

## ELECTED TOWN OFFICIALS

<b>Moderator</b>	
James D. Anker.....	2008
<b>Town Clerk</b>	
Betsy C. Cussen.....	2008
<b>Tax Collector</b>	
Margaret R. Child.....	2009
<b>Selectmen</b>	
Anne “Panny” Gerken.....	2008
Curtis Plante.....	2009
Kenneth F. Troup.....	2010
<b>Board of Health</b>	
Christopher Rogers.....	2008
Mark Sprague.....	2009
Andrea Gilbert.....	2010
<b>Board of Assessors</b>	
Charlotte Johnson-Zembko.....	2008
Jeffrey D. Nichols.....	2009
Susan Mason.....	2010
<b>Library Trustees</b>	
Roland Ochsenbein.....	2008
Robert Zak.....	2009
Christine Sterling.....	2010
<b>Cemetery Committee</b>	
Harold E. Babcock.....	2008
Brenda Baum.....	2009
Harold E. Brown.....	2010
<b>Park and Recreation Commissioners</b>	
Andres V. Cubero.....	2008
Elaine G. Goddard.....	2008
Terence M. Boots.....	2009
Michelle Borsari.....	2010
Thomas R. Pokorney.....	2010
<b>Planning Board</b>	
Lawrence Delaney.....	2008
Francis S. Lazgin.....	2009
Stephen Garner.....	2010
John Karlon.....	2011
Douglas Storey.....	2012
<b>Bolton Housing Authority</b>	
Kevin O'Brien.....	2008
Richard M. Merrill.....	2009
Donald T. Taylor.....	2010
David Yesue.....	2012
Eileen Griffin-Wright - State Appointment.....	2008
<b>Nashoba Regional School District Committee</b>	
Cathryn M. Giunta.....	2009
Richard H. Fly.....	2010

### **Trustees of Francis E. Whitcomb Benevolent Fund**

Ruth E. Johnston.....	2008
Jean Crispen.....	2009
Joan B. Mechlin.....	2010

### **Commissioners of Trust Funds**

Mary J. Nichols.....	2008
John A. Holbrook.....	2009
Holly M. Lauer.....	2010

### **Constables**

Andrew Bagdonas.....	2010
Barbara R. Brown.....	2010
David A. Goulding.....	2010
Christopher Slade.....	2010
Vincent C. Alfano.....	2010

## **FEDERAL AND STATE REPRESENTATIVES**

### **United States Congress:**

#### **Senator John F. Kerry (D)**

One Bowdoin Square, 10th Floor, Boston, MA 02114 (617) 565-8519  
304 Russell Senate Office Bldg., Washington, D.C. 20510 (202) 224-2742  
E-mail: through web site [www.kerry.senate.gov](http://www.kerry.senate.gov)

#### **Senator Edward M. Kennedy (D)**

2400 JFK Building, Boston, MA 02203 (617) 565-3170  
317 Russell Senate Office Bldg., Washington, D.C. 20510 (202) 224-4543  
E-mail: [senator@kennedy.senate.gov](mailto:senator@kennedy.senate.gov)

#### **Representative Niki Tsongas (D) 5th Congressional District**

11 Kearney Square, Lowell, MA 01852 (978) 459-0101  
2229 Rayburn House Office Building, Washington, DC 20515 (202) 225-3411  
E-mail, go to: [Niki.Tsongas@mail.house.gov](mailto:Niki.Tsongas@mail.house.gov)

### **Massachusetts General Court:**

#### **Senator Robert Antonioni (D) Second Worcester & Middlesex District**

State House, Room 109E, Boston, MA 02133 (617) 722-1230  
24 Church Street, Leominster, MA 01453 (978) 534-6946  
Email: [Robert.Antonioni@state.ma.us](mailto:Robert.Antonioni@state.ma.us)

#### **Representative Patricia A. Walrath (D) 3rd Middlesex District**

State House, Room 236, Boston, MA 02133 (617) 722-2430  
20 Middlemost Way, Stow, MA 01775 (978) 897-1586  
Email: [Rep.PatriciaWalrath@Hou.State.MA.US](mailto:Rep.PatriciaWalrath@Hou.State.MA.US)

## BOARD OF SELECTMEN

Anne (Panny) Gerken, Chairman.....2008  
Curtis Plante.....2009  
Kenneth F. Troup.....2010



2007 was a busy year for building projects in the town of Bolton.

Public safety building approved. After months of planning, cooperation, and architectural help, the town's police, fire, and ambulance services successfully obtained approval from a November special town meeting for a Public Safety Center attached to the current fire station on Wattaquadock Hill Road. The selectmen worked closely with the Public Safety Building Task Force to make sure that the proposed building was cost-effective, and the board unanimously supported the town meeting vote.

Library and Wastewater Treatment Plant projects move forward. Meanwhile, the library moved into the schematic design phase during the year after the selectmen and library trustees appointed a construction committee and hired a project manager. We are pleased that the two projects are being closely coordinated, looking into sharing a public water supply well and having both new buildings tie into the town's wastewater treatment plant. Speaking of the treatment plant, the contract was awarded and the project essentially completed during 2007. The final hook-up will occur early in 2008. We have been very pleased with the work of the contractor, Waterline, and those involved in overseeing the very successful project.

Agricultural Bylaw. The selectmen implemented the Agricultural Bylaw that passed at the Annual Town Meeting and appointed an Agricultural Commission that among other things will provide a forum for discussion of issues between the agricultural community and its neighbors.

CPA Fails Again. After having been originally considered in 2001, the selectmen held a Special Town Meeting in early April on petition from representatives of seven town boards and citizens advocating passage of the Community Preservation Act (CPA), a local property tax surcharge with a potential state match for funds dedicated to affordable housing, historic preservation, and open space protection. The selectmen did not agree amongst themselves on the proposal. In the end, CPA passed the town meeting but failed in the required ballot election.

Sidewalks. After more than a year of planning and design work, the town finished a new sidewalk from the Saltbox to the senior housing facility at Bolton Country Manor. This sidewalk connects with existing sidewalks in the town center. We are pleased with the excellent work done on the project and have already seen significant use of the sidewalk by residents. The selectmen also worked with the Public Ways Safety Committee and the DPW on keeping the existing sidewalks cleared and usable throughout the year. The 2007-8 winter saw the use of town snow blowers on the sidewalks by DPW with general satisfaction from users. The selectmen also worked with Main Street residents on ways to keep mailboxes out of the traveled portion of sidewalks while still allowing mail service in all seasons; that issue remains unresolved.

Cell Tower Considerations. In order to increase town revenues, the selectmen and town administrator investigated leasing a site at the transfer station on Forbush Mill Road to a telecommunications carrier to use for a cell tower. We issued an RFP for which we received no responses. However, later in the year one company expressed an interest and a new RFP was issued. Verizon responded, but there are zoning issues vis-a-vis the town's wireless communications bylaw. Therefore the selectmen and town planner are going to investigate the possibility of an overlay zoning district that would solve the zoning issues while still protecting the town's interests. We are hopeful that something can be worked out in 2008. Not only would a cell tower at the transfer station generate revenue for the town, but it would help fill in some of the coverage gaps for cell phones in that area of town.

Miscellaneous Activities. In part because of several departures within the town hall staff, the selectmen undertook an organizational study of the administrative positions in the town government. Recommendations are being considered by the selectmen during 2008 and will result in some proposals to the Annual Town Meeting in May. The selectmen worked with several interested parties on the proposed gift by Gigi Bonazzoli of a small parcel of land near the Hudson line off South Bolton Road. The town conducted environmental testing on the property and concluded there were some pollution problems that must be resolved before the town accepts the gift. Batco was the only non-profit organization to bid on the use of the Relocatable Building by Emerson School. However, Batco concluded that there were too many problems with the building; it now appears the town will raze the building. Despite not having adequate facilities for its equipment and production needs, Batco continued to improve its TV coverage of selectmen meetings, town meetings, and community events and we thank the Batco volunteers for their continuing efforts. In November, the selectmen participated in a ceremony for the 20<sup>th</sup> anniversary of the Cadet EMT program at Nashoba Regional High School. We congratulate the program and thank Ann and Dave Farrell, Cathy Haslett, the EMT instructors, and the many cadets who have completed the program for their important contributions to public safety in Bolton.

Personnel Changes. Long time town clerk, community volunteer, and 60 year resident Betsy Cussen retired in November. After an interesting interview process, the selectmen appointed Pam Powell to complete Betsy's term. We thank Betsy for her many contributions to Bolton and wish Betsy and John, a former Appeals Board chairman, best of luck in their new home in Colorado. After serving the town well for 10 years, Brooke James retired as the Town Nurse. The senior citizens, in particular, appreciated her dedication. Brooke will be missed. The first Town Planner Nat Tipton left to work at the state government and has been replaced by Jenny Atwood Burney. And once again, the selectmen thank all those who have served the town in various volunteer capacities. Bolton is a better place because of the efforts of all these people.

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

**Salary**

Appropriated	\$900.00
Expended	<u>\$600.00</u>
Unexpended balance returned to general fund	\$300.00

**Expenses**

Appropriated	\$22,300.00
Expended	
Purchase of Services	\$1,672.50
Engineering Services	2,105.90
Supplies	494.35
Dues	622.00
Miscellaneous	1,551.07
Meeting Expenses	0.00
WHEAT membership	4,000.00
	<u>\$6,445.82</u>
Unexpended balance returned to general fund	\$15,854.18

**WHEAT**

Appropriated	\$4,000.00
Expended	\$4,000.00



**Wastewater Treatment Plant Construction**

**TOWN ADMINISTRATOR**  
**Jodi Ross**



The year 2007 was a year in which the town was immersed in large capital projects. While the town's approval of the construction of a wastewater treatment plant and the expansion of the library occurred in May 2006, the projects were underway throughout 2007. The treatment plant was largely complete by the end of 2007 and we expect to have it online by March 2008, \$500,000 under budget and six months ahead of schedule. The project has entailed a great deal of work from many town employees, volunteers, and contractors, and has been deemed a success by all involved.

The library expansion was also a key project underway in 2007. After an extensive Request for Qualifications (RFQ) process, the town hired Richard Marks of Daedalus, Inc. as the Owner's Project Manager (as required by Massachusetts State Law on municipal building construction over \$1.5 million). Mr. Marks is charged with overseeing the day-to-day aspects of the project. After another extensive RFQ process, the town hired architect R. Drayton Fair of Lerner, Ladds & Bartels, Inc., who, with the assistance of the Library Construction Committee, is busily creating the final building design. Construction bids are expected in spring/summer 2008.

After twenty years of study, a \$5.985 million public safety center was approved at the November 2007 town meeting. The decision was made to combine the three public safety agencies, police, fire and ambulance, in one facility. In addition, the town approved designing a force main to connect the newly expanded library and public safety center to the treatment plant - both to avoid creating two separate systems at each building, and to provide year-round flow to the plant. The RFQ for the design will go out in early 2008, with the construction of the force main to be completed in conjunction with the construction of the new buildings.

Everyone involved in these three substantial capital projects has worked long hours wading through many documents, details, viewing facilities in other towns, learning local and state laws and rules pertaining to public construction, and meeting weekly to be sure these projects are completed properly and on time without exceeding appropriated funding.

The overall town budget was just over \$17 million which represented a moderate increase over last year (about 6%). Through the careful, diligent efforts of the town staff, and the oversight and counsel of the Advisory Committee and Board of Selectmen, the town has continued to manage operations

without requiring an operating override, something many towns throughout the Commonwealth are facing.

In 2007 we issued a Request for Proposals (RFP) to build a cell tower on the transfer station parcel, both to improve reception, and to add much-needed revenue to the town. Our wireless communications bylaw is being reviewed now to enable the town to allow the cell tower to be constructed, consistent with resident approval at our May 2007 town meeting.

This year the town approved funding a new ambulance to replace our 1997 Ford that has been experiencing mechanical difficulties. A bid was put out in late 2007 and we expect to purchase this ambulance in early 2008 with funds set aside in our Ambulance Receipts Reserved fund.

The town approved the installation of a sidewalk from the Bolton Country Manor (senior HUD housing) to the Salt Box shopping center. Following the construction of the sidewalk, the selectmen established a town policy to keep the Main Street sidewalks plowed in the winter, and insure 36" of passable space on all downtown sidewalks.

Recognizing a need to improve our town road conditions, advisory and selectmen recommended, and the town approved additional funding for the highway department to be allocated to repaving town roads.

The selectmen formed a Capital Planning Committee to assist the town with collecting, examining, and helping to communicate capital needs (defined as items costing over \$25,000 and having a five year life) to both town officials and residents.

After careful consideration and several meetings of the Insurance Advisory Committee with employees and retirees, the town voted to adopt Chapter 32b, Section 18, which requires eligible town retirees to move to senior health plans, which in turn lowers the town's health insurance premiums by requiring Medicare to offset medical costs.

The selectmen contracted with John W. McCormack Graduate School of Policy Studies, of the University of Massachusetts, to conduct an organizational study for the town. The study examined a number of Town Hall positions, reviewed our employee structure, how jobs interrelate, job classifications and descriptions. The goal of the study was to help us streamline our operations, determine if reorganization was needed, and make recommendations prior to filling a couple of key vacant positions. The report was completed in December 2007 and we hope to implement some of the suggestions in 2008, in order to more effectively deliver services and more efficiently manage the Town Hall functions.

Many other projects were begun or completed as a result of the tireless collaboration, cooperation, and initiative by our town officials, employees and residents. Some of these include:

- The town purchased a new fire truck, paid for primarily through grants, costing the town only \$19,000 for a \$203,000 fire engine.
- The master plan was approved by the Planning Board in 2007.
- A new Personnel Committee was formed who have spent the past several months reviewing and rewriting personnel bylaws.
- The town approved an Agricultural Preservation Bylaw and established an Agricultural Commission.

- We analyzed the Golden Run Road water issues, including meeting with neighbors and National Grid (an abutting property owner) seeking solutions.
- We assisted residents to improve the visibility of their house numbers.
- We issued a RFP for a lease of the “Relocatable Building” only to determine the building needed extensive repair prior to issuing a lease.
- We brought senior and disabled van service to Bolton, with the assistance of the Montachusett Regional Transit Authority, costing the town very little funding.
- Bolton received an award at the State House from the Massachusetts Campaign for Open Government for the information we provide on our town website.
- The selectmen formed an energy committee to research and recommend alternative and renewable sources of energy for the town.

The town sadly said goodbye to three town employees: Betsy Cussen, long-time town resident and town clerk for the past 15 years; Nat Tipton, town planner; and Andrea Schnepf, administrative assistant to the Board of Health and town planner. We hired a new treasurer, Donna Madden, who came to us with experience in Littleton and Lincoln, Jenny Atwood Burney, new town planner from Sudbury, and Pam Powell, who was appointed temporary town clerk to finish the term vacated by Betsy Cussen’s retirement. Margy Diaz was appointed ambulance director succeeding Gerry Wilson. All four bring valuable experience to the town and have demonstrated a willingness and enthusiasm to be part of the Bolton team.

Some of the most pleasurable parts of my job are the social occasions I am honored to attend. The senior picnic in the summer is always a delight, and as we have done in years past, the town employees dressed in costume to the delight of pre-school trick-or-treaters on Halloween. In December the town staff hosted a holiday luncheon for the seniors, complete with a visit from Santa Claus.

In January 2008, I will complete my fourth year of service to the town of Bolton. These years have been remarkable for me – what a wonderful town in which to work! The residents, town employees and town officials are amazing individuals who devote much of their waking hours (some are even awake at 2 a.m.) to helping keep Bolton the wonderful community it is. I would like to close by thanking the Board of Selectmen and Advisory Committee for their continued confidence and support of me in my position as town administrator. I would also like to thank all of the town volunteers, officials, department heads, and town employees for their cooperation and hard work. I truly believe these people are Bolton’s most valuable asset. The devotion and tireless commitment they show is incredible, and this is what helps to make Bolton the very special community it is. Thank you for continuing to allow me the opportunity to serve you.

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

<b>Salary</b>	
Appropriated	\$93,059.00
Expended	<u>\$93,058.94</u>
Unexpended balance returned to general fund	\$ 0.06

<b>Wages</b>		
Appropriated		\$78,646.00
Expended		<u>\$78,513.91</u>
Unexpended balance returned to general fund		\$ 132.09

<b>Expenses</b>			
Appropriated			\$8,400.00
Expended	Training	\$0.00	
	Disability Insurance	1,827.08	
	Dues	1,191.06	
	Meetings	260.22	
	Supplies	1,437.17	
	Miscellaneous	22.69	
	Travel	2,400.00	
			<u>\$ 7,138.22</u>
Unexpended balance returned to general fund			\$ 1,261.78

**LAW COMMITTEE**

Wendy Rogers.....	2008
Kenneth Nicewicz.....	2008
Panny Gerken .....	2008
Curtis Plante .....	2009
Kenneth F. Troup.....	2010

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Appropriated</b>			\$70,300.00
Expended	Purchase of Services	\$37,296.43	
	Supplies	1,014.73	
	Judgments	5,000.00	
			<u>\$43,311.16</u>
Unexpended balance returned to general fund			\$26,988.84

## ADVISORY COMMITTEE

David Lindsay, Chairman .....	2008
Andrew Burnett.....	2008
Todd Koelling .....	2009
Stanley Wysocki .....	2009
Burt Shnitzler .....	2010
Jeanne Shapiro .....	2010

The Bolton Advisory Committee acts as the town’s finance committee and has the additional responsibility of reviewing and making recommendations regarding all articles that are on the warrants of Town Meetings. The Committee works closely with the Selectmen, Town Administrator, Town Accountant and Town Treasurer to address the financial needs and financial health of Bolton.

Education is the biggest line item in our budget. Therefore, it is important that the Advisory Committee understand the Nashoba Regional School District (NRSD) budget and impart, to the District’s administration, the needs and financial constraints facing our growing town. We stay in regular contact with the NRSD administration and attend scheduled Tri-town meetings (Selectmen and Finance Committees of Bolton, Stow and Lancaster) to understand changes and upcoming needs for services in the region.

Our winter months are taken up with a detailed review of all Town Department budgets. This is time-consuming work, but essential if we are going to plan for the Town’s growth and its corresponding financial requirements. We also provide liaisons to many Town Committees in order to keep abreast of current and future initiatives affecting Bolton.

We continue to improve the processes for providing financial and budgeting information to the Town, thanks in large part to the efforts and exceptional assistance we receive from Town Administrator Jodi Ross, Town Accountant Julie Costello and Town Treasurer Donna Madden. Town Secretary Linda Day continues to provide outstanding support and guidance to the committee throughout the year. We have always been lucky to have very dedicated members who donate considerable amounts of time to the Town and the Advisory Committee. Recently two members of the Committee, Andrew Burnett and Jeanne Shapiro, have announced their resignations. Their intelligence, judgment and dedication will be sorely missed. We thank Andrew and Jeanne for their significant contributions to the Town of Bolton.

### Financial Statement July 1, 2006 to June 30, 2007

**Reserve Fund**

Appropriated		\$125,000.00
Transfers approved:		
	Council on Aging	\$3,000.00
	Town Administrator	13,000.00
	Insurance	200.00
	Ambulance	9,400.00
	Fire Truck	16,842.00
	Voc Education	714.00
	Treasurer	180.00
	Traffic Lights	200.00
	Library	370.53
		<u>43,906.53</u>
Unexpended balance returned to general fund		\$ 81,093.47

**TOWN CLERK**

Betsy C. Cussen.....2008  
Pamela H. Powell (Temporary)....2008

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Salary</b>		
Appropriated		\$44,203.00
Expended		\$44,203.00
<b>Wages</b>		
Appropriated		\$35,363.00
Expended		<u>\$35,265.46</u>
Unexpended balance returned to general fund		\$ 97.54
<b>Expenses</b>		
Appropriated		\$ 1,822.00
Expended	Purchase of Services	\$ 104.00
	Supplies	367.39
	Dues & Meetings	1,334.00
		<u>\$ 1,805.39</u>
Unexpended balance returned to general fund		\$ 16.61

**DOG LICENSES ISSUED  
Total dogs in Town**

Male and Female.....	103
Neutered male/Spayed female .....	798
10 Kennels (4 dogs or more).....	13
Amount Collected .....	\$6,374.26
Fines Collected.....	\$1,733.00
Total Paid to the Town.....	\$8,107.26

Licenses expire March 31st each year. By an amendment to the dog bylaw in December of 1999 a late fee of \$25.00 is charged beginning May 1st. Save yourself the expense of a fine or eventual court action. MARCH is the month to RENEW your dog(s)' license. Every dog six months old or over must be licensed and tagged. New residents should transfer their dog's license to Bolton.

**FISHERIES AND WILDLIFE LICENSES  
ISSUED 2007**

Fishing.....	17
Hunting.....	4
Sporting.....	3
Archery Stamps.....	5
Primitive Firearms Stamps.....	4
Waterfowl Stamps.....	1
Gross Amount Collected.....	\$710.90
Less Fees.....	<u>\$ 12.65</u>
Net Paid to State.....	\$698.25

## VITAL STATISTICS

*Unfortunately we are not able, by law, to publish the names of people under the age of 18. And with increased incidence of identity fraud, we will, therefore, only give you the total "Vital" transactions for the calendar year.*

**BIRTHS.....52**  
**MARRIAGES.....13**  
**DEATHS.....14**

## APPOINTMENTS AND RESIGNATIONS

Recorded in 2007

<b>Appointed by: Board of Selectmen</b>		<b>Term Expires</b>
<b>Affordable Housing Partnership:</b>		6-30-2010
	James Bilancieri	
	Douglas Storey	
	Edmund W. Plante	
	Kevin O'Brien	
	Mark Duggan	
<b>Agricultural Commission:</b>	Susan Storbeck	6-30-2008
	Martha Ashe	6-30-2009
	Robert Held	6-30-2009
	Joseph Kovacs	6-30-2010
	Kenneth Nicewicz	6-30-2010
<b>Ambulance Attendants:</b>		6-30-2008
Andrew Bagdonas	Christopher Baker	Pierino Bonazzoli
Barbara Brown	Kileen Burgoyne	David Byler
Ethan Caless	Margaret Diaz	Wesley Durant III
Cassandra Ela	David Farrell	Lauren Ferechio
Luis Forte	Eric Fournier	John Holbrook
Katherine Howard	David Lauritano	Daniel Munger
Mary Nichols	Rachel Nichols	Patricia Pultorak
Dina Rich	Curtis (Max) Roemer	C. Frank Smith
Jamie Weliver	Gerald Wilson, Sr.	Sarah Wilson
<b>Animal Control Officer:</b>	Susan Latham	6-30-2008
<b>Assistant:</b>	Phyllis Tower	6-30-2008
<b>Appeals, Board of:</b>	Brad Reed	6-30-2010
<b>Building Inspector:</b>	Frank Krysa	6-30-2008
<b>Assistant:</b>	David Drugge	6-30-2008
<b>Emergency Management Coordinator:</b>	Donald Baum	6-30-2008

<b>Conservation Commission:</b>	Kevin Lord William Fateiger	6-30-2010 6-30-2007
<b>Council on Aging:</b>	Susan Tripp Irene Spencer	6-30-2010 Honorary
<b>Cultural Council:</b>	Gong-jai Xing Judith Leonard	3-01-2013 3-01-2013
<b>Election Workers:</b>		6-30-2008
Christine Alfano	Gail Amabile	Kathleen Barry
Jonathan Busch	Alice Coggeshall	Ann Dilling
Joanne Edmunds	Gloria Fiamingo	Deborah Kellett
Sally Ann King	Phyllis Langberg	Elizabeth LeBlanc
Jean Lord	Christie Mayo	Judith McAfee
David McKinley	Jean McKinley	Joyce Miller
Cia Ochsenbein	Pamela Powell	Jack Quinlan
Alice Roemer	Nancy Skinner	Pam Sowizral
Diane Swenson	Isabel Wells	Jean West
Elaine Wetzel	Barbara Wheeler	Thomas Wildman
<b>EMT/FF – Full Time:</b>	David Farrell	6-30-2008
<b>Energy Committee:</b>	Kevin Lord	6-30-2008
	Laura Kischitz	6-30-2008
	Joel Lindsay	6-30-2009
	Paula Berg	6-30-2009
	William Darden	6-30-2009
	Chinloo Lama	6-30-2010
	Martha Broad	6-30-2010
	Michael Gorr	6-30-2010
	Dennis Mahoney	Non-Voting
<b>Fire Chief:</b>	John Stephenson	6-30-2008
<b>Forest Warden:</b>	John Stephenson	6-30-2008
<b>Historical Commission:</b>	Marshall McKee	6-30-2008
	J Howard Black	6-30-2010
<b>Insurance Advisory Committee:</b>		6-30-2008
Vincent Alfano	Nathaniel Barry	Barbara Brown
Diane Coolidge	Panny Gerken (Liaison)	Chris Harrington
Donna Madden	Michael Murphy	Marcia Prucha
<b>Law Committee:</b>	Kenneth Nicewicz	6-30-2008
	Wendy Rogers	6-30-2008

