

Annual Town Report



Bolton
Massachusetts

2015

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THE
TWO HUNDRED AND SEVENTY SEVENTH
REPORT
OF THE
SEVERAL BOARDS AND TOWN OFFICERS
FOR THE YEAR ENDING
DECEMBER 31, 2015



TOWN OF BOLTON
MASSACHUSETTS

ELECTED TOWN OFFICIALS

Moderator

Richard Fly2016

Town Clerk

Pamela H. Powell.....2016

Selectmen

Mark A. Sprague2016

Stanley M. Wysocki2017

Thomas J. Frain2018

Board of Health

Scott Powell2016

Christopher Rogers2017

Christopher Slade2018

Board of Assessors

Susan Mason2016

Charlotte Johnson-Zembko2017

Jeffrey D. Nichols2018

Library Trustees

Leigh Shanny2016

Pamela Czekanski2017

Robert Zak2018

Cemetery Committee

Harold E. Brown2016

David Jaaskala2017

Brenda Baum2018

Constables

Barbara R. Brown2016

Harold E. Brown2016

David A. Goulding2016

Christopher Slade2016

Vincent Alfano2016

Park and Recreation Commissioners

Karen Regan2016

Linda Herbison2017

Stephen Schneider2017

Tiffany Hoffman2017

Joyce Sidopoulos2018

Planning Board

John Karlon	2016
Jonathan Keep	2017
David Yesue	2018
Erik Neyland	2019
Jonathan Ricci	2020

Bolton Housing Authority

David Yesue	2017
Kevin O'Brien.....	2018
Christopher Slade	2019
David Drugge	2020

Nashoba Regional School District Committee

Lorraine Romasco	2016
Cornelius (Neal) Darcy.....	2018

FEDERAL AND STATE REPRESENTATIVES

United States Congress:

Senator Elizabeth Warren (D)

2400 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-3170
317 Hart Senate Office Building, Washington, D.C. 20510 (202) 224-4543
E-mail through website <http://www.warren.senate.gov/>

Senator Edward Markey (D)

975 JFK Federal Building, 15 New Sudbury Street, Boston, MA 02203 (617) 565-8519
255 Dirksen Senate Office Building, Washington, D.C. 20510 (202) 224-2742
E-mail through website <http://www.markey.senate.gov/>

Representative Niki Tsongas (D) 3rd Congressional District

126 John Street, Suite 12, Lowell, MA 01852 (978) 459-0101 Mon-Fri 9:00am-5:00pm
Frank D. Walker Building, 255 Main Street, Room 108, Marlborough, MA 01752
(978) 459-0101 Thurs 10:00am-12:00 pm
1714 Longworth House Office Building, Washington, DC 20515 (202) 225-3411
E-mail through website <http://tsongas.house.gov/>

Massachusetts General Court:

Senator Jennifer L. Flanagan (D) Second Worcester & Middlesex District

State House, Room 312, Boston, MA 02133 (617) 722-1230
24 Church Street, Leominster, MA 01453 (978) 534-3388
Email: Jennifer.Flanagan@masenate.gov

Representative Kate Hogan (D) 3rd Middlesex District

Chairman, Committee on Public Health
State House Room 130
Boston, MA 02133 (617) 722-2130
36 Hastings Street, Stow, MA 01775 (978) 897-1586
Email: Kate.Hogan@mahouse.gov

BOARD OF SELECTMEN

Mark A. Sprague, Chairman2016
Stanley M. Wysocki.....2017
Thomas J. Frain.....2018



Thomas J. Frain, Mark A. Sprague and Stanley M. Wysocki

Several issues that started in 2014 were resolved throughout 2015. The year started with good news, at least for Bolton, that Kinder Morgan was not pursuing their planned Worcester Lateral that would have branched off of the existing gas pipeline, and run across some of the most scenic and valued farm land and open space in the town. The main pipeline is still in the permitting process, affecting other parts of the state. Continued vigilance is needed on this. If a customer is identified, the lateral could be brought back into the permitting process.

Discussions between the town and Massachusetts Department of Transportation continued over passing ownership and maintenance of Rt. 117 to the state. After a great deal of discussion, both parties decided this was not the right time to pursue this change. The town created a committee to review the existing Rt. 117 studies, and prioritize the work that's needed.

Finally, the selectmen voted to move our dispatch function to the Nashoba Valley Regional center in Devens. This work will be complete before the end of the fiscal year. This change will provide the town with better Emergency Management Dispatch (EMD) coverage. Additionally, even though it wasn't part of the deliberations, this change will save the town significant money.

At a special town meeting, the town unanimously approved an updated regional agreement for Minuteman Technical and Vocational High School. This update paves the way for a vote at our regular town meeting for a new school building project to replace the existing building.

The economy has continued to slowly improve, reflecting in slightly improved real estate values. Commercial activity continued to show some strength. The Board of Selectmen held site plan review hearings for the renovated 626 Main St (formerly the Saltbox), and additional retail space adjacent to the Country Cupboard building.

The budget continues to be very tight. The Selectmen and Advisory Committee spent several months carefully reviewing all spending, looking for savings where possible, and prioritizing needed maintenance work on the town infrastructure.

2015 presented many challenges to the Selectmen. We would like to thank our Town Administrator Don Lowe, Town Secretary Linda Day, and the rest of the staff at Town Hall for their excellent support. We would also like to thank all of the volunteers on the town boards and committees for their time and commitment.

**Financial Statement
July 1, 2014 to June 30, 2015**

Salary		
Appropriated		\$ 900.00
Unexpended balance returned to general fund		\$ 900.00
Expenses		
Appropriated		\$17,797.00
Expended	WHEAT membership	\$5,000.00
	Purchase of Services	4,788.38
	Dues	2,035.00
	Advertising	474.64
Unexpended balance returned to general fund		<u>\$ 12,298.02</u> \$ 1,398.98

LAW COMMITTEE

Gwendolen Rogers.....	2016
Patricia Gray	2016
Mark A. Sprague.....	2016
Stanley M. Wysocki.....	2017
Thomas J. Frain.....	2018

The Law Committee appointed Mirick O'Connell as Town and Labor Counsel for the Town of Bolton.

**Financial Statement
July 1, 2014 to June 30, 2015**

Expenses		
Appropriated		\$45,000.00
Transfer Request		<u>\$15,093.22</u>
Expended		\$60,093.72

TOWN ADMINISTRATOR



Don Lowe

The year 2015 was a year that saw the town continue to operate in a fiscally responsible manner. One challenge that we could not avoid was the unprecedented snow fall from late-January to mid-February. In that approximately three-week period, also known as Snowmageddon, approximately seven feet of snow fell in Bolton and much of the surrounding area. The DPW responded to an unprecedented 45 events for either snow plowing, sanding, or street widening during the entire winter season. This created a major deficit in our snow and ice budget. As you will see below, among the other expenses that voters approved at our June Special Town Meeting were several capital appropriations for DPW department as well as Engineering funds for two proposed culvert repair projects.

The 2015 Annual Town Meeting was held on May 11th and was dissolved prior to voting on any spending articles. At the 2015 Special Town Meeting, which was held on June 8th, voters funded the following articles:

- \$270,000 for new traffic lights and associated hardware and engineering for the Still River Road Intersection at Main Street.
- \$25,000 for the engineering of a culvert on Wilder Road.
- \$35,000 for the engineering of a culvert on Berlin Road.
- \$40,000 for DPW truck and plow repairs.
- \$36,000 for the expansion of the DPW office.
- \$12,000 for improvements to the DPW shop.
- \$8,000 for new lights for the Town Hall Parking lot.
- \$5,000 for patching the driveway from the Emerson School to the Florence Sawyer School.

The town operating budget for Fiscal Year 2015 was \$20,939,883 vs. a budget of \$21,182,703 for Fiscal Year 2016. The Advisory Committee and the Board of Selectmen worked extremely hard to produce a budget that maintained the same level of town services year-over-year but did not require an operating override. All capital expenses were paid for with cash.

The Capital Planning Committee was very involved in the early budget planning process for Fiscal Year 2016, which begins in July 2015. They met several times to review the capital needs of any town department which would cost more than \$25,000 and which would also have a five-year functional life span.

In March 2015, the Board of Selectmen voted unanimously to regionalize the Town's Dispatch function with the Nashoba Valley Regional Dispatch District in Devens. This District currently consists of the towns of Harvard, Lancaster, and Lunenburg as well as the community of Devens. The projected completion of this transition is June 2016.

In October, after serving as our Chief of Police for 10 years, Chief Vincent Alfano announced his retirement. Subsequent to that announcement, Lieutenant Warren Nelson was appointed as Acting Chief by the Board of Selectmen.

Throughout the year, I dedicated much of my time on two major projects associated with Minuteman Vocational High School. Bolton is 1 of 16 member towns in the Minuteman School District. I continued to serve as Bolton's representative on a task force which reviewed the existing Minuteman School District Agreement as well as Bolton's representative on the Minuteman School Building Committee.

In response to the concern expressed by many residents of excessive noise created by the repeated use of what is commonly referred to as "Jake Brakes", six road signs which read "Limit Use of Engine Brakes" were installed in strategically located locations.

The town continues to make good use of the Regional Hazardous Waste Facility located in Devens. We are now 1 of 11 member communities. At the end of 2015, the facility was covering all expenses and continuing to show a small profit. We are currently planning to hold the line on prices in 2016.

The conclusion of 2015 saw me approaching the end of my seventh year as your Town Administrator. Over the past year, the town has managed through some challenging issues. We are so fortunate to have the continued level of volunteerism that our dedicated volunteers consistently provide. I must extend a heartfelt thank you to my staff as well as all of our town employees. Finally, I thank the people of Bolton for all that they do as I continue to be extremely proud and honored to serve as your Town Administrator.

**Financial Statement
July 1, 2014 to June 30, 2015**

Salary		
Appropriated		\$110,212.00
Expended		<u>\$110,211.00</u>
Wages		
Appropriated		\$ 59,814.00
Expended		<u>\$ 59,814.60</u>
Expenses		
Appropriated		\$18,044.00
Expended	Deferred Compensation	\$8,000.00
	Hearing Officer Stipend	2,500.00
	Phone Reimbursement	1,200.00
	In-State Travel	874.61
	Supplies	815.95
	Disability Insurance	2,347.43
	Longevity	650.00
	Training	115.00
	Meetings	295.00
	Dues	165.32
		<u>\$16,963.31</u>
Unexpended balance returned to general fund		\$ 1,080.69

ADVISORY COMMITTEE

Ted Kirchner	2016
Craig Lauer	2016
Kenneth F. Troup	2017
Joseph Myerson	2017
Brad Cote, Chairman	2018
Connie Benjamin	2018

The Advisory Committee provides recommendations to voters on every warrant article presented at Annual Town Meetings. This includes capital expenditures and operating expenses of all departments, boards, committees and officers. Leading up to the May 2015 Town Meeting, the Advisory Committee met weekly beginning in January. The purpose of these meetings was to conduct detailed reviews of the FY2016 budgets and make recommendations to ensure that expenditures were as low as possible, while continuing to be in a position to provide essential services to meet the Town’s needs. This comprehensive process is essential in order to plan for the Town’s future and its financial requirements.

The Advisory Committee reviewed all department budgets as well as funding for capital expenditures. The committee continued to first recommend the use of available funds, including Free Cash, to pay for capital items as opposed to immediately looking to borrowing as a solution. Furthermore, with the assistance of the Capital Planning Committee, the Advisory Committee, as in years past, worked to position capital items based upon needs relative to “nice to have’s” to be in position for funding. Capital Planning and Advisory continue to build out the town’s capital item needs over a 5 year plan.

The annual increases in education, the biggest budget driver - the Nashoba Regional School District (NRSD) and the Minuteman Regional School District - along with the financial decisions made in the past, by the Town, continue to stress the finances of the town. As a result, the Town Administrator Don Lowe and Selectmen have called for level funded budget requests by the Town departments for the past 7-9 years. Although the Advisory Committee has no authority over the size or components of the NRSD budget it is important that the Advisory Committee understand their budget and express - to the School Committee and School District administration - Bolton’s fiscal needs and its financial constraints facing the Town.

Continual refinement of the processes that provide financial and budget information to the Town is a very important goal of the Advisory Committee. We continue to work closely with the Bolton Selectmen, Town Administrator, and other Town officers to address the financial obligations and improve the overall financial health of the Town. We thank all those at the Town Hall for their exceptional assistance throughout the budget process along with all Department Heads.

