or facility in question to the nearest point of the proposed RMD.
H. RMDs are not an allowed use under Bolton's Right to Farm Bylaw (See Chapter 105, Agricultural Preservation.).
I. If any provision of this bylaw is declared invalid or unenforceable, the other provisions shall remain in full force and effect,

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by Chairman Jonathan Keep: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 13.

A motion was made from the floor to amend Section G in Line 1, changing the words "five-hundred-feet" to "seven-hundred-fifty-feet"; and also in paragraph G, line 4 changing the words "five-hundred-feet" to "seven-hundred-fifty-feet". Town Counsel advised the meeting that the Attorney General's office has trended to approve 500 ft. in other towns but was not likely to approve 750 ft. The Motion to amend was put to a voice vote. The Moderator declared the amendment failed. Seven residences stood and requested a counted vote. The counted amendment failed:
54-In Favor and 103-Opposed. The question was then moved which ceased the debate.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 14: Amendment to the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article VI, Definitions, Section 250-28, Terms Defined – to Add Definition of Medical Marijuana Treatment Center

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Article VI, Definitions, Section 250-28, Terms defined, as follows (deletions in (*parenthesis and italics*) and additions underlined);

MEDICAL MARIJUANA TREATMENT CENTER OR SIMILAR FACILITY: A not-for-profit entity registered under 105 CMR 725.100, to be known as a "Registered Marijuana Dispensary (RMD)," that acquires, cultivates, possesses, processes (including the development of related products such as edible marijuana infused products (MIPs), tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses or administers marijuana, products containing marijuana, related supplies or educational materials to registered qualifying patients

or their primary caregivers. Unless otherwise specified, "RMD" refers to the site of dispensing, cultivation, and preparation of marijuana,
and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report Douglas Storey: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 14.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 15: Amendment to the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article III, Zoning District Regulations, Section 250-12, Schedule of Permitted Uses – to Add Medical Marijuana Treatment Centers as a Permitted Use by Special Permit
The Town voted to amend the Code of the Town Bolton, Division I, Part III, Zoning Bylaw. Article III, Zoning District Regulations, Section 250-12, Schedule of permitted uses, as follows (deletions in (*parenthesis and italics*) and additions underlined); and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Residential	Business	Limited Business	Industrial	Limited Recreation Business
Medical Marijuana Treatment Centers				
NO	SP	SP	SP	NO

Planning Board Report Douglas Story: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 15.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** Unanimous

Article 16: Temporary Moratorium on Medical Marijuana Treatment Facilities
The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Article V, Special Regulations, Section 250-27.2, Temporary Moratorium on Medical Marijuana Treatment Facilities, to extend the temporary moratorium on Medical Marijuana Treatment Centers through December 31, 2014; such text to read as follows;

"The town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through December 31, 2014. During the moratorium period, the Town shall undertake a planning process to address the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses."

Planning Board Member Douglas Storey made the motion to pass over the article. After it was seconded the motion went to a vote.

Sponsor: Planning Board
Board of Selectmen Recommendation: No recommendation made.
Advisory Committee Recommendation: No recommendation made.
Vote Required: 2/3 Majority **Vote:** 2/3 Majority to Pass Over

Article 17: Amendment to the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, Special Regulations – to Add New Section 250-27.3 Special Permit for Kennels

The Town voted to amend the Code of the Town of Bolton, Division I, Part III, Zoning Bylaw, Chapter 250 Zoning, Article V, by inserting new Section 250-27.3, Special Permit for Kennels, as follows;

Section 250-27.3 Special Permits for Kennels.

A. Special permit granting authority. Special permit applications shall be heard and decided upon by the Planning Board, except in the case where some other special permit granting authority is specified by this bylaw.

B. Criteria. Special permits provided for a kennel shall be granted only upon determination by the special permit granting authority stating that said kennel is in conformity to the Bolton Zoning bylaw, the premises in question provide sufficient area for keeping of the dogs and that the health and safety of the public is protected. Such permits may also impose conditions, safeguards and limitations on number of dogs allowable.

C. Expiration. Special permits shall lapse 24 months following grant thereof (excepting such time required to pursue or await the determination of an appeal referred to in MGL c. 40A, § 17) if a substantial use or construction has not sooner commenced except for good cause.

D. Public hearing. Special permits or any extension, modification, or renewal thereof shall only be issued following public hearing as set forth in Chapter 250 Article II, Section 7 D of the Code of the Town of Bolton.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

Planning Board Report by Erik Neyland: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 17 and 18. Mr. Neyland initiated the use of a Consent Calendar for Articles 17 and 18. After no 'holds' were voiced for any individual article, a motion was made to vote on the articles.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Consent Calendar Vote:** 2/3 Majority passed

Article 18: Amendment to the Code of the Town of Bolton, Division I, Part III Zoning Bylaw, Article III, Zoning District Regulations, Section 250-12, Schedule of Permitted Uses – to Add Kennels as a Permitted Use by Special Permit

The Town voted to amend the Code of the Town Bolton, Division I, Part III, Zoning Bylaw, Article III, Zoning District Regulations, Section 250-12, Schedule of permitted uses, as follows (deletions in (*parenthesis and italics*) and additions <u>underlined</u>); and further that non-substantive

changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or do or act relating thereto.

Residential	Business	Limited Business	Industrial	Limited Recreation Business
Kennels				
SP	SP	SP	SP	SP

Planning Board Report by Erik Neyland: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously to recommend the approval of Article 17 and 18. Mr. Neyland initiated the use of a Consent Calendar for Articles 17 and 18. After no 'holds' were voiced for any individual article, a motion was made to vote on the articles.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: 2/3 Majority **Consent Calendar Vote:** 2/3 Majority passed

Article 19: Acceptance of Drumlin Hill Road, Ledgewood Circle and Fieldstone Way

The Town voted pursuant to Massachusetts General Law, Chapter 82, to accept Drumlin Hill Road as a public way as shown on a plan entitled "Drumlin Hill Road – Street Acceptance Plan, Northwoods, Bolton, Massachusetts dated November 26, 2013, last revised December 9, 2013"; Ledgewood Circle as a public way as shown on a plan entitled "Ledgewood Circle – Street Acceptance Plan, Northwoods, Bolton, Massachusetts, dated October 4, 2013; and Fieldstone Way as a public way as shown on a plan entitled "Fieldstone Way – Street Acceptance Plan, Northwoods, Bolton, Massachusetts, dated October 4, 2013", a copy of which is on file in the Town Clerk's Office; and to authorize the Board of Selectmen to accept a deed by gift of a fee interest in said way.
Planning Board Report David Yesue: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously in favor to recommend the approval of Article 19.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 20: Pedestrian Mobility Funds

The Town voted to transfer from available funds the sum of $4,000 (Four thousand dollars) for the purpose of improving pedestrian mobility; money obtained by the Town as a voluntary gift in lieu of a portion of sidewalk construction in the Northwoods Subdivision as waived by the Planning Board and supported by the Mobility Committee.
Planning Board Report David Yesue: At a duly posted Planning Board Hearing on March 26, 2014, the Board voted unanimously in favor to recommend the approval of Article 20.
Sponsor: Planning Board
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 21: Architectural Design and Engineering Work for a New Town Vault - $30,800

The Town voted not to raise and appropriate, or transfer from available funds, $30,800 (Thirty thousand eight hundred dollars) for the architectural design and engineering work for construction of a new vault at the Bolton Town Hall Building, said sum to be expended by the Vault Study Committee, with the advice and consent of the Board of Selectmen.

The Moderator determined the voice vote too close to call. The counted vote failed:
59 - In Favor and 82 - Opposed.
Sponsor: Board of Selectmen / Vault Study Committee
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Disapproved
Capital Planning Committee Recommendation: Disapproved
Vote Required: Majority **Vote:** Majority opposed

Article 22: Paint and Repairs to the Old Fire Station - $28,000

The Town voted to raise and appropriate or transfer from available funds the sum of $28,000 (Twenty-eight thousand dollars) to fund the painting and repair of the Old Fire Station.