<b>Local Cultural Council:</b>	Gong-Jai Xing	3-01-2013
	Judith Leonard	3-01-2013
<b>Minuteman Regional School Committee Rep.</b>	Kileen Burgoyne	6-30-2010
<b>Personnel Committee:</b>	Randy Dinjian	6-30-2009
	Jane Moosbruker	6-30-2008
	John Ruark	6-30-2010
<b>Planning Board (Associate)</b>	James Owen	
<b>Plumbing &amp; Gas Inspector:</b>	Wilfred Delorey	6-30-2008
<b>Assistant Gas Inspector:</b>	Robert Janda	6-30-2008
<b>Police Department:</b>		
<u>Chief</u>	Vincent Alfano	2-26-2009
<u>Lieutenant</u>	Warren Nelson	6-30-2008
<u>Sergeant</u>	Andrew Bagdonas	6-30-2008
	Michael Slepetz	6-30-2008
<u>Patrol Officers</u>		6-30-2008
Kimberly Denaro	A. Luke Hamburger	Christopher Harrington
Jason Puri	Michael Slepetz	Yvette Washington
<u>Reserve Officers:</u>		6-30-2008
Efrain Diaz	Daniel Keller	Mary Ann Kinirey
Juan Ramos	Hank Staake	Jacob Vincente
<b>Public Safety Building Task Force:</b>		6-30-2009
Vincent Alfano	Andrew Bagdonas	Jeffrey Buffum
Margaret Diaz	David Farrell	Mark Guinta
Thomas Kelly	Dennis Mahoney	John Mentzer
Dina Rich		
<b>Public Safety Center Construction Committee:</b>		Upon Completion
Vincent Alfano	Andrew Bagdonas	Christopher DeMers
Margaret Diaz	David Farrell	Mark Guinta
Susan Mason	John Mentzer	Dina Rich
Paul Wood		
<b>Public Ways Safety Committee:</b>		
	Cia Ochsenbein	6-30-2010
	Barbara Bing	6-30-2010
	Robert Hagopian	6-30-2010
<b>Registrars:</b>	Margaret Child (Temporary)	9-3-2007
	Marta Lyn Moran	6-30-2010
<b>Town Accountant:</b>	Julie Costello	6-30-2008

<b>Town Clerk (Temporary):</b>	Pamela Powell	6-30-2008
<b>Treasurer:</b>	Donna Madden	6-30-2008
<b>Tree Warden:</b>	Mark Caisse	6-30-2008
<b>Veterans Agent:</b>	Michele Marino	6-30-2008
<b>Veterans Graves Officer:</b>	Harold E. Babcock	6-30-2008
<b>WHEAT Representative:</b>	Brooke James	6-30-2008
<b>Wiring Inspector:</b>	James Boodry	6-30-2008
<b>Assistant Wiring Inspector</b>	Peter Casello	6-30-2008
<b>Appointed by: Chairman of Selectmen, Moderator and Town Clerk</b>		
<b>Advisory Committee:</b>	Jean Shapiro	6-30-2008
	Todd Koelling	6-30-2009
	Burt Schnitzler	6-30-2010
<b>Appointed by: Board of Health</b>		
<b>Animal Inspector:</b>	Phyllis Ann Tower	4-30-2008
<b>Appointed by: Moderator</b>		
<b>Law Committee:</b>	Gwendolyn Rogers	6-30-2008
	Kenneth Nicewicz	6-30-2008
<b>Appointed by: Law Committee</b>		
<b>Town Counsel:</b>	Bracket & Lucas – Legal Services	6-30-2008
<b>Labor Counsel:</b>	Mirick, O’Connell, Damallie & Lougee	
<b>Appointed by: Tax Collector</b>		
<b>Deputy Tax Collector:</b>	Kevin Bolduc	12-31-2008
<b>Appointed by: Town Clerk</b>		
<b>Assistant Town Clerk:</b>	Susan J. Miles	6-30-2008
<b>RESIGNATIONS:</b>		
<b>Advisory Committee:</b>	Scott Powell	<b>Date of Resignation</b> 2-07-2007
	Richard H. Fly	5-15-2007
<b>Capital Planning:</b>	Michael Benjamin	3-02-2007
<b>Conservation Commission:</b>	William Fateiger	1-29-2007
<b>Historical Commission:</b>	Gregory Thomas	9-04-2007
<b>Housing Authority:</b>	Joan Cusson	1-08-2007
<b>Insurance Advisory Committee:</b>	Yvette Washington	3-22-2007

<b>Personnel Committee:</b>	Jeanne Shapiro	4-23-2007
	Barbara DiBugnara	6-19-2007
<b>Police Patrolman:</b>	Derek Koumpis	8-30-2007
<b>Police Reserve Officer:</b>	Timothy R. Charland	5-12-2007
<b>Town Clerk/Registrar:</b>	Betsy C. Cussen	11-20-2007
<b>Town Nurse:</b>	Brooke James	6-30-2007

**ANNUAL TOWN MEETING  
Monday, May 7, 2007  
Nashoba Regional High School Auditorium  
7:00 p.m.**

Moderator, James D. Anker, called the meeting to order at 7:00 p.m. after determining more than the required quorum of 75 voters had checked in. He noted that the warrant had been duly posted and had been returned to the Town Clerk this evening. The final total in attendance was 217 out of 3033 registered voters. Introductions of the Selectmen and Advisory Committee, Town Administrator, Town Counsel, Town Clerk and Moderator were made. Thanks were given to Gary Perwak at the Power Point projector, and to all the volunteers and high school staff that helped with set up. Duly sworn to faithful service for the evening, under the watchful eye of Christine Alfano, were checkers: Phyllis Langberg, Pam Sowizral, Jean West, Cia Ochsenbein and counters: Alice Roemer, Susan Miles, Tom Wildman, Robert Roemer, Cia Ochsenbein, Pam Sowizral, Christine Alfano, Michael Zelenkov, Marta Moran, Randy Porteus and Tim Feihler. The Moderator went over the procedures for addressing Town Meeting. He also requested that smiles be used instead of applause in support of speakers. (Smiles on sticks appeared after a later appeal.)

**Article 1: Unpaid Bills for Fiscal Year 2006**

The Town voted to transfer from available funds the sum of \$2,152.25 (Two thousand one hundred fifty-two dollars and twenty-five cents) for the purpose of paying the following unpaid FY06 bills, pursuant to Massachusetts Generals Laws, Chapter 44, Section 64:

- \$ 37.25 Crown Trophy
- \$ 120.00 Michele Marino, Town of Bolton's Veterans' Agent
- \$1,995.00 Occupational Health Services

**Sponsor:** Board of Selectmen

**Summary:** This is necessary to pay unpaid bills from the previous fiscal year for services that have been rendered.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 4/5 majority

**VOTE:** Unanimous in favor

**Article 2: Accept Annual Reports**

The Town voted to accept the reports of the Board of Selectmen and Advisory Committee, or any other Town officers, boards, or committees for the calendar year 2006.

**Sponsor:** Board of Selectmen

**Note:** Copies of the Annual Reports are available at the Town Hall, Library and on our website at [www.townofbolton.com](http://www.townofbolton.com).

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

**Article 3: Fiscal Year 2007 Budget Transfers**

The Town voted to transfer the following:

\$6,000.00 From Ambulance Receipts Reserved for Appropriation  
To 0100-231-5200-000 Ambulance Purchase of Services

**Sponsor:** Board of Selectmen

**Summary:** This transfer is necessary due to the unforeseen ambulance maintenance costs and other costs in the ambulance department.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

**Article 4: Fiscal Year 2007 Debt Service Principal Transfer**

The Town voted to transfer from line item 01-751-5930 Debt Service Interest, the amount of \$15,500 (Fifteen thousand five hundred dollars) to line item 01-710-5920 Debt Service Principal for the Schartner/Nicewicz APR.

**Sponsor:** Treasurer

**Summary:** The debt service principal transfer article is due to the fact that the budget was created and voted prior to the bond issuance of the APRs on 6/15/06. We had originally budgeted for a 20-year bond with principal payments of \$84,500 and interest of \$92,950. When the bond was issued we issued it for 17 years with principal of \$100,000 and interest of \$73,645. Therefore we need \$15,500 more in principal and there is an extra \$19,305 in interest which will net to \$3,805 after the transfer.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

**Article 5: Fiscal Year 2008 Operating Budget**

The Town voted to raise and appropriate or transfer from available funds the sum of \$17,064,319 (Seventeen million sixty-four thousand three hundred nineteen dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$85,000 from the Cell Tower Fund;
- b. The sum of \$14,771 from the Dog Fund to be applied to the Animal Control Officer budget;
- c. The sum of \$68,000 from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- d. The sum of \$20,187 from the overlay reserve account;
- e. The sum of \$439,176 or any other amount, to be transferred from Free Cash;
- f. The sum of \$16,437,185 to be raised by taxation.

**Sponsor:** Board of Selectmen

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

		Approved FY2007	Breakdown FY2008	Requested FY2008	Approved FY2008
<b>GENERAL GOVERNMENT</b>					
114	Moderator				
	5700	Other Charges			
			100	100	100
<hr/>					
	Total				
	Moderator		100	100	100
122	Selectmen				
	5101	Salary			
			900	900	900
	5200	Purchase of Services			
				8,500	
	5301	Engineering Services			
				8,000	
	5730	Dues			
				700	
	5780	Miscellaneous			
				500	
	5781	Meetings			
				100	
	5420	Supplies			
				500	
	5380	WHEAT			
				4,000	
		Expenses and Services			
			22,300	22,300	22,300
<hr/>					
	Total				
	Selectmen		23,200	23,200	23,200
123	Town				
	Administr				
	ator				
	5101	Salary			
			93,059	98,717	98,717
	5114	Wages			
			78,646	84,107	84,107
	5120	Travel Allowance			
			2,400	3,000	3,000
	5170	Deferred Comp			
			4,000	6,000	6,000
	5176	Disability Insurance			
			1,850	1,850	1,850
	5201	Training			
				500	
	5400	Supplies			
				1,450	
	5780	Miscellaneous			
				100	
	5730	Dues			
				1,100	
	5781	Meetings			

		1,000		
Expenses and Services		4,150	4,150	4,150
<hr/> Total Town Administrator		184,105	197,824	197,824
131	Advisory Committee			
5400	Supplies		25	
5730	Dues			
			165	
<hr/> Total Advisory Committee		190	190	190
132	Reserve Fund	125,000	125,000	125,000
<hr/> Total Reserved Fund		125,000	125,000	125,000
135	Town Accountant			
5101	Salary	48,596	51,555	51,555
5200	Purchase of Services		5,000	
5303	Audit		12,000	
5400	Supplies		1,400	
5781	Meetings		795	
5243	Software Support		4,180	
	Expenses and Services	18,375	23,375	23,375
<hr/> Total Town Accountant		66,971	74,930	74,930
141	Board of Assessors			
5114	Wages	38,224	43,917	43,917
5200	Purchase of Services		70,400	
5201	Training		865	
5243	Software Support		1,800	
5302	Registry of Deeds		150	
5341	Postage		150	
5400	Supplies		1,800	

5710	In-state Travel		600	
5730	Dues		450	
5781	Meetings		250	
5782	GIS		2,500	
	Expenses and Services	74,832	78,965	78,965
<hr/>				
Total Board of Assessors		113,056	122,882	122,882
145	Treasurer			
5101	Salary	42,782	52,749	52,749
5114	Wages	-	9,740	9,740
5243	Software Support		3,100	
5244	Computer Maint.		100	
5341	Postage		1,500	
5420	Office Supplies		1,200	
5422	Bank Charges		3,500	
5710	In-state Travel		650	
5730	Dues		220	
5780	Miscellaneous		375	
5781	Meetings		600	
5850	Equipment		200	
	Expenses and Services	11,545	11,445	11,445
<hr/>				
Total Treasurer		54,327	73,934	73,934
146	Tax Collector			
5101	Salary	26,167	27,755	27,755
5114	Wages	18,273	9,740	9,740
5243	Software Support		12,800	
5341	Postage		3,900	
5344	Tax Taking Expense			

				1,000	
5400	Supplies			2,500	
5730	Dues			75	
5780	Miscellaneous			500	
5781	Meetings			100	
	Expenses and Services				
		21,025	20,875	20,875	20,875
<hr/>					
Total Tax	Collector	65,465	41,750	58,370	58,370
151	Legal				
	Services				
5200	Purchase of Services			60,000	
5400	Supplies			300	
<hr/>					
Total Legal	Services	70,300		60,300	60,300
152	Personnel Committee				
514	5103	Longevity			
0			4,500	4,500	4,500
	5200	Purchase of Services		1,400	
	5341	Postage		25	
	5400	Supplies		250	
	5709	Educational Assist		5,000	
	5730	Dues		200	
	5781	Meetings		500	
	Expenses and Services				
		7,375		7,375	7,375
<hr/>					
Total Personnel	Committee	11,875		11,875	11,875
155	M				
	IS				
5200	Purchase of Services			14,300	
5241	Repairs			1,000	
5243	Software Support			6,640	
5251	Web Services			4,480	
5850	Equipment				

6,280

Total MIS		32,700	32,700	32,700
161 Town Clerk				
5101	Salary			
		44,203	45,530	45,530
5114	Wages			
		35,363	37,655	37,655
5200	Purchase of Services			
			76	
5400	Supplies			
			350	
5730	Dues			
			125	
5781	Meetings			
			1,500	
	Expenses and Services			
		1,822	2,051	2,051
Total Town Clerk		81,388	85,236	85,236
162 Elections				
5114	Wages			
		4,600	3,394	3,394
5200	Purchase of Services			
			2,800	
5400	Supplies			
			620	
	Expenses and Services			
		4,350	3,420	3,420
Total Elections		8,950	6,814	6,814
163 Street Listing/Registrars				
5114	Wages			
		150	150	150
5400	Supplies			
		400	811	811
Total Street Listing/Registrars		550	961	961
171 Conservation Commission				
5114	Wages			
		34,495	36,733	36,733
5240	Land Maintenance			
			8,000	
5301	Training			
			100	
5305	Vernal Pool Study			
			500	
5342	Advertising			
			1,000	

5400	Supplies		500	
5710	In-state Travel		100	
5730	Dues		350	
5780	Miscellaneous		250	
5800	Land-Capital Improve.		8,000	
5850	Equipment		1,000	
5963	Conservation Fund		5,000	
	Expenses and Services	24,800		24,800 24,850
<hr/> Total Conservation Commission				
		59,295		61,533 61,583
175	Planning Board			
5114	Wages	51,210		54,539 54,539
5200	Purchase of Services		24,362	
5342	Advertising		1,100	
5400	Supplies		500	
5730	Dues		1,400	
5781	Meetings		850	
	Expenses and Services	29,750		28,212 28,212
<hr/> Total Planning Board				
		80,960		82,751 82,751
176	Appeals Board			
5342	Advertising		500	
5400	Supplies		150	
5730	Dues		200	
5781	Meetings		500	
5205	40B Permitting		9,500	
<hr/> Total Appeals Board				
		10,850		10,850 10,850
189	Affordable			

	Housing 5341	Postage			
			500	500	500
<hr/>					
Total Affordable Housing			500	500	500
190	Town Buildings				
	5240	Maintenance			
				39,750	
	5241	Repairs			
				68,000	
	5700	Miscellaneous			
				16,200	
<hr/>					
Total Town Buildings			118,183	123,950	107,950
192	Town Hall				
	5200	Purchase of Services			
				2,100	
	5210	Heating			
				7,000	
	5211	Electric			
				6,000	
	5241	Repairs			
				1,500	
	5290	Clock Winding			
				200	
	5340	Telephone			
				10,000	
	5341	Postage			
				8,300	
	5400	Supplies			
				4,000	
	5800	Capital Outlay			
				3,000	
<hr/>					
Total Town Hall			40,676	42,100	42,100
194	Building Insurance				
	5740	Commercial Package			
				14,960	
	5743	Commercial Umbrella			
				7,253	
	5746	Boiler			
				990	
<hr/>					
Total Building Insurance			23,203	23,203	23,203
195	Town Reports				
	5200	Purchase of Services			

5341	Postage		5,000	
			1,100	
5488	Equipment		300	
<hr/>				
Total Town Reports		6,400	6,400	6,400

**TOTAL GENERAL GOVERNMENT**

1,178,244                      1,225,603    1,209,653

**PUBLIC SAFETY**

210 Police Department

5102	Salary	91,123	96,739	96,739
5133	Wages	570,920	652,941	606,814
5140	Wages - Overtime	33,739	43,000	43,000
5176	Disability Insurance	1,000	1,000	1,000
5200	Building Exp. & Svcs.	14,000	15,500	18,000
5201	Hired Services		5,000	
5301	Training		6,800	
5380	Lockup		800	
5400	Supplies/Repairs		6,367	
5460	Firearms/Supplies		4,000	
5580	Uniforms		11,650	
5720	Out-of-State Travel		2,250	
5730	Dues & Subscriptions		2,000	
5780	Miscellaneous Expenses and Services		500	
		35,017	39,367	39,367
5240	Repairs - Cruiser		8,500	
5480	Gas - Cruiser		32,000	
5481	Oil/Lube - Cruiser		2,150	
5482	Tires - Cruiser		5,500	
	Cruiser Expenses and Services			

		39,150	48,150	48,150	48,150
5850	Equipment/Cruiser		7,700	7,700	7,700
5870	Crusier Purchase		29,970	29,970	29,970
	Expenses and Services				
		34,403			
<hr/>					
Total Police		819,352		934,367	890,740
Department					
220 Fire					
Departme					
nt					
5112	Wages - Inspections			5,000	5,000
5113	Wages - Perm Firefighter	5,000			
5114	Wages - Clerical	-		22,290	22,290
5115	Wages - Firefighters	4,200		4,500	4,500
5210	Heating	55,000		55,000	55,000
5211	Electric		3,800		
5241	Repairs		3,200		
5243	Software		2,600		
5245	Radio Maintenance		1,000		
5301	Training		1,600		
5340	Telephone		1,200		
5400	Supplies		950		
5480	Gasoline		1,500		
5486	Diesel		250		
5487	Automotive		2,000		
5580	Uniforms		1,500		
5700	Miscellaneous		3,250		
5730	Dues/Memberships		6,000		
5780	Misc. - Water Holes		600		
	Expenses and Services		3,000		
		28,700		32,450	35,250
<hr/>					
Total Fire					

Department		92,900	119,240	122,040
231 Ambulance				
5112	Wages			
		35,000	35,000	35,000
5113	EMT Coordinator			
		4,944	5,092	5,092
5114	EMT/Fire			
		50,000	22,290	22,290
5115	EMT Reserve			
		-	10,000	10,000
5200	Purchase of Services			
			18,000	
5241	Equipment Repair			
			6,400	
5341	Postage			
			300	
5400	Office Supplies			
			2,500	
5486	Diesel			
			1,500	
5580	Uniform			
			250	
5784	Cadet EMT Training			
			14,000	
5850	Equipment			
			11,000	
	Expenses and Services			
		40,320	53,950	53,950
Total Ambulance		130,264	126,332	126,332
241 Building Inspector				
5112	Wages - Inspector			
		23,871	24,587	24,587
5113	Wages - Asst. Inspector			
		1,592	1,640	1,640
5340	Telephone			
			350	
5400	Supplies			
			1,650	
	Expenses and Services			
		2,000	2,000	2,000
Total Building Inspector		27,463	28,227	28,227
243 Plumbing & Gas Inspector				
5200	Purchase of Services			
		13,367	16,000	15,000
Total Plumbing & Gas Inspector		13,367	16,000	15,000

244	Wiring Inspector	5200	Purchase of Services	16,883	17,390	17,390
<hr/>						
Total Wiring Inspector				16,883	17,390	17,390
292	Animal Control Officer	5112	Wages	13,113	13,506	13,506
		5113	Wages	1,998	2,058	2,058
		5200	Purchase of Services		400	
		5400	Supplies		1,500	
		5710	In-state Travel		1,000	
			Expenses and Services	2,900	2,900	2,900
<hr/>						
Total Animal Control Officer				18,011	18,464	18,464
293	Traffic Lights	5211	Electric		2,150	
		5241	Repairs		3,000	
<hr/>						
Total Traffic Lights				3,675	5,150	5,150
294	Tree Warden	5102	Salary	2,820	2,905	2,905
		5137	Wages	-	3,000	3,000
		5251	Tree Trimming		38,000	
		5700	Miscellaneous		6,000	
			Expenses and Services	45,000	44,000	44,000
<hr/>						
Total Tree Warden				47,820	49,905	49,905
299	Communi cations	5134	Wages	180,000	197,929	197,929
		5140	Overtime	6,313	6,313	6,313
		5200	Purchase of Services			

		26,862		
5201	Training		3,200	
5243	Software Support		5,000	
5340	Telephone		11,546	
5343	Teletype		1,871	
5400	Supplies		5,000	
5580	Uniforms		2,050	
5780	Miscellaneous		500	
5781	Antenna - Tower		2,082	
5820	Radio/Console		3,250	
5850	Computer Equipment		3,000	
	Expenses and Services	53,958	64,361	64,361
<hr/>				
Total	Communications	240,271	268,603	268,603
<hr/>				
<b>TOTAL</b>	<b>PUBLIC</b>	1,410,006	1,583,678	1,541,851
<b>SAFETY</b>				
<b>EDUCATION</b>				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating Exp.	9,250,042	9,761,636	9,761,636
5915	NRHS - Excluded Debt	172,155	158,809	158,809
	Deficit Bond Repayment	146,220	146,480	146,480
<hr/>				
Total	Nashoba Regional School District	9,568,417	10,066,925	10,066,925
302	Minuteman Regional Voc Tech			
	Bolton Assessment	282,156	221,522	221,522
<hr/>				
Total	Minuteman Regional Voc Tech	282,156	221,522	221,522
303	Post Secondary Voc Ed			
5200	Post Secondary Voc Ed	12,000	14,000	14,000
<hr/>				
Total	Post Secondary Voc Ed	12,000	14,000	14,000

<b>TOTAL</b>				
<b>EDUCATION</b>		9,862,573	10,302,447	10,302,447
<b>PUBLIC WORKS</b>				
421	Highway			
5110	Salary	87,173	92,498	92,498
5137	Wages	424,279	459,170	459,170
5140	Wages - Overtime	26,780	26,700	26,700
5200	Purchase of Services		4,000	
5210	Heating		3,000	
5211	Electric		7,000	
5241	Repairs		45,000	
5340	Telephone		7,000	
5400	Supplies		15,600	
5480	Gasoline		6,000	
5480	Stickers		1,200	
5481	Oil/Lube		1,500	
5482	Tires		4,000	
5486	Diesel		11,000	
5487	Parts/Supplies		15,000	
5488	Equipment		5,000	
5700	Miscellaneous		7,500	
5781	Training		2,000	
	Expenses and Services	135,064	134,800	134,800
Total Highway		673,296	713,168	713,168
422	Construction and Maintenance			
5137	Wages	6,000	10,000	
5842	Local Improvements	180,000	185,200	
Total Construction and Maintenance		186,000	195,200	235,000

423	Snow & Sand				
	5137	Wages			
			11,882	11,000	11,000
	5140	Wages - Overtime			
			27,000	27,000	27,000
	5241	Repairs			
				20,000	
	5290	Snow Removal			
				30,000	
	5400	Supplies			
				10,000	
	5480	Gas			
				3,000	
	5486	Diesel			
				9,000	
	5488	Equipment			
				7,000	
	5530	Road Salt			
				41,000	
	5531	Sand			
				22,000	
		Expenses and Services			
			141,118	142,000	142,000
Total Snow & Sand			180,000	180,000	180,000
424	Street Lighting				
	5211	Electric			
			6,500	6,500	7,000
Total Street Lighting			6,500	6,500	7,000
433	Transfer Station				
	5137	Wages			
			49,708	51,398	51,189
	5140	Wages - Overtime			
			13,071	13,000	13,000
	5211	Electric			
				2,500	
	5280	Trash Disposal			
				72,000	
	5281	Trash Hauling			
				15,000	
	5282	Recycling Hauling			
				35,000	
	5487	Maintenance			
				5,525	
	5488	Equipment			
				2,000	
		Expenses and Services			

			148,561	132,025	132,025
Total Transfer Station			211,340	196,423	196,214
439 Landfill					
5250	Well Monitoring		8,200	8,200	8,200
Total Landfill			8,200	8,200	8,200
491 Cemetery					
5200	Purchase of Services			4,000	
5700	Miscellaneous			9,000	
Total Cemetery			13,050	13,000	13,000
<b>TOTAL PUBLIC WORKS</b>			1,278,386	1,312,491	1,352,582
<b>HUMAN SERVICES</b>					
510 Board of Health					
5112	Wages - Animal Inspector		1,133	1,167	1,167
5301	North Central Mental Health			1,000	
5304	Nashoba Associated Boards of Health			7,418	
5341	Postage			25	
5342	Advertising			200	
5400	Supplies			800	
5710	Travel			425	
5730	Dues/Membership			100	
	Expenses and Services		9,943	9,968	9,968
Total Board of Health			11,076	11,135	11,135
522 Nursing					
5102	Salary		7,295	8,000	-
5200	Purchase of Services				
5400	Supplies			2,500	-

5710	In-state Travel		275	-
	Expenses and Services	2,774	2,775	8,000
<b>Total Nursing</b>		10,069	10,775	8,000
541	Council on Aging			
5101	Salary	15,702	22,290	22,290
5200	Purchase of Services		6,060	
5271	Building Lease		1,200	
5346	Cable/DSL		720	
5400	Supplies		1,600	
5780	Miscellaneous		1,000	
5781	Mart Van Service		6,500	
	Expenses and Services	10,580	17,080	17,080
<b>Total Council of Aging</b>		26,282	39,370	39,370
543	Veterans Services			
5114	Wages		4,244	4,244
5400	Office Supplies		100	
5730	Dues		35	
		4,035	135	135
<b>Total Veterans Services</b>		4,035	4,379	4,379
549	Housing Authority			
5400	Supplies	250	250	250
<b>Total Housing Authority</b>		250	250	250
<b>TOTAL HUMAN SERVICES</b>		51,712	65,909	63,134