**Financial Statement
July 1, 2014 to June 30, 2015**

Expenses			
Appropriated			\$440.00
Expended	Due Memberships	\$155.00	<u>\$155.00</u>
Unexpended balance returned to general fund			\$285.00
 Reserve Fund			
Appropriated			\$101,000.00
Expended			<u>\$ 51,996.72</u>
Unexpended balance returned to general fund			\$ 49,003.28

TOWN CLERK
 Pamela H. Powell.....2016

Financial Statement
July 1, 2014 to June 30, 2015

Salary		
Appropriated		\$60,879.00
Expended		\$60,879.00
Wages		
Appropriated		\$39,667.00
Expended		<u>\$39,793.43</u>
Unexpended balance returned to general fund		\$ 126.43
Expenses		
Appropriated		\$6,230.00
Expended	Software Support	\$1,601.34
	Web Services	1,195.00
	Supplies	350.00
	Longevity	250.00
	Purchase of Services	130.00
	Dues Membership	100.00
	Meeting Expenses	930.98
Unexpended balance returned to general fund		<u>\$4,557.32</u> \$1,672.68

POPULATION

RESIDENTS5386
 HOUSEHOLDS1826
 REGISTERED VOTERS3380

DOG LICENSES ISSUED

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VITAL STATISTICS

At the recommendation of the Registry of Vital Records and the United States Department of State, we will no longer be printing the individual names from vital records in the town report. This will help protect the privacy of individuals as well as help to curb identity theft.

BIRTHS 45
MARRIAGES20
DEATHS24

APPOINTMENTS AND RESIGNATIONS

Recorded in 2015

Appointed by: Board of Selectmen		Term Expires
Affordable Housing Partnership Trust Fund Trustees:	Kevin O'Brien	06-30-2018
Agricultural Commission:	Ada Woolston	06-30-2017
	Janet Johnson	06-30-2018
Ambulance Director:	Margaret Diaz	06-30-2016
Animal Control Officer:	Susan Latham	06-30-2016
Assistant:	Phyllis Tower	06-30-2016
Appeals, Board of:	Jack Sargent	06-30-2016
Associate Member:	Bryan Holmes	06-30-2017
Building Inspector:	Michael Sauvageau	06-30-2016
Conservation Commission:	Lorraine Stephenson	06-30-2018
	Maxwell Pineau	06-30-2018
	Karen Overfield	06-30-2017
	Jeff Larence	06-30-2017
Council on Aging:	Thomas Byron	06-30-2017
	Doris Ettinger	06-30-2018
	Panny Gerken	06-30-2017
	Flora Wilson	06-30-2018
Economic Development:	Mark Ayotte	06-30-2016
Election Workers:		06-30-2016
Therese Abdalian	Kathleen Barry	Alice Coggeshall
Elizabeth Cook	Barbara Corley	Joanne Edmunds
Nancy Jagodnik	Pamela Kaminski	Sally Ann King
Theodore Kirchner	Frank Lazgin	Jean Lord
Corinne Mackie	Susan Mason	David McKinley
Jean McKinley	Joyce Miller	Clare Moses
Cia Ochsenbein	Patricia Pleshaw	Randall Porteus
Mary (Alice) Roemer	Linda Shelales	Diane Swenson
Isabel Wells	Jean West	Thomas Wildman

Emergency Management Co-Directors:		
	Police Chief Vincent Alfano	06-30-2016
	Fire Chief John Mentzer	06-30-2016
Fire Chief and Forest Warden:	John Mentzer	06-30-2016
Historical Commission:		
	Alice Coggeshall	06-30-2017
	Bill Nickles	06-30-2017
	Linda Engelmann	06-30-2017
Human Services and Safety Committee:		
	Jessica Colangelo	06-30-2017
	Amanda Maron	06-30-2017
Insurance Advisory Committee:		
	Barbara Brown	06-30-2106
	Donna Madden	06-30-2016
	Ninotchka Rogers	06-30-2016
MAGIC (Minuteman Advisory Group on Interlocal Coordination)		
Bolton Representative:	Donald Lowe	06-30-2016
MART (Montachusett Regional Transit Authority)		
Advisory Board	Kenneth Troup	06-30-2016
Public Ways Safety Committee:		
	Holly Lauer	06-30-2018
	Mary Ciummo	06-30-2018
Registrars, Board of	Leslie Breeze	06-30-2018
Route 117 Prioritization Committee:		
	Mark Ayotte	06-30-2016
	Donna Beninati	06-30-2016
	Mary Ciummo	06-30-2016
	Alice Coggeshall	06-30-2016
	Al Ferry	06-30-2016
	Mike Gorr	06-30-2016
	Cia Ochsenbein	06-30-2016
	Chris Post	06-30-2016
	Mary (Alice) Roemer	06-30-2016
	Marianne Savage	06-30-2016
	Burt Shnitzler	06-30-2016
Tax Collector:	Donna Madden	06-30-2018
Town Accountant:	Ninotchka Rogers	Employee
Tree Warden:	Mark Caisse	06-30-2016
Veterans Agent:	James Cabral	06-30-2015
WHEAT Community Services		
Bolton Representative:	Patricia Bensetler	06-30-2016
Wiring Inspector:	James Boodry	06-30-2016
Assistant Wiring Inspector:	Peter Casello	06-30-2016

Appointed by: Board of Selectmen & Advisory Committee		06-30-2016
Audit Advisory Committee:	Heather Hughes	
Appointed by: Board of Selectmen & NRSD School Committee Chair		
NRSD Bolton Rep:	Cornelius (Neal) Darcy	05-09-2016
Appointed by: Building Official		
Asst. Building Official:	David Drugge	06-30-2016
Plumbing & Gas Inspector:	Robert Janda	06-30-2016
Assistant Gas Inspector:	Jeremy Pierce	06-30-2016
Appointed by: Nominating Committee		
Advisory Committee:	Bradford Cote	06-30-2018
	Connie Benjamin	06-30-2018
	William Bergen	06-30-2016
Appointed by: Board of Health		
Animal Inspector:	Phyllis Ann Tower	04-30-2016
Assistant Animal Inspector:	Susan Latham	06-30-2016
Appointed by: Moderator		
Law Committee:	Gwendolen Rogers	06-30-2016
	Patricia A. Gray	06-30-2016
Appointed by: Law Committee		
Town Counsel:	Mirick & O'Connell	06-30-2016
Labor Counsel:	Mirick & O'Connell	
Appointed by: Planning Board		
Associate Member:	Danielle Spicer	06-30-2017
Design Review Board:	Michelle Tuck	06-30-2016
	Mary Delaney	06-30-2016
	Marshall McKee	06-30-2016
	David Pettit	06-30-2016
MAGIC (Minuteman Advisory Group on Interlocal Coordination)		
Bolton Representative:	Erica Uriarte	06-30-2016
Appointed by: Town Clerk		
Assistant Town Clerk:	Susan J. Miles	06-30-2016
RESIGNATIONS:		Resignation Date
Agricultural Commission:	Robyn Roberts	01-13-2015
	Richard Pelletier	09-02-2016
Advisory Committee:	Stacia Downey	07-17-2015
	William Bergen	12-28-2016
Board of Selectmen:	Lawrence Delaney	06-08-2015

Article 2: Unpaid Bill For Fiscal Year 2014

The Town voted to transfer from available funds the sum of \$2,942.47 (Two thousand nine hundred forty- two dollars and forty-seven cents) for the purpose of paying the following unpaid FY14 bill, pursuant to M.G.L., Chapter 44, Section 64.

\$2,942.47 Whitewater, Inc.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 4/5 Majority Vote: 4/5 Majority in Favor

Article 3: Fiscal year 2016 Operating Budget

The Town voted against raising and appropriating or transferring from available funds the sum of \$21,724,089 (Twenty one million seven hundred twenty-four thousand eighty-nine dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- a. The sum of \$125,000 (One hundred twenty-five thousand dollars) be transferred from the Cell Tower Fund;
- b. The sum of \$50,000 (Fifty thousand dollars) be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- c. The sum of \$121,386 (One hundred twenty-one thousand three hundred eighty-six dollars) or any other amount, be transferred from Free Cash;
- d. The sum of \$21,427,703 (Twenty one million four hundred twenty-seven thousand seven hundred three dollars) to be raised by taxation.

The Moderator read the totals in each section of the budget as opposed to every line item and asked for questions or comments. A motion was made to amend:

Human Services-590 'Health Services & Safety', as printed in the warrant to 'Human Services & Safety'. Motion passed unanimously.

Motion made to move Article 3 with the approved amendment. After it was seconded the motion went to a vote. Moderator declared it too close with the voice vote. Moderator declared it too close with the raised wand count. Moderator asked for a counted vote.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Counted: In Favor: 178 Opposed: 217

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
GENERAL GOVERNMENT				
114	Moderator			
	5700 Other Charges	100	100	
Total Moderator		100	100	100
122	Selectmen			
	5101 Salary	900	900	900
	5200 Purchase of Services	5,000	10,000	
	5342 Advertising	500	500	
	5420 Supplies	150	150	
	5730 Dues	2,047	2,047	
	5781 Meetings	100	100	
	5380 WHEAT	5,000	5,000	
Total Selectmen		12,797	17,797	17,797
		13,697	18,697	18,697
123	Town Administrator			
	5101 Salary	110,212	113,644	
	5102 Hearing Officer	2,500	2,500	
	5114 Wages	59,801	59,801	
	5145 Longevity	650	650	
	5170 Deferred Compensation	8,000	8,000	
	5176 Disability/Life Insurance	2,294	2,294	
		183,457	186,889	190,224
	5201 Training	1,000	1,000	
	5340 Phone Reimbursement	1,200	1,200	
	5400 Supplies	1,000	1,000	
	5710 In-state Travel	950	950	
	5730 Dues	150	150	
	5781 Meetings	300	300	
		4,600	4,600	4,600
Total Town Administrator		188,057	191,489	194,824
131	Advisory Committee			
	5400 Supplies	25	25	
	5730 Dues	155	155	
	5781 Meetings	260	260	
Total Advisory Committee		440	440	180
132	Reserve Fund	101,000	100,000	
Total Reserved Fund		101,000	100,000	100,000
135	Town Accountant			
	5101 Salary	68,775	68,775	
	5145 Longevity	250	350	
		69,025	69,125	70,501
	5200 Purchase of Services	3,150	-	
	5243 Software Support	5,850	6,250	
	5303 Audit	12,150	13,500	
	5400 Supplies	800	800	
	5781 Meetings	1,200	1,200	
		23,150	21,750	21,750
Total Town Accountant		92,175	90,875	92,251

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
141	Board of Assessors			
	5114 Wages	50,106	50,270	
	5102 Stipend	1,000	1,000	
	5145 Longevity	350	450	
		<u>51,456</u>	<u>51,720</u>	52,730
	5200 Purchase of Services	70,600	72,425	
	5201 Training	665	665	
	5243 Software Support	2,200	2,300	
	5302 Registry of Deeds	150	225	
	5341 Postage	1	1	
	5400 Supplies	700	700	
	5710 In-state Travel	600	600	
	5730 Dues	280	280	
	5781 Meetings	200	200	
	5782 GIS	2,500	3,000	
		<u>77,896</u>	<u>80,396</u>	80,396
	Total Board of Assessors	129,352	132,116	133,126
145	Treasurer			
	5101 Salary	90,896	93,621	
	5102 Stipend	1,000	1,000	
	5114 Wages	36,952	38,276	
		<u>128,848</u>	<u>132,897</u>	135,456
	5243 Software Support	15,300	16,400	
	5341 Postage	7,100	7,100	
	5344 Tax Taking Expense	500	500	
	5420 Office Supplies	2,700	2,500	
	5422 Bank Charges	4,050	4,300	
	5709 Educational Assistance	800	800	
	5710 In-state Travel	1,850	1,900	
	5730 Dues	340	340	
	5781 Meetings	1,500	1,500	
		<u>34,140</u>	<u>35,340</u>	35,340
	Total Treasurer	162,988	168,237	170,796
151	Legal Services			
	5200 Purchase of Services	45,000	45,000	
	Total Legal Services	45,000	45,000	40,000
155	MIS			
	5200 Purchase of Services	33,700	36,000	
	5241 Repairs	850	1,450	
	5243 Software Support	2,625	2,220	
	5251 Web Services	9,781	10,196	
	5850 Equipment	10,150	16,150	
	Total MIS	57,106	66,016	62,253
161	Town Clerk			
	5101 Salary	60,879	62,699	63,955
	5102 Stipend	1,000	1,000	1,000
	5114 Wages	39,667	39,586	40,621
	5145 Longevity	250	250	250
		<u>101,796</u>	<u>103,535</u>	105,826
	5200 Purchase of Services	130	140	
	5243 Software Support	2,500	2,500	

