

Route 117 Study Committee
Minutes of Meeting
October 19, 2015

2015 NOV -3 PM 7:11

Committee Members Present:	Mark Ayotte, Donna Beninati, Mary Ciummo, Alice Coggeshall, Al Ferry, Mike Gorr, Cia Ochsenbein, Alice Roemer, Marianne Savage, Burt Shnitzler
Committee Members Absent:	Chris Post
Guests:	Pam Powell, Don Lowe, <i>Bolton Independent</i> reporter Ann Needle

Meeting was called to order at 7:05.

Cia Ochsenbein volunteered to be secretary for the evening.

*Cia Ochsenbein
approved 11/3/15*

- Don Lowe and Pam Powell reviewed Open Meeting Law policies and handed out 2 documents titled “Tips to Comply with Open Meeting Law Changes Effective July 1, 2010” and “Policy and Procedures for Remote Participation for All Town Boards and Committees.”
- The minutes from 10/5/15 meeting were approved.
- Burt Shnitzler provided a working document that listed the still-relevant improvement recommendations from the three reports listed in the previous meeting. We spent the rest of the meeting reviewing each item, adding items, and grouping them into categories that will facilitate future discussions to prioritize them. Burt will update the document prior to next meeting.
- During the discussion of revising the document, these other documents were mentioned and are attached to these minutes:
 1. A July 2015 memo from Public Ways Safety Committee (PWSC) to Town Administrator listing inventory of sidewalks and their conditions. (one small segment was omitted--the section on Wattaquadock Hill in front of new Public Safety Bulding, which is in excellent condition).
 2. August 2007 PWSC report titled “Existing Sidewalk Report.”
 3. Undated Summary by PWSC member Deborah Kellett of discussion of traffic conditions (“Level of Service”) at the intersection of Wattaquadock Hill and Main Street in three traffic engineering studies from 1986, 1989, and 2001.
 4. August 2015 Email communication between Town Administrator and PWSC following up MassDOT representative Barry Lorion’s mention of requesting a truck exclusion of Wattaquadock Hill Rd.

The next meeting will be Tuesday Nov. 3. Location TBD.