**CULTURE &**

**RECREATION**

## 610 Library

5102	Salary			
		57,970	61,506	61,506
5114	Wages			
		71,801	77,272	77,272
5210	Heat			
			4,000	
5211	Electric			
			4,488	
5241	Repairs			
			450	
5340	Telephone			
			820	
5400	Supplies			
			4,485	
5580	Books			
			40,250	
5780	Miscellaneous			
			8,000	
	Expenses and Services			
		60,580	62,493	63,763

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Total Library		190,351	201,271	202,541
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## 630 Recreation

5113	Wages - Swimming			
		4,500	4,500	4,500
5200	Purchase of Services			
			6,800	
5270	Equipment			
			1,500	
5400	Supplies			
			900	
	Expenses and Services			
		8,200	9,200	9,200

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Total Recreation		12,700	13,700	13,700
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## 650 Parks

5200	Purchase of Services			
			4,100	
5211	Electric			
			500	

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Total Parks		4,600	4,600	4,600
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## 691 Historical Commission

5200	Purchase of Services			
			2,400	
5341	Postage			
			100	
5352	Advertising			

			100	
5400	Supplies		2,400	
5580	Books		150	
5730	Dues		350	
5780	Prof. Development		100	
<hr/>				
Total Historical Commission		3,600	5,600	5,600
692	Celebration/Memorial Day			
5400	Supplies	1,600	1,600	1,600
<hr/>				
Total Celebration/Memorial Day		1,600	1,600	1,600
<hr/>				
<b>TOTAL CULTURE &amp; RECREATION</b>		212,851	226,771	228,041
<b>DEBT SERVICE</b>				
710	Debt Principal & Interest			
/75				
2				
*	Sawyer School (2018)			
5910	Principal	530,000	530,000	530,000
5920	Interest	70,456	49,590	49,590
*	Sawyer Repairs (2021)			
5910	Principal	4,000	4,000	4,000
5920	Interest	2,726	2,542	2,542
*	Emerson School (2021)			
5910	Principal	93,000	93,000	93,000
5920	Interest	65,413	60,990	60,990
*	Transfer Station (2010/2021)			
5911	Principal	83,000	83,000	83,000
5921	Interest	36,805	32,863	32,863
*	Gas Spill Cleanup - Additional (2015)			
5913	Principal	40,000	40,000	40,000
5923	Interest	3,360	-	-
*	Gas Spill Cleanup (2011)			
5913	Principal	13,000	13,000	13,000

5923	Interest			
		2,779	2,162	2,162
* Barretts Hill Land (2020)				
5916	Principal			
		10,000	10,000	10,000
5926	Interest			
		6,583	6,108	6,108
* Nashoba Valley Land (2021)				
5916	Principal			
		35,000	35,000	35,000
5926	Interest			
		23,065	21,403	21,403
* Savignano Land (2021)				
5916	Principal			
		7,000	7,000	7,000
5926	Interest			
		4,509	4,176	4,176
Athletic Fields (2008)				
5919	Principal			
		39,000	-	-
5929	Interest			
		3,000	-	-
* Stephenson Land (2010) Estimate				
5920	Principal			
		43,200	39,000	39,000
5930	Interest			
		3,000	3,000	3,000
* Schartner/Nicewicz APR (TBD)				
5920	Principal			
		84,500	100,000	100,000
5930	Interest			
		92,950	69,145	69,145
* Refundi ng				
	Principal			
		35,000	35,000	35,000
	Interest			
		182,700	181,475	181,475
* Used Highway Truck				
	Principal			
		25,000	25,000	25,000
	Interest			
		2,625	1,750	1,750
* Treatment Plant				
	Principal			
			125,000	125,000
	Interest			
		-	106,250	106,250
Sidewal ks				
	Principal			
			10,908	10,908
	Interest			
			1,309	1,309
Public Safety Software				

Principal			24,236	24,236
Interest			2,908	2,908
DPW 1-ton Truck Principal			16,667	16,667
Interest			2,000	2,000
Total Principal		1,041,700	1,190,811	1,190,811
Total Interest		499,971	547,671	547,671
<hr/>				
<b>TOTAL DEBT SERVICE</b>		1,541,671	1,738,482	1,738,482
<b>EMPLOYEE BENEFITS</b>				
911 Worcester Regional Retirement Assessment				
5170 WCRS Assessment		201,627	202,521	202,521
912 Workers Compensation				
5171 Workers Comp		25,000	25,000	25,000
913 Unemployment Compensation				
5172 Unemployment		1,000	1,000	1,000
914 Health Insurance				
5173 Group Health		238,000	288,808	288,808
915 Life Insurance				
5175 Life Insurance		600	1,500	1,500
916 Medicare Tax				
5175 Medicare		35,000	40,000	40,000
<hr/>				
<b>TOTAL EMPLOYEE BENEFITS</b>		501,227	558,829	558,829
<b>OTHER INSURANCE</b>				
945 Other Insurance				

5741	Police Professional Liability		3,700	
5742	Bonding (employee)		1,600	
5744	Police & Fire Accident		36,000	
5745	Motor Vehicle		18,000	
5746	Deductible		3,000	
5747	Public Official Liability		7,000	
<b>TOTAL OTHER INSURANCE</b>				
		66,669	69,300	69,300
<hr/>				
<b>TOTAL</b>				
<b>BUDGET</b>		16,103,339	17,083,510	17,064,319

**Article 6: Amendments to the Personnel Bylaw 1.14.3**

The Town voted to amend the Personnel Bylaw of the Town of Bolton, Section 1.14.3 to read as follows (deletions in *parentheses and italics*) and additions are underlined:

1.14.3 Personnel Committee

This Personnel Bylaw shall be administered by a Personnel Committee, consisting of three *(five)* voting members appointed by the Board of Selectmen, said Board shall have the power to fill all vacancies. Members are appointed for three-year, staggered terms. The Committee shall select a chairman from its membership who shall preside over meetings. *(The Committee shall select a clerk from its membership who shall be responsible for recording minutes of all committee meetings, in accordance with the Open Meeting Law).*

Like all Town employees and board/committee members, the Personnel Committee is subject to and shall abide by the provisions of the Conflict of Interest Law. M.G.L. Chapter 268A.

No members of the Personnel Committee may be an employee of the Town nor hold Town office, whether appointed or elected. Members of the Personnel Committee shall serve without compensation.

At any meeting of the Personnel Committee action by a majority of the Committee members present shall be binding. At least two *(three)* members of the Committee shall be present in order to constitute a quorum.

The Personnel Committee is responsible for administering this Personnel Bylaw and may establish procedures as necessary to fulfill this charge. The Personnel Committee may, from time to time, make and issue interpretations and regulations consistent with the provisions of the Personnel Bylaw and necessary for its administration. Similarly, the Personnel Committee shall periodically review the Bylaw and make recommendations for changes, as appropriate, and in accordance with the provisions governing amendments as set forth in Section 1.14.11.

It shall be the responsibility of the Personnel Committee to develop a classification and compensation plan, and to review position classifications and rates of pay at reasonable intervals, as set forth in Section 1.14.10(a). The Personnel Committee shall conduct an open meeting once annually with town

employees to discuss employee concerns about salary, fringe benefits, and the administration of the Bylaw. The Personnel Committee shall fulfill its role in the Grievance Procedure, as outlined in Section 1.14.8.

**Sponsor:** Personnel Committee

**Summary:** The Personnel Committee has made repeated requests over the past few years soliciting new membership. This activity has had limited success. To that end, the Personnel Committee is proposing bylaw changes to accommodate a smaller committee and to streamline its administrative functions. The objective of the bylaw changes are as follows: a) to reduce the size of the committee from five (5) voting members to three (3) voting members, b) to strike from the bylaw any reference where the Personnel Committee must select a clerk from its membership, and c) where a meeting quorum now requires two (2) members instead of three (3).

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

**Article 7: Acceptance of Agricultural Preservation Bylaw and Agricultural Commission**

Declaration after the second sentence "However, in residential areas non-commercial agricultural practices are those that minimize their impact on neighbors."

**VOTE:** Defeated: Majority opposed

**Article 7: Acceptance of Agricultural Preservation Bylaw and Agricultural Commission**

The Town voted to amend the Administrative Bylaws to add the following Agricultural Preservation Bylaw, Section 1.21 of the Town of Bolton Bylaws so that it reads as follows:

1.21 AGRICULTURAL PRESERVATION BYLAW

1.21.1 Legislative Purpose and Intent

The purpose and intent of this Bylaw is to state with emphasis the Right to Farm granted to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A; and Chapter 128 Section 1A. We the citizens of Bolton restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution, ("Home Rule Amendment").

This General Bylaw encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Bolton by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This Bylaw shall apply to all jurisdictional areas within the Town.

1.21.2 Definitions

The word "FARM" shall include any parcel or contiguous parcels of land, or water bodies used for the purpose of agriculture, or accessory thereto.

The words "AGRICULTURE" or "FARMING" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;

- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- 4-H or The National FFA Organization projects; and
- keeping and/or raising of livestock which includes but is not limited to horses, poultry, swine, cattle, sheep, goats, ratites (such as emus, ostriches and rheas), camelids (such as llamas and alpacas), and other domesticated animals, including bees and fur-bearing animals.

"FARMING" shall encompass activities including, but not limited to, the following:

- operation and transportation of slow-moving farm equipment over roads within the Town;
- control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals;
- application of manure, fertilizers and pesticides;
- conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on-farm relocation of earth and the clearing of ground for farming operations.

#### 1.21.3 Right To Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Bolton. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this Bylaw are intended to apply to those agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Agricultural Preservation Bylaw shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

#### 1.21.4 Agricultural Commission

For the furtherance of the goals of this Bylaw, there is hereby established an Agricultural Commission, to consist of five (5) members, appointed by the Board of Selectmen, at least three (3) of whom shall be representative of the Bolton farming community and one (1) from the non-farming, residential community. The term of appointment shall be for three (3) years, timed to coincide with the Town's fiscal year. At the time said Commission is first appointed, one member shall be appointed for one (1) year, two members for a term of two (2) years, and two members for a term of three (3) years; all subsequent appointments shall be made for terms of three (3) years. The appointing authority shall fill any occurring vacancy based on the unexpired term being vacated.

The Agricultural Commission shall be authorized:

- To act as a spokesperson for the Bolton farming community;
- To present written or oral testimony in the context of public hearings before any Town Board or Committee;
- On its own initiative, to advise any Town Board or Committee on matters pertinent to the particular area of jurisdiction of that Board or Committee, insofar as the issue relates to the interests of agriculture;
- To advise the Board of Selectmen and/or any other Town Board on any Town-wide issues relating to agriculture which, in the opinion of the Agricultural Commission, require a concerted Town action or response;
- To respond to any request for information or advice from any Town Board or Committee;
- To provide public information or public education services regarding agriculture and the practice of agriculture in Bolton, or in general;
- To provide education and information for farmers in residential areas on how to minimize their impact on their neighbors;
- To serve, at the written request of any Town Officer, Board, or Committee, as an arbitrator or negotiator in the resolution of disputes relating to agricultural issues, provided that no order or decision on the particular matter in question has already been issued by any Town entity legally authorized to do so; and that any resulting decision or recommendation shall be strictly advisory, and shall have no legal standing or definitive nature beyond the voluntary agreement of the parties to abide by it;
- To promote farming business and agriculture in Town, to create awareness through education, and the promotion of agriculture and its benefits to Bolton.

The Agricultural Commission, *per se*, is specifically not authorized:

- To acquire or hold property, real or personal;
- To act as an agent or representative of any individual or entity in any matter pending before any Town or State agency;
- To interfere with, litigate, or serve in any way as a conduit, agent, or forum for appeals relating to any decision made by a legally authorized Town Officer or agency.

#### 1.21.5 Disclosure Notification

##### Right to Farm Notification

"It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform residents that Bolton is a Right to Farm community where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Residents and property owners are also informed that the location of their property within the Town may be impacted by agricultural operations including the ability to access water services for such property under certain circumstances."

A copy of this disclosure notification shall be posted by the Town to residents and property owners each fiscal year by mail in the Town census and in one or more of the following forms: annual report, official Town website, transfer station, or library.

#### 1.21.6 Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Board of Selectmen may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon timeframe.

The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed upon timeframe.

#### 1.21.7 Severability

In the event that any part of this Bylaw is, for any reason, held to be unconstitutional, invalid, or void by any court or agency of competent jurisdiction, it shall not be construed to affect the validity or the continuation and implementation of all other elements of this Bylaw.

**Sponsor:** Agricultural Steering Committee

**Summary:** Bolton citizens identified preserving Bolton’s rural character as one of the three top priorities for the Town. Key findings in the Bolton Master Plan indicate that agriculture should be fostered by initiating an Agricultural Preservation Bylaw and an Agricultural Commission.

The purpose and intent of this Agricultural Preservation Bylaw is to promote and preserve the agricultural nature of the Town by stating the Right to Farm already given to all citizens of the Commonwealth under Article 97, of the Constitution.

The Agricultural Commission would represent, preserve and enhance farming in the community. Said Commission, once appointed, shall develop a work plan to guide its activities. Such activities include, but are not limited to the following: encouraging the continued pursuit of agriculture in Bolton; promoting agricultural-based economic opportunities in Town; mediating, advocating, educating and/or negotiating on farming issues and pursuing all initiatives appropriate to retaining farming in Bolton.

Furthermore, the Agricultural Preservation Bylaw and Agricultural Commission would recognize that the desire is to protect the agricultural heritage and rural nature of Bolton. Over time the Town has become more residential and these two aspects of Bolton need to coexist and compromise where necessary.

The Commission would not have statutory authority, but would advise Town Boards as necessary and provide a forum for farmers and citizens concerned with agriculture to organize educational programs and promote agricultural activities.

**Board of Selectmen Recommendation:** Approved (2 to 1)

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Majority in favor

#### **Article 8: Acceptance of Massachusetts General Law, Chapter 39, Section 23D**

The Town voted to accept, for all Town Boards, Committees or Commissions holding adjudicatory hearings in the Town, the provisions of Massachusetts General Law, Chapter 39, Section 23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to a member’s absence from one session of such hearing, provided that certain conditions are met.

**Sponsor:** Planning Board

**Summary:** Currently, board members who miss a single session of a formal hearing that extends over several meetings are ineligible to vote on the matter being considered. This can be a source of delay or even require hearings to be conducted twice. An amendment to the state’s Open Meeting Law passed in May 2006 allows towns to accept a provision

permitting board members who miss a single session of a hearing to participate in the decision- making process, provided the member reviews a video or audio tape or transcript of the missed proceeding.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

VOTE: Majority in favor

**Article 9: Amendment to the Zoning Bylaws, Section 2.3.7 - Major Residential Development**

The Town voted to amend Section 2.3.7 of its Zoning Bylaws as follows (deletions in *parenthesis and italics*) and additions are underlined):

2.3.7 Major Residential Development

2.3.7.1 Applicability

Lands affected by this section 2.3.7 includes residentially zoned property, or set of contiguous properties, in common ownership, or in common ownership as of June 10, 1996. The term “common ownership” shall be defined as ownership by the same person or persons or legal entities, or ownership by any two or more persons or entities, as evidenced by control, pursuant to established law.

A Major Residential Development shall mean any (*subdivision(s), as defined and limited by MGL Chapter 41, Section 81L,*) division of land which in any five year period (*, either*):

a) comprises 15 acres or greater of new residential lots (*and road rights-of-ways*); (*or*) and

b) results in the creation of (*greater than 7 residential lots*) six or more residential lots.

(*c*) results in the construction of greater than 500 feet of new roadway.)

Any subsequent (*subdivision proposal*) division of land which, if approved, would result in total development in excess of any of the preceding thresholds in any five year period, shall itself be subject to this section 2.3.7, and shall cause any previously approved (*subdivision(s)*) division(s) of land which contributed to the aforesaid threshold calculation to then also be subject to this section 2.3.7 as a part of that subsequent (*subdivision*) proposal to divide land.

2.3.7.2 Approval

Major Residential Development shall be allowed only through the special permit process set forth in Section 2.3.6 Farmland and Open Space Planned Residential Development and this section.

2.3.7.3 Purpose

The purpose of this section is to preserve the natural and cultural resources of Bolton by insuring the larger-scale conversion of land to residential use does not consume all of the town’s woodlands, fields, farmlands, historic structures and landscapes, orchards, cart paths, rock walls, geologic formations, water courses, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas, and other significant open spaces.

2.3.7.4 Decision

The Planning Board shall make a decision for all Major Residential Developments whether the plan developed in accordance with Section 2.3.6 provides a superior alternative in consideration of the criteria set out in Section 2.3.7.5 in which case, the Planning Board may require that the development occur in accordance with the plan consistent with Section 2.3.6. If the Planning Board does not find that the plan consistent with Section 2.3.6. is superior, the proponent may select whether to pursue development under Section 2.3.6 or use (*a traditional subdivision*) other development options pursuant to Town Bylaws.

2.3.7.5 Decision Criteria

The Planning Board, in making its decision as to whether to require development in accordance with Section 2.3.6 or to allow a traditional (*subdivision*) division of land, shall evaluate both plans and choose the development method which best meets, in the opinion of the Planning Board, the purpose of this section and the criteria set forth in Section 2.3.6.8 (c).

**Sponsor:** Planning Board

**Planning Board Report:** At a duly-noticed public meeting on May 3, 2007, which followed an advertised public hearing on the proposed zoning change on March 28, 2007, the Bolton Planning Board voted unanimously to recommend to the Town Meeting that it approve the amendment to the zoning bylaw set forth in Article 9 of the Warrant.

Summary: The proposed action expands the definition of “Major Residential Development” to include not just developments with new subdivision roads. The classification of a proposed development as “Major Residential Development” requires the applicant to file a cluster development plan that shows at least 33% open space pursuant to the Farmland and Open Space Planned Residential Development (FOSPRD) bylaw. The amendment would require that in all developments of more than 5 houses, the option of setting aside open space would need to be considered.

**Board of Selectmen Recommendation:** Approved (2 to 1)

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority **VOTE:** Declared 2/3 Majority in favor

**Article 10: Amendment to the Zoning Bylaws, Section 2.3.5.2 - Dimensional Schedule**

To see if the Town will vote to amend Section 2.3.5.2 of its Zoning Bylaws as follows (deletions in *parenthesis and italics*) and additions are underlined); or do or act relating thereto.

	<u>RESIDENTIAL</u> <u>DISTRICT</u>		<u>OTHER</u> <u>DISTRICTS</u>
	<u>Frontage</u> <i>(Residential)</i> Lot	***Backland <i>(Residential)</i> Lot	<i>( Other Uses (i.e. Business, Industrial, or Commercial) )</i>
Minimum lot area**	80,000 sq. ft.	4.5 acres	1.5 acres
Minimum lot frontage**	200 feet	50 feet	200 feet
Minimum depth:			
Front yard**	50 feet	50 feet	150 feet
Other yards**	20 feet	50 feet	50 feet
Minimum lot width for 100 feet back from street line	150 feet	2.3.5.5 (b)	150 feet
Maximum lot coverage**	N/A	N/A	see Notes A and B

\*\* See definition

\*\*\* Refer to 2.3.5.5

**Note A.** Maximum lot coverage shall be 8% and the sum of all impermeable surfaces and other areas subjected to vehicle traffic or parking on a regular basis shall not exceed 50% of the total lot area within the zone of proposed use.

**Note B.** The definition of Lot Area set forth in Section 2.6, Definitions, shall apply, except that, in Limited Business Zones only, when a landowner has donated to the Town an easement in, or the Town has taken or purchased an easement in, any portion of a tract of land and said easement has been

accepted by the Town for the relocation of an already existing public way, said portion of the tract of land shall be included in the calculation of the lot area of the tract for purposes of this bylaw, subject to the following requirements: the easement area is no greater than five (5) percent of the size of the tract; the tract remains the same dimensionally, and is not subdivided, divided, altered, or changed in any way; the boundary lines of said easement shall be considered lot lines for purposes of any setback measurements so that the easement area is not included in any calculations of setback requirements; and any use or structure complies with all other requirements of this bylaw.

**Sponsor:** Planning Board

**Planning Board Report:** At a duly-noticed public meeting on May 3, 2007, which followed an advertised public hearing on the proposed zoning change on March 28, 2007, the Bolton Planning Board voted unanimously to recommend to the Town Meeting that it approve the amendment to the zoning bylaw set forth in Article 10 of the Warrant.

**Summary:** The proposed action eliminates ambiguity in the current dimensional schedule in the Zoning Bylaw by making it clear that the schedule is organized by zoning district.

**Board of Selectmen Recommendation:** Approved (2 to 1)

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority VOTE: Defeated: Not 2/3 Majority in favor

**Article 11: Lease Agreement for the Relocatable Building on Mechanic Street (adjacent to Emerson School)**

The Town voted to authorize the Board of Selectmen to enter into a lease agreement and sign any necessary related contracts for the lease of the so called "Relocatable" building, located on the Emerson School property, on Mechanic Street in Bolton, under such terms and conditions as the Board deems in the best interest of the Town.

**Sponsor:** Town Administrator

**Summary:** The Board of Selectmen authorized the release of a Request for Proposals for area not-for-profit organizations to lease and occupy the Relocatable building adjacent to Emerson School on Mechanic Street. Approving this article would allow the Board of Selectmen to enter a lease with an organization under terms they believe to be in the best interest of the town.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority VOTE: Unanimous in favor

**Article 12: Lease Agreement to Allow a Cell Tower at the Transfer Station**

The Town voted to authorize the Board of Selectmen to enter into a lease agreement and sign any necessary contracts for the lease of certain Town-owned land located on Forbush Mill Road adjacent to the Transfer Station, as shown on the Assessor's Map as parcel 5A-19, being a portion of property transferred by deed recorded in the Worcester Registry of Deeds Plan Book 21953, page 332, for the construction, installation, operation and maintenance of a wireless communication tower and accessory equipment, under such terms and conditions as the Board deems in the best interest of the Town.

**Sponsor:** Town Administrator

**Summary:** The Board of Selectmen authorized the release of a Request for Proposals for the construction, installation, operation and maintenance of a wireless communication tower and accessory equipment on municipal land abutting the Transfer Station. The purpose of this cell tower would be to generate additional revenue for the town, and to improve cellular communication for both the public safety departments and the public as well.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Majority in favor

**Article 13: Upgrade and Expansion of Police, Fire and Ambulance Software**

The Town voted to appropriate the sum of \$68,706 (Sixty-eight thousand seven hundred six dollars) for the purchase of software and associated training costs to upgrade the current public safety software, and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(29), or any other authority, to borrow up to that amount.

**Sponsor:** Police, Fire and Ambulance Departments

**Summary:** This proposal seeks to expand the capabilities of software currently in use in the Public Safety Departments. This upgrade would allow the Police, Fire and Ambulance Departments to generate computerized incident reports based on standardized state forms. The upgrades affecting the police department will allow for computerized scheduling and benefit tracking, as well as enhance the current wireless access to state and federal databases. The inclusion of Fire and Ambulance will further enhance public safety, serve to improve patient care in the town of Bolton, computerize their records, and modernize their report capabilities.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved as a three-year borrowing

**Vote Required:** 2/3 majority

**VOTE:** Unanimous in favor

**Article 14: Funding for the New Ambulance**

The Town voted to transfer from the Ambulance Receipts Reserved for Appropriations account the sum of up to \$150,000 (One hundred fifty thousand dollars), pursuant to any applicable statute, for the purpose of purchasing a 2007 Class One Ambulance and equipment to meet all state and federal specifications.

**Sponsor:** Ambulance Department

**Summary:** The Bolton Ambulance Squad is requesting these funds to replace our existing ambulance which is on a 1997 Ford chassis with 43,205 miles on it. A 911 emergency response vehicle such as this ambulance experiences very harsh operating conditions that a normal vehicle is not exposed to. During its tenth year of service, we are experiencing increasing costs of repair and maintenance in order to keep the ambulance up to operating standards. Recent inspection by the Office of Emergency Medical Services within the Department of Public Health has also brought forth deficiencies due to rusting. A new ambulance would allow us to deliver the high quality services that the citizens of the Town deserve and expect.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

**Article 15: Purchase of a New 1-Ton Truck for the Department of Public Works**

The Town voted to appropriate the sum of \$50,000 (Fifty thousand dollars) to purchase a 1-Ton Truck for use in the Department of Public Works, and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(9), or any other authority, to borrow up to that amount.

**Sponsor:** Department of Public Works

**Summary:** The Public Works fleet is aging quickly. This article represents the cost of a new 1-Ton truck. This will replace our 1999 Chevrolet 1-Ton truck.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved as a three-year borrowing

**Vote Required:** 2/3 majority

**VOTE:** Unanimous in favor

### **Article 16: Public Safety Building Architectural Design & Study**

The Town voted to transfer from available funds the sum of \$15,000 (Fifteen thousand dollars), pursuant to any applicable statute, for the purpose of providing architectural schematic designs, engineering and site evaluation studies, a phased work plan, and detailed cost estimates for a new public safety center to be located on the site of the existing fire station.