FY2016 BUDGET

		Approved	Requested	Advisory
		FY2015	FY2016	Approved
				FY2016
5251	Web Services	1,200	1,200	
5400	Supplies	350	2,850	
5730	Dues	100	100	
5781	Meetings	1,700	1,635	
<hr/>		5,980	8,425	7,525
Total Town Clerk		107,776	111,960	113,351
162	Elections			
5114	Wages	4,296	2,557	2,557
5200	Purchase of Services	6,450	4,600	
5400	Supplies	750	750	
<hr/>		7,200	5,350	5,150
Total Elections		11,496	7,907	7,707
163	Street Listing/Registrars			
5114	Wages	150	150	150
5200	Purchase of Services	1,400	1,600	
5400	Supplies	355	355	
<hr/>		1,755	1,955	1,955
Total Street Listing/Registrars		1,905	2,105	2,105
171	Conservation Commission			
5114	Wages	48,208	49,828	
5145	Longevity	250	250	
<hr/>		48,458	50,078	51,091
5200	Purchase of Services	-	10,000	
5240	Land Maintenance	6,000	6,000	
5301	Training	300	300	
5305	Vernal Pool Study	250	250	
5342	Advertising	200	200	
5400	Supplies	400	400	
5710	In-state Travel	100	100	
5730	Dues	525	550	
5800	Land-Capital Improve.	9,000	9,000	
5850	Equipment	1,000	1,000	
5963	Conservation Fund	100	100	
<hr/>		17,875	27,900	32,400
Total Conservation Commission		66,333	77,978	83,491
175	Planning Board			
5114	Wages	49,695	52,987	53,993
5200	Purchase of Services	1,400	1,385	
5342	Advertising	385	500	
5400	Supplies	600	500	
5710	In-state Travel	600	600	
5730	Dues	400	400	
5781	Meetings	600	600	
<hr/>		3,985	3,985	3,740
Total Planning Board		53,680	56,972	57,733
176	Appeals Board			
5205	40B Permitting	100	100	
5342	Advertising	100	100	
<hr/>		200	200	200

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
179	Agricultural Commission			
	5780 Miscellaneous	1,746	1,746	
Total Agricultural Commission		1,746	1,746	1,746
182	Economic Development			
	5200 Purchase of Services	700	700	
	5341 Postage	100	100	
	5400 Supplies	200	200	
Total Economic Development		1,000	1,000	1,000
190	Town Buildings			
	5210 Heating	-	-	
	5240 Maintenance	96,591	96,591	
	5241 Repairs	11,800	11,800	
	5242 Grounds Maintenance	10,000	10,000	
	5281 Trash Hauler	950	950	
	5480 Propane	1,800	1,800	
	5700 Miscellaneous	9,000	9,000	
Total Town Buildings		130,141	130,141	128,841
192	Town Hall			
	5200 Purchase of Services	550	550	
	5210 Heating	7,000	7,000	
	5211 Electric	6,500	6,500	
	5241 Repairs	500	500	
	5340 Telephone	6,000	6,000	
	5341 Postage	3,500	3,500	
	5400 Supplies	3,500	3,500	
	5800 Capital Outlay	4,500	4,500	
Total Town Hall		32,050	32,050	31,356
194	Building Insurance			
	5740 Commercial Package	30,188	31,554	
	5743 Commercial Umbrella	4,055	4,505	
Total Building Insurance		34,243	36,059	36,059
195	Town Reports			
	5200 Purchase of Services	3,000	3,000	
	5341 Postage	700	700	
Total Town Reports		3,700	3,700	3,700
199	Energy Committee			
	5200 Purchases of Services	600	-	
	5400 Supplies	250	-	
	5781 Meetings	150	-	
Total Energy Committee		1,000	-	-
TOTAL GENERAL GOVERNMENT		1,235,185	1,274,788	1,279,516

PUBLIC SAFETY

200	Public Safety Building			
	5200 Purchase of Services	68,714	73,146	
	5210 Heating	20,000	20,000	
	5211 Electric	37,500	37,500	
	5240 Maintenance	43,700	107,200	

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
5243	Software Support	7,900	14,210	
5280	Trash Disposal	2,580	3,000	
5340	Telephone	21,972	21,972	
5400	Supplies	1,000	1,000	
5486	Diesel	2,372	2,372	
5780	Miscellaneous	2,520	2,520	
Total Public Safety Building		208,258	282,920	274,657
210 Police Department				
5102	Salary	113,860	113,860	
5133	Wages	702,069	715,748	
5140	Wages - Overtime	94,675	95,367	
5145	Longevity	1,050	1,050	
5176	Disability Insurance	1,350	1,350	
		913,004	927,375	933,634
5201	Hired Services	3,000	3,000	
5301	Training	4,000	4,000	
5380	Lockup	1,960	1,960	
5400	Supplies	6,100	6,100	
5460	Firearms/Supplies	9,000	15,528	
5580	Uniforms	18,600	19,600	
5720	Out-of-State Travel	1,050	1,050	
5730	Dues & Subscriptions	3,500	3,500	
5780	Miscellaneous	250	250	
5851	Bulletproof vest	1,600	1,600	
		49,060	56,588	56,588
5240	Repairs - Cruiser	18,150	25,000	
5480	Gas - Cruiser	24,000	24,000	
5482	Tires - Cruiser	5,000	5,000	
		47,150	54,000	52,000
5850	Equipment/Cruiser	7,000	7,000	
5870	Crusier Purchase	40,000	-	
		47,000	7,000	7,000
Total Police Department		1,056,214	1,044,963	1,049,222
220 Fire Department				
5112	Wages - Inspections	500	500	
5113	Wages - Perm Firefighter	29,493	29,493	
5114	Wages - Clerical	5,000	5,000	
5115	Wages - Firefighters	66,785	68,445	
		101,778	103,438	105,050
5200	Purchase of Services	5,485	5,485	
5211	Electric	700	700	
5241	Repairs	5,650	8,450	
5301	Training	1,630	1,630	
5400	Supplies	4,000	4,000	
5480	Gasoline	50	50	
5486	Diesel	4,000	4,000	
5487	Automotive	2,000	2,000	
5580	Uniforms	6,800	6,800	
5730	Dues/Memberships	650	650	
5780	Misc. - Water Holes	20,000	20,000	
5850	Equipment	3,500	3,500	

FY2016 BUDGET

		Approved	Requested	Advisory
		FY2015	FY2016	Approved
				FY2016
Total Fire Department		54,465	57,265	56,535
Total Fire Department		156,243	160,703	161,585
231	Ambulance			
5112	Wages - EMT Call/Training	70,300	60,000	
5113	Salary - EMT Coordinator	5,622	5,622	
5114	Wages - Full time EMT/Fire	29,493	29,493	
5115	Wages - Full time EMT/Fire - Call/Trainin	8,800	8,800	
5116	Wages - EMT Shifts	11,120	12,000	
		125,335	115,915	117,639
5200	Purchase of Services	4,000	5,500	
5201	ALS Services	18,000	18,000	
5202	Coastal Medical Billing	6,500	6,500	
5240	Repairs - Motor Vehicle	3,000	3,000	
5301	Training	1,500	6,000	
5400	Office Supplies	1,200	6,120	
5460	Operating Supplies	-	-	
5486	Diesel	4,000	4,000	
5580	Uniform	500	1,000	
5784	Cadet EMT Training	13,820	13,820	
5850	Equipment	6,000	4,000	
		58,520	67,940	67,217
Total Ambulance		183,855	183,855	184,856
241	Building Inspector			
5112	Wages - Inspector	24,696	25,578	
5113	Wages - Asst. Inspector	934	934	
		25,630	26,512	26,875
5240	Vehicle Maintenance	2,080	2,080	
5301	Training	300	300	
5400	Supplies	450	450	
		2,830	2,830	2,830
Total Building Inspector		28,460	29,342	29,705
243	Plumbing & Gas Inspector			
5200	Purchase of Services	16,398	16,398	
Total Plumbing & Gas Inspector		16,398	16,398	16,726
244	Wiring Inspector			
5200	Purchase of Services	19,010	19,010	
Total Wiring Inspector		19,010	19,010	19,390
291	Emergency Management			
5200	Town-wide Emergency Notification	-	-	
5251	Web Services	2,400	-	
5400	Supplies	-	2,400	
Total Emergency Management		2,400	2,400	6,300
292	Animal Control Officer			
5112	Wages	14,913	14,913	
5113	Wages	2,273	2,273	
		17,186	17,186	17,529
5200	Purchase of Services	900	900	
5400	Supplies	500	500	
5710	In-state Travel	1,000	1,000	

FY2016 BUDGET

		Approved	Requested	Advisory
		FY2015	FY2016	Approved
				FY2016
Total Animal Control Officer		19,586	19,586	19,729
293	Traffic Lights			
5211	Electric	1,500	1,500	
5241	Repairs	1,200	1,200	
Total Traffic Lights		2,700	2,700	2,700
294	Tree Warden			
5102	Salary	3,208	3,208	
5137	Wages	2,500	2,500	
		5,708	5,708	5,772
5251	Tree Trimming	35,700	35,700	
5700	Miscellaneous	6,000	6,000	
		41,700	41,700	41,700
Total Tree Warden		47,408	47,408	47,472
299	Dispatchers			
5134	Wages	206,000	208,346	
5140	Overtime	39,595	39,947	
5145	Longevity	1,275	1,275	
		246,870	249,568	249,568
5201	Training	1,000	1,000	
5400	Supplies	5,000	5,000	
5580	Uniforms	2,100	2,100	
5730	Dues & Memberships	100	100	
		8,200	8,200	8,200
Total Communications		255,070	257,768	257,768
TOTAL PUBLIC SAFETY		1,995,602	2,067,053	2,070,110
EDUCATION				
301	Nashoba Regional School District			
5691	Bolton Assessment - Operating Exp.	12,290,098	12,687,747	
	Track	60,039	59,240	
5915	NRHS - Excluded Debt	157,256	152,102	
Total Nashoba Regional School District		12,507,393	12,899,089	12,899,089
302	Minuteman Regional Voc Tech			
	Bolton Assessment	389,596	429,731	
Total Minuteman Regional Voc Tech		389,596	429,731	429,731
303	Post Secondary Voc Ed			
5200	Post Secondary Voc Ed	-	16,500	
Total Post Secondary Voc Ed		-	16,500	16,500
TOTAL EDUCATION		12,896,989	13,345,320	13,345,320
PUBLIC WORKS				
421	Highway			
5110	Salary	105,359	105,359	
5137	Wages	507,013	527,859	
5140	Wages - Overtime	15,000	15,000	
5145	Longevity	2,750	3,000	
		630,122	651,218	654,291

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
5200	Purchase of Services	3,500	3,500	
5210	Heating	3,500	3,500	
5211	Electric	5,500	8,000	
5241	Repairs	42,000	52,000	
5340	Telephone	5,000	5,000	
5400	Supplies	11,600	11,600	
5480	Gasoline	18,000	18,000	
5480	Stickers	1,000	1,000	
5481	Oil/Lube	2,000	2,000	
5482	Tires	4,000	4,000	
5486	Diesel	18,000	18,000	
5487	Parts/Supplies	9,000	9,000	
5488	Equipment	6,000	6,000	
5580	Clothing Allowance	7,420	7,420	
5781	Training	800	800	
Total Highway		137,320	149,820	144,616
422	Construction and Maintenance			
5137	Wages	8,000	8,000	8,000
5290	Public Ways Safety	8,100	8,100	
5842	Local Improvements	194,000	194,000	
Total Construction and Maintenance		202,100	202,100	202,100
423	Snow & Sand			
5137	Wages	11,000	11,000	
5140	Wages - Overtime	27,000	27,000	
		38,000	38,000	38,000
5241	Repairs	20,000	20,000	
5290	Snow Removal	30,000	30,000	
5400	Supplies	10,000	10,000	
5480	Gas	3,000	3,000	
5486	Diesel	9,000	9,000	
5488	Equipment	7,000	7,000	
5530	Road Salt	41,000	41,000	
5531	Sand	22,000	22,000	
Total Snow & Sand		142,000	142,000	142,000
424	Street Lighting			
5211	Electric	6,000	6,000	
5241	Repairs	750	750	
Total Street Lighting		6,750	6,750	6,750
433	Transfer Station			
5137	Wages	57,675	57,675	
5140	Wages - Overtime	5,150	5,150	
		62,825	62,825	62,825
5211	Electric	2,000	2,000	
5280	Trash Disposal	59,000	59,000	
5281	Trash Hauling	10,000	10,000	
5282	Recycling Hauling	16,000	25,000	
5283	Trash Container Lease	-	-	
5284	Recyclable Container Lease	-	-	