The Moderator determined the voice vote too close to call.
The counted vote passed: 80 - In Favor and 56 - Opposed.
Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Disapproved
Capital Planning Committee Recommendation: Disapproved
Vote Required: Majority **Vote:** Majority in favor

Article 23: Sanders – Body Replacement/Repair (One New Body, Mounting, Cab Repair) - $72,000

The Town voted to appropriate the sum of $72,000 (Seventy-two thousand dollars) to fund truck repairs, cab replacement, and body replacement to sander trucks used by the Department of Public Works; and to meet this appropriation, the sum of $68,630 (Sixty-eight thousand six hundred thirty dollars) be transferred from available funds and the sum of $3,370 (Three thousand three hundred seventy dollars) be transferred from unexpended funds from the DPW One-Ton Truck article, as previously appropriated by Article 20 of the May, 2013 Annual Town Meeting.
Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority **Vote:** Majority in favor

Article 24: Culvert Replacement, Meadow Road, Long Hill Road, Randall Road - $125,000

The Town voted to appropriate the sum of $85,000 (Eighty-five thousand dollars) to fund culvert replacements at the Meadow Road / Long Hill Road intersection, and $40,000 (Forty thousand dollars) to fund a culvert replacement on Randall Road; and that to meet this appropriation, the sum of $114,833.50 (One hundred fourteen thousand eight hundred thirty-three dollars and fifty cents) be transferred from available funds and the sum of $10,166.50 (Ten thousand one hundred sixty six dollars and fifty cents) be transferred from unexpended funds from the Construct Sewer Force Main article, as previously appropriated by Article 15 of the May, 2008 Annual Town Meeting.
Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 25: Fire Department Rescue Equipment - $36,000

The Town voted to appropriate the sum of $36,000 (Thirty six thousand dollars) for the purpose of purchasing replacement and new rescue equipment; and that to meet this appropriation, the sum of $32,096.15 (Thirty two thousand ninety six dollars and fifteen cents) be transferred from available funds and the sum of $3,903.85 (Three thousand nine hundred three dollars and eighty five cents) be transferred from unexpended funds from the Public Safety Building article, as previously appropriated by Article 2 of the November, 2007 Special Town Meeting.

Sponsor: Fire Department
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority **Vote:** Majority in favor

Article 26: Replacement Fire Apparatus - $545,000

The Town voted to appropriate the sum of $545,000 (Five hundred forty-five thousand dollars) for the purchase and equipping of a new fire truck and to meet this appropriation, the Town will use $300,000 (Three hundred thousand dollars) in available funds and borrow the sum of $245,000 (Two hundred forty-five thousand dollars) pursuant to Massachusetts General Laws, Chapter 44, Section 7 as amended or any other enabling authority.

A motion was made from the floor to amend the article to in line 3, eliminate the words "use $300,000 (Three hundred thousand dollars) in available funds and"; and, in line 4, change the number/words "$245,000 (Two hundred forty-five thousand dollars)" to "$545,000 (Five hundred forty-five thousand dollars)". The question was moved which ceased the debate about the amendment. A voice vote on the amendment rendered it failed by simple majority. Motion was made to move the question.

Sponsor: Fire Department
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: 2/3 Majority **Vote:** 2/3 Majority

Article 27: New Ambulance - $250,000

The Town voted to transfer from the Ambulance Receipts Reserved for Appropriations Account the sum of up to $250,000 (Two hundred fifty thousand dollars), pursuant to any applicable statute, for the purpose of purchasing a 2014/2015 Ambulance and equipment to meet all state and federal specifications.

Sponsor: Ambulance Department
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Disapproved
Vote Required: Majority **Vote:** Majority in favor

Article 28: Library and Town Hall Cameras - $17,568

The Town voted to raise and appropriate or transfer from available funds the sum of $13,568 (Thirteen thousand five hundred sixty-eight dollars) for the purchase of new security cameras for the Library and Town Hall.

Library Trustees Chair, Robert Zak, moved the article reducing the requested amount from $17,568 to $13,568. With no discussion the article was put to a vote.

Sponsor: Board of Selectmen /Library Trustees
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Disapproved
Vote Required: Majority **Vote:** Unanimous

Article 29: Engineering and Evaluation Services for the Florence Sawyer School Boiler Replacement - $12,000

The Town voted to appropriate the sum of $12,000 (Twelve thousand dollars) and authorize the Nashoba Regional School District to engage the services of a HVAC engineering firm to evaluate the existing boilers at the Florence Sawyer School and design a new system; and to meet this appropriation, the sum of $2,000 (Two thousand dollars) be transferred from available funds and the sum of $10,000 (Ten thousand dollars) be transferred from unexpended funds from the School Space Needs article, as previously appropriated by Article 5 of the May, 2006 Annual Town Meeting.

Sponsor: Nashoba Regional School District
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority **Vote:** Majority in favor

Article 30: Flooring Replacement (Florence Sawyer School and Emerson Building) - $5,000

The Town voted to raise and appropriate or transfer from available funds the sum of $5,000 (Five thousand dollars) and authorize the Nashoba Regional School District to continue replacing worn carpets in the Florence Sawyer School and Emerson building.

Sponsor: Nashoba Regional School District
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority **Vote:** Unanimous

Article 31: Authorize Town Election

The Town voted to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, May 12, 2014, between the hours of noon and 8 p.m. to elect by ballot the following officers.

ONE YEAR:	One Moderator, One Town Clerk
TWO YEARS:	One member of the Nashoba Regional School District Committee; One member of the Parks and Recreation Commission
THREE YEARS:	One member of the Board of Selectmen, One member of the Board of Health, One member of the Board of Assessors, One member of the Cemetery Committee, One Constable, One Library Trustee, Two members of the Parks and Recreation Commission
FIVE YEARS:	One Housing Authority member and One Planning Board member

Vote Required: Majority **Vote:** Unanimous

Meeting dissolved at 10:02 p.m.

ANNUAL TOWN ELECTION
Monday, May 12, 2014

The election was held in the Nashoba Regional High School Auditorium. Polls were open from 12 noon to 8 pm. Dinner for election workers was provided by Bolton Orchards. Snacks and drinks were donated by Joyce Miller.

Total Voters: 124 Total registered voters: 3456 Voter turnout: 3.6%

Officials duly sworn in were:
Warden: Susan Mason
Clerk of the Day: Joyce Miller

Checkers: Barbara Corley, Joe Edmunds, Nancy Jagodnik, David McKinley, Jean McKinley, Clare Moses, Diane Swenson, Isabel Wells

Counters: Alice Coggeshall, Isabel Wells, Tom Wildman

Constables: Barbara Brown, Christopher Slade

OFFICE & NAME	TERM	ADDRESS	VOTE	Blanks	Write-ins
Moderator	One Year				
Richard H. Fly		159 Wilder Road	107	13	4
Town Clerk	One Year				
Pamela H. Powell		100 Nashaway Road	115	9	0
Board of Selectmen	Three Year				
Stanley M. Wysocki		74 Hudson Road	103	14	7
Board of Health	Three Year				
Christopher J. Rogers		196 Randall road	111	12	1
Board of Assessors	Three Year				
Charlotte L. Johnson-Zembko		329 Berlin Road	104	18	2
Library Trustee	Three Year				
Pamela N. Czekanski		177 Nourse Road	106	16	3
Cemetery Committee	Three Year				
David H. Jaaskela		530 Sugar Road	115	8	1
Constables	Three Year				
Sean Collins		60 Frye Road	107	15	2

Parks and Recreation	Three Year				
Stephen Schneider		694 Main Street	101	44	1
Karen J. Sandstrom*		39 Sunset Ridge Lane	102		
Nashoba Regional School Committee	Three Year				
Lorraine T. Romasco		94 Sugar Road	94	26	4
Planning Board	Five Year				
Erik C. Neyland		163 Bare Hill Road	99	20	5
Planning Board	One Year				
Jonathan M. Ricci		44 Sunset Ridge Lane	100	20	4
Housing Authority**	Five Year				
Kevin O'Brien		43 Manor Road			2
Christopher S. Slade		62 South Bolton Road			1
David Wylie		201 Green Road			1

*Karen Sandstrom declined to serve.

**Kevin O'Brien already serves on the Housing Authority; David Wylie declined to serve; and Christopher Slade accepted the position.