**Sponsor:** Police, Fire and Ambulance Departments

**Summary:** This article is to appropriate funds so that the Public Safety Building Task Force can begin initial work with an architect to develop architectural designs for a Public Safety Building housing Police, Fire, and Ambulance at the existing Fire Station, have site evaluation and engineering studies done, and explore the option of a phased work plan with an associated cost estimate, in anticipation of presenting an article for the complete project at the fall Special Town Meeting. This information will be shared with the public as it becomes available so that full discussions can be held during the upcoming months to address concerns, answer questions, and evaluate suggestions. The intent of this study is to integrate public safety facility expansion in a cost-effective manner based on the developing needs of the town.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority **VOTE:** Unanimous in favor

### **Article 17: Continuation of Cleanup of Gasoline Contamination**

The Town voted to transfer from available funds the sum of \$35,000 (Thirty-five thousand dollars), for the continuation of the cleanup of the gasoline contamination on Town and private land which resulted from the leaking underground gasoline storage tank connections at the Highway Department.

**Sponsor:** Department of Public Works

**Summary:** This appropriates an additional \$35,000 to continue the cleanup of the gasoline spill at the highway department. Testing has consistently shown a decline in the level of contaminants that remain in the wells. At the present time only one well is showing contamination. The cleanup and closure of test wells are under the direction of the State DEP.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority **VOTE:** Unanimous in favor

### **Article 18: Installation of Sidewalk Along Main Street**

The Town voted to appropriate the sum of \$32,723 (Thirty-two thousand seven hundred twenty-three dollars) to fund the installation of a sidewalk/pathway extending from 626 Main Street (the Salt Box property) to 600 Main Street (Bolton Country Manor), and that to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized pursuant to Massachusetts General Law, Chapter 44, Section 7(5), or any other authority, to borrow up to that amount.

**Sponsor:** Public Ways Safety Committee

**Summary:** The Public Ways Safety Committee recommends the installation of a sidewalk or pathway extending from 626 Main Street (Salt Box property) to 600 Main Street (Bolton Country Manor – the new senior housing complex). Surveying, site planning, permitting and estimating construction costs were authorized by the Town Meeting in May 2005. The survey work was carried out by the firm of Ducharme and Dillis Civil Design Group, Inc. The sidewalk will allow easy and safe pedestrian access to the Town Center. This new work will be ADA compliant.

**Board of Selectmen Recommendation:** Approved contingent on securing Mass Highway approval (2 to 1)

**Advisory Committee Recommendation:** Approved as a three-year borrowing

**Vote Required:** 2/3 majority **VOTE:** Declared 2/3 Majority in favor

**Article 19: Acceptance of Retiree Health Insurance Statute**

The Town voted to accept the provisions of Massachusetts General Law Chapter 32B, Section 18, so that the Town shall require that all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town.

**Sponsor:** Board of Selectmen

**Summary:** This article will move all of the Town’s Medicare-eligible senior retirees from the Town’s active healthcare plans to Medicare subsidized plans. This is expected to result in lower healthcare insurance premiums for the senior retirees and for the Town. It is also expected to reduce the cost of the Town’s active health insurance plans by moving a generally more costly group of subscribers from active plans to the Medicare-subsidized plans.

The statute requires that the Town reimburse retirees for any Medicare Part B penalties incurred. In addition, it is the intention of the Board of Selectmen and the Advisory Committee to have the Town reimburse current retirees and future retirees, who were employed by the Town of Bolton on or before May 7, 2007, for their monthly Medicare Part B premiums. If the Town votes to adopt Massachusetts General Law Chapter 32B, Section 18, the Town intends to bargain over any impact of the implementation of said statute with current town employees pursuant to Massachusetts General Law Chapter 150E.

**Insurance Advisory Committee Recommendation:** Approved

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority **VOTE:** Unanimous in favor

**Article 20: Contribute to the Stabilization Fund**

The Town voted to transfer from available funds the sum of \$25,000 (Twenty-five thousand dollars), pursuant to any applicable statute, to the Town’s stabilization fund.

**Sponsor:** Board of Selectmen

**Summary:** Although significant free cash funds are being drawn upon to balance the FY08 budget, the Board of Selectmen, Advisory Committee, and Finance Team recommend the Town allocate \$25,000 from available funds to the Town's stabilization fund. The stabilization fund may be drawn upon to offset the need for a future override, or to assist with a future capital purchase. As of 1/31/07, the balance in the stabilization fund is \$887,356.65.

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority **VOTE:** Declared 2/3 Majority in favor

**Article 21: Authorize Town Election**

The Town voted to meet at the Town Hall in Bolton, on Monday, May 14, 2007 between the hours of 12 noon and 8 p.m. to elect by ballot the following officers.

**ONE YEAR:** One Moderator, One Town Clerk, One Library Trustee;

**TWO YEARS:** One member of the Housing Authority;

**THREE YEARS:** One member of the Board of Selectmen, One member of the Board of Health, One member of the Board of Assessors, One Library Trustee, One member of the Cemetery Committee, One Parks & Recreation Commissioner, One member of the Nashoba Regional School Committee, One Trustee of the Francis E. Whitcomb Benevolent Fund, One Commissioner of Trust Funds, Five Constables;

**FIVE YEARS:** One member of the Planning Board; One member of the Housing Authority.

and to vote on the following question:

**Question No. 1:** Shall the Town of Bolton accept Sections 3 to 7, inclusive, of Chapter 44B of the Massachusetts General Laws, as approved by its legislative body, a summary of which appears below?

**Summary:** Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act (the "CPA"), allow communities to establish a dedicated funding source, and to receive state matching funds, with which to (1) acquire, create, and preserve open space; (2) acquire, preserve, rehabilitate, and restore historic buildings and sites; (3) create, preserve, and support affordable housing; and (4) acquire, create, and preserve land for recreational use. The dedicated funds may also be used to rehabilitate and restore open space, affordable housing, and recreational land acquired or created using CPA funds. At least 10% of the annual CPA revenues must be used or reserved for each of the following CPA purposes: (a) open space, (b) historic buildings and sites, and (c) affordable housing. All other annual CPA revenues may be used or reserved for any of the CPA purposes described above.

As approved by the April 2, 2007 Special Town Meeting, the local funding source for Bolton will be a surcharge of 3% on the annual property tax on real property, commencing in fiscal year 2008, which runs from July 1, 2007 to June 30, 2008. In addition, the CPA creates a state trust fund from which the Town will receive annual distributions of up to 100% of the amounts raised locally by the CPA surcharge. These state funds are only available to communities that have accepted the CPA. The funding source for the state trust fund is surcharges on certain filing fees of registers of deeds.

As approved by the April 2, 2007 Special Town Meeting, the following property will be exempt from the CPA surcharge: (1) \$100,000 of the value of each taxable parcel of residential real property; and (2) property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined by Section 2 of the CPA. Any other taxpayer receiving an exemption on real property taxes authorized by Chapter 59 of the General Laws shall receive a pro rata reduction of the surcharge.

A Community Preservation Committee composed of seven local citizens will study the community preservation needs of the Town, consult with citizens and town committees and make recommendations on the use of the CPA revenues. All expenditures of CPA funds will be subject to the approval of Town Meeting.

Yes \_\_ No \_\_

**Sponsor:** Board of Selectmen

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** simple majority

**VOTE:** Unanimous in favor

Meeting dissolved at 9:26 p.m.

### ANNUAL TOWN ELECTION

May 14, 2007

**Warden:** Alice Roemer

**Clerk:** Joyce Miller

**Counters:** Thomas Wildman Alice Coggeshall  
Kathleen Barry Deborah Kellett

**Checkers:** Barbara Wheeler Christine Alfano  
Phyllis Langberg Jean McKinley  
Jean Lord David McKinley  
Pam Sowizral Jean West

Polls opened at 12 noon and closed at 8 p.m.

Total voters: 512 Total registered voters: 3033

OFFICE	TERM	ADDRESS	VOTE	Blanks	Write-ins
NAME					
<b>Moderator</b>	one year				
James D. Anker		176 Ballville Rd.	425	84	3
<b>Town Clerk</b>	one year				

Betsy C. Cussen	227 Harvard Rd.	401	100	11
<b>Board of Selectmen</b>	three year			
Kenneth F. Troup	21 Meadow Rd.	351	139	22
<b>Board of Health</b>	three year			
Andrea B. Gilbert	117 Century Mill Rd.	387	123	2
<b>Board of Assessors</b>	three year			
Susan Mason	325 Berlin Rd.	382	129	1
<b>Library Trustee</b>	one year			
Roland A. Ochsenbein.	702 Main St.	383	128	1
<b>Library Trustee</b>	three year			
Christine A. Sterling.	245 Still River Rd.	394	116	2
<b>Cemetery Committee</b>	three year			
Harold E. Brown	194 Harvard Rd.	394	115	3

OFFICE	TERM	ADDRESS	VOTE	Blanks	Write-ins
NAME					
<b>Constable</b>	five for three years				
Vincent C. Alfano	5 Harvard Rd.	396			
Barbara R. Brown	194 Harvard Rd.	402			
David A. Goulding	123 Old Bay Rd.	387			
Andrew L. Bagdonas	75 Green Rd.	380			
Christopher S. Slade	62 South Bolton Rd.	377	613	5	
<b>Nashoba Regional School Committee</b>	three year				
Richard H. Fly	159 Wilder Rd.	385	126	1	
<b>Park and Recreation</b>	three year				
Thomas R. Pokorney	27 Butternut Lane	364	144	4	
<b>Trustee of F.E. Whitcomb Benevolent Fund</b>	three year				
Joan B. Mechlin	121 Burnham Rd.	402	109	1	
<b>Commissioner of Trust Funds</b>	three year				
Holly M. Lauer	1021 Main St.	370	141	1	
<b>Planning Board</b>	five year				
Douglas E. Storey	89 Spectacle Hill Rd.	379	131	2	
<b>Housing Authority</b>	two year				
Richard M. Merrill	445 Sugar Rd.	372	139	1	
<b>Housing Authority</b>	five year				
David A. Yesue	73 Woobly Rd.	372	139	1	

And the following question:

**Question No. 1:** Shall the Town of Bolton accept Sections 3 to 7, inclusive, of Chapter 44B of the Massachusetts General Laws, as approved by its legislative body, a summary of which appears below?

**Summary:** Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act (the “CPA”), allow communities to establish a dedicated funding source, and to receive state matching funds, with which to (1) acquire, create, and preserve open space; (2) acquire, preserve, rehabilitate, and restore historic buildings and sites; (3) create, preserve, and support affordable housing; and (4) acquire, create, and preserve land for recreational use. The dedicated funds may also be used to rehabilitate and restore open space, affordable housing, and recreational land acquired or created using CPA funds. At least 10% of the annual CPA revenues must be used or reserved

for each of the following CPA purposes: (a) open space, (b) historic buildings and sites, and (c) affordable housing. All other annual CPA revenues may be used or reserved for any of the CPA purposes described above.

As approved by the April 2, 2007 Special Town Meeting, the local funding source for Bolton will be a surcharge of 3% on the annual property tax on real property, commencing in fiscal year 2008, which runs from July 1, 2007 to June 30, 2008. In addition, the CPA creates a state trust fund from which the Town will receive annual distributions of up to 100% of the amounts raised locally by the CPA surcharge. These state funds are only available to communities that have accepted the CPA. The funding source for the state trust fund is surcharges on certain filing fees of registers of deeds.

As approved by the April 2, 2007 Special Town Meeting, the following property will be exempt from the CPA surcharge: (1) \$100,000 of the value of each taxable parcel of residential real property; and (2) property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined by Section 2 of the CPA. Any other taxpayer receiving an exemption on real property taxes authorized by Chapter 59 of the General Laws shall receive a pro rata reduction of the surcharge.

A Community Preservation Committee composed of seven local citizens will study the community preservation needs of the Town, consult with citizens and town committees and make recommendations on the use of the CPA revenues. All expenditures of CPA funds will be subject to the approval of Town Meeting.

**Yes 212 No 294 Blanks 6**



the Board of Selectmen to accept any grant monies, donations, state or federal aid, or any other monies provided by other parties, and to authorize the Treasurer, with the approval of the Board of Selectmen, pursuant to Massachusetts General Laws, Chapter 44, Section 7 or any other authority, to borrow the amount up to \$240,000 (Two hundred forty thousand dollars), and to issue bonds and notes of the Town; the principal, interest, and associated costs on the borrowing to be contingent on the Town voting to exempt such borrowing from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C (Proposition 2-1/2); and that the Board of Selectmen be authorized to expend the monies so appropriated for the foregoing purposes, and to take all action necessary to carry out this project.

**Sponsor:** Public Safety Building Task Force

**Board of Selectmen Recommendation:** Approved

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority **VOTE:** Declared 2/3 majority in favor

**Article 4: Transfer of Borrowed Funds to the Design of a Sewer Force Main**

The Town voted to appropriate the sum of \$40,000 (Forty thousand dollars) for the purpose of designing a sewer force main from the sites of the town library and town fire station (or proposed public safety center) to the wastewater treatment plant, located behind the Florence Sawyer School, including engineering and preliminary expenses, and any other associated costs; that to meet this appropriation, \$40,000 (Forty thousand dollars) shall be transferred from unexpended proceeds of the town's Sewer Bonds dated June 15, 2007, which bonds were issued for the construction of a wastewater treatment plant pursuant to the vote of the town passed May 1, 2006 (Article 8); and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however that no expenditures shall be made hereunder until the Board of Selectmen determines (which determination shall be conclusive) that after the transfer of such unexpended bond proceeds, the remaining amount of unexpended bond proceeds from the town's Sewer Bonds dated June 15, 2007 is sufficient to complete the wastewater treatment plant project referred to above.

**Sponsor:** Board of Selectmen

**Board of Selectmen Recommendation:** Approved 2 to 1 (At meeting time unanimous)

**Advisory Committee Recommendation:** Approved

**Vote Required:** 2/3 majority **VOTE:** Declared 2/3 majority in favor

Meeting adjourned: 8:37 p.m.

**SPECIAL TOWN ELECTION**  
**November 13, 2007**

Dinner was provided by Betsy Cussen.

**Warden:** Alice Roemer  
**Clerk:** Joyce Miller  
**Counters:** Kathleen Barry  
David McKinley  
Jean McKinley

**Checkers:** Barbara Wheeler  
Phyllis Langberg  
Pam Sowizral  
Sally Ann King  
Jean West  
Elizabeth LeBlanc  
David McKinley  
Jean McKinley

Polls opened at 12 noon and closed at 8 p.m.

Total voters: 443                      Total registered voters: 3046

**Question 1:** Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance the design, expansion, construction, renovation, furnishing, and equipping, including any associated costs, of a public safety center at the location of the existing fire station facility?

YES 287              NO 156              Blanks 0

**Question 2:** Shall the Town of Bolton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance the design, construction, furnishing, and equipping, including any associated costs, of a public safety center training, emergency operations center and public meeting room to be constructed in conjunction with the public safety center?

YES 282              NO 161              Blanks 0

**SPECIAL STATE ELECTION  
5<sup>TH</sup> CONGRESSIONAL DISTRICT  
October 16, 2007**

Polls opened at 7 a.m. and closed at 8 p.m.

Total voters: 844

Dinner was provided by Betsy Cussen.

<b>Warden:</b>	Alice Roemer	
<b>Clerk:</b>	Joyce Miller	
<b>Counters:</b>	Thomas Wildman	Kathleen Barry
	Deb Kellett	Alice Coggeshall
<b>Constables:</b>	Andrew Bagdonas	Barbara Brown
	Vincent Alfano	David Goulding
<b>Checkers:</b>	Jean McKinley	David McKinley
	Barbara Wheeler	Phyllis Langberg
	Sallyann King	Pam Powell
	Anne Dilling	Christie Mayo
	Betty LeBlanc	Isabel Wells
	Pam Sowizral	Jean West
	Jean Lord	

**Results:**

Special State Election (5 <sup>th</sup> Congressional District)	Total Voting:	844
October 16, 2007	Total Registered Voters:	3056
Polls opened at 7 AM and closed at 8 PM	Percent Voting:	27.6%

**Representative in Congress**

James Ogonowski	382
Nicola S. Tsongas	404
Kurt Hayes	40
Patrick O. Murphy	12
Kevin J. Thompson	6
Blanks	0
Write-ins	0

**BOARD OF REGISTRARS**

Pamela Powell.....	2008
Susan Miles.....	2008
Karen Boots .....	2009
Marta Moran.....	2010
Betsy Cussen.....	2007

The Board of Registrars is responsible for registering voters and keeping the voting list and annual street list. In Bolton we do a true census count each year. The information obtained from the census is used directly in preparing the street list, annual register of voters, and updating the voting list. It is also used in preparing the school list, the list of dog owners, and the list required by the juror selection system. It may also be used to establish eligibility for residents' tuition at state colleges, veterans' benefits from the town, senior citizen programs, and other benefits. State law requires the street list contain name, address, date of birth, occupation and whether or not a person is a citizen. The Police, Fire, and Ambulance squads use this information extensively when responding to a call for help. Bolton used the personal touch by canvassing by phone for the last time in 1995. Too many people were not at home or had answering machines screen their calls and too many follow-ups had to be mailed anyway. Please be prompt in returning your forms.

Residents may register to vote during business hours at the Town Clerk's office in the Town Hall or register to vote by mail. In Bolton, mail-in forms are available at the post office, the library, and Nashoba Regional High School main office, as well as at the Town Hall. You may call 978-779-2771 for further information.

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Election**

Appropriated			\$8,950.00
	Wages	\$1,856.50	
	Supplies	370.85	
	Purchase of Services	3,423.70	<u>\$5,651.05</u>
Unexpended balance returned to general fund			\$3,298.95

**Registrars - Street Listing**

Appropriated		\$ 550.00	
Expended	Wages	150.00	
	Supplies	379.41	<u>\$ 529.41</u>
Unexpended balance returned to general fund			\$ 20.59

## AFFORDABLE HOUSING PARTNERSHIP

Jim Bilancieri.....2009  
Mark Dugan..... 2009  
Kevin O'Brien.....2009  
Edmund W. Plante.....2009  
Doug Storey, Chairman.....2009

The Affordable Housing Partnership meets on an as-needed basis. Typically this is held on the first Thursday evening at 8:00 at Town Hall. Our mission is to assess our community housing needs and implement a strategic action plan that addresses those needs in a means that is best for the town of Bolton.

We have also provided input to the selectmen and the Planning Board on several projects before the town including Pondsides, Riverside, Century Mill Estates and the possible development of the Kane property at the intersection of routes 495 and 117. Each of these proposed projects has an element of affordable housing in them. The Town of Bolton remains certified as compliant with the Department of Housing and Community Development Planned Production Regulations until January 2008. Bolton permitted 2 affordable housing units in 2007 for the Riverside project on Still River road. This project is under appeal. Therefore, we did not permit the 11 units necessary to remain compliant beyond January 2008.

We established a Housing Trust Fund in 2006. The fund has six members, three of whom are members of the Board of Selectmen, and three others appointed by the Board of Selectmen. The selectmen appointed Jim Bilancieri, Mickie Simpson and Doug Storey. This board will decide how and when to best use the resources in the Trust Fund to pursue Affordable Housing opportunities in Bolton. We have not distributed any funds to date.

We have several openings on the Affordable Housing Partnership and continue to look for interested volunteers. Please contact us if you would like to learn more or join.

### **Financial Statement July 1, 2006 to June 30, 2007**

#### **Expenses**

Appropriated	\$500.00
Unexpended balance returned to general fund	\$500.00

## HOUSING AUTHORITY

Kevin O'Brien, Chairman..... 2008  
Rick Merrill..... 2009  
Donald Taylor ..... 2010  
David Yesue..... 2012  
Eileen Griffin-Wright..... State Appointee

The year 2007 was another quiet year for the Housing Authority and a quiet year for housing in general. The decreasing value of housing has slowed housing activity in Bolton as in other parts of the country. Projects that have permits have not been started, new projects have not been proposed. And still, opportunities to create publicly owned, subsidized housing are very limited. The Housing Authority has lent its efforts to the Affordable Housing Partnership, and continues to meet jointly several times a year. The Housing Authority lent its support to the campaign to adopt the Community Preservation Act. CPA funds may have allowed the Town to create affordable housing units, but the measure failed at the ballot box. The Authority continues to monitor housing needs and possibilities, and maintains a relationship with the State Department of Housing and Community Development. Rick Merrill was appointed to fill a vacancy on the Authority. We gratefully acknowledge his efforts and perspective.

### Financial Statement July 1, 2006 to June 30, 2007

#### Expenses

Appropriated	\$250.00
Unexpended balance returned to general fund	\$250.00

## BOARD OF ASSESSORS

Charlotte Johnson-Zembko.....2008  
Jeffrey D. Nichols, Chairman .....2009  
Susan Mason .....2010

In 2007, Board member Stephen Bonina retired and Susan Mason was elected and welcomed as a new Board member. Jeffrey Nichols has been active on the Board for ten years and Charlotte Johnson-Zembko is midway into her first term.

The town's web site ([www.townofbolton.com](http://www.townofbolton.com)) is an excellent resource, and contains an abundance of town government information, town calendar, schedules, agendas, minutes, forms and links to other pertinent sites. The Assessing Department on the town web site has provided links to extensive assessing and related information, such as: property record cards (which contain detailed data and valuation information for each parcel), assessing tax maps, real estate and vehicle abatement forms, the annual town financial rollup report, and various other useful links.

The goal is to provide most if not all of the data that you normally have gone to the Assessors office for. Application forms may be downloaded for printing. Assessing maps may be viewed and printed as desired, and all assessments are available. It is even now possible to look up deeds directly from the Worcester Registry of Deeds web page. We have the self-service "Counter CAMA" computer at the Assessors' counter to look up the above information. Of course, anyone may still obtain the information in the Town Hall.

The Town of Bolton operates on a quarterly tax system and implements the mandatory Supplemental Real Estate Tax program. The Supplemental Tax program taxes a home from its date of completion rather than wait until the following fiscal year. The supplemental tax is only for the increase in value over the past year; and is from the date of occupancy until the end of the fiscal year. This seems to be a more equitable system of tax since residents are using town resources and ought to contribute their fair share.

Each summer the Assessors conduct interior inspections, on a rotational one-sixth of the residential parcels as required by the State. The value of the town increased from \$961,378,148 to \$987,612,731. The tax rate increased from \$13.56 to \$14.06.

Real estate tax exemptions are available for persons qualifying as: veterans, the elderly and surviving spouses/minors, and the blind; as well as tax deferrals for property owners who meet State requirements. Please note that Bolton does provide for up to a doubling of the base tax exemption amount; this is by local bylaw adoption without additional reimbursement from the State. The exemption increases are in incremental steps as the eligible person's overall tax obligations increase. Please contact the Assessors' Office for more information and applications.

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Wages**

Appropriated	\$38,244.00
Expended	<u>\$37,142.28</u>
Unexpended balance returned to general fund	\$ 1,081.72

**Expenses**

Appropriated	\$74,832.00
Expended	
Supplies	\$ 824.74
Purchase of Services	60,011.08
Worcester Registry of Deeds	120.00
Software Support	1,600.00
Dues/memberships	192.00
Meeting expenses	0.00
In-state travel	536.89
Training	425.00
Postage	0.00
	<u>\$66,209.71</u>
Unexpended balance returned to general fund	\$ 8,622.29

**GISmap**

Appropriated	\$2,500.00
Expended	<u>\$2,500.00</u>
Unexpended balance returned to the general fund	\$ 0.00

**BOARD OF HEALTH**

Christopher Rogers ..... 2008  
 Mark Sprague, Chairman..... 2009  
 Andrea Gilbert ..... 2010

The Board of Health, on behalf of all of the residents of Bolton, would like to thank Brooke James for all of her years of dedicated service and commitment to the town.

The Board of Health continued to maintain its focus on public health and safety issues during 2007, reviewing Title V inspections, septic system and well permits, food service inspections, nuisance investigations, and nursing services. The Board of Health has been active in discussion and recommendations regarding public water supplies, beaver related issues, animal control, wastewater treatment plants, ground contamination, preliminary review of subdivision plans, as well as pandemic planning, the majority of which is ongoing.

This year, the Board of Health received applications for 65 septic permit tests; 25 permits for new construction, 25 permits for repairs/upgrades to septic disposal systems, and 27 well permits were issued. Housing and nuisance investigations totaled 9 and 34 food inspections were performed. The Board continues its vigilance with regard to septic disposal systems, wells, food service inspections, and housing and nuisance complaints.

In the coming year, the Board of Health hopes to continue to work closely with other Town Boards, Committees and Commissions, improve public awareness of public health issues through the Town's newspaper and web site, and continue its review of existing rules, regulations, and offsets. We wish to thank Administrative Assistant Andrea Schnepf and Nashoba Associated Boards of Health Sanitarian Bill Brookings for their hard work and assistance on behalf of the Board.