FY2016 BUDGET

		Approved FY2015	Requested FY2016	Advisory Approved FY2016
5487	Maintenance	8,000	10,000	
5488	Equipment	3,000	3,000	
<hr/>		98,000	109,000	109,000
Total Transfer Station		160,825	171,825	171,825
439	Landfill			
5250	Well Monitoring	7,440	6,100	
<hr/>		7,440	6,100	6,100
Total Landfill				
440	Sewer			
5200	Purchase of Services	8,000	8,000	
<hr/>		8,000	8,000	8,000
Total Sewer				
450	Water			
5250	Well Monitoring	7,000	7,000	
<hr/>		7,000	7,000	5,000
Total Sewer				
491	Cemetery			
5200	Purchase of Services	3,000	3,000	
5242	Grounds Maintenance	5,000	5,000	
<hr/>		8,000	8,000	8,000
Total Cemetery				
TOTAL PUBLIC WORKS		1,355,557	1,398,813	1,394,682
HUMAN SERVICES				
510	Board of Health			
5112	Wages - Animal Inspector	1,288	1,288	
5114	Wages	31,630	32,698	
<hr/>		32,918	33,986	34,644
5302	Rabies Testing	345	345	
5304	Nashoba Associated Boards of Health	10,666	10,666	
5342	Advertising	100	100	
5400	Supplies	800	900	
5710	Travel	831	831	
5730	Dues/Membership	150	150	
<hr/>		12,892	12,992	13,419
Total Board of Health		45,810	46,978	48,063
522	Nursing			
5200	Purchase of Services	4,775	4,966	
<hr/>		4,775	4,966	4,966
Total Nursing				
541	Council on Aging			
5101	Salary	30,188	31,276	
5137	Wages	12,750	12,750	
5114	Van Drivers	5,000	7,500	
<hr/>		47,938	51,526	52,437
5200	Purchase of Services	6,500	6,500	
5243	Software Support	1,250	790	
5271	Building Lease	2,086	2,272	
5346	Cable/DSL	840	875	
5400	Supplies	1,650	1,750	
5480	Gasoline	1,500	1,500	
5780	Miscellaneous	1,100	1,100	
<hr/>		14,926	14,787	14,787
Total Council of Aging		62,864	66,313	67,224

FY2016 BUDGET		Approved FY2015	Requested FY2016	Advisory Approved FY2016
543	Veterans Services			
5114	Wages	4,686	4,686	4,780
5342	Advertising	200	200	
5400	Office Supplies	75	75	
5730	Dues	35	35	
5770	Veterans Benefits	12,000	16,800	
5781	Meetings	-	500	
Total Veterans Services		12,310	17,610	17,610
Total Veterans Services		16,996	22,296	22,390
549	Housing Authority			
5400	Supplies	100	-	
Total Housing Authority		100	-	-
590	Health Services & Safety			
5780	Miscellaneous	-	5,250	
Total Health Services & Safety		-	5,250	3,750
TOTAL HUMAN SERVICES		130,545	145,803	146,393
CULTURE & RECREATION				
610	Library			
5102	Salary	83,596	83,596	
5114	Wages	177,354	181,482	
5145	Longevity	350	350	
Total Library		261,300	265,428	272,023
5200	Purchase of Services	9,987	10,000	
5201	Professional Development	1,000	750	
5210	Heat	20,745	20,745	
5211	Electric	17,000	18,200	
5241	Repairs	1,200	1,250	
5242	Repairs & Maintenance Bldg	300	200	
5243	Software Support	1,240	1,000	
5251	Web Services	600	600	
5340	Telephone	2,400	2,200	
5341	Postage	250	275	
5400	Supplies	7,500	7,500	
5580	Books	69,580	69,500	
5780	Miscellaneous/Programs	3,500	3,000	
5781	Travel & Meeting	1,000	1,000	
Total Library		136,302	136,220	134,695
Total Library		397,602	401,648	406,718
630	Recreation			
5113	Wages - Swimming	18,259	18,259	18,624
5200	Purchase of Services	1,940	1,950	
5270	Equipment	3,300	2,600	
5400	Supplies	3,360	3,890	
Total Recreation		8,600	8,440	7,790
Total Recreation		26,859	26,699	26,414
650	Parks			
5200	Purchase of Services	4,040	3,620	
Total Parks		4,040	3,620	3,620

FY2016 BUDGET

	Approved FY2015	Requested FY2016	Advisory Approved FY2016
691 Historical Commission			
5200 Purchase of Services	5,430	5,430	
5341 Postage	50	50	
5352 Advertising	100	100	
5400 Supplies	100	100	
5580 Books	100	100	
5730 Dues	470	470	
Total Historical Commission	6,250	6,250	6,250
692 Celebration/Memorial Day			
5400 Supplies	1,300	1,300	
Total Celebration/Memorial Day	1,300	1,300	1,300
TOTAL CULTURE & RECREATION	436,051	439,517	444,302

DEBT SERVICE

710/752 Debt Principal & Interest

* Sawyer Repairs (2021)			
5910 Principal	4,000	4,000	4,000
5920 Interest	1,249	1,059	1,059
* Emerson School (2021)			
5910 Principal	91,000	91,000	91,000
5920 Interest	29,959	25,399	25,399
* Transfer Station (2010/2021)			
5911 Principal	44,000	44,000	44,000
5921 Interest	13,937	11,737	11,737
* Barretts Hill Land (2020)			
5916 Principal	10,000	10,000	10,000
5926 Interest	2,745	2,245	2,245
* Nashoba Valley Land (2021)			
5916 Principal	35,000	35,000	35,000
5926 Interest	9,633	7,883	7,883
* Savignano Land (2021)			
5916 Principal	6,000	6,000	6,000
5926 Interest	1,968	1,668	1,668
* Chipper			
5920 Principal	8,956	-	-
5930 Interest	184	-	-
* Schartner/Nicewicz APR (TBD)			
5920 Principal	100,000	100,000	100,000
5930 Interest	37,870	33,495	33,495
* Refunding			
Principal	575,000	530,000	530,000
Interest	74,900	54,775	54,775
* Treatment Plant			
Principal	125,000	125,000	125,000
Interest	73,813	67,563	67,563
* Library Renovation/Expansion			
Principal	138,000	138,000	138,000
Interest	75,885	71,055	71,055
* Public Safety Center			
Principal	22,000	22,000	22,000
Interest	11,915	11,145	11,145
* Public Safety Center			
Principal	170,000	180,000	180,000
Interest	106,425	102,813	102,813
* Public Safety Center/Library Renovation/Expansion			

FY2016 BUDGET

	Approved FY2015	Requested FY2016	Advisory Approved FY2016
Principal	120,000	120,000	120,000
Interest	72,540	69,240	69,240
* DPW Truck			
Principal	16,109	3,465	3,465
Interest	400	70	70
Emerson Well			
Principal	1,950	-	-
Interest	313	-	-
Defibrillators			
Principal	8,000	7,659	7,659
Interest	320	150	150
* Sanding Truck			
Principal	15,000	15,000	15,000
Interest	900	580	580
* Weatherbee Land			
Principal	58,000	27,821	27,821
Interest	3,480	555	555
Fire Apparatus			
Principal	-	35,000	35,000
Interest	-	4,900	4,900
Total Principal	1,548,015	1,493,945	1,493,945
Total Interest	518,436	466,332	466,332
TOTAL DEBT SERVICE	2,066,451	1,960,277	1,960,277
EMPLOYEE BENEFITS			
911 Worcester Regional Retirement Assessment			
5170 WCRS Assessment	247,419	316,341	316,341
912 Workers Compensation			
5171 Workers Comp	39,702	39,702	30,666
913 Unemployment Compensation			
5172 Unemployment	100	100	10
914 Health Insurance			
5173 Group Health	420,000	432,000	432,000
5174 OPEB	-	186,540	186,540
	420,000	618,540	618,540
915 Life Insurance			
5175 Life Insurance	1,500	1,500	1,500
916 Medicare Tax			
5175 Medicare 1.45%	46,000	47,500	47,500
TOTAL EMPLOYEE BENEFITS	754,721	1,023,683	1,014,557
OTHER INSURANCE			
945 Other Insurance			
5741 Police Professional Liability	2,473	5,928	
5742 Bonding (employee)	697	697	
5744 Police & Fire Accident	39,255	39,174	
5745 Motor Vehicle	16,762	16,773	
5746 Deductible	3,150	3,150	
5747 Public Official Liability	6,445	4,360	
TOTAL OTHER INSURANCE	68,782	70,082	68,932
TOTAL BUDGET	20,939,883	21,725,336	21,724,089

Article 4: Off-set of Snow and Ice Deficit

To see if the Town will vote to appropriate from free cash the sum of \$370,000 (Three hundred seventy thousand dollars), or some other sum, for the purpose of supplementing the snow and ice removal line item in the FY2015 operating budget; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over the Article 4. After it was seconded the motion went to a vote.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: No Recommendation (3-3)

Vote Required: Majority

Vote: Majority to Pass Over

Article 5: Reauthorization of a Revolving Fund for Web-based Municipal Software Services

To see if the Town will vote pursuant to M.G.L. Chapter 44, Section 53E½ to reauthorize the Town Administrator to maintain a Revolving Fund into which funds generated from a technology fee surcharge on permit fees shall be deposited with an annual expenditure cap of \$30,000 (Thirty thousand dollars), with the Revolving Fund, originally approved in Article 7 of the 2010 Annual Town Meeting, to be accounted for separately from all other monies in the Town and used for the purpose of funding web-based municipal software maintenance, digitization of plans and expansion of the software technology by adding additional modules and hand-held devices such as netbooks in the field with the Town Administrator authorized to expend from the fund; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 5. After it was seconded the motion went to a vote.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority

Vote: Majority to Pass Over

Article 6: Authorization of a Revolving Fund for the Cadet Program

To see if the Town will vote pursuant to M.G.L. Chapter 44, Section 53E½ to authorize the Nashoba Cadet EMT Program Coordinator to maintain a Revolving Fund into which funds generated from fees paid for courses shall be deposited with an annual expenditure cap of \$2,500 (Two thousand five hundred dollars) with the Revolving Fund to be accounted for separately from all other monies in the Town and used for the purpose of paying the program expenses of the Nashoba Cadet EMT Program, with the Nashoba Cadet EMT Program Coordinator authorized to expend from the fund; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over the Article 6. After it was seconded the motion went to a vote.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority

Vote: Majority to Pass Over

Article 7: Route 117 Transfer

The Town voted against supporting efforts by the Town and the Board of Selectmen to petition the Massachusetts Department of Transportation to accept Main Street, also known as Route 117, from the Stow town line to the Lancaster town line, as a state highway.

Sponsor: Board of Selectmen

Summary: This non-binding article proposes a vote of support for the Town's efforts to transfer control of Main Street, Route 117, from the Town of Bolton to the Massachusetts Department of Transportation (MassDOT). If accepted by MassDOT, this would transfer the responsibility for the cost of any and all associated infrastructure improvements to the road and adjacent sidewalks from the Town to the State.

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: No Recommendation (2-2)

Vote Required: Majority

Vote: Majority opposed

Article 8: Permitting and New Traffic Lights and Associated Hardware for Still River Road Intersection

To see if the Town will vote to appropriate the sum of \$270,000 (Two hundred seventy thousand dollars) for the purchase and installation of new hardware for the traffic lights at the intersection of Main Street and Still River Road, including all permitting fees associated with the project and all other costs incidental and related to the project; and to meet said appropriation, raise and appropriate, transfer from available funds, or otherwise provide \$20,000 (Twenty thousand dollars), and to meet this appropriation, the sum of \$4,530 (Four thousand five hundred thirty dollars) be transferred from unexpended funds from the Defibrillators article, as previously appropriated by Article 23 of the May 3, 2010 Annual Town Meeting; and borrow the sum of \$245,470 (Two hundred forty five thousand four hundred seventy dollars); and to authorize the Treasurer, with the approval of the Board of Selectmen, pursuant to Massachusetts General Laws, Chapter 44, Sections 7(9), and 7(14) or any other authority, to borrow up to the sum of \$245,470 (Two hundred forty five thousand four hundred seventy dollars); provided, however, that the principal, interest, and associated costs on said borrowing shall be contingent on the Town voting to exempt said borrowing from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C(k) (Proposition 2 ½); or do or act relating thereto.