SPECIAL PRIMARY ELECTION
September 9, 2014

The polls were declared open at 7:00 AM and declared closed at 8:00 PM. Lunch and dinner for the election workers was provided by Bolton Orchards. Snacks and drinks were provided by Joyce Miller and Nancy Jagodnik.

Officials duly sworn in were:

Warden: Alice Roemer
Clerk of the Day: Joyce Miller

Checkers:	Theresa Abdalian	Barbara Corley	Liz Cook	Nancy Jagodnik
	Sallyann King	Ted Kirchner	Susan Mason	Jean McKinley
	David McKinley	Clare Moses	Cia Ochsenbein	Jean West
Greeters:	Joanne Edmunds	Sandra Albertson-Shea		
Counters:	Kathleen Barry	Alice Coggeshall	Susan Mason	Clare Moses
	Thomas Wildman			
Constables:	Barbara Brown	Sean Collins	Christopher Slade	

State Primary Election Results

Total Vote Cast	576
Total Registered Voters	3485
Percent Voted	16.5%
Republican	206
Democratic	307

Democratic Party Results

Race / Candidates	Total votes
Senator in Congress	
Edward J. Markey	283
Blanks	85
Write-ins	2
Governor	
Donald M. Berwick	99
Martha Coakley	142
Steve Grossman	124
Blanks	5
Write-ins	0
Lieutenant Governor	
Leland Cheung	87
Stephen J. Kerrigan	186
Michael E. Lake	26
Blanks	70
Write-ins	1

Republican Party Results

Race / Candidates	Total votes
Senator in Congress	
Brian J. Herr	154
Blanks	51
Write-ins	1
Governor	
Charles D Baker	131
Mark R. Fisher	74
Blanks	1
Write-ins	0
Lieutenant Governor	
Karyn E. Polito	162
Blanks	43
Write-ins	1

Attorney General	
Maura Healey	236
Warren E. Tolman	109
Blanks	25
Write-ins	0

Secretary of State	
William Francis Galvin	267
Blanks	102
Write-ins	1

Treasurer	
Thomas P. Conroy	81
Barry R. Finegold	104
Deborah B. Goldberg	123
Blanks	62
Write-ins	0

Auditor	
Suzanne M. Bump	238
Blanks	132
Write-ins	0

Representative in Congress	
Nicola S. Tsongas	304
Blanks	65
Write-ins	1

Councillor	
Blanks	360
Write-ins	10

Senator in General Court	
Blanks	246
Write-ins- Jennifer L. Flanagan	119
Write-ins Misc.	5

Representative in General Court	
Kate Hogan	298
Blanks	72
Write-ins	0

District Attorney	
Joseph D. Early, Jr.	257
Blanks	113
Write-ins	0

Register of Probate	
Stephen G. Abraham	232
Blanks	138
Write-ins	0

Attorney General	
John B. Miller	156
Blanks	50
Write-ins	0

Secretary of State	
David D'Arcangelo	145
Blanks	61
Write-ins	0

Treasurer	
Michael James Heffernan	149
Blanks	57
Write-ins	0

Auditor	
Patricia S. Saint Aubin	145
Blanks	61
Write-ins	0

Representative in Congress	
Roseann L. Ehrhard Wofford	144
Blanks	62
Write-ins	0

Councillor	
Jennie L. Caissie	147
Blanks	59
Write-ins	0

Senator in General Court	
Blanks	185
Write-ins- Richard Bastien	20
Write-ins Misc.	1

Representative in General Court	
Paddy Dolan	145
Blanks	60
Write-ins	1

District Attorney	
Blanks	205
Write-ins	1

Register of Probate	
Stephanie K. Fattman	141
Blanks	65
Write-ins	

STATE ELECTION
November 4, 2014

The polls were declared open at 7:00 AM and declared closed at 8:00 PM. Bolton Orchards provided lunch and dinner for the election workers. Snacks and drinks were provided by Joyce Miller and various election workers.

Officials duly sworn in were:

Warden:	Alice Roemer		
Clerk:	Joyce Miller		
Checkers:	Terry Abdalian	Clare Moses	Liz Cook
	Cia Ochsenbein	Barbara Corley	Patty Pleshaw
	Nancy Jagodnik	Diane Swenson	David McKinley
	Isabel Wells	Jean McKinley	Jean West
Counters:	Kathy Barry	Jean McKinley	Alice Coggeshall
	Randy Porteus	Susan Mason	Tom Wildman
	David McKinley		
Constables:	Barbara Brown	Chris Slade	
Greeters:	Jo Edmunds	Sandi Albertson –Shea	
Nashoba Government Class Students:			
	Aiden Murray	Brody Miller	Hannah Feakes

State Election Results

Total Vote:	2994
Total Registered Voters:	3503
Percent Voting:	65%

SENATOR IN CONGRESS	
EDWARD J. MARKEY	1168
BRIAN J. HERR	1059

GOVERNOR AND LIEUTENANT GOVERNER	
BAKER and POLITO	1278
COAKLEY and KERRIGAN	877
FALCHUK and JENNINGS	82
LIVELY and SAUNDERS	22
McCORMACK and POST	15

ATTORNEY GENERAL	
MAURA HEALEY	1131
JOHN B. MILLER	1068

SECRETARY OF STATE	
WILLIAM FRANCIS GALVIN	1237
DAVID D'ARCANGELO	855
DANIEL L. FACTOR	110

TREASURER	
DEBORAH B. GOLDBERG	936
MICHAEL J. HEFFERNAN	1115
IAN T. JACKSON	91

AUDITOR	
SUZANNE M. BUMP	1001
PATRICIA S. SAINT AUBIN	1017
MK MERELICE	92

REPRESENTATIVE IN CONGRESS	
NICOLA S TSONGAS	1242
ROSEANN L E WOFFORD	974

COUNCILLOR	
JENNIE L CAISSIE	1567

SENATOR IN GENERAL COURT	
JENNIFER L. FLANAGAN	1176
RICHARD M. BASTIEN	966

REP IN GENERAL COURT 3RD MIDDLESEX DIST	
KATE HOGAN	1243
PADDY DOLAN	969

DISTRICT ATTORNEY	
JOSEPH D. EARLY, JR	1457

REGISTER OF PROBATE WORCESTER COUNTY	
STEPHEN G. ABRAHAM	878
STEPHANIE K. FATTMAN	1245

QUESTION 1: GAS TAX INDEXING	
YES	1277
NO	957

QUESTION 2: EXPAND BOTTLE BILL	
YES	697
NO	1584

QUESTION 3: BAN CASINOS	
YES	1153
NO	1104

QUESTION 4: EARNED SICK TIME	
YES	1187
NO	1064

QUESTION 5: AMEND MARIJUANA LAW - (NON-BINDING)	
YES	1181
NO	763

BOARD OF REGISTRARS

Leslie Breeze.....2015
Carol O'Laughlin.....2016
Susan Miles.....2017
Pamela H. Powell.....2018

The Board of Registrars is responsible for registering voters, maintaining the voting list, and producing the annual street list. According to state law and the Code of Bolton a true census count is done each year. The information obtained from the census is used directly in preparing the street list, annual register of voters, and updating the voting list. The data is also used to prepare the school list, the list of dog owners, and the required juror selection list. It may also be used to establish eligibility for residents' tuition at state colleges, veterans' benefits, senior citizen programs, and other benefits. The Police, Fire, and Ambulance departments use the resident street list extensively. State law requires the street list contain name, address, date of birth, occupation and citizenship.

Residents may register to vote during business hours at the Town Clerk's office in the Town Hall or by mail. Mail-in Voter registration forms are available on-line: http://www.sec.state.ma.us/ele/elepdf/2013-Voter-reg-mail-in.pdf and at the post office, and the library. Please contact the Town Clerk's office at townclerk@townofbolton.com or call 978-779-2771 for further information.