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Board of Health**

**Expenses**

Appropriated		\$1,500.00
Expended	Advertising	\$ 44.60
	Supplies	1,085.95
	Travel	506.37
		<u>\$1,489.17</u>
Unexpended balance returned to general fund		\$ 10.83

**Nashoba Associated Boards of Health**

Appropriated		\$7,418.00
Expended		\$7,418.00

**Herbert Lipton Mental Health**

Appropriated		\$1,000.00
Unexpended balance returned to general fund		\$1,000.00

**Landfill Expenses**

Appropriated		\$8,200.00
Expended	Monitoring Wells	\$8,200.00

**ANIMAL INSPECTOR**

Phyllis Tower.....2008

Barn Book (residences with farm animals)	83
Quarantines/Releases	45 days wound unknown 3

10 days dog to human 4

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Animal Inspector - Wages**

Appropriated \$1,133.00  
Expended \$1,133.00

**ANIMAL CONTROL OFFICER**

Susan Latham.....2008

**ASSISTANT ANIMAL CONTROL OFFICER**

Phyllis Tower.....2008

Dogs complaints ....61	Dogs found .....30	Dogs lost.....36
Dogs impounded .....12	Dogs adopted .....2	Dogs returned to owners .10
Dogs adopted .....2	Cat complaints .....7	Cats lost.....9
Cats found .....12		
Other animal calls ....19	Wildlife .....46	Information .....13
Livestock complaints.74	Cruelty/Neglect .....2	
Bylaw violations:	Warnings .....4	Fines .....12

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Salary**

Appropriated \$13,113.00  
Expended \$13,113.00

**Wages**

Appropriated \$ 1,998.00  
Expended \$ 1,998.00

**Expenses**

Appropriated		\$2,900.00
Expended	Purchase of Services	\$0.00
	Supplies	53.49
	In-state travel	559.12
		<u>\$ 612.61</u>
Unexpended balance returned to general fund		<u>\$2,287.39</u>

**NASHOBA ASSOCIATED BOARDS OF HEALTH**

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Bolton. In addition to the day-to-day public health work conducted for Bolton we also provide the following services:

- Maintaining Nashoba’s internet web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Bolton Board of Health up-to-date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site plan for Bolton.
- Response to the West Nile Encephalitis (WNV) surveillance effort through coordination with Massachusetts Department of Public Health (MDPH), through the collection of suspected bird samples, submittal to the MDPH lab, and follow-up when the lab results were obtained.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state-mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Bolton's Board of Health. Included in the day-to-day work of Nashoba in 2007 were the following:

- Through membership in the Association, Bolton benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Nashoba Nursing Service is the regional vaccine depot for MDPH. As such it is a valuable resource for the regular distribution of vaccines to physicians in the area, provides regular public immunization clinics, and is positioned and equipped to provide for larger scale immunizations should MDPH require them.
- Reviewed 66 Title 5 state-mandated private Septic System Inspections for Bolton Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Bolton Board of Health for enforcement action.

By the Bolton Board of Health’s continued participation in the Association, you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

### **Environmental Health Department**

#### **Environmental Information Responses**

##### **Bolton Office (days) ..... 86**

The Nashoba sanitarian is available for the public on Fridays between 8-9:00 a.m. at the Bolton Town Hall. *This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

##### **Food Service Licenses & Inspections ..... 34**

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received, an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and, where appropriate, medical consultation and laboratory testing may be required.

##### **Beach/Camp/School Inspections ..... 21**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105 CMR 430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

**Housing & Nuisance Investigations ..... 9**

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspects for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

**Septic System Test Applications..... 65**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicant’s engineer.

**Septic System Lot Tests..... 381**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant’s engineer, which serve as the basis of the design of the septic system.

**Septic System Plan Applications ..... 42**

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

**Septic System Plan Reviews ..... 75**

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations, and review forms are created and sent to the engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

**Septic System Permit Applications (new lots)..... 25**

**Septic System Permit Applications (upgrades)..... 25**

Applicant approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

**Septic System Construction Inspections..... 120**

Nashoba Sanitarian is called to construction sites at various phases of construction to witness and verify that the system is built according to plans.

**Septic System Consultations ..... 302**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

**Well Permits ..... 27**

**Water Quality/Well Consultations..... 160**

Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assists the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

**Rabies Clinics - Animals Immunized..... 17**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and locations, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic, Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

## **Nashoba Nursing Service**

### **Nursing Visits ..... 449**

Nashoba’s Certified Home Health Registered Nurses visit patients at home under their physician’s orders to provide an assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

### **Rehabilitative Therapy Visits ..... 261**

Nashoba Therapists provide skilled therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional independence.

### **Medical Social Service Visits..... 413**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

### **Home Health Aide Visits ..... 27**

Nashoba’s Certified Home Care Aides provide assistance with bathing dressing, exercises and meal preparation.

## **Clinics**

### **Local Well Adult, Support Groups, & Other Clinic Visits ..... 237**

Visits include well adult clinics, and immunization, cholesterol, exercise, mental health and bereavement clinics.

### **Number of patients who received Flu Shots..... 172**

### **Number of patients who attended Well Adult Clinics from Bolton ..... 64**

## **Communicable Disease**

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Bolton (Massachusetts General Law Chapter 111, Section 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Section 6).
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food-borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

## **CONSERVATION COMMISSION**

Scott Duhaime, Chairman .....2008  
Sarah Greenough .....2008  
Amy Wilson .....2008  
Edward Englemann .....2009

Lori Stephenson .....2009  
Kevin Lord .....2010  
Carol Gumbart, Conservation Administrator

Membership: There was a change in membership during the year. William Fateiger resigned in February and Karen Augustine declined another term on the Commission. Mr. Fateiger and Ms. Augustine played vital roles on the Commission and worked tirelessly to improve services of the Conservation Commission. The Commission is grateful to all the non-member volunteers that assist the Commission with their work, especially with land management tasks including: the de facto Bolton Trails Committee, Eagle Scouts, Boy Scouts, 4H Club, the Bolton Conservation Trust and many others.

Key responsibilities of the Bolton Conservation Commission include the administration of the State’s Wetlands Protection Act and the Rivers Protection Act, as well as the local Bolton Wetlands Bylaw. The administration of these acts and bylaws occupy the bulk of the Commission’s time and resources. The Conservation Commission Act charges the Commission with the responsibility to protect the town’s natural resources including “the promotion and development of natural resources and the protection of watershed resources.” To achieve this protection the Commission routinely reviews and makes recommendations on projects submitted to the Zoning Board of Appeals, Planning Board, Board of Health and the Board of Selectmen. Additionally, the Commission protects land by accepting gifts of land, conservation restrictions and acquisition of land in fee. The Conservation Commission Act places the care and custody of conservation land with the Commission.

Administration: The Conservation Commission consists of volunteer residents. The Board of Selectmen appoints the 7 voting members to the Commission. The Commission typically meets the first and third Tuesday of the month at the Town Hall. All meetings are open to the public. Formal meetings and public hearings are held to review specific projects involving impacts to wetlands, water resources and wildlife habitat within the town. Public hearings are advertised in the Bolton Common. During 2007, the Commission held 24 public meetings to reviewed new applications including: 19 Notice of Intents; 1 Abbreviated Notice of Resource Area Delineation; 1 Order of Conditions was Amended to include activities with minimal impact to the resource; 1 Water Resource Protection District Special Permit Application; and 19 Requests for Determinations of Applicability. The Commission made site visits for each application and held numerous informational meetings with citizens, town boards, and developers. In addition, the Commission held 4 additional meetings to work specifically on the drafting regulations for the Wetlands Bylaw. The Commission maintains a web page on the Town of Bolton website at [www.townofbolton.com](http://www.townofbolton.com) where agendas, minutes, trail maps and the Open Space and Recreation Plan can be found.

Wetland Protection: In the administration of the State Wetlands and River Protection Acts and the local bylaws, the Commission serves the town in a regulatory as well as a conservation capacity. Under these laws, the Commission is charged with the review and control of activities in or near the town’s fragile and valuable wetlands, water resources, wildlife habitat areas, and to prevent any adverse impact on those resources. Through a public review and decision-making process, the Commission regulates the work done in these areas to ensure the protection of public and private water supply, the protection of the groundwater supply, flood control, storm damage prevention, the prevention of pollution, and the protection of fisheries and wildlife habitat. Additionally, the Commission is charged with the responsibility of confirming wetland delineations for all protected wetland resource areas. The local wetland bylaw provides additional protection for wetlands including

water quality and rare species habitat including rare plant species. The interests of the bylaw extend to agriculture, aquaculture and recreation deemed important to the community.

The Wetlands Bylaw Regulations were adopted on February 27, 2007. The Commission found the regulations very helpful interpreting the Bylaw. The Commission spent eight (8) months of the year reviewing and permitting the Century Mill Estates Subdivision (CME). The CME Subdivision covers 200 acres and will add up to 71 new homes in town, and preserve 100 acres as open space. The open space on this land is home to two endangered species and is dotted with vernal pools. The Commission also spent considerable time reviewing and permitting the delineation of wetland resource areas on land where a proposed “Comprehensive Permit” development of condominiums will be constructed. The Commission held many meetings on projects that commenced prior to receiving approval for work near or in wetlands. These violations were very time-consuming and difficult. As a result the Commission wrote articles to the newspaper and created an educational pamphlet that went out to all households educating the public about when a wetland permit is needed. In addition to the above work, the Commission reviewed plans for development including: new house lot construction; improvements to existing dwellings; and construction activities to repair or replace failed septic systems. The Commission reviewed and approved several municipal applications ranging from road paving overlays, to bridges and boardwalks, sidewalks and the proposed wastewater treatment facility.

Open Space Preservation: The Commission was very discouraged with the failure of the Town to adopt the Community Preservation Act. Protecting land will be even more difficult without dedicated funds. The Commission continues to work with the Bolton Conservation Trust (BCT) and the public at large to protect strategic parcels as outlined in the Open Space and Recreation Plan.

Land Management: The Commission continued to focus attention at the Fyfeshire Conservation Area, located off Wattaquaddock Hill Road, near Ballville Road, to deal with beaver, a breach in the lower dam and old boards in the sluice way of the upper dam. With the support of the Historical Commission and the Conservation Commission improvements will be made on the “Old Sawmill” Conservation Land. This conservation property lies adjacent to the Forbush Mill Road soccer fields and was unnamed until this past year. The Historical Commission is sponsoring an Eagle Scout project to develop a trail from the ballfields to the historic dam. The Eagle Scout will add a historic plaque, a bench, and do general clean up around the dam. The Commission had beaver removed from this property late this fall. The structural integrity of the dam was severely weakened by the beaver activity. The Bowers Springs Conservation Area continues to receive a high number of visitors including dog walkers, nature walkers and campers at the Denney Nature Camp, cross-country runners from the High School and cross-country skiers.

The de facto Bolton Trails Committee with representatives from both the Bolton Conservation Commission and the Bolton Conservation Trust (BCT) continued to maintain, improve and expand the Bolton Trail system with the Bolton Trail Loop. Several trail improvements were made at Vaughn Hills last fall. Eagle Scouts continue to assist with trail improvements. Additional signs were installed on open space announcing the name of the conservation land.

Existing maps can be downloaded from the Town of Bolton website [www.townofbolton.com](http://www.townofbolton.com).

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

**Wages**

Appropriated

\$34,495.00

Expended		\$31,402.69
Unexpended balance returned to General Fund		\$ 3,092.31

**Expenses**

Appropriated		\$24,800.00
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Expended	Land Maintenance	\$6,429.39	
	Training	10.00	
	Vernal Pool Study	0.00	
	Adv./Legal Notices	115.96	
	Supplies	420.26	
	Travel/Mileage	128.19	
	Dues & Membership	339.00	
	Other	211.05	
	Land-Capital Improvements	0.00	
	Equipment	2,621.22	
	Conservation Fund	0.00	\$10,275.07

Unexpended balance returned to general fund		\$14,524.93
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Additional Expenses paid by State Wetland Filing Fees:

Training	\$ 65.00
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**PLANNING BOARD**

Larry Delaney, Chairman	.....2008
Doug Storey, Vice Chairman	.....2012
Frank Lazgin	.....2009
Stephen Garner	.....2010
John Karlon	.....2011
James Owen (Associate)	.....2009

The Planning Board held 22 meetings during calendar year 2007. During these meetings, the Board accomplished several tasks:

- On June 27, 2007 the Planning Board approved an amended Definitive Subdivision Plan for Century Mill Estates off Century Mill and Spectacle Hill Roads. The approved plan created 71 lots, 3 of which will be donated to the Bolton Affordable Housing Trust Fund. In the approval, approximately 100 acres of the 200 acre site will be preserved as open space conservation land. The approval this year culminated a process that had extended over four years and included preliminary approval in 2003 and issuance of a FOSPRD special permit in 2005. Most recently a joint Scenic Road and Shade Tree Hearing was held with the tree warden regarding tree removal within the rights of way of Century Mill and Spectacle Hill Roads necessary to create access to the subdivision.
- A Master Plan Hearing was held to solicit comments from the public and town boards. The Board voted to approve the Master Plan draft.
- Endorsed 4 Approval Not Required (ANR) plans, creating 4 new lots, and 1 land swap.
- The Board added James Owen as an associate member.

The Town Planner for 3 years, Nat Tipton started a new position at the Massachusetts Department of Conservation and Recreation. Nat was replaced by Jennifer Atwood Burney who began in September. The Board would like to thank Nat for all his hard work and dedication.

The Board continues to work on updating the Subdivision Regulations as well updating the Earth Removal and Wireless Communications Bylaws. The Board addressed many of the day-to-day issues such as reviewing building and driveway permits, requests for common driveway modifications, administering performance guarantees, reviewing as-builts, and site walks.

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Wages</b>		
Appropriated		\$51,210.00
Expended		<u>\$51,209.60</u>
Unexpended balance returned to general fund		\$ .40
 <b>Expenses</b>		
Appropriated		\$29,750.00
Expended	Purchase of Services \$19,441.30	
	Advertising 652.45	
	Dues 1353.57	
	Supplies 1497.91	<u>\$ 22,945.23</u>
Unexpended balance returned to general fund		<u>\$ 6,804.77</u>

**BOARD OF APPEALS**

- Brad Reed .....2007
- Kay Stoner .....2008
- Alexander Kischitz .....2009
- Jacqueline Smith .....2010
- Gerard Ahearn, Chairman .....2011
- Associate Members**
- Charles Lord .....2008
- Greg Thomas .....2008

The Board of Appeals held 9 meetings during calendar year 2007. During these meetings, the Board accomplished the following:

The Riverside 40B hearing was closed on January 17, 2007. The Board continued to review a draft decision and voted unanimously to approve the plan February 21, 2007. The Board approved a total of six units (two affordable) down from 12 units (three affordable) in the initial filing. Open space will be deeded to Mass Fish and Wildlife. An appeal was filed appealing the Board’s decision. The Board continued to work on two other 40B’s: Bolton Manor and Sunset Ridge. The Board held hearings and issued decisions on various special permit and variance applications.

**STATUS**

C

**CASE INFORMATION**

Petitioner: Noelle Drewicz  
 Property Located: 711-713 Main Street  
 Request. Amend Special Permit authorizing Expansion or Alteration of a Pre-Existing Non-Conforming Use or Structure to change sole residential unit on the premises to be sold as an affordable unit.

Date filed: February 21, 2007                      Action: Approved February 21, 2007

C                      Petitioner: J&J Construction.  
Property Located: 60 Annie Moore Road  
Request: Variance to construct an addition on an undersized lot.  
Date filed: April 24, 2007                      Action: Approved April 24, 2007

C                      Petitioner: Fernwood Design  
Property Located: 106 Green Road  
Request: Variance to allow an addition of a screen porch outside the 50' setback requirement.  
Date filed: October 9, 2007                      Action: Approved October 9, 2007

C                      Petitioner: Bolton Orchards  
Property Located: 125 Still River Road  
Request: Special Permit to expand a pre-existing non-conforming use in order to add an ice cream service window.  
Date filed: November 20, 2007                      Action: Approved November 20, 2007

C                      Petitioner: Gordon Hawkins  
Property Located: 16 Laurel Road  
Request: Variance to Zoning Bylaws to allow the construction of a storage shed 2 feet from side lot line where 20 feet is required.  
Date filed: November 20, 2007                      Action: Approved November 20, 2007

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Expenses</b>			
Appropriated			\$ 10,850.00
Expended	40B Permitting	\$ 0.00	
	Advertising	180.63	
	Dues	37.00	
	Supplies	55.00	
			<u>\$ 272.63</u>
Unexpended balance returned to general fund			\$10,577.37

**PLUMBING AND GAS INSPECTOR  
Fred Delorey.....2008**

There were 43 plumbing permits and 49 gas permits issued, and approximately 133 inspections done in 2007.

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Expenses</b>			
Appropriated			\$13,367.00
Expended	Purchase of Services	\$13,367.00	
Unexpended balance returned to general fund			\$ 0.00

**WIRING INSPECTOR**  
James Boodry.....2008

There were 134 electrical permits issued and approximately 247 inspections done in 2007.

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

<b>Expenses</b>			
Appropriated			\$16,883.00
Expended	Purchase of Services	\$16,883.00	
Unexpended balance returned to general fund			\$ 0.00

**BUILDING DEPARTMENT**  
Frank T. Krysa..... 2008

During the past year, David Drugge was appointed as the Local Inspector for the Town.

A total of 153 permits were issued of which 25 were for new dwellings. Fees collected and remitted to the Town amounted to \$69,699.00. The estimated cost of construction for the year amounted to \$8,306,097.00. The following is a list of the types of permits issued.

Additions.....17	Decks .....8	Siding .....6
Alterations.....43	Demolition .....4	Signs.....3
Barns. ....2	Fences .....2	Sun Room.....1
Breezeway.....1	Garages .....4	Tents.....12
Clubhouse .....1	Inground Pools .....6	Trailer.....1
Commercial Antenna ..1	Reroofs .....15	Treatment Plant.....1
Video Booth.....1		

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

<b>Wages – Department Head</b>		
Appropriated		\$23,871.00
Expended		\$23,871.00

<b>Wages - Assistant</b>		
Appropriated		\$ 1,592.00
Expended		\$ 823.63
Unexpended balance returned to general fund		\$ 768.37

<b>Expenses</b>			
Appropriated			\$2,000.00
Expended	Telephone	\$ 376.00	
	Supplies (Permits)	\$1,579.80	<u>\$1,955.80</u>
Unexpended balance returned to general fund			\$ 44.20

## **PUBLIC LIBRARY TRUSTEES**

Roland Ochsenbein .....2008  
Robert C. Zak, Jr., Chairman .....2009  
Christine Sterling .....2010

## **STAFF**

Kelly Collins, MLS, Director  
Philip Whalen, Assistant Director/Youth Services Specialist  
Linda McGeehan, Verity Sayles, Cathie Velardocchia, Daniel Stefanis,  
Nicole Balin, Elizabeth Harvey

*In Memory of Ruth-Ann MacLeod  
1941-2007  
Assistant Director of the Library 1976-2002*

2007 was another busy year for the Trustees. In addition to keeping a regular schedule of meetings, updating policies, and working with the Library Construction Committee, Board members participated in all aspects of the upcoming renovation/construction project. In March, together with the Board of Selectmen, the Trustees hired Daedalus Projects, Inc. of Boston as the Owner's Project Manager. Several months and a highly competitive search later, the Trustees and Selectmen signed a contract with the architectural firm of Lerner Ladds + Bartels of Providence, RI.

The Library Construction Committee met biweekly (more often as needed). Committee members include Pam Czekanski, Brent Gates, Joel Lindsay, Roland Ochsenbein, John Rodenhiser, Chris Rogers, Mickie Simpson, Bill Strapko, and library director Kelly Collins.

Having successfully raised over \$750,000 in cash and pledges last year, the capital campaign continued this year with gala and silent auction held at The International in March. By the end of the year, the campaign counted over \$900,000 toward the ultimate goal of \$1.04 million toward the new library, as well as sustained private support. Additional fundraising activities are planned for 2008 and beyond.

The library continues to be well-used, as shown in our circulation statistics:

- FY07 circulation totaled 52,158 items, breaking down as follows: 19,339 adult and young adult books; 7,494 childrens' books; 3,016 magazines; 2,264 recorded books; 19,568 videos and DVDs; 282 e-books; and 195 museum passes.
- The library loaned 7,938 items and borrowed 3,936 items via Interlibrary Loan.

Highlights of programming for the year include the following:

- We completely restructured our summer reading programs for all ages, and drew a record number of participants as well as unprecedented support from local businesses (Classic Pizza

III in Bolton, and the Strand Theater in Clinton). 254 kids and 158 adults participated in the summer reading programs. This is double the number of participants in 2006!

- The library hosted 98 children's programs attended by 965 people, and 9 adult and young adult programs attended by 127 people
- Programs included the following: Railroad Magic Show\*, African drummer Mohamed Kalifa Kamara\*, summer reading wrap-up with magician Fran Flynn, pumpkin decorating workshop, Find the Golden Snitch (a Harry Potter-related event), early release day craft workshops for grades 3 and up, Royalty Day, Wolf Talk\*, Truck Day (with help from our friends at the Bolton Fire Department), and dance workshops with Marjorie Morgan\*.

\*This program was co-sponsored by the Friends of the Bolton Public Library and the Bolton Cultural Council

For the past five years, the library has had the distinction of being a net lender; that is, of loaning more materials to other libraries than it borrows from them. This year's net lender status earned a reward from the Central Massachusetts Regional Library System in the form of a grant in the amount of \$3,073.68. This year the Library again met or exceeded state standards, was fully certified, and is qualified to receive state grants and aid. This year the library received a total of \$5,610.59 in state aid. A new program from the State, called the Public Libraries Fund, rewards libraries for their fundraising activities. The Capital Campaign's success resulted in a grant of \$4,983.10 from this fund. The Trustees will apply for additional grants as this fund is scheduled to continue for several more rounds. Finally, the Town received a library construction grant from the state in the amount of \$746,372.

The staff saw some changes this year. Verity Sayles and Dan Stefanis left for their freshman years at college. To fill those vacancies we hired two new staff members, Cathie Velardocchia and Elizabeth Harvey. Assistant Director Philip Whalen completed the fourth and final course toward his Massachusetts state certification. Linda McGeehan has completed three courses toward the same certification. Library Director Kelly Collins supervised daily operations, served as a member of the Library Construction Committee, and attended several professional development programs. She will mark her 10<sup>th</sup> anniversary of service to the town on January 5, 2008.

In October we received the news that retired Assistant Director Ruth-Ann MacLeod lost her valiant fight with cancer. Ruth-Ann worked at the library for 25 years, retiring from both the Florence Sawyer School and Bolton Public libraries in 2002. Ruth-Ann's devotion to reading, books, and libraries was part of the fabric of the community and touched hundreds of lives. Her contributions—particularly her sense of humor—will be missed. The Board of Trustees dedicate this 2007 annual report to her. We look forward to the dedication of the Robert and Ruth-Ann MacLeod Memorial Reading Room in the renovated, expanded library.

The Trustees offer special thanks to the Friends of the Bolton Public Library, Classic Pizza III, the Strand Theater, Allan Pommer, the Bolton Garden Club, Bolton Cultural Council, The Bolton Common, Shirley Sefton, Craig Lauer, and Don Baum.

Updates on the Capital Campaign, as well as minutes of the library trustees and construction committee, are always available on the town website. The library's site features links to databases, news, and statewide library catalogs. Visit <http://www.townofbolton.com> (Boards and Committees, Library Trustees or Town Departments, Library).

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

**Salary**

Appropriated	\$57,970.00
Expended	<u>\$57,819.62</u>
Unexpended balance returned to general fund	\$ 150.38

**Wages**

Appropriated	\$71,801.00
Expended	<u>\$71,216.37</u>
Unexpended balance returned to general fund	\$ 584.63

**Expenses**

Appropriated	\$60,580.00
Expended	
Heating	\$ 5,568.95
Electric	3,141.73
Repairs	69.00
Telephone	799.40
Supplies	3,868.51
Books/Materials	38,506.68
Misc./programs	6,757.89
Unexpended balance returned to general fund	<u>\$58,712.16</u> \$ 2,067.84

**COUNCIL ON AGING**

Susan Tripp, Editor.....	2007
Jean Cahill, Bolton Country Manor Liaison.....	2008
Shirley Sefton, Transportation/Meals on Wheels...	2008
Marcia Ferra, Bolton Country Manor Liaison.....	2008
Barbara Brown, Co-Chair/Police Liaison.....	2008
Flora Wilson, Treasurer.....	2009
Doris Ettinger, Co-Chair/Secretary .....	2009
Sheila Chmielowski, Director .....	2009
Irene Spencer and Ruth Johnston, Honorary Members	

The Council on Aging (COA) is a department of the municipal government established for the purpose of coordinating and carrying out programs that meet the needs of the aging. The council meets at Bolton Country Manor on the first Tuesday of every month at 10:00 a.m. All meetings are open to the public. Observers and prospective new members are invited to any and all of the COA meetings. The members of the council are made up entirely of volunteer workers. All members are appointed by the Board of Selectmen and represent a cross-section of the community. The COA's Office and Senior Center are located at the Bolton Country Manor senior housing facility, 600 Main Street. The Council on Aging office can be reached at (978) 779-3313 or [coa@townofbolton.com](mailto:coa@townofbolton.com). Senior Center hours are Tuesdays and Thursdays from 10:00 a.m. to 2:00 p.m. On occasion, the center, in addition to the

above hours, will be open on Wednesdays for special presentations. Various programs and services are offered and well-received throughout the year.

The COA has many ideas and goals to enhance the lives of our senior population. With the support of the Selectmen, Town Administrator, Town Secretary, and the hard work of the members of the council, one of the major goals, and most visible, the procurement of the van service for Bolton's elderly and handicapped was accomplished this year. Transportation for seniors and handicapped persons was the council's number one priority and number one unmet need for many years. The Council on Aging distributes a monthly senior newsletter. This mailing is subsidized by a state grant and the Executive Office of Elder Affairs. Susan Tripp, the council's editor, volunteers many hours to publish this newsletter which is distributed via bulk mail and is the main news source of senior activities and issues in the town. The Senior Citizen Association meets at 1:00 p.m. the second Thursday of each month at the Bolton Country Manor except for the months of July and August. Typical meetings feature guest speakers and/or entertainment. Representative Pat Walrath, 3<sup>rd</sup> Middlesex District, or her representative are generally present at these meetings.

The COA plans and provides for five to six bus outings during the year. Bus transportation is subsidized through the COA budget and the Senior Citizens Association. Interesting visits to educational or historical sites invariably include a stop at a restaurant for lunch and entertainment.