Motion was made to table the article. After it was seconded the motion went to a vote.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Disapproved

Vote Required: 2/3 Majority

Vote: Majority in Favor to Table

Article 9: Amendment to Bolton's Town Base Map and Zoning Map

The Town voted to amend the Bolton, Massachusetts Town Base Map and Zoning Map dated May 14, 2012 to include the Mixed Use Village Overlay District, as shown on the plan entitled "Bolton, Massachusetts Town Base Map and Zoning Map last revised February 7, 2015" on file at the Town Clerk's Office and available for inspection during regular Town Hall business hours.

Planning Board Report by John Karlon: At a duly posted Planning Board Hearing on February 11, 2015, the Board voted unanimously to recommend the approval of Article 9.

Sponsor: Planning Board

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 2/3 Majority

Vote: 2/3 Majority in Favor

Article 10: Amendment to the Code of the Town of Bolton to Amend Division I, Part III Zoning Bylaw, Chapter 250 Zoning, Article V Special Regulations, Section 250-23.2 Mixed Use Village Overlay District, Subsection G(2)

The Town voted to amend the Code of the Town of Bolton, Division I, Part III Zoning Bylaw, Chapter 250 Zoning, Article V Special Regulations, Section 250-23.2 Mixed Use Village Overlay District, Subsection G (2) as follows (deletions in (parenthesis and italics) and additions are underlined); and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton.

G. Authority.

(2) The Planning Board, by grant of a special permit, may authorize projects that:

- (a) Allow for mixed use development;
- (b) Decrease the required parking;
- (c) Increase the percent of impervious surface through a Transfer of Development Right (TDR) process;
- (d) Decrease the required front or other setbacks;
- (e) Allow for multiple buildings on one lot; *(and/or)*
- (f) Allow for increased building footprint within the Mixed Use Village Overlay District up to maximum lot coverage of 10%(.); *and/or*
- (g) Increase the building density for residential use to a maximum of ten housing units per acre.

Planning Board Report by Erik Neyland: At a duly posted Planning Board Hearing on February 11, 2015, the Board voted unanimously to recommend the approval of Article 10.

Sponsor: Planning Board

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 2/3 Majority

Vote: Declared 2/3 in Favor

Article 11: Petition for a Special Act Providing for Recall Elections in the Town of Bolton

The Town voted to authorize the Board of Selectmen to petition the Great and General Court to adopt a special act as set forth below, provided, however, that the Great and General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the Great and General Court, which amendments shall be within the public purposes of said petition “Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Authority to recall and time restrictions.

Any holder of an elected office in the Town of Bolton may be recalled therefrom by registered voters of the Town as hereinafter provided. No recall petition shall be filed against an officer within six months after he/she takes office, nor, in the case of an officer subjected to a recall election and not recalled thereby, until at least six months after the election at which his/her recall was submitted to the voters.

Section 2. Initiation of recall petition.

Any 30 registered voters of the Town of Bolton may initiate a recall petition by filing an affidavit with the Town Clerk. The affidavit shall contain the name of the officer sought to be recalled and a statement of the grounds of recall. The Town Clerk shall provide a sufficient number of copies of petition blanks demanding such recall (printed forms of which shall be kept on hand) to the voters who made the affidavit. The blanks shall be issued by the Town Clerk and bear the Clerk’s signature and Official Seal; they shall be dated and addressed to the Selectmen and shall contain the names of all persons to whom issued, the number of blanks so issued, the names of all persons to whom issued, the name of the person sought to be recalled, the grounds of recall as stated in the affidavit, and shall demand the election of a successor to such office. Such blanks must be provided within five town hall business days during regular business hours. Said recall petition shall be returned and filed with the Town Clerk on the 28th day after the filing of the affidavit. In the event that the town hall is not open on the 28th day, the petition may be filed during normal business hours on the next town hall business day. The petition, before being returned and filed, shall be signed by qualified voters of the town, equal in number to at least 20 percent of the qualified voters of the town as of the date the affidavit was filed with the Town Clerk. Every signature must be accompanied by the signer's place of residence, giving the street and number. The Registrars of Voters shall forthwith certify the number of signatures.

Section 3. Statement of grounds.

The reasons for which a recall may be initiated include but are not limited to:

- A. Lack of Fitness (insobriety while performing official functions, involuntary commitment to a mental health facility, being placed under guardianship or conservatorship by a probate court);
- B. Corruption (conviction of a felony involving moral turpitude, conviction of bribery, or extortion).
- C. Neglect of Duties (repeated absences from meetings without just cause. Just cause shall include but not be limited to illness or regular vacation periods).
- D. Misfeasance (performance of official acts in an unlawful manner, or a willful violation of the conflict of interest law, open meeting law or other ethical violations).

Section 4. Notice to officer, resignation or recall election to be ordered.

If the petition shall be found and certified by the Registrars of Voters to be sufficient, the Town Clerk shall forthwith submit it with the certificate to the Selectmen. The Selectmen shall forthwith give written notice to said officer of the receipt of said certificate and, if the officer sought to be removed does not resign within seven calendar days, shall order an election to be held on a day fixed by them not less than 45 days nor more than 60 days after the date of the Town Clerk's certificate that a sufficient petition is filed. However, if any other Town election is to occur within 90 days after the date of said certificate the Selectmen may, at their discretion, postpone the holding of the recall election to the date of such other election. If a vacancy occurs in said office after a recall election has been so ordered, the election shall nevertheless proceed as in this section provided.

Section 5. Candidates to succeed officer.

Any officer sought to be recalled may not be a candidate to succeed himself/herself. The nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of law relating to elections, unless otherwise provided by this act.

Section 6. Duties of incumbent.

The incumbent shall continue to perform the duties of his/her office until the recall election. If the officer is not recalled, he/she shall continue in the office for the remainder of his/her unexpired term, subject to recall as before, except as provided in this act. If the officer is recalled in the recall election, he/she shall be deemed removed upon the election of his/her successor, who shall hold office during the unexpired term. If the successor fails to take office within five days after receiving notification of his/her election, the incumbent shall thereupon be deemed removed and the office vacant.

Section 7. Ballots for recall election.

- A. Ballots used in a recall election shall submit the following propositions in the order indicated: For the recall of (name of officer). Against the recall of (name of officer). Immediately at the right of each proposition, there shall be an oval above which reads "vote for one". The voter, by filling in said oval, may vote for either of such propositions. Under the propositions shall appear the word "Candidates," and the direction "vote for one" and beneath this the names of candidates nominated as hereinbefore provided. In case of other forms of balloting, appropriate provision shall be made to allow the same intent of the voter.
- B. If a majority of the votes cast on the recall question is in the affirmative, then the candidate who received the highest number of votes in the special election to fill the vacancy shall be elected. If a majority of votes on the question is in the negative, the ballot for candidates need not be counted.

Section 8. Appointment of recalled or resigned official.

No person who has been removed from an office or who has resigned from office while recall proceedings were pending against him/her shall be appointed to any Town office within two years after such removal or such resignation.

Section 9. This act shall take effect upon its passage.”

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Unanimous in favor

Article 12: Amendment to the Personnel Policies: Sick Leave

The Town voted to amend the Code of the Town of Bolton, Chapter 70, Personnel Policies, Section 70-12, B. Sick Leave, (1) as follows (deletions in (parenthesis and italics) and additions underlined).

- (1) All benefits-eligible employees shall accumulate sick leave at the rate of 1 ¼ day for each month of employment (15 days per fiscal year). Unused sick leave may be accumulated up to a maximum of *(120)* 150 working days. Sick leave is intended for use in time of illness only and as such carries no “buy-back” or “cash-in” valuation; or do or act relating thereto.

Sponsor: Human Resources Director

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority in favor

Article 13: Amendment to the Personnel Policies: Longevity Pay

The Town voted to amend the Code of the Town of Bolton, Chapter 70, Personnel Policies, Section 70-12, I. Longevity Pay as follows (deletions in *(parenthesis and italics)* and additions underlined).

- I. Longevity pay. All benefits-eligible employees (*who work an average of 40 hours per week*) shall receive longevity payments according to the following schedule.

Length of Service (years)	Annual Amount
<i>(15)</i> <u>10</u>	\$350
<i>(20)</i> <u>15</u>	\$450
<i>(25)</i> <u>20</u>	\$550
<u>25</u>	<u>\$650</u>

- (1) *(Benefits-eligible employees who do not work an average of 40 hours per week shall receive longevity payments on a prorated basis)*
- (2) (1) On an annual basis, the Selectmen should review any benefits-eligible employee who has accumulated over 20 years of service to the Town and may award a meritorious award up to \$100 for this service.
- (3) (2) This amount shall be paid in one lump sum in the first pay period following the anniversary of the employees’s date of hire. The date of hire shall be considered the date when the employee began working for the Town at least 20 hours per week on a continuous basis.
- (4) (3) Temporary, seasonal, and non-benefits-eligible employees are not entitled to longevity pay.
- (5) (4) Longevity pay shall be paid annually and shall be based only on actual service for prior year.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority in favor

Article 14: Wilder Road Culvert Engineering

To see if the Town will vote to appropriate the sum of \$25,000 (Twenty-five thousand dollars) to fund the engineering of a new culvert on Wilder Road and all costs incidental; and to meet this appropriation, the sum of \$25,000 (Twenty-five thousand dollars) be transferred from unexpended funds from the Sampson Road and Main Street Culvert article, as previously appropriated by Article 22 of the May 6, 2013 Annual Town Meeting; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 14. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 15: Berlin Road Culvert Engineering

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$35,000 (Thirty five thousand dollars) to fund the engineering of a new culvert on Berlin Road and all costs incidental; and to meet this appropriation, the sum of \$15,450.02 (Fifteen thousand four hundred fifty dollars and two cents) be transferred from available funds and the sum of \$8,073 (Eight thousand seventy-three dollars) be transferred from unexpended funds from the Sampson Road and Main Street Culvert article, as previously appropriated by Article 22 of the May 6, 2013 Annual Town Meeting; and the sum of \$6,280 (Six thousand two hundred eighty dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting; and the sum of \$3,680 (Three thousand six hundred eighty dollars) be transferred from unexpended funds from the Fyfeshire Dam Phase II article, as previously appropriated by Article 8 of the May 4, 2009 Annual Town Meeting; and the sum of \$787.84 (Seven hundred eighty-seven dollars and eighty-four cents) be transferred from unexpended funds from the Master Plan enhancements article, as previously appropriated by Article 9 of the May 3, 2010 Annual Town Meeting; and the sum of \$700 (Seven hundred dollars) be transferred from unexpended funds from the Web-based Municipal Software article, as previously appropriated by Article 6 of the May 3, 2010 Annual Town Meeting; and the sum of \$29.14 (Twenty-nine dollars and fourteen cents) be transferred from unexpended funds from the Continuation of Cleanup of Gasoline Contamination article, as previously appropriated by Article 18 of the May 5, 2008 Annual Town Meeting.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 15. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 16: Truck and Plow Repairs

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$40,000 (Forty thousand dollars) to fund repairs to sander trucks including cabs, bodies and plows; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 16. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 17: Department of Public Works Office Expansion

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$36,000 (Thirty-six thousand dollars) to fund the expansion of the DPW office; and to meet this appropriation, the sum of \$36,000 (Thirty-six thousand dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 17. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 18: Department of Public Works Shop Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$12,000 (Twelve thousand dollars) to fund the expansion of the DPW crew room; and to meet this appropriation, the sum of \$12,000 (Twelve thousand dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 18. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 19: Town Hall Parking Lot Lights

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$8,000 (Eight thousand dollars) to fund the purchase and installation of two commercial grade solar parking lot lights for the upper parking lot at Town Hall; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 19. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 20: Repair Dam Wall and Pond Embankment at Fyfeshire Conservation Area

The Town voted to appropriate \$36,000 (Thirty-six thousand dollars) for repair to a stone dam wall and pond embankment at the upper pond in the Fyfeshire Conservation Area; and that to meet this appropriation, the funds be transferred from available funds from the Fyfeshire Dam article previously appropriated by Article 14 of the May 2, 2012 Annual Town Meeting.