Financial Statement
July 1, 2013 to June 30, 2014

Election			
Appropriated			$8,331.00
Transfer from State Election Wage Grant			$1,194.00
			$9,525.00
Expended	Wages	$7,107.00	
	Purchase of Services	1,868.00	
	Supplies	550.00	$9,525.00
Unexpended balance returned to general fund			$ 0.00
Registrars – Census / Street Listing			
Appropriated			$ 1,905.00
Expended	Wages	$ 150.00	
	Purchase of Services	1,388.00	
	Supplies	350.00	$ 1,888.00
Unexpended balance returned to general fund			$ 17.00

AFFORDABLE HOUSING PARTNERSHIP TRUST FUND

Kevin O'Brien.....2015
Doug Storey 2016
Mark Duggan 2017
And Board of Selectmen

Bolton established a Housing Trust Fund in 2006. The fund has six members, three of whom are the members of the Board of Selectmen, and three others are members appointed by the Board of Selectmen. This board decides how and when to best use the resources in the Housing Trust Fund to pursue Affordable Housing opportunities in Bolton. We have not distributed any funds to date. In 2014 members of The Affordable Housing Trust met several times on an as-needed basis to consider affordable housing issues before the town.

We currently have $158,441.37 in the fund, available for uses supporting our Affordable Housing goals. We also have 4 lots of land that will be donated to the town as part of the requirements of the Inclusionary Zoning Bylaw, one from Houghton Farms and three from Century Mills Estates. The developer has suggested that they may prefer to donate a fair market value to the Fund in lieu of the land. The AHT would need to meet and vote on any such decision.

In February we sent an update to Massachusetts's Department of Housing and Community Development (DHCD) on Bolton's current SHI inventory (subsidized affordable housing inventory). This increased the inventory by 12 units with a total of 64 units. This number is the key factor in determining if a community has met the 10% SHI threshold for being exempt for Chapter 40B Comprehensive Permit developments. Bolton is well below the 10% of all housing units (at less than 4%) threshold so we are not exempt.

We voted to join the Regional Housing Consulting agreement with several other local Magic region communities. This group along with the towns of Hudson, Stow, Littleton and Boxborough committed $10,000 per year for two years to be paid from the Affordable Housing Partnership Trust Fund. However, no payment was made in 2014 as the contract was not finalized. There are two main services sought as part of the Municipal Housing Services Administration Program (the 'Program'). These are Monitoring Services and Local Support. The Monitoring service will result in the development of a central repository and an accurate listing on DHCD's SHI. This is recommended for all participating communities, as it establishes the baseline inventory and a comprehensive review of all developments. The local support service will assist with specific development projects and unit creation. These might be locally-sponsored projects, or projects proposed by private developers.

BOARD OF ASSESSORS

Jeffrey D. Nichols, Chairman 2015
Susan Mason 2016
Charlotte Johnson-Zembko 2017

The residential market has shown improvement the last couple of years with sales prices up 2-3% for calendar 2013 and an additional 3-5% increase for 2014, raising valuations respectively for FY2014 and FY2015. New construction of single family homes peaked in 2013 with approximately 21 permits, while 2014 yielded 16 permits. There have not been any permits issued for new condominiums since 2012; with 6 issued that year. The commercial sector is still stagnant and remains flat except for a couple of positive upticks on Main Street - Paragon Industries relocated to the Future Electronics building, and the new office addition to the Bolton Global Capital location.

The commercial solar facility on the Davis Farm parcel came online in 2014, the Town is realizing revenues for the ongoing electrical generation, pursuant to the PILOT agreement negotiated by the Board of Assessors, and voted at Town Meeting. There is interest by the solar enterprise to construct an additional solar facility on adjacent land in the future. Regarding residential solar installations, it is interesting to note that there have been 28 permits issued in 2014 for home solar arrays, while 7 were issued in 2013.

The Assessors department has been an integral part in launching the "GIS Query Manager Online" application which is an easy-to-use, web-based tool to access a robust amount of data such as the Town's topographical, assessing, conservation, permitting, and future DPW and Fire Department information. The Assessors are responsible in tandem with the MIS Department in keeping the GIS mapping and assessing data current on all platforms. We continue to strive for the highest level of GIS architecture compliance as defined by the State Executive Branch, which is required as a condition for any future State grants for GIS data development.

The town's web site (www.townofbolton.com) is an excellent resource, and contains an abundance of town government information, town calendar, schedules, agendas, minutes, forms and links to other pertinent sites. The Assessors pages on the town web site provides links to extensive assessing office functions, forms, and information such as: property record cards (containing detailed parcel valuation and ownership information), tax maps, real estate tax and vehicle excise abatement forms, the annual Town financial rollup report, historical market sales reports, Board of Assessors information, and related web site links such as the Registry of Deeds. The goal is to provide most, if not all, of the data electronically that you normally have gone to the Assessor's office for. Various assessing application forms can be downloaded for printing and submission. We also have an "assessing kiosk" located on the Assessor's Office counter for access to all the information described above. Of course, anyone may still obtain this information in the Town Hall.

Each summer the Assessors conduct interior inspections, on a rotational one-sixth of the residential parcels as required by the State. The total value of the town increased from $859,744,392 to $873,687,629; an overall increase of 1.6%. The tax rate increased from $20.96 to $21.20.

Real estate tax exemptions are available for persons qualifying as: veterans, the elderly, surviving spouses/minors, and the blind; as well as tax deferrals for property owners who meet

State requirements. By local adoption, Bolton provides for up to a doubling of the initial exemption amount. The exemption increases incrementally as annual taxes increase. Please contact the Assessor's Office for more information and applications.

Financial Statement
July 1, 2013 to June 30, 2014

Wages			
Appropriated			$49,387.00
Transfer			$ 1,000.00
			$50,387.00
Expended			$49,641.87
Unexpended balance returned to general fund			$ 745.13
Expenses			
Appropriated			$77,396.00
Expended	Supplies	$ 596.54	
	Purchase of Services	64,419.59	
	Registry of Deeds	120.00	
	Software Support	1,900.00	
	Dues/membership	292.00	
	Meeting Expense	60.00	
	Instate Travel	499.04	
	Training	489.25	
	GIS Map	2,500.00	$70,856.42
Unexpended balance returned to general fund			$ 5,539.58

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

Town Meeting Dates	FY	(a) Total Appropriations of Each Mtg.	(b) From Raise & Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts and/or Enterprise Funds See A-1 See A-2	(f) Revolving Funds (See A-3)	(g) Memo Only Borrowing Authorization
05/06/13	2013	$600.00	$0.00	$600.00	$0.00	$0.00	$0.00	$0.00
05/06/13	2014	$20,092,530.00	$19,592,173.00	$0.00	$500,357.00	$0.00	$0.00	$0.00
05/06/13	2013	$112,860.00	$0.00	$0.00	$112,860.00	$0.00	$0.00	$0.00
05/06/13	2013	$192,500.00	$0.00	$192,500.00	$0.00	$0.00	$0.00	$0.00
05/06/13	2014	$461,482.00	$461,482.00	$0.00	$0.00	$0.00	20,000.00	$0.00
10/16/13	2014	$211,168.70	$10,680.70	$200,488.00	$0.00	$0.00	$0.00	$0.00

(Appropriations included in column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered as gross number to avoid a duplication in the use of estimated or other sources of receipts.)

AMOUNT TO BE RAISED

A. Appropriations (col.(b) through col.(e))		**$21,071,140.70**
B. Other Amounts To Be Raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included in Schedule B	0.00	
3. Final court judgments	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets	5,363.00	
6. Revenue deficits snow and sand	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Worcester County Retirement System and Snow/Sand	0.00	
Total B (Total Lines 1 through 8)		**$5,363.00**
C. State and County Cherry Sheet Charges		**$6,948.00**
D. Allowance for Abatements and Exemptions		**$162,136.04**
E. Total Amount To Be Raised	**$21,245,587.74**	

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. Estimated Receipts - State		
1. Cherry Sheet Estimated Receipts	$207,577.00	
2. Massachusetts School Building Authority Payments	$431,753.00	
Total A (Total Lines 1 and 2)		**$639,330.00**
B. Estimated Receipts - Local		
1. Local Receipts Not Allocated	$1,077,275.00	
2. Offset Receipts	0.00	
3. Enterprise Funds	0.00	
Total B (Total Lines 1 through 3)		**$1,077,275.00**
C. Revenue Sources Appropriated for Particular Purposes		
1. Free Cash	$393,588.00	
2. Other Available Funds	$613,217.00	
Total C (Total Lines 1 and 2)		**$1,006,805.00**
D. Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate		
1. Free Cash...Date of Appropriation	$0.00	
2. Municipal Light Source 0.00		
3. Other Source (specify) 0.00		
Total Estimated Receipts and other Revenue Sources		**$2,723,410.00**

TAX RATE SUMMARY

A. Total Amount to be Raised	**$21,245,587.74**
B. Total Estimated Receipts and Other Revenue Sources	**$2,723,410.00**
C. Tax Levy (IA minus IB)	**$18,522,177.74**

D. Distribution of Tax Rates & Levies X **Classified**

__ **Unclassified**

Tax Rate: $21.20

BOARD OF HEALTH

Christopher Slade, Chairman.....2015
Scott Powell.....2016
Christopher Rogers.....2017

Our responsibilities are basically four areas: food preparation, animal health, personal health, and sanitation. Through Nashoba Associated Boards of Health (NABH), we have the services of a professional food inspector. All food preparation and storage facilities both public (school lunch rooms) and private, are inspected regularly in accordance with Federal and State standards.