A holiday banquet was held this year at the Cornerstone's Restaurant in Leominster. This event is sponsored by the Council on Aging and partially funded through the COA's town budget. There were 64 seniors that attended. This function is a yearly event and immensely enjoyed by all attendees. The Eighth Annual Senior Picnic was held at Knox Trail Cub Scout Camp in August and once again was sponsored by the Friends of the Bolton Seniors. Thanks again to the Friends and also to the Knox Trail Cub Scouts for offering their beautiful grounds.

Meals on Wheels is one of the council's most valuable and successful programs. The program provides nutritious meals to the frail, the homebound, and all seniors throughout the year. Prepared on Tuesdays and Thursdays and delivered by volunteers, these meals are often the most nutritionally balanced dinners received by recipients during the entire week. Homemade soup continues to be prepared and delivered every week to approximately ten to twelve households in Bolton. The soup is prepared by a group of volunteers who refer to themselves as Soup Makers Anonymous. Soup recipients receive one quart of delicious homemade soup brought to their door every Monday. Another program for seniors is the distribution of surplus foods to those that meet the qualifications. The WHEAT van continues to deliver USDA food commodities to the town hall for distribution the second Tuesday of each month from 10:00 a.m. to 12:00 p.m.

Well Adult Clinics are held at the senior center twice monthly on the first Tuesday of the month from 10:30 a.m. to 12:30 p.m. and the third Thursday from 9:30 a.m. to 11:30 a.m. There is also a Keep Well Elder Health Clinic sponsored by the VNA Care Network held the second Thursday of the month from 12:00 p.m. to 2:00 p.m. Services offered include blood pressure checks, blood glucose testing, checking heart rate and lungs, and individualized attention rendered by a registered nurse. New programs offered to seniors this year at the senior center are computer and knitting classes taught by participants in the Senior Tax Rebate Program (STRP). Both programs have been well-received and will continue for 2008.

The Council on Aging said a fond farewell to Brooke James who has resigned her post of town nurse. This would be really sad if it meant that we would lose her friendship and expertise for good. Happily,

Brooke remains in town and will continue to be active in elder affairs. She will continue to make her wonderful soups and is active with the "Friends of the Bolton Seniors". Brooke, much good fortune in the future for you and your family. Once again, the council would like to thank the Lions Club, Bolton Police, Fire and Ambulance departments, and all those who volunteered their services and time to our seniors this year. It was and will always be greatly appreciated.

The elderly population is not seeking something beyond their needs. Rather, they are hoping that they may continue as Citizens of Bolton, with the same opportunities the elderly of most towns throughout the Commonwealth provide for their seniors. The Council on Aging speaks not only for the current population of senior citizens, but also for generations of seniors to come, in the quest for the continued support and kindnesses that were extended to us throughout the year 2007.

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Wages</b>		\$15,702.00
Appropriated		<u>\$15,016.98</u>
Unexpended balance returned to general fund		\$ 685.02
<b>Expenses</b>		
Appropriated		\$13,580.00
Expended		
	Purchase of Services	\$3,310.00
	Mart Van Service	589.44
	Building Lease	1,200.00
	Cable DSL	720.00
	Supplies	4,392.56
	Miscellaneous	1,075.92
		<u>\$11,287.92</u>
Unexpended balance returned to general fund		\$ 2,292.08

**DEPARTMENT OF PUBLIC WORKS  
Harold E. Brown, Director**

The Department of Public Works was once again very busy in 2007. Our departmental responsibilities include: maintaining and repairing all roads in town, maintaining and repairing all public buildings, maintaining public grounds, assisting with burials, assisting the Tree Warden and overseeing the operations of the Town Transfer Station and Recycling Center.

The Department strives to maintain safe roads, buildings, and grounds while preserving the rural character of Bolton. We encourage calls from the public to make us aware of issues of public safety. This helps our department tremendously!

The following specific work has been done on Town roads during 2007:

- Drainage was installed on various roads.
- All or part of the following roads were hot topped:
  - Burnham Road
  - Forbush Mill Road
  - Powder Mill Road
  - South Bolton Road
  - Spectacle Hill Road

- Teele Road
- McNulty Road
- Lancaster Road
- Chase Street
- Wattaquaddock Hill Road

The following specific work has been done on Town buildings and grounds during 2007:

- Automated energy controls and window repair was done at Florence Sawyer School.
- The Town Hall had additional lighting installed in the Assessor's Office.
- Sprinkler systems were upgraded and repaired at Forbush Field and Memorial Field.

At the Transfer Station, the Town once again received a grant for compost bins to sell to residents at a discount. Please remember that these bins are available for sale. Creating your own compost is a great way to care for your plants without the use of chemicals! The Town also received a grant for public space recycling bins which have been placed at Forbush Field and Memorial Field. The Transfer Station has permanent collections for books, electronics, and furniture for a nominal fee. All of these items are recycled or reused. As always, we urge residents to utilize the Recycling Center and to purchase products that contain recycled content. Please refer to our website for up-to-date information on accepted items and fees. Please don't throw anything away that can be recycled!

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Town Buildings**

**Expenses**

Appropriated			118,183.00
Expended	Maintenance	\$29,701.01	
	Repairs	66,182.55	
	Other Expenses	8,688.54	
			<u>\$104,572.10</u>
Unexpended balance returned to general fund			\$ 13,610.90

**Highway**

**Salary**

Appropriated			\$ 87,173.00
Expended	Salary	\$ 87,172.80	
Unexpended balance returned to general fund			\$ .20

**Wages & Overtime**

Appropriated			\$451,059.00
Expended	Wages	\$415,751.03	
	Overtime	6,962.13	
Unexpended balance returned to general fund			<u>\$ 28,345.84</u>

**Expenses**

Appropriated			\$ 135,064.00
Expended	Purchase of Services	\$ 5,497.45	
	Heating	4,547.79	
	Electric	7,066.27	
	Repairs	39,588.23	
	Telephone	4,060.87	
	Supplies	12,625.10	

	Gasoline	4,312.09	
	Stickers	789.50	
	Oil / Lube	3,430.06	
	Tires	2,336.85	
	Diesel	8,703.90	
	Parts / Supplies	8,329.92	
	Equipment	4140.00	
	Other Expenses	8,261.57	
	Training	1,570.10	\$ <u>115,259.70</u>
Unexpended balance returned to general fund			\$ 19,804.30

**Highway Improvements**

**Wages & Overtime**

Appropriated			\$ 6,000.00
Expended	Wages	\$ 6,000.00	\$ 6,000.00

**Expenses**

Appropriated			\$ 180,000.00
Expended	Improvements - Local	\$179,837.39	\$ <u>179,837.39</u>
Unexpended balance returned to general fund			\$ 162.61

**Snow & Ice**

**Wages & Overtime**

Appropriated			\$ 38,882.00
Expended	Wages	\$ 5,250.36	
	Overtime	17,383.54	\$ <u>22,633.90</u>
Unexpended balance returned to general fund			\$ 16,248.10

**Expenses**

Appropriated			\$ 141,118.00
Expended	Repairs	21,480.95	
	Snow Removal Contracts	37,210.67	
	Supplies	3,922.02	
	Diesel	4,797.95	
	Road Salt	39,098.67	
	Sand	25,184.00	\$ <u>131,694.26</u>
Unexpended balance returned to general fund			\$ 9,423.74

**Transfer Station**

**Wages & Overtime**

Appropriated			\$ 62,779.00
Expended	Wages	47,674.01	
	Overtime	11,056.47	\$ <u>58,730.48</u>
Unexpended balance returned to general fund			\$ 4,048.52

**Expenses**

Appropriated			\$ 148,561.00
Expended	Electric Service	1848.30	

Trash Disposal	76,910.68	
Trash Hauling	13,330.66	
Recycling Hauling	34,930.57	
Maintenance	4736.44	
Equipment	660.00	\$ <u>132,416.65</u>
Unexpended balance returned to general fund		\$ 16,144.35

**CEMETERY COMMITTEE**

Harold E. Babcock, Chairman.....2008  
 Brenda Baum .....2009  
 Harold E. Brown ..... 2010

The Cemetery Committee had a productive 2007. We have had a lot of assistance from the Public Works EMT/Summer help with the electronic organization of the archives. In addition, we continue with the Pan Cemetery expansion project.

The Cemetery Committee would like to thank the Department of Public Works once again for their outstanding job in maintaining all of the cemeteries in Town.

**Financial Statement  
 July 1, 2006 to June 30, 2007**

<b>Expenses</b>		
Appropriated		\$ 13,050.00
Expended	Purchase of Services	\$2,000.00
	Other Charges	8,892.62
		\$ <u>20,892.62</u>
Unexpended balance returned to general fund		\$ 2,157.38

**TREE WARDEN  
 Mark E. Caisse**

The Tree Warden continues to work with National Grid and other utility companies to remove dead and diseased trees that endanger travel along Bolton roads. In addition, we continue to work in conjunction with the Historical Commission on our tree replacement program. In 2007, this program enabled us to plant six trees in the town’s historic district. Brush cutting and road-side cleanup continues with the help of the Department of Public Works.

If any resident has a tree issue they would like addressed, they should contact Shelly O’Toole at the Bolton Department of Public Works at 978 779-6402 or via e-mail at dpw@townofbolton.com.

**Financial Statement  
 July 1, 2006 to June 30, 2007**

<b>Salary</b>		
Appropriated		\$ 2,820.00
Expended	Salary	\$2,820.00
Unexpended balance returned to general fund		\$ <u>2,820.00</u> \$ 0.00

**Expenses**

Appropriated			\$ 45,000.00
Expended	Tree Trimming	\$35,905.00	
	Other Expenses	8,869.32	\$ <u>44,774.32</u>
Unexpended balance returned to general fund			\$ 225.68

**CULTURAL COUNCIL**

- Pat Bensetler .....2008
- Kate Weiss-Gordon, Chairman .....2008
- Susan Membrino .....2011
- Peter Vincent .....2011
- Beth Nolan Connors .....2012
- Tricia Sohl-Dickstein .....2012
- Mickie Simpson .....2012
- Judith Leonard .....2013
- Gong-Jia Xing .....2013

The Bolton Cultural Council (BCC) is part of a grass-roots network of 335 local councils that serve every city and town in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council (MCC), which then allocates funds to each local council.

Decisions about which activities to support are made at the community level by the BCC, a board of municipally appointed volunteers.

The Bolton Cultural Council met on November 12, 2007 with the primary objective of reviewing grant applications and determining grant awards in accordance with the MCC guidelines. The MCC allocated \$4,000 to the BCC to award for LCC grants and utilize for administrative expenses in FY08. As dictated by MCC regulations, the Town receives funds from the MCC and releases funds to the grant recipients after the approval of the BCC. The Town provides the BCC with meeting space as needed.

**BCC Membership**

Members of the BCC are appointed to serve one term of up to six years. The Bolton Cultural Council welcomes new members as well as input and involvement from Bolton residents.

**BCC Funding Priorities**

Preference will be given to Bolton-based non-profit organizations and artists for projects that will benefit the Bolton community. Preference will also be given to non-profit organizations from towns adjacent to Bolton for projects in which Bolton residents participate and/or serve Bolton residents. Potential applicants based outside of Bolton or the surrounding communities are expected to secure sponsorship with an organization in Bolton.

**FY07 Grant Awards**

- Bolton Council on Aging
- Florence Sawyer School PAC
- Florence Sawyer School Field Trips Grades 3 & 8
- Bolton Fair, Kids Country
- Sounds of Stow

Fruitlands Museum  
Harvard Pro Musica  
Symphony Pro Musica  
Hudson Art Alliance  
Audio Journal  
Tower Hill Botanical Gardens

### **HISTORICAL COMMISSION**

Marshall McKee ..... 2008  
Martha Remington, Chairman.....2008  
Alice Coggeshall ..... 2009  
Linda Engelmann ..... 2009  
John Karlon ..... 2009  
Christina Rickard ..... 2009  
J. Howard Black ..... 2010

The Bolton Historical Commission was established in 1992 by Article 14 on the town meeting warrant. The Commission is charged by the Town of Bolton and the Massachusetts Historical Commission to identify, evaluate, document, and where possible, protect and preserve Bolton’s historical, cultural, and architectural resources.

### **ACTIVITIES**

#### **Pan Burying Ground named to National Register of Historic Places**

In 2005 nomination papers were submitted to the Massachusetts Historical Commission to have Pan Burying Ground placed on the National Register. In March of this year, MHC accepted this nomination and by July 11<sup>th</sup> the National Parks Service section of the Department of Interior had placed this cemetery on the National Register of Historic Places.

Twenty-one additional bollards were purchased for the green space in front of this cemetery. Seven were installed in the fall.

#### **Reproduction Wilder Blacksmith Shop**

The Commission recognizes the accomplishment of Bob and Alice Roemer who have completed a wonderful exact reproduction of the Wilder Blacksmith Shop that was removed to Old Sturbridge Village (OSV) in 1957. On November 19<sup>th</sup> a 50<sup>th</sup> anniversary event was hosted by the Roemers marking the removal of the original structure with demonstrations by the smithing staff from OSV.

#### **Demolition Permit Requests:**

2 received –

416 South Bolton Rd. – garage designated not historically significant.

423 South Bolton Rd - Craftsman cottage designated historically significant,  
deemed ‘not preferably preserved’

Recently a new policy was coordinated with the Building Inspector. Any Building Permit application plans involving a structure 75 years of age or older will be reviewed by the Commission prior to the issuance of a building permit – whether or not a Demolition Permit has been sought.

### **Tree Replacement Program**

The first 6 new trees were planted by DPW and Tree Warden Mark E. Caisse. Thanks to the new National Grid tree grant help was received for stump removal within the Historic District. Residents are urged to contact the Commission if they are interested in sponsoring a new tree along our public ways.

### **Participation with other town groups**

The Commission collaborated extensively with other town boards and commissions and had a liaison present at many meetings and hearings on a variety of issues and topics:

#### Board of Appeals

- Special Permit appeal on affordable apartment at 713 Main St.

#### Planning Board

- Our member John Karlon also serves on this board and provides regular liaison
- Century Mill 'Estates' – roadway issues including tree hearing, street lighting and new roadway names
- List of historic roads in Bolton as requested by Town Planner

#### Conservation Commission

- "Old Sawmill Field" plaque at Forbush Mill Rd. playing field
- Several site walks at the Old Sawmill dam in preparation for the proposed Eagle Scout project at the site and to survey renewed beaver damage. Our thanks to John Bushman and Ed Sterling for calling our attention to the beauty and importance of this historic area.

#### Board of Selectmen

- Regrettably the Community Preservation Act failed at the town election after passing at Annual Town Meeting. All the dedicated representatives from town boards, commissions and committees that supported the CPA should be commended for their hard work trying to get the CPA approved in town.
- Bonazzoli land gift at the site of the South Bolton Station

#### Waste Water Treatment Plant Committee

- The Commission wishes to thank the Committee for its support and sponsorship of the ground penetrating radar study at the treatment plant site. The resulting GPR report provided valuable documentation that kept disturbance of any historic features in the area to a minimum.
- Input on exterior appearance of the equipment shed at the treatment field.

#### Membership

Our thanks to Gregory Thomas for his service to the Commission since 2003. Marshall McKee was officially welcomed as a voting member of the Commission in October after having worked with our members throughout the year

## **Financial Statement July 1, 2006 to June 30, 2007**

### **Expenses**

Appropriated			\$3,600.00
Transfer			<u>58.53</u>
			\$3,658.53
Expended	Purchase of Services	\$1,080.17	
	Postage	27.06	
	Supplies	1,978.98	
	Dues	<u>570.00</u>	\$3,656.21
Unexpended balance returned to general fund			\$ 2.32

### PARKS & RECREATION COMMISSION

Andres Cubero .....2008  
 Elaine Goddard .....2008  
 Michele Borsari .....2009  
 Terry Boots.....2009  
 Tom Pokorney, Chairman.....2010

The Parks & Recreation Commission meets monthly, usually on the 1<sup>st</sup> Monday of each month. The group coordinates the use of local fields, oversees Bolton parks and the town beach, and organizes a variety of town celebrations for young and old.

Local fields which include Memorial, Derby, Tower, and Forbush are used by youth sports organizations for soccer, baseball, softball, and lacrosse. In 2007, the volleyball court at Memorial Field was refurbished and new posts installed by Frank Chiodo of F.C. Chiodo, Jr. Excavating.

Annual swim lessons at the Town Beach were a great success and sell out as usual.

Holiday celebrations included the annual Easter Egg Hunt at the Dreamland playground, and the Halloween Parade. Parks and Recreation also supported the Memorial Day celebration.

### Financial Statement July 1, 2006 to June 30, 2007

#### Recreation Wages

Appropriated		\$4,500.00
Expended		<u>\$4,500.00</u>
Unexpended balance returned to general fund		\$ 0.00

#### Recreation Expenses

Appropriated		\$8,200.00
Expended	Purchase of Services	\$3,490.00
	Equipment	1,124.96
	Supplies	674.76
		<u>\$5,289.72</u>
Unexpended balance returned to general fund		\$2,910.28

#### Parks Expenses

Appropriated		\$4,600.00
Expended	Purchase of Service	\$2,543.99

Electric	640.22	<u>\$3,184.21</u>
Unexpended balance returned to general fund		\$1,415.79

**PERSONNEL COMMITTEE**

Jane Moosbruker, Chairman	.....2008
Randy Dinjian	.....2009
John Ruark	.....2010

The Personnel Committee started the year by going to three members due to a lack of volunteers. Bob Minardi's term expired in June of 2007, and Barbara DiBugnara and Jeanne Shapiro resigned in 2007. Jane Moosbruker, Randy Dinjian and John Ruark were appointed in 2007.

A major accomplishment was completing the process of reviewing and moving time carryover information about sick, vacation and personal hours accrued and used for each employee for each year of employment. This information was moved from employee and department records to the computerized payroll system by Randy Dinjian and Donna Madden, Town Treasurer.

Donna Madden, began attending the committee meetings in early summer to assist with bylaw changes.

As a committee we:

- finalized the job description of the Asst. Building Inspector;
- approved educational assistance funding requests for four employees, amounting to \$4,105.00;
- Relinquished our signature authority over Personnel Action Documents, since these actions were after the fact and not timely.

The Personnel Committee worked with Jodi Ross and Donna Madden in addressing changes to update the Personnel Bylaw and also gave input to Michelle Ciccolo for Bolton's Town Hall organizational study.

The results of the organizational study and Personnel Bylaw changes will most likely be brought forward to the May 2008 Town Meeting.

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Expenses**

Appropriated		\$11,875.00
Expended	Longevity	\$3,000.00
	Purchase of Services	1,460.00
	Supplies	0.00
	Educational Assistance	4,104.98
	Dues	0.00
	Meetings	0.00
		<u>\$ 8,564.98</u>
Unexpended balance returned to general fund		\$ 3,310.02

**DEPARTMENT OF VETERAN'S SERVICES**

Michele Marino, Veteran's Agent .....2008

The purpose of the Department of Veterans' Services is to assist veterans and/or their dependents in procuring financial assistance, information and benefits to which they are entitled. These services/benefits are relative to vocational or other educational opportunities, G. I. Loans, hospitalization, medical care, compensation, pensions, on-the-job and apprenticeship training, insurance, burial allowance, grave markers and other benefits granted under existing State and Federal laws.

The Veterans' Services Program is mandated by Massachusetts General Law, Chapter 115 and is administered under State guidelines to provide information, advice, and assistance veterans regarding benefits to veterans and their families.

The Office of Veterans' Services is a one stop human service office with a top priority of providing services designed to improve the quality of life for every veteran in Town, their families and surviving dependents.

The Veteran's Services Office is located at 23 Linden Street, Berlin. Regular hours are held Tuesdays and Thursdays, and also by appointment if needed. To arrange and appointment please call 978-838-2442. If I am not in the office please call 978-706-1305.

I am asking that all veterans of the Town of Bolton to provide this office with a copy of their DD form 214 (or equivalent proof of discharge). Having a veteran's discharge paperwork on file will make for a smoother process if a veteran or dependent needs to file for benefits.

In closing, I would like to thank the Board of Selectmen and Town Officials for their support during the past year.

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Expenses</b>			
Appropriated			\$4,035.00
Expended	Miscellaneous	\$4,000.00	
	Dues and Subscriptions	0.00	<u>\$4,000.00</u>
Unexpended balance returned to general fund			\$ 35.00

**POLICE DEPARTMENT  
Roster as of December 31, 2007**

- Chief of Police Vincent C. Alfano, 2 years of service
- Lieutenant Warren E. Nelson, 15 years of service
- Sergeant Andrew Bagdonas, 21 years of service
- Sergeant Michael W. Slepetz, 23 years of service
- Patrol Officer Kimberly Denaro, 9 years of service
- Patrol Officer Christopher Harrington, 5 years of service
- Patrol Officer Yvette Washington, 4 years of service
- Patrol Officer Jason Puri, 3 years of service
- Patrol Officer Luke Hamburger, 2 years of service

Reserve Officer Hank Staake, 9 years of service  
Reserve Officer Daniel Keller, 2 years of service  
Reserve Officer Jacob Vicente, 2 years of service  
Reserve Officer Mary Ann Kinirey 10 months of service  
Reserve Officer Juan Ramos, 6 months of service  
Reserve Officer Frank Diaz, 4 months of service  
Administrative Assistant Lorraine Kenney, 10 years of service

Completing my second year of service as your Police Chief, I have been rewarded with the opportunity to have met so many of you, gain your trust, your friendship, and your input, suggestions and concerns regarding policing in Bolton. Together, the citizens of Bolton, the members of the Police Department, our fellow Public Safety agencies the Fire Department and Ambulance, and Town Government have formed a partnership devoted to maintaining a safe and secure environment for all those who live, work, attend school, or pass through our historic town. This spirit of mutual cooperation, exchange of ideas and information, pooling of resources, volunteerism and professionalism, has enabled us to overcome many obstacles, meet challenges, and develop new or improved ways of keeping Bolton safe for all. I encourage all of you to continue this open line of communication with your Police Department, so that we may best manage our resources in providing the services you need. Feel free to visit us, or call with your ideas, suggestions, and concerns. Your input and opinion are important to us.

2007 has been a very active year for the Police Department. Regarding personnel, two of our part-time Reserve Officers, Derrick Koumpis and Timothy Charland, have moved on in their careers to accept full-time positions with other law enforcement agencies. We wish them well, and thank them for their years of service to the Town. We warmly welcome part-time Reserve Officer Juan Ramos back to the Department, and newly appointed Reserve Officer's Mary Ann Kinirey and Frank Diaz. All are experienced veteran Police Officers with full-time positions with other law enforcement agencies. Their experience, qualifications, and professionalism render them a welcome addition to our staff. We also welcome part-time Dispatcher David Perry to our Communications staff. David is also a Bolton Firefighter and Ambulance EMT, making him a truly well-rounded public safety professional. Longtime department veteran Officer Michael Slepetz was promoted to the position of Sergeant. He will call upon his 23 years of experience with this department in his new assignment as night shift Patrol Supervisor.

As you can see by the following pages of statistics, Officers have been very active in 2007. I am concerned that Bolton has experienced a significant increase in the total number of motor vehicle accidents, from 185 in 2006 to 307 in 2007. We attribute part of this to the greatly increased volume of commuter traffic we experience through town, and the year's severe inclement weather. I have set a department goal for 2008 to focus our traffic enforcement efforts to address this concern. Officer arrests also increased significantly in 2007, almost doubling with a total 60, compared to 35 arrests in 2006. It should be noted that through their outstanding efforts and investigative ability, Officers made a number of high profile arrests in significant felony cases this past year. Most noteworthy, they captured a ring of career criminals conducting housebreaks in Bolton and a number of surrounding communities. Eight housebreaks were solved, and a large quantity of the stolen items returned to the victim homeowners, by these arrests.

The department continued with creating and implementing innovative special projects in 2007. With the assistance of a volunteer Student Intern, EMT Cassandra Ela, we continued our efforts to educate and assist residents in properly marking their residences with visible house numbers, in accordance with the Town Bylaw. I cannot stress enough how important it is to ensure that house numbers are

placed properly, of the correct visible size, and preferably reflective. Every second counts when public safety first responders are searching for your address in event of an emergency. It is a small investment in time and money to properly mark your house, and prevent critical delays in emergency service.

In keeping with Bolton’s dedication to a “green” environment, the Police Department has taken a number of steps to reduce energy consumption, both helping the environment and our budget. During appropriate weather, Officers assigned to our Mountain Bike Unit conduct patrols of Bolton’s vast conservation areas, with their miles of trails. Bike Officers also patrol our school areas, conduct and promote bicycle and helmet safety education with students. They also provide traffic control and assistance in special events such as road races, charity walks, and sporting and school events. Not only do our bikes not pollute or consume energy, but Officers assigned to this unit maintain themselves in great physical condition. Our new Dodge Charger police cruisers consume less gasoline than older previous models. While idling, such as when Officers are running radar, and at lower patrol speeds, their V8 engine automatically runs on only 4 cylinders, saving gasoline. When a demand for more speed arises, such as responding to an emergency call, the engine switches to the full 8 cylinders. Officers have also employed energy conservation steps within the station as well, turning off lights and electrical devices when not needed. In partnership with the DPW and Town Energy Committee, energy audits of the Station, with cost-saving recommendations, have been conducted and implemented.