Sponsor: Conservation Commission

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Disapproved

Vote Required: Majority **Vote:** Majority in Favor

Article 21: Land Lease for a Solar Facility

The Town voted to transfer care, custody and control of an approximately 8.06 acre portion of the landfill located on the property located at 95 Forbush Mill Road, which property is shown on Assessors' Map 5A as Lot 11 and described in a deed recorded at the Worcester District Registry of Deeds in Book 3658, Page 401, to the Board of Selectmen for general municipal purposes and for the purpose of leasing and granting easements thereon; and further, to authorize the Board of Selectmen to lease such portion for the development thereon of a renewable energy facility for such term of years up to twenty-five years, and to grant such access and/or utility easements on said portion as necessary or convenient to serve said facility, which lease and easements are to be on such terms and conditions, and for such consideration, as the Board of Selectmen determines to be in the best interests of the Town, and to authorize the Board of Selectmen to execute any documents and take any actions necessary or appropriate to accomplish the foregoing; or do or act relating thereto.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 2/3 Majority **Vote:** Unanimous in Favor

Article 22: Solar Energy Payment In Lieu of (PILOT) Tax Agreement

The Town voted to authorize the Board of Selectmen to enter into and execute on behalf of the Town a tax agreement, as authorized by MGL Chapter 59, section 38H, with Syncarpha Still River, LLC with respect to annual payments of personal property taxes for a term of up to 25 years relative to a solar energy system with an AC-rated capacity of up to 2.5[±] megawatts, to be installed on a parcel of land owned by Davis Farms Trust (dba Bolton Orchards) and located at 125 Still River Road, Bolton, on Lot 2A thereof as demarcated on a plan of land dated November 2012 and recorded at Book 898, Page 110.

Board of Assessors Chair Jeffrey Nichols made a motion to amend title of the agreement to "Solar Energy Tax Agreement". After it was seconded the motion went to a vote. Motion passed unanimously.

Sponsor: Board of Assessors and Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Unanimous

Article 23: Resolution by the Board of Selectmen

The Town voted to support the Resolution voted and signed by the Board of Selectmen on August 28, 2014; or do or act relating thereto.

WHEREAS, Bolton is bisected by a 10" natural gas pipeline that is more than 35 years old that is operated by Tennessee Gas Pipeline LLC, a subsidiary of Kinder Morgan, Inc. ("Kinder Morgan"); and

WHEREAS, Kinder Morgan has proposed a new 30" high-pressure gas pipeline through northern Massachusetts as part of a proposed Northeast Direct Energy Project (the "Project"); and

WHEREAS the Project also proposes a new 12" natural gas pipeline to be installed in Bolton and neighboring towns connecting the existing Bolton pipeline with a location on the Worcester-Shrewsbury line (the "Worcester Lateral"); and

WHEREAS Kinder Morgan has identified properties in Bolton that it intends the Worcester Lateral to cross but has declined to provide the Town of Bolton with detailed and current information on the route it is proposing; and

WHEREAS, it appears that Kinder Morgan is proposing that the Worcester Lateral cross some of the most historic, scenic and environmentally sensitive farmland and open space in Bolton including conservation land owned by the Town of Bolton; and

WHEREAS, a high-pressure gas pipeline, by its nature, carries the potential for leak, rupture or devastating explosion causing untold damage to property and lives; and,

WHEREAS, the Project and the Worcester Lateral will destroy large amounts of forest, wetlands, conservation land and farmland, and require maintenance in perpetuity of a 30-50 foot right-of-way; and

WHEREAS, the Worcester Lateral will adversely affect property values, adversely affect residents' livelihood and otherwise negatively impact the integrity of the town's scenic character; and

WHEREAS, our energy challenges are better addressed through investments in energy conservation measures as well as green and renewable energy solutions; and

WHEREAS, Bolton and our neighboring communities have adopted comprehensive master plans, zoning bylaws, wetlands bylaws and other land use controls to provide for the orderly development of our communities and the conservation and protection of our communities for future generations to come, as good stewards of the land should; and

WHEREAS, the elimination of environmental threats to our forests and streams from improvident development is the fundamental purpose for the adoption of our land use controls and master plans; and

WHEREAS, Bolton and our neighboring communities have publicly and privately set aside large tracts of land and restricted their development for conservation and open space purposes as part of their master plans; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Selectmen of Bolton hereby declare they:

Stand in opposition to Kinder Morgan's Northeast Direct Energy Project and the Worcester Lateral; and

Stand in opposition to all similar projects that may be later proposed; and

Stand in opposition to any efforts to locate any portion of the Worcester Lateral within Bolton's borders; and

Will participate in and provide comments to any scoping meetings held by the Federal Energy Regulatory Commission with regard to the Worcester Lateral, that question the need for the new pipeline and that identify alternative routes outside of Bolton; and

Will seek to intervene in any proceeding before the Federal Energy Regulatory Commission which seeks a Certificate of Public Necessity and Convenience with regard to the Worcester Lateral and oppose Kinder Morgan's; application; and

BE IT FURTHER RESOLVED that the Board of Selectmen of Bolton hereby call upon our State and Federal legislators and executive branch officers:

To enact legislation and take any such other actions as are necessary to oppose such energy projects that go against our commitment to public safety, the environment, our economic well-being and sense of community.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Unanimous in Favor

Article 24: Pertaining to Lands Protected Under Article 97 of the Amendments to the Constitution of the Commonwealth ("Article 97 Land")

The Town voted to instruct our State Representative and State Senator representing Bolton to vote NO on any legislative proposal to Article 97 or to remove any Land from the protection of Article 97 of the Constitution of the Commonwealth of Massachusetts in order to plan, construct or install any high-pressure interstate or intrastate natural gas pipeline and any other related infrastructure; or do or act relating thereto.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Unanimous in Favor

Article 25: Patching the Driveway from Emerson School to Florence Sawyer School

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$5,000 (Five thousand dollars) to patch various sections of the driveway from Emerson School to Florence Sawyer School; or do or act relating thereto.

Board of Selectmen Chair, Lawrence Delaney made the motion to Pass Over Article 25. After it was seconded the motion went to a vote.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 26: Granting of Liquor License to Slater's

The Town voted to authorize the Board of Selectmen to petition the Great and General Court to adopt a special act as set forth below that would authorize the Town of Bolton to issue a license pursuant to M.G.L. Chapter 138, Section 12 for the sale of all alcoholic beverages to be drunk on the premises at 356 Main Street in Bolton, to Slater's d/b/a Great Brook Farms, provided, however, that the Great General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the Great and General Court, which amendments shall be within the public purposes of said petition;

"Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. (a) Notwithstanding Sections 11 and 17 of Chapter 138 of the General Laws, or any vote cast in the Town of Bolton pursuant to Chapter 386 of the Acts of 1986, or any vote cast in the Town of

Bolton pursuant to Chapter 706 of the Acts of 1967, or any vote cast in the Town of Bolton pursuant to Chapter 146 of the Acts of 1996, or any other special act or general law to the contrary, the licensing authority for the Town of Bolton may grant a license for the sale of all alcoholic beverages to be drunk on the premises under Section 12 of Chapter 138 to Slater's d/b/a Great Brook Farms, for the premises located at 356 Main Street. The license shall be subject to all of said Chapter 138 except said Sections 11 and 17.

(b) The licensing authority shall not approve the transfer of the license to any other location but it may grant the license to a new applicant at the same location if the new applicant files with the licensing authority a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

(c) If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority of the Town of Bolton. The licensing authority may then grant the license to a new applicant at the same location subject to all of the procedures set forth under Section 15A of Chapter 138.

Section 2. This act shall take effect upon its passage."

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority **Vote:** Majority in Favor

Article 27: Citizen's Petition - Amendment to the Code of the Town of Bolton, Division I. Part II, General Legislation - to add Chapter 172, Noise, Article I. Compression Release Engine Brake Use and Serviceable Mufflers

The Town voted not to amend the Code of the Town of Bolton, Division 1, Part II, General Legislation by inserting new Chapter 172, Noise, Article I, Compression Release Engine Brake Use and Serviceable Mufflers as follows;

Chapter 172. Noise

Article I. Compression Release Engine Brake Use and Serviceable Mufflers

§172-1. Use and equipment restrictions.

- A. It is unlawful for the driver of any vehicle to use or operate, or cause to be used or operated, within the Town limits of the Town of Bolton, any compression brake, engine brake, dynamic brake or mechanical exhaust device designed to assist in the deceleration or braking of any motor vehicle, if such device or devices result in excessive, loud or otherwise unusual noise.
- B. It is prohibited to operate a motor vehicle not properly equipped with an engine exhaust muffler as per state and federal regulations; or equipped with a defective, damaged, or inappropriately modified engine exhaust muffler and/or associated exhaust system components resulting in excessive, loud or otherwise unusual noise.
- C. Violations shall be punishable by a fine of \$200.

§172-2. Enforcement.

Sound level measurements shall be performed to demonstrate compliance with this bylaw by the Town of Bolton Police Department using a calibrated sound level meter capable of meeting or exceeding ANSI Standard S1.4 for Type 2 accuracy. In accordance with 40 C.F.R. § 202.20, no motor vehicle shall generate a sound level in excess of 86 decibels [dB(A)] measured with fast meter response at 50 feet from the centerline of a public travel lane with speed limits of 35 miles per hour or less; or 90 decibels

[dB(A)] measured with fast meter response at 50 feet from the center line of a public travel lane with speed limits of more than 35 miles per hour.

§172-3. Exemptions.

The provisions of this bylaw shall not apply in the event of an emergency.

Sponsor: Citizen's Petition

Board of Selectmen Recommendation: Disapproved

Advisory Committee Recommendation: Disapproved

Vote Required: Majority **Vote:** Majority Opposed

Article 28: Citizen's Petition - Rescind Selectmen's Decision to Regionalize Dispatch

To see if the Town will vote to rescind authorization given to the Town Administrator to execute a regionalization agreement with Nashoba Valley Regional Dispatch District and for future decisions for regionalization of the Bolton Communication Center to be voted on by the Town during the Annual Town Meeting.

Proponent for the article made a motion to Pass Over the article. After it was seconded the motion went to a vote.

Sponsor: Citizen's Petition

Board of Selectmen Recommendation: Disapproved

Advisory Committee Recommendation: Disapproved

Vote Required: Majority **Vote:** Majority to Pass Over

Article 29: Authorize Town Election

To see if the Town will vote to meet at the Nashoba Regional High School Auditorium in Bolton, on Monday, May 11, 2015, between the hours of noon and 8 p.m. to elect by ballot the following officers; or do or act relating thereto.

ONE YEAR: One Moderator, One Town Clerk, One member of the Parks and Recreation Commission.

TWO YEARS: Two members of the Parks and Recreation Commission.

THREE YEARS: One member of the Board of Selectmen, One member of the Board of Health, One member of the Board of Assessors, One member of the Cemetery Committee, One Library Trustee, One member Nashoba Regional School Committee, One member of the Parks and Recreation Commission.

FIVE YEARS: One Housing Authority member and One Planning Board member.

Vote Required: Majority **Vote:** Unanimous in Favor

Meeting dissolved at 10:15 pm.

**ANNUAL TOWN ELECTION
Monday, May 11, 2015**

The election was held in the Nashoba Regional High School Auditorium. Polls were open from 12 noon to 8 pm. Dinner was provided by Bolton Orchards. Snacks and drinks were donated by Joyce Miller and Nancy Jagodnik.