Also through NABH, we provide our town with nursing services. These services are most often used by our senior citizens, but are available to all residents. The wellness and flu clinics as well as responding to general health threats are also our responsibility.

For sanitation, NABH provides us with a Registered Sanitarian who specializes in Sewage Disposal Systems. Bolton's Sanitarian possesses excellent knowledge of all state codes and has exceptional field experience regarding Sewage Disposal Systems. The Animal Inspector we hire directly. Our Inspector conducts annual inspections of all farms and farm animals, both hobby and commercial.

As we face many changes in our health care system, the cases of citizens at risk has increased. Services are available but the process and bureaucracy can be overwhelming. Nashoba Associated Boards of Health has added a social case worker to support the Town Nurse. Since the cost is shared by fifteen (15) towns, the impact to the budget is minimal. In other business, we reviewed and updated the Regulations for the Sale of Tobacco. Thus far the program has been successful.

Financial Statement
July 1, 2013 to June 30, 2014

Salary			
Appropriated			$30,047.00
Transfer			$ 73.00
			$30,120.00
Expended			$30,119.68
Unexpended balance returned to general fund			$ .32
Expenses			
Appropriated			$17,616.00
Expended	Rabies Testing	200.55	
	Travel	819.17	
	Advertising	57.85	
	Supplies	876.48	
	Dues & Memberships	150.00	
	Nashoba Associated Boards of Health		
	Environmental	10,665.68	
	Nursing	4,774.00	$17,543.73
Unexpended balance returned to general fund			$ 72.27

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Bolton**. In addition to the day to day public health work conducted for Bolton we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (**See *nashoba.org)***
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Nashoba Regional High School.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Bolton's Board of Health.** Included in the day to day work of Nashoba in 2014 were the following:

- Through membership in the Association Bolton benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.**

- Reviewed **79** Title 5 state-mandated private Septic System Inspections for **Bolton** Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Bolton Board of Health for enforcement action.

By the **Bolton** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

<u>Environmental Health Department</u>

Environmental Information Responses

Bolton Office (days).....40

The Nashoba sanitarian is available for the public at least once a week (Friday) at the Bolton Board of Health Office.

This does not reflect the daily calls handled by the two Nashoba secretaries during daily business hours.

Food Service Licenses & Inspections.....22

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected using an at risk method of inspection. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection, health factors of food handlers are also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspection.....25

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....44

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....45

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....127

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications 32

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews 34

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots)..... 27

Septic System Permit Applications (upgrades)..... 8

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections.....77

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....106

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....26

Water Quality/Well Consultations.....136

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assists the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....23

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic, Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 305

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits 15

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit..... 192

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits 16

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Spiritual Care/Volunteer Visits 4

Nashoba's Volunteers and Clergy provide patients with emotional support, spiritual support and guidance, and companionship.

Clinics

Local Well Adult, Support Groups, & Other Clinic Visits..... 217

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended
Flu Clinics held in Bolton ..... .147

Number of patients whom attended Well
Adult Clinics from Bolton 30

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Bolton** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food-borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases:

Investigated 43
Confirmed 13

Communicable Disease Number of Cases

- Anaplasmosis 1
- Campylbacter 1
- Giardia 1
- Hepatitis C 2
- Lyme Disease 7
- Strep B 1

Health Promotion

Skilled Nursing 46
Medical Social Work 30

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....214
Students Participating.....96
Referred to Dentist.....10

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs..... 7

ANIMAL INSPECTOR

Phyllis Tower.....2015

ASSISTANT ANIMAL INSPECTOR

Susan Latham 2015

Barn Book

Residences with farm animals.....111

Quarantines/Releases

10 day quarantine dog to dog 5
10 day quarantine dog to person.....3
45 day wound to dog from unknown origin 2
45 day wound to cat from unknown origin.4

Financial Statement
July 1, 2013 to June 30, 2014

Salary

Appropriated	$1,263.00
Expended	$1,263.00

ANIMAL CONTROL OFFICER

Susan Latham.....2015

ASSISTANT ANIMAL CONTROL OFFICER

Phyllis Tower.....2015

Dog complaints 30
Dogs found 23
Dogs lost 21
Dogs impounded.....13
Cat complaints 0
Dogs returned to owners ...12
Livestock complaints.....12
Cats lost 4
Cats found 7
Wildlife 33
Cruelty/neglect 3
Citations 34
Information 16

Financial Statement
July 1, 2013 to June 30, 2014

Salary & Wages

Appropriated			$16,849.00
Expended			$16,849.00

Expenses

Appropriated			$ 2,400.00
Expended	Supplies	$ 350.04	
	In-State Travel	663.93	
	Purchase of Services	610.00	$ 1,623.97
Unexpended balance returned to general fund			$ 776.03

PUBLIC WAYS SAFETY COMMITTEE

Mary Ciummo, Co-Chairman 2015
Peter Ross, Co-Chairman 2015
Leslie Breeze 2017
Open Seat 2014
Open Seat 2016

Bolton values its winding, stonewall and tree-lined country roads, many of which have been designated "scenic roads" pursuant to state law and Town bylaw. Pedestrians, bicyclists, and horseback riders share our roads with increasing car and truck traffic. The shared use of our roads for all travelers is becoming increasingly important in safety and quality of life aspects.

The Public Ways Safety Committee was created in 2003 as an outgrowth of the Main Street Safety Task Group of 2002. Appointees have staggered terms of 3 years.

The Committee is an advisory resource for the town. Working in conjunction with the Department of Public Works, Police Department, Planning Board, Selectmen, and Town Administrator, the Committee shall identify, investigate, and propose solutions to safety concerns throughout the town. This shall include, but not be limited to, the examination of:

- Existing motorized local, commuter, and trucking traffic patterns.
- Existing non-motorized transit patterns.
- Existing traffic accident documentation recorded by the Police Department.
- Excessive traffic volumes.
- Signage and regulatory markings.
- Traffic speed and traffic calming measures.
- Safety for pedestrians, bikers, and riders.
- Parking.
- Dangerous or problem sections of roadways or intersections.
- Emergency vehicle access.
- Impact of new development upon existing and planned transportation infrastructures.

The Committee consults with the Superintendent of Public Works, Police Department, Town Planner, other boards and committees in Bolton and in neighboring towns, MassHighway and/or any other agency or committee in gathering information prior to bringing a specific proposal to the Board of Selectmen.

The Committee has reduced its membership to 5 and is actively seeking new volunteers.

The Committee's activities in 2014 included:

- The Committee's road signage and line painting recommendations were installed by the DPW.
- Helped facilitate the completion of the Mobility Report, which is available on the PWSC's page on the Town's website.
- GPS sidewalk mapping.
- Responding to citizen inquiries and concerns.

MOBILITY COMMITTEE

Mary Ciummo, Chairman 2014
Winslow Green 2014
Peter Ross..... 2015
Gordon Taylor..... 2015

The Board of Selectmen of the Town of Bolton appointed a Mobility Committee on October 6, 2011 at the request of the Public Ways Safety Committee and the recommendation of the Town Planner. Its stated task was to produce a Mobility Plan that would define ways to provide safer non-motorized mobility options for pedestrians and bicyclists in the Town of Bolton.