On behalf of all Bolton Police and Communications personnel, as well as our fellow public safety Fire and Ambulance personnel, we extend our heartfelt thanks to the community for its support in approving construction of a new Public Safety Center. By updating and constructing, on Town-owned land, an addition to the current Fire Station on Wattaquadock Hill Road, our three public safety agencies will operate from a safe and efficient facility. This facility, in a cost-effective manner, utilizes shared space between the three agencies, pooling our resources, and eliminating the inefficient added costs of three separate individual facilities. This facility, with designed-in expansion capability, will serve Bolton’s public safety needs well into the future.

I conclude this report by paying tribute to the men and women of the Bolton Police and Communications Departments. You can truly be proud of their dedication, professionalism, compassion, and training. I am honored to serve with them in our mission to ensure that Bolton remains a safe and secure community, with a quality of life for its residents second to none. I also thank the members of our Town Government, who guide us, support us in our efforts, and ensure that we have the means to carry out our critical mission. I thank the Honorable Board of Selectmen, our Town Administrator, the Advisory Committee, and the Capital Planning Committee, for their unwavering assistance. Most of all, I thank you, the citizens of Bolton, for the faith and trust you have placed in your Police Department. Working together, we will ensure our community remains a town we are truly proud to call our home.

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Salaries**

Appropriated	\$92,123.00
Expended	\$92,123.00

**Wages W/Overtime**

Appropriated	\$604,659.00
Expended	<u>\$587,845.00</u>

Unexpended balance returned to the general fund		\$ 16,814.00
<b>Expenses</b>		
Appropriated		\$122,570.00
	Purchase of Services	\$17,909.86
	Hired Services	380.00
	Repairs-Cruiser	11,366.61
	Training	4,093.91
	Supplies	10,094.10
	Gasoline-Cruiser	21,652.58
	Oil lube-Cruiser	2,445.24
	Tires-Cruiser	4,942.33
	Uniforms	9,900.00
	Other expenses	6,186.72
	Equipment-Cruiser	6,895.65
	Cruiser purchase	26,703.00
		<u>\$122,570.00</u>
Unexpended balance returned to general fund		\$ 0.00

**POLICE DEPARTMENT COMMUNICATION CENTER  
Roster as Of December 31, 2007**

Police Chief Vincent C. Alfano, Co-Director  
Fire Chief John Stephenson, Co-Director  
Donna L. Hathaway, Supervisor, 21 years of service  
Edward Haimila, 9 years of service  
Jaine Galeski, 3 years of service  
Diane Coolidge, 8 years of service  
MaryAnn McLaughlin, 11 years of service  
Hank Staake, 9 years of service  
Theodore Staake, 2 years of service  
David Byler, 2 years of service  
David Perry, 6 months of service

Bolton Dispatchers handled 12,521 calls for service in 2007. This includes 314 ambulance calls and 131 Fire calls. Through the dedication of our fine dispatchers, the Communication's Department effectively delivered first-rate public safety services to the community of Bolton.

**Financial Statement  
July 1, 2006 to June 30, 2007**

<b>Wages W/Overtime</b>		\$200,313.00
Expended		<u>\$198,386.99</u>
Unexpended balance returned to general fund		\$ 1,926.01
<b>Expenses</b>		
Appropriated		\$53,958.00
	Telephone	\$12,150.57
	Teletype	1,701.00

Supplies	4,025.39	
Purchase of Services	21,842.22	
Training	2,698.33	
Miscellaneous	3,793.99	
Uniforms	1,195.89	
Antenna – Tower	1,884.86	
Software Support	1,121.62	
Computer Equipment	3,304.00	\$ <u>53,717.87</u>

Unexpended balance returned to general fund \$ 240.13

<b><u>Officer wanted</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>
Burglar alarm	293	308
Lost/Found Property	63	44
Motor vehicle stops	1960	2216
Leaving the scene of an accident	1	6
Motor vehicle accidents – injury	35	50
Motor vehicle accidents – Property damage only	150	257
Disable motor vehicles	225	239
Parking violations	29	17
Court appearances	159	135

<b><u>Offenses reported to FBI for Statistical purposes by year</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>
Rape (forcible and statutory)	3	2
Forcible Sodomy	1	0
Aggravated assault (includes domestic A&B)	7	11
Simple assault	5	15
Intimidation (includes bomb threats)	9	13
Breaking and entering, vehicle, business or residential	14	19
Theft from building	23	17
Theft from motor vehicle	0	0
Theft of motor vehicle	1	6
Theft of motor vehicle parts/accessories	0	0
All other larceny	26	18
Stolen property offenses	1	2
Destruction/Damage/Vandalism of property	43	39
Drug/Narcotic violations	15	21
Drug/Equipment violations	1	0
Weapon Law violation	2	4
Disorderly conduct	3	2
Driving under the influence	19	30
Liquor law violations	6	9
Trespass	3	5
All other offenses	18	30
Traffic/Town Bylaw offenses	292	306
Counterfeiting/Forgery	8	0
Shoplifting	1	0
Embezzlement	2	0
False pretenses / swindle	8	0
Impersonation	0	0
Bad Checks	1	0

<b><u>Response by Police by type of call</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>
Local ordinance/Bylaw violations	39	74
Missing persons	7	7
Disturbance	4	3
Domestic disturbances	13	13
Noise complaint	29	25
Suspicious activity	120	110
Suspicious person	20	19
Suspicious motor vehicle	86	79
	225	216

<b><u>Arrests and citations</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>
Arrests	34 (1 Juvenile)	57 (3 Juvenile)
Motor vehicle citations	1246	1367

## AMBULANCE SQUAD

<b>Director:</b>	Margy Diaz	<b>Training Officer:</b>	Chris Baker
<b>Assistant Director:</b>	Dina Rich	<b>Full Time EMT/FF:</b>	David Farrell
<b>Privacy Officer:</b>	David Farrell		

<b><u>EMT Attendants:</u></b>	David Farrell	David Byler	Gery Wilson
Pierino Bonazzoli	Caitie Farrell	Wesley Durant	Dina Rich
Barbara Brown	Mary Nichols	Cassie Ela	Margy Diaz
Andrew Bagdonas	Lauren Ferrechio	Luis Forte	David Perry
Kileen Burgoyne	Kate Howard	Ethan Caless	Jamie Weliver
Frank Smith	Chris Baker	Curtis Roemer	Jack Holbrook

### 2007 Year End Call Totals

Ambulance Calls	326
Patients	412
Patients from Bolton	182
Motor Vehicle Accidents	93
Patients from Motor Vehicle Accidents	169
Medicals	231

Bolton Ambulance would like to thank the townspeople for all their cooperation throughout the past year. Please make sure that your house is numbered clearly and visible from the street in both directions. Please make sure that driveways and walkways have been cleared of snow and debris. A few minutes on your part could make a difference in getting to a loved one quickly and safely during an emergency.

**Please remember:** Never hesitate to call us. When in doubt, call us out!

### Financial Statement July 1, 2006 to June 30, 2007

<b>Wages</b>	
Appropriated	\$89,944.00
Expended	<u>\$85,532.03</u>
Unexpended balance returned to general fund	\$ 4,411.97

<b>Expenses</b>	
Appropriated	\$40,320.00
Transfers	<u>\$15,400.00</u>
	\$55,720.00

Purchase of Services	\$23,237.12		
Repairs – Motor Vehicle	312.29		
Supplies	8,282.66		
Gasoline	550.60		
Diesel	1081.49		
Uniforms	185.98		
Cadet EMT Program	13,820.00		
Equipment	3,330.67		<u>\$53,612.81</u>
Unexpended balance returned to general fund			\$ 2,107.19

## VOLUNTEER FIRE DEPARTMENT

This past fall the fire department received and put into service their new 2000-gallon tanker truck, which was purchased through a federal grant prepared by Donald Baum. The tanker has replaced our 1968-tanker truck and will hold an additional 500 gallons of water. In early August we lost a good friend and firefighter, Bill Tate, to his battle with cancer. Bill had contributed over 38 years to the department. He spent many hours using his mechanical abilities to improve and repair fire department equipment. His dedication to the fire department and this town was unrivaled by most. We will miss you Bill.

### Roster of Active Members

**CHIEF AND FOREST WARDEN:** John Stephenson  
**DEPUTY CHIEF:** Donald Baum  
**DEPUTY CHIEF:** John Holbrook  
**CAPTAIN:** John Mentzer  
**LIEUTENANT:** Gerald Wilson

**MEMBERS:**

Pierino Bonazzoli	Wesley Durant	David Byler
Peter Casello	David Farrell	Chris Slade
Curtis Plante	Chris Baker	Frank Smith
Paul Slade	Michael Kenney	Jim Wilson
Ryan Hartwell	David Perry	Aaron Knapp
Jason Ware		

**TRAINEES:**

Louis Forte	James Weliver	Curtis Roemer
Chris Poutenis		

**HONORARY MEMBERS:**

Ronald Brazeau	Harold Babcock	David Goulding
Mark Peters	Eric Schartner	

### FIRE CALLS FOR THE YEAR

Accidents	15	Chimney	0
Automatic Fire Alarms	51	Miscellaneous	22
Brush	19	Mutual Aid	6
Building	3	Vehicle	2
Service	25	Sprinker Alarms	3
C02 Alarms	7		
Total			153

### PERMITS ISSUED

Blasting	3	Propane Tank	34
Oil Burner	35	Tank Removal	4
New Home Smoke Alarms	22	Outdoor Burning	591
Home for Resale Smoke Alarms	70	Black Powder	1
Sprinkler System Installation	4		
Total			764

Home/Resale Smoke Alarms 70  
 Sprinkler System Installation 4

Black Powder 1

**Financial Statement  
 July 1, 2006 to June 30, 2007**

**Expenses**

Appropriated \$ 28,700.00  
 Expended \$ 28,700.00

**Expended**

Heating	\$ 3,340.39	
Electric	3,967.17	
Repairs	2,034.98	
Software Support	0.00	
Radio Maintenance	2,113.24	
Training	1,155.50	
Supplies	1,712.14	
Gasoline	176.14	
Diesel	1,396.26	
Automotive	124.39	
Uniforms	1,639.00	
Other Expenses	10,243.02	
Dues Memberships	585.00	
Water Holes	0.00	
Capital Outlay	0.00	\$28,487.23

Unexpended balance returned to general fund \$ 212.77

**Fire Prevention**

Appropriated \$ 5,000.00  
 Expended Donald Baum \$1,975.00 1,975.00  
 Unexpended balance returned to general fund \$ 3,025.00

**Clerical**

Appropriated \$ 4,200.00  
 Expended \$ 4,200.00

**Fire Fighter Wages**

Appropriated \$ 55,000.00  
 Expended \$ 32,595.40  
 Unexpended balance returned to general fund \$ 22,404.60

**New Fire Tanker**

Federal Grant \$186,200.00  
 Transfer \$ 16,842.00  
 \$203,042.00  
 Expended \$200,047.21  
 Unexpended balance returned to general fund \$ 2,994.79

## NASHOBA REGIONAL SCHOOL DISTRICT

Our school district continues to see great success in its students, staff, and administrators. This past year, we have achieved academically, socially and financially in meeting and exceeding expectations in these and other areas.

Academically, Nashoba Regional High School, to which Bolton contributes almost one-third of its students, has been recognized as a Silver Medal Winner in the U.S. News and World Reports Magazine rankings of top high schools in the country. What makes this award that much more special is that at the root of it is that we have been recognized for our ability to meet all students' needs in a comprehensive way. This has been a goal since 2005 when we initiated our strategic plan and it is nice to be recognized by an outside source, completely independent of any local advocacy. Our high school was honored as a *Compass School* by the Department of Education last spring. This honor was based on our high school's strong improvement on MCAS scores.

The District continues to be financially sound. For the second year in a row our budget passed in all three towns without debate. Our school committee worked hard with the three towns and their respective Boards of Selectmen and Finance and responded by making sure that the budget would not require a proposition 2 and ½ override in any of the communities. The budget grew by 5.92% for fiscal year 2008 (school year 2007 – 2008) and this allowed for continued attention to the facility needs of each school, our ability to maintain adequate class sizes and to

MCAS Tests of Spring 2007										
Percent of Students at Each Performance Level										
Grade and Subject	Adv/Above Proficient		Proficient		Needs Improvement		Warning/Failing		Students Included	CPI
	Dist	State	Dist	State	Dist	State	Dist	State		
<a href="#">GR. 3 - READING</a>	21	14	47	45	27	32	5	9	266	88.2
<a href="#">GR. 3 - MATH</a>	27	19	43	41	22	24	8	16	268	86.4
<a href="#">GR. 4 - ELA</a>	8	10	57	46	29	34	6	10	245	87.8
<a href="#">GR. 4 - MATH</a>	25	19	35	29	35	39	6	13	246	84.1
<a href="#">GR. 5 - ELA</a>	23	15	53	48	20	28	4	9	229	92
<a href="#">GR. 5 - MATH</a>	33	19	35	32	24	31	8	18	229	86.1
<a href="#">GR. 5 - SCIENCE/TECH</a>	30	14	47	37	20	37	3	12	229	92.2
<a href="#">GR. 6 - ELA</a>	15	9	74	58	9	25	1	7	239	96.4
<a href="#">GR. 6 - MATH</a>	48	20	38	32	10	28	5	20	237	93.4
<a href="#">GR. 7 - ELA</a>	15	9	73	60	10	23	2	8	259	95.5
<a href="#">GR. 7 - MATH</a>	29	15	44	31	21	30	6	24	258	87.9
<a href="#">GR. 8 - ELA</a>	19	12	67	63	10	18	3	6	253	94.9
<a href="#">GR. 8 - MATH</a>	35	17	30	28	23	30	12	25	254	83.4
<a href="#">GR. 8 - SCIENCE/TECH</a>	7	3	52	30	32	44	9	24	254	82.5
<a href="#">GR. 10 - ELA</a>	41	22	49	49	9	24	1	6	219	96.5
<a href="#">GR. 10 - MATH</a>	68	42	21	27	7	22	5	9	218	94.7
Data Updated on October 3, 2007										

address programmatic additions for health education (PK-12), consumer science (9-12) and a continuum of special education programming for PK – 12. The budget has been aided slightly by a leveling of enrollment throughout the district and especially in Bolton. The School Committee continues to maintain fiscal responsibility and one piece of evidence is that our excess and deficiency fund is nearing its maximum allowed by law which is five percent of the current annual budget. This, along with retirement of our legislatively-imposed budget amount for a reserve leaves us with a healthy financial picture for excellent bond ratings. In addition, for the second year in a row we have reduced the assessments for all three towns after the legislature finalized its budget in the summer.

The School Committee updated its District Improvement Plan in the fall of 2007. In the plan they recognized the progress we have made on our strategic plan and outlined six new or existing priorities in the next two-year cycle.

- To design a systemic program to deliver foreign language instruction for PK- 12<sup>th</sup> grade;
- To develop a model for reporting standards in all curriculum areas;
- To conduct fund-raising efforts for the Community Competition Complex at the High School;
- To explore Time on Learning and develop strategies to meet the goals of our learner outcomes;
- To communicate to teachers, parents and students, the resources available to students at risk of becoming disengaged in learning, school and being a contributing member of the school community; and lastly,
- To identify ways that relationships can be formed, broadened and strengthened among students, parents, and staff in school.

Academically, our PK – 8 programs continue to perform well. Our students participate in the Massachusetts Comprehensive Assessment System (MCAS) beginning in grade three and continue right through to grade eight and then again in grade ten. This past year we received results on a retooled grade three English Language Arts assessment and we received school based results for social studies in grade seven. As you can see by the charts our students have not had a strong showing in this past cycle but we have responded with a number of interventions that we feel will turn performance around immediately. These assessments help us examine our practice and with new software now available we can analyze the data right down to the objective performance by each student. This is the information teachers can then use for instructional planning. In addition to the MCAS data we have our own internal data based on district-wide benchmark testing that we have been piloting. Although our curriculum is based on the Massachusetts Frameworks, like all districts, we personalize it to our beliefs about teaching and learning. We then train our teachers accordingly, using the valuable early release time we have during the school year. The benchmark testing is in reading and mathematics and is in its infancy stage of development, but has already been a catalyst for rich discussions among the grade-level teams across the district.

Florence Sawyer School (FSS) implemented a school-wide SSR (Sustained Silent Reading) initiative (PK-8) in conjunction with our work on building Academic Vocabulary. Our staff piloted a “Building Academic Vocabulary” program which emphasizes important vocabulary words specific to the standards in the different content areas. The middle school Destination Imagination team placed third overall in the Global Finals in spring 2007. Erin Keaney, grade 4 teacher, has written and been awarded a \$2000 Science Grant for this year.

The Massachusetts Governor’s Committee on Physical Fitness & Sports created the Every Body Move campaign in May 2005 as an ongoing initiative to get Massachusetts residents “moving.” It was designed to generate awareness regarding the importance of participating in daily and lifelong physical activity. Every Body Move was created to motivate and inspire citizens of the Commonwealth to live a healthier lifestyle by highlighting everyday activities that can enhance their overall health and well-being. (Every Body Move

Grant Application, 2005, p3) In January of 2006, a committee from FSS worked to submit an application to obtain funds in the amount of \$7,500 that would allow us to start a fitness center and offer other before/after school activities. We were not initially granted the money. In August 2007, we were contacted to see if we were still interested in implementing some programs as the grant money would be lower than the original grant. We agreed that we would implement activities and received a grant in the amount of \$6,000.

Our middle school jazz band and concert band entered and were recognized for their accomplishments in the spring of 2007 (received awards including a bronze medal). Music teacher, Tim Kelly, enters a group each year in an instrumental music competition. We held our first spelling bee in spring 2007; Angie DeSocio placed second in the Northeast Regional Spelling Bee after winning the FSS local competition. As our community of learners recognizes the importance of volunteering we have many of our budding artists contributed to the 2007 calendar published by the foundation. Our sixth grade students and teachers raised more than \$1,000 for Make a Wish Foundation, and a donation was made to the “Jimmy Fund” of \$500.00 by Don Ryan’s Advisory and Choral Groups.

The Student Council’s “Toys for Tots” campaign was again a successful program with many holiday toys being donated by the FSS community, spearheaded by the FSS Student Council. And lastly, Steve Grant, second grade teacher here at FSS has reached the level of “Advanced Trainer” for the “Independent Investigation Method” and was honored at the University of Connecticut’s “Confratute” by presenting IIM.



***Pictured: Jazz Band Practice  
with Peter Heislein***

graduates

graduates

**MINUTEMAN REGIONAL HIGH SCHOOL  
School of Applied Arts and Sciences  
758 Marrett Road, Lexington, Ma 02421**

**Class of 2007 Graduate Achievement Highlights**

- 98% of the Class of 2007 graduated into college, employed in their field of study or enlisted in the US military.
- 100% of the Class of 2007 successfully passed the state-required MCAS tests in English and Math.
- Commercial & Human Services graduates achieved 98% placement rate with 76% enrolled in college, 21% employed in their field of study, and 1% in the military.
- Science Technology graduates achieved 98% placement with 81% enrolled in college, 7% employed in their field of study and 10% enlisted in the US military with 100% of Electromechanical Engineering, Environmental Science, Office Technology and Graphic Communications students attending college.
- Construction-Trades graduates achieved 92% placement rate 35% enrolled in college, 49% entering the workplace in their field of study and 8% enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 100% of Cosmetology graduates passed the state board examination to become a licensed hair stylist.
- Medical Occupations graduates achieved 100% placement in college.
- Gabriel J. Gerzon, a graduate from Concord, was honored as an Outstanding Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators and State Commissioner of Education, Dr. David Driscoll.
- Student speakers at the Class of 2007 graduation ceremony were Valedictorian Sam Rogers, a Biotechnology Academy student from Concord, Salutatorian James Michaels of Acton and Class President Rachel Forziati of Malden.

**The Class of 2007**

**BOLTON**

Krista Burgoyne Culinary Arts

*President's Award for Academic Achievement*

Zachary Simmons Robotics & Automation Technology  
*Excellence*

*President's Award for Academic*

## 2007 Students High Achievers

**Congratulation to the following students recognized as High Achievers this year:**

Mike Belanger of Ayer, *HVAC/R*  
Krista Burgoyne of Bolton, *Culinary Arts & Hospitality Management*  
Ben Caeser of Lancaster, *Computer Programming*  
Brian Clough of Dover, *Carpentry*  
Lori Conners of Sudbury, *Exploratory*  
Melissa D'Amico of Ayer, *Cosmetology*  
Juanita Estrida of Arlington, *Graphic Communications*  
Aaron Gralnik of Lexington, *Environmental Technology*  
Chris Hansen of Medford, *Electromechanical Engineering*  
Eliza Leahy of Needham, *Environmental Technology*  
Jason McPhail of Watertown, *HVAC/R*  
Alice Ofria of Medford, *Environmental Technology*

### **Student Performance Highlights**

- Minuteman Regional High School sophomores had a 97% pass rate on the English Language Arts MCAS Test, a 94% pass rate in Math, 72% in Biology, and 100% in Chemistry taken in May 2007.
- Minuteman students on the Math Team competed strongly at all levels against academically diverse groups of area schools finishing the year ranked in first place in the state vocational conference for the third year in a row.
- A Latin course was expanded to serve the growing number of students interested in medical careers, biotechnology and science.
- The Minuteman Players, the school's drama students, produced and performed a full production of Matthew Barber's "*Enchanted April*."
- Faculty members from English, Math, Science and several vocational fields designed a series of MCAS Science curriculum standards for use throughout each of the school's 22 vocational majors.
- The first state-approved high school pre-engineering program entered its eighth year and graduated its fourth class of students, again with 100% attending college.
- Approximately 82% of the Science and Technology seniors graduating received certification in their respective area, while approximately 92% were planning to continue their education or training upon graduation.
- A Team of two Pre-Engineering students placed second in the "West Point Bridge Design" contest – A National Internet-based software design contest.
- Minuteman is now an authorized CertiPort Testing Center for Microsoft Office Specialist Certifications.
- Students in Carpentry, Electrical Wiring, Plumbing and HVAC completed construction of the single family home for the Lincoln Housing Commission in Lincoln, MA.
- Underclassmen created four scaled New England style homes for display at the New England Home Show in Boston. Minuteman was the only participating vocational high school in MA.
- Electrical Wiring students completely wired two residential units in Lexington.
- Environmental Science students were invited to attend the Secretary's Award for Excellence in Environmental Education as an honorable mention. This award honors individual schools, teacher and students across the Commonwealth who have distinguished themselves in environmental education initiatives.
- For the third year in a row, Culinary Arts students won first-place in the annual culinary competition at Newbury College and in so doing earned \$7,000 in scholarships for enrollment at Newbury College.

- As a community service project a team of junior Graphic Communications students worked with the Lahey Clinic in designing and printing a 2007 calendar incorporating artwork drawn by elementary age students who are patients in the “young hearts” clinic.
- The Cosmetology Class of 2007 had a 100% success rate when taking the State Board Exams.

### **Minuteman Takes Grand Prize Award at MIT-Sponsored Competition**

Three cross-vocational teams from Minuteman’s Biotechnology, Pre-Engineering and Robotics competed in a Design Challenge at the Museum of Science in Boston.

In this full-day design event, amongst teams from across New England, Minuteman’s Technology Division took home the gold medal -- winning the MIT-sponsored WINDY 500 Grand Prize Award. The teams were challenged with designing, building and racing wind-powered vehicles using only materials provided. The cars had to carry a single driver.

The Windy 500 is part of EurekaFest, a multi-day celebration sponsored by the Lemelson-MIT Program, a foundation dedicated to supporting and encouraging invention and innovation.

### **Overall School Highlights**

- A new Freshmen Exploratory program was designed and implemented as a means to ensure that members of the Class of 2011 have a full opportunity to experience each of Minuteman’s twenty-two technical programs before choosing a major. This new exploratory program runs half of grade 9 and allows students to develop a better understanding of their talents and interests while exposing them to diverse careers.
- Minuteman developed a Nontraditional Exploratory Program for Girls for the Class of 2011 through which all female students learned about the viability and challenges of women in nontraditional careers, such as automotive technology, carpentry and construction, computer science and engineering. The freshmen girls learned about these careers through a series of hands-on exercises, guest speakers and alumni panelists and field site visits to industry partners.
- New and/or updated college articulation and advance credit agreements with numerous top colleges in over 78 different courses and programs at over 17 colleges and universities.
- Community Education services, including After School programs for middle school students, Adult High School services, Evening and Continuing Education courses and Summer School programs and camps, provided to member town residents continued at one of the highest participation and success levels in the state.
- The Facilities Management Department completed major campus renovation and facility improvement projects including a program of delivering “green” products to school services.

### **Minuteman Students Take Gold, Silver and Bronze Medals at National SkillsUSA Competition**

Sixteen students from Minuteman Regional High School represented their school and Massachusetts at a national competition, the SkillsUSA Championships in Kansas City, MO in late June. Twelve came home with first, second or third place medals and four more returned with top ranking national placements.

### **Minuteman Celebrates First Annual Science & Technology Career/College Expo**

Minuteman Regional High School was very excited to extend an invitation to companies and colleges to participate in our First Annual Science & Technology Expo for students interested in exploring technology career pathways. The Science & Technology Expo was held at Minuteman Regional High School on March 15, 2007.

This evening was designed to allow the opportunity for companies and colleges to identify as being a partner with Minuteman, showcase products, and more importantly, share how their education in one of Minuteman's technology program lead to college and then exciting and rewarding careers. Present at this Expo were prospective students and their parents, as well as, Minuteman technology faculty, current and former technology students, parents, industry partners, and representatives from colleges/universities. Minuteman was also pleased to welcome keynote speaker Dr. Cary Sneider, Vice President of the Museum of Science Boston and the Executive Director of the National Center for Technological Literacy.