Total voters: 527 Total registered voters: 3427 Voter turnout: 16%

Officials duly sworn in:

Warden: Alice Roemer

Clerk: Joyce Miller

Checkers: Terry Abdalian
Barbara Corley
Nancy Jagodnik
Susan Mason
David McKinley
Jean McKinley
Clare Moses
Diane Swenson

Counters: Tom Wildman
Alice Coggeshall
Patty Pleshaw
Randy Porteus

Constables: Barbara Brown
Christopher Slade

OFFICE NAME	TERM ADDRESS	VOTE	Blanks	Write-ins
Moderator Richard H. Fly	One Year 159 Wilder Road	440	87	0
Town Clerk Pamela H. Powell	One Year 100 Nashaway Road	446	79	2
Board of Selectmen Lawrence S Delaney	Three Year 199 Fox Run Road	353	151	23
Board of Health Christopher S. Slade	Three Year 62 South Bolton Road	425	99	3
Board of Assessors Jeffrey D Nichols	Three Year 55 Teele Road	415	112	0
Library Trustee Robert C. Zak	Three Year 133 Wilder Road	405	120	2
Cemetery Committee Brenda C. Baum	Three Year 125 East End Road	426	101	0
Park and Recreation Joyce Sidopoulos	Three Year 37 Powder Hill Road	419	108	0

OFFICE NAME	TERM ADDRESS	VOTE	Blanks	Write-ins
Park and Recreation Linda E. Herbison Tiffany A Hofmann	Two, Two Year 203 Long Hill Road 10 Fieldstone Way	378 339	336	1

Park and Recreation	One Year			
Karen L. Regan	43 Bolton Woods Way	419	108	0
Nashoba Regional School Committee	Three Year			
Nancy Federspiel	78 Nashaway Road	300		
Cornelius Darcy III	26 Oak Trail	219	9	0
Planning Board	Five Year			
Jonathan M. Ricci	44 Sunset Ridge Lane	401	124	2
Housing Authority	Five Year			
Mark T. Duggan	63 Bolton woods Way	410	116	1

**MINUTES OF SPECIAL TOWN MEETING
Monday, June 8, 2015
Nashoba Regional High School Auditorium
7:00 p.m.**

Prior to the start of the meeting the following were duly sworn to faithful service for the evening: checkers were, Diane Swenson, Barbara Corley, Nancy Jagodnik, and Cia Ochsenbein, Joyce Miller, Alice Roemer and Susan Miles.

Moderator Richard Fly, called the Town Meeting to order at 7:08 pm after determining more than the required quorum of 75 voters had checked in. Mr. Fly acknowledged the warrant had been duly posted and was returned to the Town Clerk. He went on to introduce the members of the Board of Selectmen, Advisory Committee, Town Administrator, Town Counsel and Town Clerk. He reviewed the procedures he wished to be used for addressing Town Meeting. The total in attendance was 282 out of 3427 registered voters.

Article 1: Retroactive Detail Pay - Police Department

The Town voted to raise and appropriate the sum of \$2,085 (Two thousand eighty-five dollars) to meet the town's contractual obligations for FY13 for the negotiated Police Union Contract.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation:	Approved
Advisory Committee Recommendation:	Approved
Vote Required: Majority	Vote: Unanimous

Article 2: Fiscal Year 2016 Operating Budget

The Town voted to raise and appropriate or transfer from available funds the sum of \$21,724,089 (Twenty-one million seven hundred twenty-four thousand eighty-nine dollars) or any other amount, as set forth in the budget for the purposes of operating and maintaining the various departments of the Town, and to meet such appropriation:

- e. The sum of \$125,000 (One hundred twenty-five thousand dollars) be transferred from the Cell Tower Fund;
- f. The sum of \$50,000 (Fifty thousand dollars) be transferred from the Ambulance Receipts Reserved for Appropriation to be applied to the Ambulance Department budget;
- g. The sum of \$366,386 (Three hundred sixty-six thousand three hundred eighty-six dollars) or any other amount, be transferred from Free Cash;

- h. The sum of \$21,182,703 (Twenty-one million one hundred eighty-two thousand seven hundred three dollars) to be raised by taxation.

A motion to amend was made from the floor to: 1) reduce 914-5174 OPEB (Other Post-Employee Benefits) by \$86,540; 2) increase free cash by \$75,000; 3) reduce taxation by \$165,540. After some discussion the motion went to a vote.

Amendment vote: Amendment fails - Majority not in favor

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Majority in favor

Article 3: Off-set of Snow and Ice Deficit

The Town voted to appropriate from free cash the sum of \$200,000 (Two hundred thousand dollars), or some other sum, for the purpose of supplementing the snow and ice removal line item in the FY2015 operating budget.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Unanimous

Article 4: Reauthorization of a Revolving Fund for Web-based Municipal Software Services

The Town voted pursuant to M.G.L. Chapter 44, Section 53E½ to reauthorize the Town Administrator to maintain a Revolving Fund into which funds generated from a technology fee surcharge on permit fees shall be deposited with an annual expenditure cap of \$30,000 (Thirty thousand dollars), with the Revolving Fund, originally approved in Article 7 of the 2010 Annual Town Meeting, to be accounted for separately from all other monies in the Town and used for the purpose of funding web-based municipal software maintenance, digitization of plans and expansion of the software technology by adding additional modules and hand-held devices such as netbooks in the field with the Town Administrator authorized to expend from the fund.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Unanimous

Article 5: Authorization of a Revolving Fund for the Cadet Program

The Town voted pursuant to M.G.L. Chapter 44, Section 53E½ to authorize the Nashoba Cadet EMT Program Coordinator to maintain a Revolving Fund into which funds generated from fees paid for courses shall be deposited with an annual expenditure cap of \$2,500 (Two thousand five hundred dollars) with the Revolving Fund to be accounted for separately from all other monies in the Town and used for the purpose of paying the program expenses of the Nashoba Cadet EMT Program, with the Nashoba Cadet EMT Program Coordinator authorized to expend from the fund.

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Unanimous

Article 6: Permitting and New Traffic Lights and Associated Hardware for Still River Road Intersection

The Town voted to appropriate the sum of \$270,000 (Two hundred seventy thousand dollars) for the purchase and installation of new hardware for the traffic lights at the intersection of Main Street and Still

River Road, including all permitting fees associated with the project and all other costs incidental and related to the project; and to meet said appropriation, raise and appropriate, transfer from available funds, or otherwise provide \$20,000 (Twenty thousand dollars), and to meet this appropriation, the sum of \$4,530 (Four thousand five hundred thirty dollars) be transferred from unexpended funds from the Defibrillators article, as previously appropriated by Article 23 of the May 3, 2010 Annual Town Meeting; and borrow the sum of \$245,470 (Two hundred forty-five thousand four hundred seventy dollars); and to authorize the Treasurer, with the approval of the Board of Selectmen, pursuant to Massachusetts General Laws, Chapter 44, Sections 7(9), and 7(14) or any other authority, to borrow up to the sum of \$245,470 (Two hundred forty-five thousand four hundred seventy dollars); provided, however, that the principal, interest, and associated costs on said borrowing shall be contingent on the Town voting to exempt said borrowing from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C(k) (Proposition 2 ½).

A motion to amend was made from the floor to reduce the amount by \$75,000. After some discussion the motion went to a vote. Amendment vote: Majority not in favor

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: 2/3 Majority Vote: Declared 2/3 in favor

Article 7: Wilder Road Culvert Engineering

The Town voted to appropriate the sum of \$25,000 (Twenty-five thousand dollars) to fund the engineering of a new culvert on Wilder Road and all costs incidental; and to meet this appropriation, the sum of \$25,000 (Twenty-five thousand dollars) be transferred from unexpended funds from the Sampson Road and Main Street Culvert article, as previously appropriated by Article 22 of the May 6, 2013 Annual Town Meeting.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority Vote: Unanimous

Article 8: Berlin Road Culvert Engineering

The Town voted to raise and appropriate, transfer from available funds or otherwise provide the sum of \$35,000 (Thirty-five thousand dollars) to fund the engineering of a new culvert on Berlin Road and all costs incidental; and to meet this appropriation, the sum of \$15,450.02 (Fifteen thousand four hundred fifty dollars and two cents) be transferred from available funds and the sum of \$8,073 (Eight thousand seventy-three dollars) be transferred from unexpended funds from the Sampson Road and Main Street Culvert article, as previously appropriated by Article 22 of the May 6, 2013 Annual Town Meeting; and the sum of \$6,280 (Six thousand two hundred eighty dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting; and the sum of \$3,680 (Three thousand six hundred eighty dollars) be transferred from unexpended funds from the Fyfeshire Dam Phase II article, as previously appropriated by Article 8 of the May 4, 2009 Annual Town Meeting; and the sum of \$787.84 (Seven hundred eighty-seven dollars and eighty-four cents) be transferred from unexpended funds from the Master Plan enhancements article, as previously appropriated by Article 9 of the May 3, 2010 Annual Town Meeting; and the sum of \$700 (Seven hundred dollars) be transferred from unexpended funds from the Web-based Municipal Software article, as previously appropriated by Article 6 of the May 3, 2010 Annual Town Meeting; and the sum of \$29.14 (Twenty-nine dollars and fourteen cents) be transferred

from unexpended funds from the Continuation of Cleanup of Gasoline Contamination article, as previously appropriated by Article 18 of the May 5, 2008 Annual Town Meeting.

Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority Vote: Unanimous

Article 9: Truck and Plow Repairs

The Town voted to raise and appropriate, transfer from available funds or otherwise provide the sum of \$40,000 (Forty thousand dollars) to fund repairs to sander trucks including cabs, bodies and plows.

Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority Vote: Majority in favor

Article 10: Department of Public Works Office Expansion

The Town voted to raise and appropriate, transfer from available funds or otherwise provide the sum of \$36,000 (Thirty-six thousand dollars) to fund the expansion of the DPW office; and to meet this appropriation, the sum of \$36,000 (Thirty-six thousand dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting.

Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Capital Planning Committee Recommendation: Approved
Vote Required: Majority Vote: Majority in favor

Article 11: Department of Public Works Shop Improvements

The Town voted to raise and appropriate, transfer from available funds or otherwise provide the sum of \$12,000 (Twelve thousand dollars) to fund the expansion of the DPW crew room; and to meet this appropriation, the sum of \$12,000 (Twelve thousand dollars) be transferred from unexpended funds from the Houghton Building Repairs article, as previously appropriated by Article 21 of the May 6, 2013 Annual Town Meeting.

Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority Vote: Majority in favor

Article 12: Town Hall Parking Lot Lights

The Town voted to raise and appropriate, transfer from available funds or otherwise provide the sum of \$8,000 (Eight thousand dollars) to fund the purchase and installation of two commercial grade solar parking lot lights for the upper parking lot at Town Hall.

Sponsor: Department of Public Works
Board of Selectmen Recommendation: Approved
Advisory Committee Recommendation: Approved
Vote Required: Majority Vote: Majority in favor

Article 13: Patching the Driveway from Emerson School to Florence Sawyer School

The Town voted to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$5,000 (Five thousand dollars) to patch various sections of the driveway from Emerson School to Florence Sawyer School.

Sponsor: Department of Public Works

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Capital Planning Committee Recommendation: Approved

Vote Required: Majority Vote: Unanimous

Article 14: Amendment to the Code of the Town of Bolton to Amend Division 1, Part 1 Administrative Legislation, Chapter 59 Meetings and Warrants, Subsection 59-2 Notice of Meetings

The Town voted against amending the Code of the Town of Bolton, Division 1, Part 1 Administrative Legislation, Chapter 59 Meetings and Warrants, Subsection 59-2 Notice of meetings as follows (deletions in *parenthesis and italics*) and additions are underlined); and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of Bolton; or do or act relating thereto.

- A. The Annual Town Meeting shall, unless a different time or method is prescribed by law, be called by posting an attested copy of the warrant, calling the same, at the Town Hall, at the Post Office and at two other public places in the Town seven days, at least, before the day appointed for said meeting (*, and by mailing a copy of the warrant to each household where one or more registered voters resides*). The Town Meeting warrant will also be posted on the Town website. In addition, a town-wide notice will be sent to each household where one or more registered voters resides)
- B. A Special Town Meeting shall, unless a different time or method is prescribed by law, be called by posting an attested copy of the warrant, calling the same, at the Town Hall, at the Post Office and at two other public places in the Town 14 days, at least, before the day appointed for said meeting (*, and by mailing a copy of the warrant to each household where one or more registered voters resides*). The Town Meeting warrant will also be posted on the Town website. In addition, a town-wide notice will be sent to each household where one or more registered voters resides)

Sponsor: Board of Selectmen

Board of Selectmen Recommendation: Approved

Advisory Committee Recommendation: Approved

Vote Required: Majority Vote: Article fails - Majority not in Favor

Article 15: Citizen's Petition - Board of Selectmen Town Meeting Required Authorization for Petition or Transfer of Town Land and Roads

An article will be submitted for the special town meeting that will propose a bylaw be added to require the Board of Selectmen to seek town meeting authorization by a 2/3 majority as follows (deletions in *parenthesis and italics*) and additions are underlined);

There shall be no conveyance, transfer or petition for transfer of any right, title or interest in any town land or real property including but not limited to roads and ways regardless of how acquired until such time as such conveyance, transfer or petition is authorized by a two thirds majority vote of the town meeting.