The goals of the Mobility Plan are to:

- Expand a system of walkways to connect to destinations.
- Improve facilities for safe bicycling in the Town of Bolton.
- Improve safety and quality of life.
- Encourage exercise to promote better health.
- Maintain the Town's rural character.
- Increase value to the Town.

In order to develop recommendations for the Plan, the Committee:

- Worked with the Bolton Planning Department.
- Conducted a Mobility Survey in October 2012 for all Town residents in order to solicit their opinion on non-motorized mobility in Bolton.
- Held a public forum on November 27, 2012.
- Met with town planners from Sudbury, Stow and Lincoln.
- Received support from WalkBoston, a nonprofit membership organization dedicated to improving walking conditions in cities and towns across Massachusetts.
- Met with Town Committees and Departments for input.

The Mobility Plan was completed in August 2014, and approved by the Board of Selectmen. It is available on the Public Ways Safety Committee page on the Town website.

CONSERVATION COMMITTEE

Maria Bermann 2015
Lorraine Stephenson 2015
Brian Berube 2016
Liz Luc Clowes 2016
Heinz Windzio 2017
Janet Pesaturo 2017
James Stone 2017
Carol Gumbart, Conservation Administrator

The Bolton Conservation Commission members are appointed by the Selectmen to protect natural resources, acquire important land and water areas, and manage these properties for conservation and passive recreation. Additionally, the Conservation Commission administers the Massachusetts Wetlands Protection Act and Bolton Wetlands Bylaw. The Commission works closely with local and regional boards and committees, and professional staff, to preserve Bolton's character, valuable habitats and open spaces.

Membership and Administration: The Conservation Commission consists of volunteer residents with 7 voting members. Residents can join as non-voting associate members to assist the Commission and gain experience before joining as voting members. The Commission recognizes the service of members that resigned during 2014 including: Bob Cohen and Amy Wilson. The Commission typically meets the first and third Tuesday of the month in one of Bolton's public meeting spaces. All meetings are open to the public. During 2014, the Commission held 20 public meetings and reviewed new applications including: 13 Notices of Intent; and 17 Requests for Determination of Applicability. The Commission made site visits for each application and held numerous informational meetings with citizens, town boards, and developers. The Commission maintains a web page on the Town of Bolton website at www.townofbolton.com where agendas, minutes, trail maps, event postings, and the Open Space and Recreation Plan can be found.

Wetland Protection: In the administration of the State Wetlands and River Protection Acts and the Wetlands Bylaw, the Commission serves the town in a regulatory capacity as well as a conservation capacity. Under these laws, the Commission is charged with the review and control of activities in or near the town's fragile and valuable wetlands, water resources, wildlife habitat areas, and to prevent any adverse impact on those resources. Through a public review and decision-making process, the Commission regulates the work done in these areas to ensure the protection of public and private water supply, the protection of the groundwater supply, flood control, storm damage prevention, the prevention of pollution, and the protection of fisheries and wildlife habitat. The Wetlands Bylaw provides additional protection of wetlands for water quality and rare species habitat including rare plant species. The interests of the bylaw extend to agriculture, aquaculture, and recreation deemed important to the community. Additionally, the Commission is charged with the responsibility of confirming wetland delineations for all protected wetland resource areas. During 2014, the Commission reconsidered wetland delineations on two properties where permits were automatically extended by the Governor under the Permit Extension Act and Jobs Bill. Typically a delineation is valid for a three year period. In these two cases the delineation periods was more than 5 years old. The Commission reviewed proposals for a new assisted living care facility planned behind the Bolton Office Park, new single family dwellings, renovations to existing structures, and landscape improvement. The Commission spent a considerable amount of time monitoring the construction in the Century

Mills Estate Subdivision which included a large wetland crossing and wetland replication area, as well as other aspects of this project. A couple of projects commenced without authorization and the Commission is continuing to work with the individuals to bring their projects into compliance with the Wetlands Protection Act and Wetlands Bylaw. The Commission worked with project proponents to refine their plans so either wetlands would not be altered or mitigation would be provided to negate long term impacts. Review of these and similar projects under Bolton's Wetlands Bylaw is critical to the long term protection of the resource areas. In addition, the Conservation Commission reviewed and commented on proposals brought to other boards.

Open Space Preservation: The Commission was given notice in the spring that Kinder Morgan wants to bring a new gas pipeline through town that would cross conservation land located between Randall Road and West Berlin Road. The conservation land is jointly held by the town and the Bolton Conservation Trust (BCT). The proposed pipeline will traverse through other parcels held by the BCT, conservation and agriculturally restricted lands, endangered species habitat and wetlands. The Commission, the BCT, Board of Selectmen and a citizen's group are all working together to prevent the loss of these open spaces.

The Commission received inquiries from property owners interested in gifting their land to the Town for conservation purposes. The Commission is in the process of evaluating the condition of the parcels to make sure there are no encroachments or environmental concerns. The Commission began the review process of accepting a conservation restriction that will protect 4.8 acres from future development.

Land Management: The Commission continues to manage the town's conservation properties and thanks all the volunteer laborers who help keep the trails clear. A new trail committee was formed in July and meets on a monthly basis. Members of the Committee include representatives of the Conservation Commission, the Bolton Conservation Trust and residents interested in maintaining existing trails and developing new trail connections. A large effort was made to map all of the trails in the Vaughn Hill Conservation Area in order to produce a new map. The new production is well underway, numerous maintenance projects were identified during the process and several have been implemented.

The Commission continues to see beaver activity at many of the Conservation Areas including Bower Springs, Vaughn Hill, Welch Pond and Fyfeshire. The Commission's management efforts consider not only human needs but the needs of wildlife. The Commission oversaw the lowering of the Fyfeshire Dam to bring it into compliance with the Office of Dam Safety standards. The contractor has some remaining work to close out the project but the Commission anticipates a change in classification making the dam non-jurisdictional by the state early in the next year.

Financial Statement
July 1, 2013 to June 30, 2014

Wages

Appropriated	$45,884.00
Expended	$45,103.00
Unexpended balance returned to General Fund:	$ 781.00

Expenses

Appropriated			$15,865.00
Expended	Purchase of Service	$2,880.00	
	Land Maintenance	5,911.00	
	Training	356.00	
	Advertising	143.00	
	Supplies	138.00	
	Travel/Mileage	85.00	
	Dues & Membership	504.00	
	Land Capital	8,255.00	
	Equipment	534.00	$ 16,606.00
Encumbered			$ 565.00
Unexpended balance returned to general fund			$ 5,304.00

Conservation Fund

Appropriated	$ 100.00
Unexpended balance returned to Trust Fund	$ 100.00

Expenses paid by state Wetland Filing Fees

Travel	$ 32.00

HOUSING AUTHORITY

David Drugge.....2015
David Yesue.....2017
Kevin O'Brien.....2018
Christopher Slade.....2019
Eileen Griffin-Wright.....State Appointee

The Bolton Housing Authority continues to serve as an advisor to other Town boards and as a participant in affordable housing issues. The Authority worked with the Affordable Housing Trust to encourage the Selectmen to join a newly-formed consortium of towns to engage consultant services to provide affordable housing expertise. The consortium will maintain a database of housing and the agreements which govern the various units and respond to changes (re-finances, sales, etc.). Affordable housing has become so complex that it is difficult for individual towns to provide the expertise and experience needed to properly maintain this housing.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses

Appropriated	$200.00
Unexpended balance returned to General Fund	$200.00

PLANNING BOARD

Jonathan Ricci.....2015
John Karlon, ...2016
Jonathan Keep, Chairman 2017
David Yesue, Vice Chairman 2018
Erik Neyland 2019
James Owen (Associate Member)..2015

The Planning Board held multiple meetings during calendar year 2014. During these meetings, the Board accomplished several tasks:

- The Planning Board nominated Jonathan Keep as Chairman and David Yesue as Vice Chairman in spring 2014.

- The Planning Board addressed many of the day-to-day issues such as reviewing building and driveway permits, administering performance guarantees, reviewing as-builts, conducting site walks, and land and business inquiries.