The goal of the Science & Technology Expo was to provide a program that would identify viable career opportunities in technology and how career pathways that begins in one of Minuteman's eleven technology programs could continue onto a two or four-year post-graduate program and into a rewarding business, engineering, medical, science, or technical career.

### **School Committee Recognition**

After several years of dedicated service, one member left the Regional School Committee in 2007. The entire Minuteman Regional School District thanks Linda Frizzell of Belmont for her many years of service, leadership and commitment to Minuteman Regional High School.

#### **Minuteman Regional School Committee 2007**

Charles Olmstead of Acton	Rosalie Barton-May of Lancaster
Laura Morrissette of Arlington ( <i>Secretary</i> )	Marjorie Daggett of Lexington
Joseph Scali of Belmont	Kemon Taschioglou of Lincoln
Kileen Burgoyne of Bolton	Jeffrey Stulin of Needham ( <i>Chair</i> )
Donna Corey of Boxborough	Alice DeLuca of Stow
Nancy Weiss of Carlisle ( <i>Vice-Chair</i> )	Atty. Paul Lynch of Sudbury
John Lang of Concord	Mary Ellen Castagno of Wayland
Frank Gobbi, Jr. of Dover	David Harmon of Weston
<i>Student Representative – Molly McDowell of Arlington</i>	

**TAX COLLECTOR**

Margaret R. Child

**Financial Statement  
July 1, 2006 to June 30, 2007**

**Salary**

Appropriated	\$26,167.00
Expended	\$26,167.00
Outstanding	\$0.00
Balance	

**Wages**

Appropriated	\$18,273.00
Expended	\$18,272.80
Outstanding	\$0.20
Balance	

**Expenses**

Appropriated		\$21,025.00
Expended	Software Support	\$12,523.08
	Postage	176.25
	Tax Taking	66.13
	Supplies	2368.45
	Miscellaneous	0.00
	Dues	45.00
	Meeting Expenses	0.00
		\$15,178.91

Unexpended balance returned to general fund \$5,846.09

The following is a summary of the collection of taxes for the 2007 fiscal year, ending June 30, 2007.

	<b>REAL ESTATE</b>	<b>PERSONAL PROPERTY</b>	<b>FARM EXCISE</b>	<b>MOTOR EXCISE</b>
<u>1993 taxes</u>				
Outstanding 7/1/06				\$1.25
Debit Collected				\$0.00
Balance 6/30/07				\$1.25
<u>1994 taxes</u>				
Outstanding 7/1/06				(\$15.00)
Rescind Collected				\$0.00
Balance 6/30/07				(\$15.00)

	<b>REAL ESTATE</b>	<b>PERSONAL PROPERTY</b>	<b>FARM EXCISE</b>	<b>MOTOR EXCISE</b>
<u>1997 taxes</u>				
Outstanding 7/1/06				\$643.75
Collected				\$0.00
Balance 6/30/07				\$643.75
<u>1998 taxes</u>				
Outstanding 7/1/06		(\$17.01)		\$40.00
Debit				
Collected		\$0.00		\$0.00
Balance 6/30/07		(\$17.01)		\$40.00
<u>1999 taxes</u>				
Outstanding 7/1/06		(\$142.32)		\$625.63
Collected		\$0.00		\$0.00
Balance 6/30/07		(\$142.32)		\$625.63
<u>2000 taxes</u>				
Outstanding 7/1/06	\$1,640.34			\$408.04
Refunded				
Abated				
Collected	\$0.00			\$0.00
Balance 6/30/07	\$1,640.34			\$408.04
<u>2001 taxes</u>				
Outstanding 7/1/06	\$3,026.24	\$770.58		\$623.54
Abated		\$770.58		
Collected	\$0.00	\$0.00		\$0.00
Balance 6/30/07	\$3,026.24	\$0.00		\$623.54
<u>2002 taxes</u>				
Outstanding 7/1/06	\$3,177.85	\$1,700.56		\$225.31
Debit				\$5.00
Abated		\$1,446.49		
Collected	\$0.00	\$254.07		
Balance 6/30/07	\$3,177.85	\$0.00		\$230.31
<u>2003 taxes</u>				
Outstanding 7/1/06	\$9,771.19	\$868.46		\$2,522.40
Debit				
Abated		\$868.46		\$120.00
Collected	\$0.00	\$0.00		\$5.00
Balance 6/30/07	\$9,771.19	\$0.00		\$2,397.40
<u>2004 taxes</u>				
Outstanding 7/1/06	\$7,836.09	\$701.29		\$9,030.55
Committed				
Refunded				\$309.17
Abated				\$531.67
Rescind				
Collected	\$0.00	\$6.62		\$759.90
Balance 6/30/07	\$7,836.09	\$694.67		\$8,048.15

	<b>REAL ESTATE</b>	<b>PERSONAL PROPERTY</b>	<b>FARM EXCISE</b>	<b>MOTOR EXCISE</b>
<u>2005 taxes</u>				
Outstanding 7/1/06	\$78,366.81	\$1,088.55		\$7,617.88
Committed				\$1,018.12
Refunded				\$294.37
Abated				\$538.95
Collected	\$68,407.72	\$79.08		\$4,137.62
Balance 6/30/07	\$6,951.35	\$1,009.47		\$4,253.80
<u>2005 supplemental taxes</u>				
Outstanding 7/1/06	\$2,724.84			
Collected	\$2,724.84			
Balance 6/30/07	\$0.00			
<u>2006 taxes</u>				
Outstanding 7/1/06	\$414,329.68	\$2,276.75	\$0.00	\$33,094.85
Committed			\$3,597.86	\$87,691.36
Tax Lien	\$35,090.02			
Refunded	\$4,965.92	\$175.43		\$4,498.73
Abated	\$24,405.15			\$7,086.86
Collected	\$277,970.59	\$997.95	\$3,597.86	\$111,757.77
Balance 6/30/07	\$81,829.84	\$1,454.23	\$0.00	\$6,440.31
<u>2006 supplemental taxes</u>				
Committed 7/1/06	\$11,686.83			
Collected	\$11,099.17			
Balance 6/30/07	\$587.66			
<u>2007 taxes</u>				
Outstanding 7/1/06	\$0.00	\$0.00		\$0.00
Committed	\$13,427,831.67	\$457,999.32		\$643,530.09
Exemption	\$37,375.73			
Tax Lien	\$32,373.15			
Refunded	\$34,447.10			\$2,990.48
Abated	\$35,196.08	\$1,262.38		\$6,346.62
Collected	\$13,052,285.54	\$456,226.09		\$597,196.02
Balance 6/30/07	\$305,048.27	\$510.85		\$42,978.77
<u>2007 supplemental taxes</u>				
Committed 7/1/06	\$15,065.18			
Collected	\$15,065.18			
Balance 6/30/07	\$0.00			

**TOWN ACCOUNTANT  
FOR THE FISCAL YEAR ENDING JUNE 30, 2007**

The following is a list of all receipts and expenditures as per warrants, for ALL FUNDS, for the period beginning July 1, 2006 through June 30, 2007.

RECEIPTS - GENERAL FUND

INCOME FROM TAXATION:

Personal Property Taxes

2002	\$254.07	
2004	\$6.62	
2005	\$79.08	
2006	\$822.52	
2007	<u>\$456,226.09</u>	\$457,388.38

Real Estate Taxes

2005	\$68,407.72	
2006	\$280,259.26	
2007	<u>\$13,017,838.44</u>	\$13,366,505.42

Motor Vehicle Excise Taxes

1990	\$11.25	
1997	\$10.00	
1998	\$95.00	
2003	\$5.00	
2004	\$450.73	
2005	\$3,853.67	
2006	\$110,919.59	
2007	<u>\$594,237.63</u>	\$709,582.87

Farm Animal Excise

2006	<u>\$3,597.86</u>	\$3,597.86
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Tax Lien Revenue

\$30,953.11

Rollback Taxes

\$26,196.46

Supplemental Taxes

\$11,099.17

Penalties & Interest Real & Personal

\$59,933.17

Penalties & Interest Motor Vehicle Excise

\$3,893.41

Tax Lien Interest

\$7,283.43

\$71,110.01

CHARGES & FEES:

Parks	\$6,440.00	
Landfill	\$96,371.50	
Police Admin Fees	\$5,470.30	
Other Departmental	\$495.00	
Nashoba Board of Health	\$572.00	
Town Clerk	\$6,037.00	
Planning	\$23,375.00	
Board of Appeals	\$240.00	
Cemetery	\$5,400.00	
Police	\$2,790.25	
Assessors	\$500.00	
Tax Collector	\$14,917.54	
Registry Release Fees	\$100.00	
Treasurer	\$425.00	
Library	\$1,488.50	
Conservation Fees	\$4,280.00	\$168,902.09

LICENSES & PERMITS:

Alcohol Beverage	\$9,300.00	
Other Licenses	\$1,075.00	
Driveway Permits	\$1,457.24	
Building	\$70,715.40	
Wire	\$9,260.00	
Plumbing	\$8,850.00	
Fire	\$4,083.00	\$104,740.64

INCOME FROM STATE:

Abatements to Blind/Elderly	\$3,530.00	
School Aid Chapter 70	\$5,551.00	
Construction of School Projects	\$602,467.00	
Veterans Benefits	\$5,825.00	
Lottery	\$240,338.00	
Room Occupancy	\$7,864.00	
State Owned Land	\$12,519.00	\$878,094.00

FINES:

Court Fines	\$50,752.50	
Parking Fines	\$405.00	\$51,157.50

MISCELLANEOUS:

Earnings on Investments	\$102,334.47	
Sale of Fixed Assets	\$3,227.37	
Miscellaneous Revenue	\$32,428.54	
Transfer from Rec. Reserved for Approp.	\$182,910.00	
Transfer from Revolving Fund		
Transfer from Trust & Agency Funds	\$875.00	\$321,775.38
TOTAL RECEIPTS - GENERAL FUND		\$16,201,102.89

RECEIPTS - HIGHWAY FUND

RECEIPTS:

Chapter 90	\$272,432.00	
		<hr/>
TOTAL RECEIPTS - HIGHWAY FUND		<u><u>\$272,432.00</u></u>

RECEIPTS - STATE GRANTS FUND

RECEIPTS:

Fire FEMA	\$154,100.00	
Library State Aid	\$13,663.46	
Community Policing	\$11,299.00	
Arts Lottery Council	\$4,017.82	
Fire Safety Equipment	\$3,900.00	
Bulletproof Vests	\$3,463.80	
Council on Aging	\$3,200.00	
SETB	\$2,813.24	
Selective Enforcement	\$1,334.56	
Extended Polling Hours	\$1,026.00	
Police Public Safety Equipment	\$137.78	
		<hr/>
TOTAL RECEIPTS - STATE GRANTS FUND		<u><u>\$198,955.66</u></u>

RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION

RECEIPTS:

Ambulance:		
Charges for Services	\$117,612.45	
Interest	\$13,367.57	
		<hr/>
TOTAL RECEIPTS - RECEIPTS RESERVED FOR APPROPRIATION		<u><u>\$130,980.02</u></u>

RECEIPTS - REVOLVING FUNDS

RECEIPTS:

Cingular Tower Funds	\$88,084.23	
Police Outside Details	\$55,952.00	
Cable Fees	\$54,701.53	
Dog Fund	\$8,337.26	
Conservation Wetlands	\$6,250.73	
Ambulance Donations	\$500.00	
Law Enforcement	\$212.95	
Park & Recreation Gift	\$200.00	
Recycling	\$30.00	
DARE Gift	\$9.83	
Cultural Council	\$0.56	
		<hr/>
TOTAL RECEIPTS - REVOLVING FUNDS		<u><u>\$214,279.09</u></u>

RECEIPTS - CONSULTANT FUND

RECEIPTS:

Century Mills	\$5,250.96	
	<hr/>	
TOTAL RECEIPTS - CONSULTANT FUND		<hr/> <hr/> \$5,250.96

RECEIPTS - CAPITAL PROJECTS FUND

RECEIPTS:

Bond Proceeds	\$2,543,312.50	
State Revenue	\$746,372.00	
Interest Income	\$9,705.83	
Transfer from General Fund	\$68,200.00	
	<hr/>	
TOTAL RECEIPTS - CAPITAL PROJECTS FUND		<hr/> <hr/> \$3,367,590.33

RECEIPTS - EXPENDABLE TRUST FUNDS

RECEIPTS:

Earned Interest:		
Stabilization	\$37,230.80	
Cemetery Perpetual Care	\$630.47	
Dewhurst, Fire	\$486.48	
Dewhurst, Police	\$335.77	
Conservation	\$275.49	
Houghton School	\$227.75	
M. Edes	\$211.89	
Brigham	\$200.65	
Joan Sullivan	\$194.52	
Whitcomb	\$98.43	
Brown Library	\$77.53	
Brown School	\$60.89	
Bolton History	\$58.03	
Sign Fund	\$9.14	
Lucy Bowen Library	\$2.20	
Income:		
Transfer from Gen Fund - Stabilization	\$75,000.00	
Transfer from Gen Fund - Conservation	\$5,000.00	
	<hr/>	
TOTAL RECEIPTS - EXPENDABLE TRUST FUNDS		<hr/> <hr/> \$120,100.04

TOTAL RECEIPTS - ALL FUNDS		<hr/> <hr/> \$20,510,690.99
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**TREASURER**

Donna A. Madden  
Betty Boire, Assistant Treasurer

**Financial Statement**  
**July 1, 2006 to June 30, 2007**

**Salary**

Appropriated	\$42,782.00
Transfer	<u>180.00</u>
	\$42,962.00
	<u>\$42,961.30</u>
Unexpended balance returned to general fund	\$ 0.70

**Expenses**

Appropriated		\$11,545.00
	Software	\$3,056.26
	Computer Maintenance	0.00
	Telephone	0.00
	Postage	781.30
	Office Supplies	1,501.55
	Bank Charges	2,025.00
	In-State Travel	936.94
	Dues	135.00
	Miscellaneous	1,158.47
	Meetings	1,187.00
	Equipment	132.80
		<u>\$10,914.32</u>
Unexpended balance returned to general fund		\$ 630.68

**SALARIES AND WAGES - CALENDAR YEAR 2007**

Alfano, Vincent	\$ 89,565.00	Ela, Cassandra	\$ 8,627.00
Babu, Ovidiv	\$ 444.00	Farnsworth, Donna	\$ 36,396.00
Bagdonas, Andrew	\$ 63,401.00	Farrell, Ann	\$ 5,006.00
Baker, Christopher	\$ 7,075.00	Farrell, Caitlin	\$ 210.00
Balco, John	\$ 984.00	Farrell, David	\$ 52,770.00
Balco, Rona	\$ 351.00	Fazio, Michael	\$ 1,510.00
Balin, Nicole	\$ 3,366.00	Ferrechio, Lauren	\$ 5,854.00
Barry, Ryan	\$ 52,578.00	Fields, Stephen	\$ 624.00
Batsford, Sarah	\$ 1,727.00	Forte, Luis	\$ 4,631.00
Baum, Donald	\$ 39,871.00	Fournier, Eric	\$ 4,435.00
Benoit, Joanna	\$ 559.00	Galeski, Jaine	\$ 34,616.00
Berry, Nathaniel	\$ 48,460.00	Galeski, Ronald	\$ 54,081.00
Black, Gene	\$ 52,966.00	Gannon, Martin	\$ 1,930.00
Boire, Betty	\$ 17,864.00	Geis, John	\$ 3,425.00
Bonazzoli, Pierino	\$ 8,225.00	Goddard, Rebecca	\$ 326.00
Boodry, James	\$ 17,094.00	Goulding, David	\$ 705.00
Bradbury, Cynthia	\$ 38,050.00	Gumbart, Carol	\$ 28,235.00
Brown, Barbara	\$ 280.00	Haimila, Edward	\$ 15,203.00
Brown, Harold	\$ 88,374.00	Hamburger, A. Luke	\$ 49,220.00
Burgoyne, Alyssa	\$ 1,674.00	Harrington, Christopher	\$ 63,193.00
Burgoyne, Kileen	\$ 1,209.00	Hartwell, Ryan	\$ 2,680.00
Burney, Jennifer	\$ 12,125.00	Harvey, Elizabeth	\$ 853.00
Byler, David	\$ 6,714.00	Hathaway, Donna	\$ 38,174.00
Caisse, Mark	\$ 5,161.00	Herbison, Linda	\$ 399.00
Caless, Ethan	\$ 1,753.00	Heron, Lee	\$ 368.00
Campobasso, Angela	\$ 473.00	Hisman, James	\$ 152.00
Campobasso, Peter, Jr.	\$ 767.00	Holbrook, John	\$ 2,250.00
Casello, Peter	\$ 1,925.00	Howard, Katherine	\$ 2,295.00
Centeno, David	\$ 2,366.00	Hughes, Robert	\$ 806.00
Charland, Timothy	\$ 4,669.00	Hughes, Scott	\$ 304.00
Child, Margaret	\$ 24,283.00	Hurwitz, Maxwell	\$ 1,154.00
Chmielowski, Sheila	\$ 18,135.00	Jaaskela, David	\$ 35,057.00
Collins, Kelly	\$ 55,487.00	James, Brooke	\$ 3,406.00
Connors, John	\$ 152.00	Kawka, Przemyslaw	\$ 713.00
Coolidge, Diane	\$ 39,457.00	Keller, Daniel	\$ 30,334.00
Cornelius, Christopher	\$ 140.00	Kellett, Deborah	\$ 25.00
Corriveau, Carl	\$ 1,568.00	Kenney, Lorraine	\$ 42,423.00
Costello, Julie	\$ 48,378.00	Kenney, Michael	\$ 2,760.00
Cussen, Betsy	\$ 42,452.00	Kinirey, Mary Ann	\$ 3,777.00
Day, Linda	\$ 52,586.00	Klouda, Timothy	\$ 1,071.00
Delorey, Wilfred	\$ 14,047.00	Knapp, Aaron	\$ 640.00
Denaro, Kimberly	\$ 63,531.00	Koumpis, Harold	\$ 12,591.00
Diaz, Efrain	\$ 4,226.00	Krysa, Frank	\$ 22,246.00
Diaz, Margaret	\$ 4,196.00	Lamb, Kevin	\$ 420.00
DiMasi, Eve Marie	\$ 149.00	Latham, Susan	\$ 13,314.00
Drugge, David	\$ 64.00	Lauritano, David	\$ 4,127.00
Duffy, Steven	\$ 140.00	Loescher, Erik	\$ 70.00
Durant III, Wesley	\$ 2,912.00	Madden, Donna	\$ 48,745.00
Dwinells, Scott	\$ 40,960.00	Marino, Michele	\$ 4,222.00

Matthew, Carl	\$	438.00	Tipton, Nathaniel	\$ 33,658.00
McGeehan, Linda	\$	13,217.00	Tower, Phyllis	\$ 3,246.00
McGrady, Samuel	\$	19,925.00	Trongone, Kevin	\$ 2,136.00
McKinley, David	\$	25.00	Velardocchia., Cathie	\$ 3,227.00
McKinley, Jean	\$	25.00	Vincente, Jacob	\$ 24,824.00
McLaughlin, Maryann	\$	37,633.00	Walkonen, Edward	\$ 245.00
McLean, Benjamin	\$	688.00	Ware, Jason	\$ 945.00
McNally, John	\$	8,999.00	Washington, Yvette	\$ 66,921.00
McNamara, James A	\$	2,016.00	Weliver, James	\$ 4,127.00
Mentzer, John	\$	1,280.00	West, Arthur	\$ 368.00
Merrill, Richard	\$	230.00	Whalen, Philip	\$ 36,212.00
Miles, Susan	\$	34,675.00	Wilson, Gerald, J	\$ 4,596.00
Mortimer, Patrick	\$	490.00	Wilson, Sara	\$ 8,527.00
Munger, Daniel	\$	4,403.00		
Murtland, Mary	\$	8,716.65		
Mustard, Kelvin	\$	4,654.00		
Nelson Jr., Warren	\$	68,834.00		
Nichols, Mary	\$	210.00	<b>Total Wages</b>	<b>\$ 2,169,203.00</b>
O'Toole, Michelle	\$	37,404.00		
Perkins, Wayne	\$	39,085.00		
Perry, David	\$	8,014.00		
Plante, Curtis	\$	472.00		
Pond, Kevin	\$	105.00		
Powell, Pamela	\$	753.00		
Pultorak, Patricia	\$	35.00		
Puri, Jason	\$	57,247.00		
Ramos, Juan	\$	12,888.00		
Rich, Dina	\$	3,231.00		
Roemer, Curtis	\$	2,915.00		
Ross, Jodi	\$	101,414.00		
Sayles, Verity	\$	8,576.00		
Schartner, Eric	\$	245.00		
Schnepf, Andrea	\$	19,097.00		
Sefton, Shirley	\$	54.00		
Slepetz, Michael	\$	44,475.00		
Smith, Charles	\$	3,080.00		
Soar, Donald	\$	6,912.00		
Spaulding, Howard	\$	3,034.00		
Staake, Hank	\$	11,075.00		
Staake, Theodore	\$	9,565.00		
Stefanis, Daniel	\$	2,033.00		
Stephenson, John	\$	6,521.00		
Tate, William	\$	735.00		

**TOWN OF BOLTON  
TRUST FUNDS  
July 1, 2006 – June 30, 2007**

	<b>Non- Expendable Principal</b>	<b>Expendable Balance July 1, 2006</b>	<b>Deposits</b>	<b>Interest</b>	<b>Expended</b>	<b>Expendable Balance June 30, 2007</b>
Helen M. Brigham Nursing Fund	1,000.00	9,354.05		200.65		9,554.70
Gerdon A. Brown School Fund	2,700.00	442.55		60.89		503.44
Gerdon A. Brown Library Fund	2,700.00	1,027.88		77.53	750.00	355.41
Joan Sullivan Fund	4,146.00	5,684.60		194.52	250.00	5,629.12
Bolton History Fund		2,994.80		58.03		3,052.83
Francis E. Whitcomb Benevolent	5,000.00	57.83		98.43	74.50	81.76
Sign Fund		473.44		9.14		482.58
Perpetual Care Account	30,724.13					
Perpetual Care Income Account		6,123.83		630.47	870.00	5,884.30
Houghton High School Fund	12,000.00	389.57		227.75	125.00	492.32
Miriam S. Edes Fund	10,000.00	615.46		211.89	300.00	527.35
Lucy F. Bowen Library Fund		101.79		2.20		103.99
Conservation Fund		16,410.75	5,000.00	275.49		21,686.24
Dorothy Dewhurst Fund						
Fire Department		11,982.80		486.48		12,469.28
Police Department		7,901.74		335.77	260.57	7,976.94
Affordable Housing Trust		24,405.53				24,405.53
Stabilization Fund		795,676.41	75,000.00	37,230.80		907,907.21
	68,270.13	883,643.03	80,000.00	40,100.04	2,630.07	1,001,113.00

TOWN CALENDAR AND OTHER HELPFUL INFORMATION

Advisory Committee

Meet when needed, 7:30 p.m., 779-2297

Animal Control Officer	Contact Dispatcher at 779-2276
Appeals, Board of	Meet when needed, 7:30 p.m., 779-3308
Assessors	Meet Tuesday, 6-8:00 p.m. by appointment, 779-5556
Building Inspector	
Town Hall (Monday, Wednesday, 9-10:00 a.m./Tuesday 6:30-7:30 p.m.)	779-2297
Emerson School (Saturdays 8:30 to 10:00 a.m.)	779-3312
Call at home noon time or evenings	562-6519
Cemetery Committee	Harold Brown 779-6402
Conservation Commission	Meet 1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday, 7:30 p.m., 779-3304
Council on Aging	Meet 2 <sup>nd</sup> Tuesday, 10:00 a.m., 779-3313
Senior Center open Tuesday & Thursday 10:00 a.m. to 2:00 p.m.	
Fire Department	Meet at Fire Station, Tuesday evening, 7:00 p.m. 779-2203
Fire Permits	non-emergency phone number 779-2276
Health, Board of	Meet 2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday, 6:30 p.m., 779-2297
Historical Commission	Meet 1 <sup>st</sup> and 3 <sup>rd</sup> Wednesday of the month, 779-5022
Library Trustees	Meet monthly, as posted at the Library & Town Hall, 779-2839
Nashoba Regional School Committee	Meet Alternate Thursdays, 6:00 p.m., 779-0539
Nurse, School	Florence Sawyer School, 8:00 a.m. to 3:00 p.m., 779-2295
	Emerson School, 779-6497
Nurse, Town	Tamara Beddard 978-425-6675 ext. 1340
Parks & Recreation	Meets 1 <sup>st</sup> and 3 <sup>rd</sup> Monday of the month, at
	Town Hall 7:30 p.m., 779-2297
Planning Board	Meet 2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday, 7:30 p.m., 779-3308
Police Department - Dispatcher – Police & Fire Information (non-emergency)	
	Houghton Building, 779-2276
Public Works, Department of	Highway Department, 12 Forbush Mill Road, 779-6402
Selectmen, Board of	Meet Alternate Thursdays, 7:00 p.m., 779-2297
Tax Collector	Peggi Child 779-6116
Town Clerk (Temporary)	Pam Powell 779-2771
Town Administrator	Jodi Ross 779-3300
Town Planner (Planning Board, Board of Appeals)	Jenny Atwood Burney 779-3308
Town Secretary	Linda Day 779-2297
Tree Warden	Mark Caisse 779-6402
Veterans Agent	Michele Marino 838-2442

**IN CASE OF EMERGENCY**

Ambulance.....911

Fire.....911

Police.....911

**POISON INFORMATION CENTER 1-800-222-1222**