Sponsor: Citizen's Petition

Board of Selectmen Recommendation: Voted unanimously to not make a recommendation.

Advisory Committee Recommendation: Voted unanimously to not make a recommendation.

Vote Required: Majority Vote: Majority in favor Meeting dissolved at 9:21 pm

SPECIAL TOWN ELECTION
Monday, November 2, 2015

The election was held in the Nashoba Regional High School Auditorium. Polls were open from 12 noon to 8 pm.

Total voters: 654 Total registered voters: 3496 Voter turnout: 19%

Officials duly sworn in:

Warden: Alice Roemer
 Clerk: Joyce Miller

Checkers: Terry Abdalian
 Barbara Corley
 Nancy Jagodnik
 Susan Mason
 Clare Moses
 Linda Shelales
 Diane Swenson
 Isabel Wells

Counters: Tom Wildman
 Alice Coggeshall
 Liz Cook
 Susan Mason
 Patty Pleshaw

Constables: Barbara Brown
 Christopher Slade

OFFICE NAME	TERM ADDRESS	VOTE	Blanks	Write-ins
Board of Selectmen	Two and ½ Year		4	1
Thomas J. Frain	655 Main Street	353		
Kenneth F. Troup	221 Meadow Road	296		
Nashoba Regional School Committee	Two and ½ Year			
Cornelius "Neal" Darcy III	26 Oak Trail	483	156	15

BOARD OF REGISTRARS

Carol O’Laughlin.....2016
 Susan Miles.....2017
 Pamela H. Powell.....2018
 Leslie Breeze.....2018

The Board of Registrars is responsible for registering voters, maintaining the voting list, and producing the annual street list. According to state law and the Code of Bolton a true census count is done each year. The information obtained from the census is used directly in preparing the street list, annual register of voters, and updating the voting list. The data is also used to prepare the school list, the list of dog owners, and the required juror selection list. It may also be used to establish eligibility for residents' tuition at state colleges, veterans' benefits, senior citizen programs, and other benefits. The Police, Fire, and Ambulance departments use the resident street list extensively. State law requires the street list contain name, address, date of birth, occupation and citizenship.

Residents may now register to vote on-line at: <http://www.sec.state.ma.us/ele/eleidx.htm> or during business hours at the Town Clerk’s office in the Town Hall, or by mail. Mail-in Voter registration forms are available on-line: <http://www.sec.state.ma.us/ele/elepdf/Voter-reg-mail-in.pdf> . Please contact the Town Clerk’s office at townclerk@townofbolton.com or call 978-779-2771 for further information.

Financial Statement July 1, 2014 to June 30, 2015

Election			
Appropriated			\$ 11,496.00
Expended	Wages	\$ 2,270.00	
	Purchase of Services	4,107.00	
	Supplies	669.00	<u>\$ 7,046.00</u>
Transfer from State Election	Wage Grant		\$ 576.00
 Registrars – Census / Street Listing			
Appropriated		\$ 1,905.00	
Expended	Wages	150.00	
	Purchase of Services	1,437.00	
	Supplies	275.00	<u>\$ 1,862.00</u>
Unexpended balance returned to general fund			\$ 4,493.00

AFFORDABLE HOUSING PARTNERSHIP TRUST FUND

Doug Storey2016
Mark Duggan2017
Kevin O'Brien.....2018
And Board of Selectmen

Bolton established a Housing Trust Fund in 2006. The fund has six members, three of whom are the members of the Board of Selectmen, and three others are members appointed by the Board of Selectmen. This board decides how and when to best use the resources in the Housing Trust Fund to pursue Affordable Housing opportunities in Bolton. In 2015 members of The Affordable Housing Trust met on an as-needed basis to consider affordable housing issues before the town.

We currently have \$152,842 in the trust fund, available for uses supporting our Affordable Housing goals. We also have 4 lots of land that will be donated to the town as part of the requirements of the Inclusionary Zoning Bylaw. One is from Houghton Farms and three are from Century Mills Estates. The developers have suggested that they may prefer to donate a fair market value to the Fund in lieu of the land. We reviewed this situation and determined a fair market value of \$135,000 which is significantly lower than the \$200k benchmark in our bylaw.

Massachusetts's Department of Housing and Community Development (DHCD) SHI inventory (subsidized affordable housing inventory) lists Bolton with a total of 64 units. This number is the key factor in determining if a community has met the 10% SHI threshold for being exempt for Chapter 40B Comprehensive Permit developments. Bolton is well below the 10% of all housing units (at less than 4%) threshold so we are not exempt. Also Bolton does not currently have an approved Housing Production Plan. Our last housing plan was done in 2003.

We were notified of a new ownership group for the Sugar Rd. project that will include 8 Affordable units and that they intend to build this within 3 years starting in 2016. We also looked at the issue of transfer of ownership of a unit placed in a family trust.

In 2013 we voted to join the Regional Housing Consulting agreement with several other local Minuteman Advisory Group on Interlocal Coordination (MAGIC) region communities, the towns of Hudson, Stow, Littleton and Boxborough. MetroWest Collaborative Development was selected as the firm to administer this regional housing group. The two main services of the Municipal Housing Services Administration Program are Monitoring Services and Local Support. The Monitoring Service will result in the development of a central repository and an accurate listing on DHCD's SHI. This was done in 2015. The Local Support Service will assist with specific development projects and unit creation. In 2014, MetroWest created the central document repository and began the process of monitoring compliance of ownership (34) and rental units (28) in Bolton. They work directly with our town planner in these efforts. In 2015 this cost \$4,530.

BOARD OF ASSESSORS

Susan Mason2016
Charlotte Johnson-Zembko2017
Jeffrey D. Nichols, Chairman ...2018

The residential market continues the upward trend for higher sales prices, with an additional 5% increase in market prices anticipated for 2015; combined with the average 3% increase for 2014 and 2% increase for 2013, indicates sustained residential sector strength. There were over 20 new home construction permits in 2015, 16 in 2014, and 21 in 2013. There was no condo development activity in 2014; the last condo construction permits were issued in 2012. For 2015, "Craftsman Village" a 30-unit condo development on Sugar Road is in the approval process. The commercial sector is flat, with the exception of a new construction permit for a bank (Main Street).

The "Bolton1" solar facility on the Davis Farm parcel has been online since 2014, and the new "Bolton2" solar Special Tax Agreement is in the negotiation stages with the Town. Regarding residential solar installations, it is interesting to note that there were 20 permits issued in 2015, 28 permits in 2014, and 7 in 2013.

The Assessors Department has launched the new CSC-CAMA public access to valuation data via a web based application, and continues to support the newly launched "GIS Query Manager Online" web based portal for the public which is a user friendly, streamlined GIS application to easily access a robust amount of data such as the Town's topographical, assessing, conservation, permitting, and future DPW and Fire Department information. The Assessors continue to maintain the comprehensive "master" Town GIS system, and in tandem with the MIS Department, continues to keep all GIS mapping and assessment data current across all platforms, including the GeoTMS permitting application. The Assessors continue to strive for the highest level of GIS architecture compliance as defined by the State Executive Branch, which is required as a condition for any future State grants for GIS data development.

The town's web site (www.townofbolton.com) is an excellent resource, and contains an abundance of town government information, town calendar, schedules, agendas, minutes, forms and links to other pertinent sites. The Assessors Department web pages provides links to extensive assessing office functions, forms, and information such as: property record cards (the detailed land, structure, valuation and ownership parcel information), Town tax maps, various forms and applications for real estate and vehicle excise. There are also document primers on the real estate valuation process, excise tax process, abutters list requests, the Annual Town financial rollup report, historical market sales reports, Board of Assessors information, and related web site links such as the Registry of Deeds and the GIS Query Manager Online system. The goal is to provide most, if not all, of the data electronically that you normally have gone to the Assessor's office for. Various assessing application forms can be downloaded for printing and submission. For customer convenience, there is an "assessing kiosk" located at the Assessor's office counter to access to all the information described above. Of course, anyone may still obtain this information in the Town Hall.

Each summer the Assessors conduct interior inspections, on a rotational one-sixth of the residential parcels as required by the State. The total value of the town increased from \$873,687,629 to \$898,801,476, an overall increase of 2.8%. The tax rate decreased from \$21.20 to \$20.98.

Real estate tax exemptions are available for persons qualifying as: veterans, the elderly, surviving spouses/minors, and the blind, as well as tax deferrals for property owners who meet State requirements. By local adoption, Bolton provides for up to a doubling of the initial exemption amount. The exemption increases incrementally as annual taxes increase. Please contact the Assessor's Office for more information and applications.

Financial Statement
July 1, 2014 to June 30, 2015

Wages		
Appropriated		\$50,106.00
Stipend		\$ <u>1,000.00</u>
		\$51,106.00
Expended		\$ <u>50,325.11</u>
Unexpended balance returned to general fund		\$ 780.89
 Expenses		
Appropriated		\$77,896.00
Expended		
	Supplies	\$ 656.22
	Purchase of Services	65,490.68
	Registry of Deeds	120.00
	Software Support	2,200.00
	Dues/membership	272.00
	Meeting Expense	0.00
	Instate Travel	382.41
	Training	370.80
	GIS Map	500.00
		\$ <u>69,992.11</u>
Unexpended balance returned to general fund		\$ 7,903.89

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

Town Meeting Dates	(a) FY	(b) Total Appropriations of Each Mtg.	(c) From Raise & Appropriate (Tax Levy)	(d) From Free Cash See B-1	(e) From Other Available Funds See B-2	(f) From Offset Receipts and/or Enterprise Funds See A-1 See A-2	(g) Revolving Funds (See A-3)	(g) Memo Only Borrowing Authorization
05/05/14	2015	\$20,939,883.00	\$20,431,883.00	\$235,000.00	\$273,000.00	\$0.00	\$20,000.00	\$0.00
05/05/14	2014	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$28,000.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$72,000.00	\$0.00	\$68,630.00	\$3,370.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$125,000.00	\$0.00	\$114,833.50	\$10,166.50	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$36,000.00	\$0.00	\$32,096.15	\$3,903.85	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$245,000.00
05/05/14	2014	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$13,568.00	\$0.00	\$13,568.00	\$0.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$12,000.00	\$0.00	\$2,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00
05/05/14	2014	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00

(Appropriations included in column (b) must not be reduced by local receipts (Schedule A) or any other funding source. Appropriations must be entered as gross number to avoid a duplication in the use of estimated or other sources of receipts.)

AMOUNT TO BE RAISED

A. Appropriations		\$21,785,451.00
(col.(b) through col.(e))		
B. Other Amounts To Be Raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included in Schedule B	0.00	
3. Final court judgments	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets	7,374.00	
6. Revenue deficits snow and sand	108,109.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Worcester County Retirement System and Snow/Sand	0.00	
Total B (Total Lines 1 through 8)		\$115,483.00
C. State and County Cherry Sheet Charges		\$7,882.00
D. Allowance for Abatements and Exemptions		\$159,528.97
E. Total Amount To Be Raised		
	\$22,068,344.97	

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

A. Estimated Receipts - State		
1. Cherry Sheet Estimated Receipts	\$226,023.00	
2. Massachusetts School Building Authority Payments	\$431,753.00	
Total A (Total Lines 1 and 2)		\$657,776.00
B. Estimated Receipts - Local		
1. Local Receipts Not Allocated	\$1,200,146.00	
2. Offset Receipts	0.00	
3. Enterprise Funds	0.00	
Total B (Total Lines 1 through 3)		\$1,200,146.00
C. Revenue Sources Appropriated for Particular Purposes		
1. Free Cash	\$803,127.65	
2. Other Available Funds	\$550,440.35	
Total C (Total Lines 1 and 2)		\$1,353,568.00
D. Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate		
1. Free Cash...Date of Appropriation	\$0.00	
2. Municipal Light Source	0.00	
3. Other Source (specify)	0.00	
Total Estimated Receipts and other Revenue Sources		\$3,211,490.00

TAX RATE SUMMARY

A. Total Amount to be Raised	\$22,068,344.97
B. Total Estimated Receipts and Other Revenue Sources	\$ 3,211,490.00
C. Tax Levy (IA minus IB)	\$18,856,854.97
D. Distribution of Tax Rates & Levies <input checked="" type="checkbox"/> Classified	
<input type="checkbox"/> Unclassified	
Tax Rate: \$20.98	