- The Planning Board developed a Medical Marijuana Treatment Centers Bylaw, Section 250-23.1 of the Code of the Town of Bolton, to address the impact and operation of these facilities. The bylaw passed at the Annual Town Meeting in May 2014. These facilities are allowed by Special Permit in the Business, Limited Business and Industrial Zoning Districts. All Special Permits granted are subject to a 36 month expiration and are not transferable to another entity. All facilities must be setback not less than 500 feet from residential dwellings and not less than 1,500 feet from all areas where children commonly congregate including schools, playgrounds, day-care centers, libraries, churches, athletic playing fields, scout camps, and golf courses.

- The Planning Department continued to work with the Metropolitan Area Planning Council (MAPC) to assist with modifying the Mixed Use Village Overlay District Bylaw, Section 250-23.2 of the Code of the Town of Bolton. The Bylaw passed unanimously at Annual Town Meeting in May 2014. The Mixed Use Village Overlay District includes properties zoned as Business, Limited Business and Residential east and west of Interstate Route 495 and Route 117, and designated on the Bolton Assessors Map as Map 4.C, Parcel 24; Map 4.C, Parcel 35; Map 4.C, Parcel 39; Map 4.D, Parcel 28; Map 4.D, Parcel 29; Map 4.D, Parcel 30; Map 4.D, Parcel 33; Map 4.D, Parcel 34; Map 4.D, Parcel 61; and the portion of Map 4.D, Parcel 71 zoned Business. The District allows for greater design flexibility (such as top of shop housing) in order to meet affordable housing goals and create compatible retail and commercial space. It allows for multiple buildings, reduced setbacks, increased building footprint (10%), and requires strong pedestrian connections and public amenities such as open space and walkways.

- The Planning Board approved the As-Built Plans and Street Acceptance Plans of the Northwoods Subdivision. Drumlin Hill Road, Ledgewood Circle and Fieldstone Way were accepted as public ways at Annual Town Meeting in May 2014.

- The Planning Board adopted the Design Review Board Rules and Regulations in April of 2014. These Rules & Regulations provide further guidance to applicants regarding the design review process in accordance with Section 250-23G of the Code of the Town of Bolton.

- The Planning Board appointed Mary Delaney as a member of the Design Review Board for 2014.

- Construction continues on Century Mill Estates, a subdivision located on Century Mill and Spectacle Hill Roads that will consist of 78 homes, three of which will be donated to the Bolton Affordable Housing Partnership Trust Fund. Of the 200-acre subdivision, approximately 100 acres will be preserved as open space. Construction is being conducted in all phases of the development as approved by the Planning Board to help facilitate the advancement of the project. Storm water pollution prevention practices are being implemented and carefully monitored by the Conservation Administrator and Town Planner on a regular basis. The Planning Board also granted extensions of the FOSPRD Special Permit and Definitive Subdivision Approval. Certificates of Occupancy have been issued for 12 homes. Inspections are being conducted by the Board's consulting engineer as construction of the roads, utilities and drainage advances.

- The Planning Board granted a Special Permit pursuant to Section 250-26 of the Code of the Town of Bolton to Paragon Holdings, LLC at 41 Main Street in the Industrial Zoning District for a commercial solar photovoltaic renewable energy installation on the rooftop of their existing building. The installation consisted of approximately 3,927 solar panels and has a rated capacity of 1.17 Megawatts (MW-DC). The life expectancy of the system is 25 years.

- The Planning Board granted a Special Permit pursuant to Section 250-23 of the Code of the Town of Bolton to Wachusett Realty, LLC to conduct a branch banking business for their subsidiary, Clinton Savings Bank, at 562 Main Street in the Limited Business Zoning District. Clinton Savings Bank intends to relocate their existing Bolton branch office currently located at 563 Main Street. The new building will include customer service areas, offices, an ATM, and teller windows. The Site will be accessed by a looped one-way driveway around the building and will have sidewalk along the frontage of the property.

- The Planning Board is currently reviewing a Special Permit application pursuant to Section 250-23 of the Code of the Town of Bolton on behalf of Condyne Capital Partners, LLC for a proposed 60-bed assisted living facility to be located at 580 Main Street (also known as Bolton Office Park) in the Limited Business Zoning District. The proposed development would consist of dividing the existing parcel into two parcels; one parcel would contain the existing office building and the other parcel would contain the proposed assisted living facility. The public hearing for this project was continued into 2015.

- The Planning Board approved Approval Not Required (ANR) plans for properties located on Berlin Road (Assessor's Map 2.B as Parcel 17) and Sugar Road (Assessor's Map 4.C as Parcel 26).

- The Planning Board provided written consent, in coordination with the Bolton Historical Commission, for the removal of a portion of stone wall along Berlin Road, designated as a scenic road, for the construction of two single driveways (Lots 2 and 3) on property identified on Assessor's Map 2.B as Parcel 17 in the Residential Zoning District.

- The Planning Board provided written consent, in coordination with the Bolton Historical Commission, for the removal of a portion of stone wall along Wilder Road, designated as a scenic road, for the construction of a single driveway on Assessor's Map 5.B as Parcel 1 in the Residential Zoning District.

- The Planning Board granted a Backland Lot Special Permit pursuant to Section 250-13 of the Code of the Town of Bolton for a property located on West Berlin Road identified on Assessor's Map 2.B as Parcel 1.C in the Residential Zoning District.

- The Planning Department continued to strive to be more efficient using the permit tracking software, GEO TMS, being used in many of the town departments.

- The Planning Department worked closely with other town departments to develop on-line mapping and GIS services that became available for public access through the Town's website in 2014.

- The Planning Board reviewed and provided input to the Mobility Committee regarding their Mobility Report published in September 2014.

- In December 2014, the Planning Department applied for grant funding through a District Local Technical Assistant (DLTA) proposal with MAPC to develop a connectivity plan for mapping existing sidewalks, bike lanes, pathways, and conservation trails while also examining ways to connect to the future town common, civic buildings, schools, library, churches, businesses, neighborhoods, and recreation fields.

- The Planning Department continues to work with Bolton Conservation Trust regarding the potential development of 715 Main Street as the future town common. In December 2014, the Planning Department applied for grant funding through a DLTA proposal with MAPC to help assist in the design and rendering of the center.

Financial Statement
July 1, 2013 to June 30, 2014

Salary			
Appropriated			$58,162.00
Expended			$35,064.80
Unexpended balance returned to general fund			$23,097.20
Expenses			
Appropriated			$ 3,985.00
Expended	Purchase of Services	$ 527.40	
	Advertising	821.78	
	Supplies	253.13	
	Meeting Expenses	282.16	$1,884.47
Unexpended balance returned to general fund			$2,100.53

BOARD OF APPEALS

Alexander Kischitz..... 2014
Matthew Hurd 2015
Gerard Ahearn, Chairman..... 2016
Brad Reed 2017
Kay Stoner 2018
Associate Member: Jack Sargent 2014
Associate Member: Bryan Holmes 2015

The Zoning Board of Appeals held several meetings during 2014. During these meetings, the Board accomplished the following tasks:

- The Zoning Board of Appeals nominated Gerard Ahearn as Chairman and Bradley Reed as Vice Chairman in summer 2014.

- The Zoning Board of Appeals granted Variances to Wachusett Realty, LLC to conduct a branch banking business for their subsidiary, Clinton Savings Bank, at 562 Main Street in the Limited Business Zoning District identified on Assessor's Map 4.C as Parcel 35. The Variances provide zoning relief of the non-conformance of lot size, front and side yard setbacks, width of lot, and lot frontage pursuant to Section 250-13B of the Code of the Town of Bolton.

- The Zoning Board of Appeals granted a Special Permit pursuant to Section 250-3C of the Code of the Town of Bolton to Wachusett Realty, LLC to expand/alter a pre-existing nonconforming structure and allow the demolition and construction of a branch banking business for their subsidiary, Clinton Savings Bank, at 562 Main Street in the Limited Business Zoning District identified on Assessor's Map 4.C as Parcel 35. Clinton Savings Bank intends to relocate their existing Bolton branch office currently located at 563 Main Street. The new building will include customer service areas, offices, an ATM, and teller windows. The Site will be accessed by a looped one-way driveway around the building and will have sidewalk along the frontage of the property.

- The Zoning Board of Appeals granted a Variance pursuant to Section 250-13B of the Code of the Town of Bolton to Davis Farms Trust, a Massachusetts business trust d/b/a Bolton Orchards, for a property located in Bolton's Residential Zoning District at 125 Still River Road identified on Assessor's Map 6.A as Parcel 4. The Variance provide zoning relief from a side yard setback for the expansion of a new solar energy facility on the undeveloped portion of the existing gravel pit.

- The Zoning Board of Appeals granted an extension of the Comprehensive Permit to Craftsman Village Bolton, LLC for the Bolton Manor project located at 32 Sugar Road in Bolton's Residential Zoning District identified on Assessor's Map 4.C as Parcel 26. The Board also determined that modifications to the permit and site plans were insubstantial including the reduction of homes from 42 to 30 units and modification of the subsidy program from the New England Fund (NEF) Program to Local Initiative Program (LIP) through DHCD.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses

Appropriated	$ 650.00
Unexpended balance returned to general fund	$ 650.00

BUILDING INSPECTOR

Michael Sauvageau..... 2015

ASSISTANT BUILDING INSPECTOR

David Drugge..... 2015

The number of building permits issued this past year remained very steady relative to past years. The Building Department issued 291 permits.

Our long time Plumbing and Gas Inspector, Fred Delorey, retired. We wish him well. We welcome Bob Janda as the new Plumbing and Gas Inspector.

The Building Department is located on the lower level of the Town Hall. The Building Department Administrative Assistant, Michelle Carlisle, is located in the Town Hall on the upper level.

The 2009 International Residential Building Code, which is the Eighth Edition of the Massachusetts State Building Code, is in effect for construction. ***Effective July 1, 2014,*** the 2012 International Energy Conservation Code for insulating and energy consumption systems for residential and commercial buildings is in full effect. The major changes from the current code is that new residential dwellings will need to have a higher R-value (more insulation) in the attic and ceiling areas as well as an increase in the tightness of the exterior envelope of the house. New commercial buildings will be required to use more efficient energy consumption systems such as those for HVAC and lighting.

Please be advised that the code requires a building permit for swimming pools. This requirement includes both in-ground and above-ground pools. While many conventional above-ground pools can easily meet the required code for construction, several code requirements such as fencing, gates and safety ladders need to meet specific requirements as well. This can only be determined by an inspection in conjunction with the issuance of a building permit. The blue inflatable pools as well as smaller erectable pools do not meet the code requirements for installation. While you are not prohibited from erecting one of these types of pools, certain protective barriers need to be in place as well as the installation of gates, fencing and other requirements need to be met as well. In addition, electrical code requirements must also be met. Anyone who has any question that their pool may or may not comply with these requirements can call my office for assistance.

All homes, regardless of their age, are required by law to have carbon monoxide detectors installed. Please contact the Fire Department for the location and type of detectors required.

The following permits were issued in 2014:

Additions.....7	Barns 2	Cell Tower Antennas 5
Demolition 6	Driveways.....18	Dwellings 17
Decks.....7	Foundations 6	Insulation.....9
Garages 2	Fences 0	Remodeling 85
Roofing 24	Sheds.....4	Siding 6
Signs.....6	Tents 5	Solar Panels.....29
Swimming Pools 6	Window Replacement....24	Wood and Pellet Stoves . 23

Financial Statement
July 1, 2013 to June 30, 2014

Wages			
Appropriated			$24,431.00
Expended	Department Head	$22,935.17	
	Assistant	937.65	$23,872.82
Unexpended balance returned to general fund			$ 558.18
Expenses			
Appropriated			$ 2,830.00
Expended	Vehicle Maintenance	$1,560.00	
	Supplies permits	550.56	$ 2,110.56
Unexpended balance returned to general fund			$ 719.44

PLUMBING AND GAS INSPECTOR

Fred Delorey..... 2015

ASSISTANT PLUMBING AND GAS INSPECTOR

Robert Janda..... 2015

There were 88 plumbing permits and 92 gas permits issued in 2014.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses	
Appropriated	$16,076.00
Expended	$16,076.00

WIRING INSPECTOR

James Boodry.....2015

ASSISTANT WIRING INSPECTOR

Peter Casello..... 2015

There were 204 electrical permits issued and approximately 337 inspections done in 2014. In addition to scheduled inspections, the inspector responded to 29 calls from residents for guidance and expertise pertaining to electrical projects.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses	
Appropriated	$18,637.00
Expended	$18,637.00

ECONOMIC DEVELOPMENT COMMITTEE

Helen Demmer, Chairman 2016
Erik Neyland, Vice Chairman.....2016
Lysa Miller.....2016
Bruce Slater.....2016
Michael Murphy.....2016
David Pettit 2016
Bharat Nair.....2016
Erica Uriarte, Town Planner, Non-Voting Ex-Officio Member

The Economic Development Committee (EDC) was established in January of 2010 and typically holds meetings the first Monday of each month. Currently there are seven appointed members, with two vacant slots, and the Town Planner serving as a Non-Voting Ex-Officio member. The Town was designated as an Economic Target Area (ETA) and Economically Distressed Area (EDA) by the Massachusetts Office of Business Development which allows the Town to participate in economic incentives. The Committee was awarded a Peer-to-Peer Grant from the Department of Housing and Community Development which provides a consultant to assist the Committee with writing the Economic Development Action Plan.

During the fifth year the Committee conducted the following:

Continued Revised Mission

The EDC has continued with its revised mission focusing on promoting Bolton businesses, while creating excitement to fill vacant spaces

- Ribbon cuttings
- Articles on social media and papers
- Events
- Coordinating efforts with Nashoba Valley Chamber of Commerce
- Creating a business community

Budget
The EDC submitted and got approved a $1,000 budget during the 2014-2015 budget process.

Membership Update
In September, the EDC met and elected new office holders for 2014 (see list above).

- There are three current slots available.
- Presented to Bolton Board of Selectman to actively recruit for more members – if unsuccessful, then EDC is requesting membership be reduced from 9 to 7 members, quorum would then be reduced from 5 to 4.

Business Event

- EDC, in conjunction with the Nashoba Valley Chamber of Commerce, held its first Annual business event on Wednesday April 30, 2014.
- Breakfast meeting from 7:30-9am, held at Ray Grenier's Bolton Global Capital's, then newly renovated, barn to office space.
- Close to 30 businesses owners attended and received positive feedback in regards to creating a Bolton business environment.
- Goal to hold a business event each year, at the minimum, at different Bolton businesses.

Adopt a Pole initiative

- EDC was able to secure both the National Grid and Verizon approvals, in perpetuity, to affix holiday wreaths to the telephone/electric poles along Route 117 Main Street, Bolton, MA.
- Promoting the initiative, EDC was able to get over $1,100 in business and family donations and fully fund the 50 wreaths, plus creating a surplus for future years.
- The EDC and some family members joined forces on a cold December 7, 2014 Sunday afternoon to hang all of the wreaths.
- DPW graciously took all of the wreaths down during the 2nd week of January.

Media

- Continued to leverage the digital medium to promote businesses on our Destination Bolton Facebook, blog and website.
- Worked with new Bolton newspaper, Bolton Independent, to get Bolton businesses to sponsor the launching of new Bolton newspaper, slated for a March 2014 debut.
- Will work with the Bolton Independent to publish articles promoting Bolton businesses.
- Provided Bolton Access TV with businesses listings

On-going

- Continuing to create a business listing
- Developing a EDC brochure

Town Planning liaison

Supported other committees in town, most prominently the Planning Board's Village Overlay efforts.

Financial Statement
July 1, 2013 to June 30, 2014

Expenses	
Appropriated	$18,637.00
Expended	$18,637.00

AGRICULTURAL COMMISSION

Jan Johnson 2015
Open Seat 2015
Eric Schartner.....2016
Richard Pelletier.....2016
Open Seat 2017

Financial Statement
July 1, 2013 to June 30, 2014

Expenses	
Appropriated	$1,746.00
Expended	1,400.80
Unexpended balance returned to General Fund	$ 345.20